CHRIST ABOVE ALL

BRYAN COLLEGE

CATALOG 2026-2027

VOLUME 87

NINETY-SEVENTH YEAR

OUR MISSION

Educating students
to become servants of Christ
to make a difference in today's world

721 Bryan Drive | Dayton, Tennessee 37321 | 423.775.2041 | www.bryan.edu

A MESSAGE FROM THE PRESIDENT OF THE COLLEGE

Selecting a college is one of the most important decisions of your life and yet is often one of the most challenging. The most critical question that you will ask to enable you to make that decision is this: "Is this the best college to prepare me vocationally to fulfill God's calling on my life, equip me to engage the culture from a Christian world and life view, and encourage me to walk worthy of our Lord Jesus Christ, fully pleasing Him?"

Bryan College is firmly grounded in the truth of God's Word, which serves as the foundation for all that we do. From this enduring source, our commitments to academic excellence, spiritual formation, and the development of the whole person.

Bryan upholds a strong liberal arts core as part of a comprehensive educational approach that integrates faith and learning. This approach reflects our mission to prepare students for lives of faithful service and meaningful contribution in a complex and ever-changing world.

Our purpose is to equip graduates with the knowledge, values, and skills necessary for success in their vocations and throughout life. We seek to cultivate men and women who think critically, live faithfully, and lead with integrity. In doing so, we prepare graduates to be lifelong learners, continually growing in wisdom, discernment, and in their understanding of God's truth.

Douglas F. Mann, Ph.D.
President

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GENERAL INFORMATION

EDUCATIONAL STANDING

Bryan College is

- Bryan College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate, baccalaureate, masters, and doctorate degrees. Bryan College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Bryan College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).
- Approved by the Tennessee State Board of Education for teacher education and licensure.
- Approved by the Association of Christian Schools International (ACSI) for teacher education and certification.
- Accredited by the Engineering Accreditation Commission of ABET for the Bachelor of Science in Engineering.
- Approved under the various public laws, passed by Congress for the education of veterans and eligible dependents of veterans including PL 16, PL 634, and PL 361.
- Approved by the Immigration and Customs Enforcement for the education of international students.

Memberships

Appalachian College Association
Association of Christian Schools International
Council for Adult and Experiential Learning (CAEL)
National Association of Intercollegiate Athletics
National Council for State Authorization Reciprocity Agreements
Tennessee Independent Colleges and Universities Association

Brief History

Founded in 1930, Bryan College is situated on a beautiful 125-acre wooded hilltop in the Tennessee Valley community of Dayton, Tennessee. Bryan College is an independent, coeducational, Christian liberal arts college named for William Jennings Bryan (1860-1925), a prominent statesman in American political life. As an orator and national leader, Mr. Bryan promoted the interests of the "common man" and defended the authority of the Bible as a foundation for public and private values.

Institutional Distinctives

Chartered in 1930 under the laws of Tennessee as a general welfare corporation with the basic purpose of providing "for the higher education of men and women under auspices distinctly Christian and spiritual," the College has responded to changing times with various modifications of its educational program. Bryan College was established as a four-year undergraduate college of arts and sciences, although until 1958 the corporate title used the term "University." In December 2005 the College was authorized by the Southern Association of Colleges and Schools Commission on Colleges to offer its first graduate degree: the Master of Business Administration. The goals for institutional development and the changing climate in American higher education will continue to influence the educational program. However, the original institutional purpose as a Christian liberal arts college remains unchanged.

With an awareness of its heritage and a commitment to its future, the College endeavors to serve its constituencies by traditional and novel means. Bryan College maintains the following distinctives as part of its vision for the next century.

Bryan College has developed and will maintain:

- An identity as a Christian liberal arts college which is evangelical, nondenominational, and regionally accredited.
- A firm biblical emphasis, both in curriculum and in principles for everyday life, based upon unequivocal acceptance of the inerrancy and authority of the Scriptures.
- A Christian worldview as the foundation for the engagement of faith, learning, and living.
- A competent faculty committed to a quality academic program.
- A balanced position regarding theological beliefs, daily life and conduct, and educational philosophy and practice.
- A close bond of fellowship and a sense of community under the Lordship of Jesus Christ that fosters positive relationships among faculty and students of diverse backgrounds.
- A commitment to a progressive approach in addressing the technological nature of our changing society.
- A setting of natural beauty where lake and mountains meet, ideal for serious study and growth.

Institutional Mission and Purpose

Bryan College's mission is "educating students to become servants of Christ to make a difference in today's world." The College seeks to assist in the personal growth and development of qualified students by providing an education based upon an integrated understanding of the Bible and the liberal arts.

