

### **Missing Student Notification Policy**

In accordance with federal law HEOA Sec.488 (g) amended HEA Sec. 485 (20 U.S.C. 1092): added HEA Sec. 485 (j); HEOA amendment effective August 14 2008; August 21, 2009 NPRM (revised 34 CFR 668.41 (a), added 34 CFR 668.46 (b) (14) and 34 CFR 668.46 (h), which requires an institution that provides any on-campus student housing facility to include in its annual security report a statement of policy regarding missing student notification procedures for students who reside in on-campus student housing facilities, Bryan College has the following policy:

Upon determining that a resident student has been missing for 24 hours, the Dean of Students or the Assistant Dean of Students will notify the local law enforcement agency.

The Dean of Students or the Assistant Dean Students will notify the contact person that has been designated by the student (this contact information will be registered confidentially).

If the missing student is under 18 years of age and not emancipated, Bryan College will (as required by law) notify a custodial parent or guardian within 24 hours when the student is determined to be missing (if such person is different from the contact person designated by the student).