Educational Distinctives

In order to maintain its distinctives and pursue its institutional purpose, the Bryan College community strives together to accomplish seven educational distinctives:

1. Students will develop a knowledge of the Bible and the liberal arts and an ability to harmonize that knowledge through an understanding of their relationships.
2. Students will develop competency in one or more subjects as a foundation for graduate studies or vocations related to the disciplines of Christian Thought, Humanities, Sciences, and Social Sciences.
3. Students will demonstrate academic excellence by thinking critically, working independently and cooperatively, communicating clearly, and expressing themselves creatively.
4. Students will develop wholesome attitudes, healthful habits, responsible citizenship, constructive interests and skills, and the recognition that education is a continuing process for both faculty and students.
5. Students, faculty, and staff will serve the local community and the Bryan constituency with academic and creative experiences and consultative services in ways consistent with the educational philosophy, purpose, and resources of the College.
6. Students will mature spiritually and engage in opportunities for Christian leadership, ministry, service, worship, and discipleship.
7. Students will enhance their undergraduate and graduate education and participate in research projects and colloquia conducted by Bryan's faculty, academic departments, and affiliate and ancillary organizations.

(These Educational Distinctives apply to all undergraduate and graduate degree programs except in the case of on-line programs where distinctives #5, #6, and #7 are abridged due to the limitations of distance learning.)

Learning Outcomes

Students will make a difference in today's world by:

1. Strengthening their educational foundation
2. Developing a Christian worldview
3. Engaging the culture
4. Exploring the arts
5. Understanding the natural world

(These Learning Outcomes apply to all undergraduate degree programs.
Specific Learning Outcomes for each graduate degree are listed with those programs.)

Essential Beliefs

The college charter states that no sectarian test or statement of belief is to be imposed on any student. It also specifies that anyone serving as a trustee, officer, or member of the faculty or staff must subscribe to the Statement of Belief, which appears below. The College's religious position and control, educational philosophy, and community life standards are consequential outcomes of the Statement of Belief.

Statement of Belief

This Statement of Belief is reported to have been formulated and adopted at the 1919 Philadelphia Convention of the World's Christian Fundamentals Association, an interdenominational Protestant evangelical organization of that period. Consequently, it is a nonsectarian statement of evangelical orthodoxy. Its adoption as the religious position of the College was appropriate in view of the fact that Bryan was organized by leaders from various religious denominations and chartered as a non-sectarian institution. The college community continues to represent a wide spectrum of religious denominations and the normal divergence which is characteristic of the larger American evangelical community.

The College, as an evangelical Christian community, endeavors to create an atmosphere in which personal commitment to Christ and Christian standards of behavior will be forthcoming. Trustees, administrative officers, faculty, and staff affirm annually their faith and commitment by subscribing to the Statement of Belief.

The Bryan College Statement of Belief

We believe:

- that the holy Bible, composed of the Old and New Testaments, is of final and supreme authority in faith and life, and, being inspired by God, is inerrant in the original writings;
- in God the Father, God the Son, and God the Holy Ghost, this Trinity being one God, eternally existing in three persons;
- in the virgin birth of Jesus Christ; that He was born of the virgin Mary and begotten of the Holy Spirit;
- that the origin of man was by fiat of God in the act of creation as related in the Book of Genesis; that he was created in the image of God; that he sinned and thereby incurred physical and spiritual death*;
- that all human beings are born with a sinful nature, and are in need of a Savior for their reconciliation to God;
- that the Lord Jesus Christ is the only Savior, that He was crucified for our sins, according to the Scriptures, as a voluntary representative and substitutionary sacrifice, and all who believe in Him and confess Him before men are justified on the grounds of His shed blood;
- in the resurrection of the crucified body of Jesus, in His ascension into Heaven, and in "that blessed hope," the personal return to this earth of Jesus Christ, and He shall reign forever;
- in the bodily resurrection of all persons, judgment to come, the everlasting blessedness of the saved, and the everlasting punishment of the lost.

* Clarified in 2014 - We believe that all humanity is descended from Adam and Eve. They are historical persons created by God in a special formative act, and not from previously existing life forms.

Religious Position and Control

The College is controlled by a self-perpetuating Board of Trustees, the maximum complement of which is thirty, in three classes of ten each with staggered terms. The charter and bylaws state that the members of the board shall be "born again Christian men and women with a sound Christian testimony." The names of the members of the Board of Trustees appear elsewhere in this *Catalog.*

In policy and practice, the College strives to cooperate with local churches, each member of the college community choosing his own place of worship and service. In general, the College refrains from scheduling any official activities at times which would conflict with the regular schedule of local churches. In actual practice, the College has emphasized two major principles: first, the relevancy of the message of the Bible for today and, second, the unity in the body of Christ of all who are Christians by spiritual rebirth.

Because Bryan is a college and not a church or denomination, it does not seek to wield ecclesiastical power and influence; neither does it set itself up as a judge on such matters, nor does it attempt to prescribe what other Christians shall do. The trustees do not legislate "stands" for faculty or students, nor are loyalty pledges sought from the alumni. All matters necessary to the college community relationship are laid down in the Charter and Bylaws, the *Catalog*, the *Faculty Handbook*, and the *Community Standards.* The institutional emphasis is placed on a positive application of the principle of

loyalty to Christ and of seeking to honor Him.

Some movements and institutions sharing the same heritage as Bryan's have adopted an exclusive policy whereas others have taken an inclusivist position; but Bryan endeavors to maintain the position it has held from the very beginning. The College believes that this position is consistent with its history, its current development, and the principles of a Christian liberal arts college.

Educational Philosophy

Bryan College is founded upon the belief that God is the author of truth; that He has revealed Himself to humanity through nature, conscience, the Bible, and Jesus Christ; that it is His will for all people to come to a knowledge of truth; and that an integrated study of the liberal arts and the Bible, with a proper emphasis on the spiritual, mental, social, and physical aspects of life, will lead to the balanced development of the whole person. All programs incorporate a Christian worldview as the foundation for the engagement of faith, learning, and living.

The opportunity for such study should be available to all students who meet admission standards, regardless of their sex, race, creed, color, national or ethnic origin, disability, or age. Although students are neither required to subscribe to any statement of belief nor placed under any duress with regard to their religious position, the college leadership desires that its graduates will ultimately find their lives transformed by the living Christ, being filled with the Holy Spirit, and consistently practicing a thoroughly Christian lifestyle which grows from a well-developed biblical worldview. These graduates should be well-integrated persons and mature citizens who accept their responsibility to glorify God and serve others.

Community Life Standards

In matters of social life and personal conduct, College personnel aspire to exemplify the College motto, "Christ Above All." Emphasis is placed on the positive application of the principles of loyalty to Christ and seeking to honor Him rather than on a code of controls. Love and reverence for God, respect and care for the personal self, courtesy and concern toward others, and respect for the law are broad principles which govern the conduct of all College personnel.

The trustees, administration, faculty, and staff of the College believe that the following standards of conduct and behavior are meaningful guidelines for our community, are necessary for carrying out our mission, and apply to all persons employed by Bryan College, including adjunct and full-time faculty, and full-time and part-time staff.

1. To enable our mission, all employees of the College must be professing Christians who concur with and support the Bryan College Statement of Belief.
2. To continually refresh our spiritual life and maintain our core values, all employees of the College, consistent with the Bryan College Statement of Belief, are expected to be maturing followers of Christ and active in the life of a local church.
3. To live a life of holiness and foster a loving community, all employees are expected to avoid impropriety and abstain from practices prohibited in or inferred from scripture. These behaviors include, but are not limited to, dishonesty, theft, vandalism, immodest dress, profanity, gossip, drunkenness, pornography, and sexual sins (fornication, adultery, homosexual behavior).
4. To be good citizens as the Bible calls us to be, all employees should submit to and pray for governmental authority over them.
5. To model scholarship with integrity, all employees must refrain from academic dishonesty, including cheating and plagiarism.
6. To cultivate an emotionally healthy lifestyle, all employees will abstain from the use of illegal drugs and from the misuse of prescription drugs. They will also refrain from the use of legal substances for the purposes of altering one's psychological or physiological state in a way not recommended by medical professionals.

7. For the purposes of student and employee safety and to encourage the respect of all persons, all employees are prohibited from using or possessing alcohol on campus, during Bryan-sponsored events off-campus, in the presence of students at private gatherings, or while operating any vehicle while on College business. In addition, all employees are prohibited from using tobacco products on campus, during Bryan-sponsored events off-campus, or while operating College vehicles.

The following statements relating to Human Sexuality, Gender Identity, and Abortion are incorporated into the Bryan College *Community Life Standards*.

Bryan College Statement on Human Sexuality

At Bryan College we are committed to a biblical worldview that seeks to glorify God, recognizing and affirming Christ as Sovereign in every aspect of the created order and in every sphere of human endeavor. There is nothing over which He is not preeminent and to which He is irrelevant. As such, our mission as a Christian college is to equip students in mind *and* character, to help them connect the rigorous work of the mind to the Spirit's sanctifying work in the heart—thus facilitating an intellectual and spiritual transformation. The desired outcome is an inherently consistent inner life or character manifested in an outward obedience or observable action consistent with that character.

In order to facilitate this process of Christ-like character development we knowingly and voluntarily embrace and commit to community standards of conduct that we believe are congruent with biblical standards and conducive to a life of spiritual integrity. We aspire to be a college community where thoughtful and caring engagement with the deepest questions of life and personal identity can be examined in light of the authority of the Biblical Scriptures, and in view of our common human sinfulness and brokenness. These Standards of Conduct (as found in our Student and Employee Handbooks) reflect and express our desire and commitment to help the members of our community to live "in Christ," to develop a Christ-like maturity in their daily practices, and to encourage a healthy, vibrant Christian college community.

In keeping with our mission and our commitment to biblical fidelity, all members of the College community are expected to follow the teachings of Scripture. We believe that the only authoritative and trustworthy norm for proper moral judgments is what God has revealed in His Word. Therefore, Bryan College affirms that sexual intimacy is designed by God to be expressed solely within a marriage between one man and one woman. This view of sexuality and marriage is rooted in the Genesis account of creation, reflected in the teachings of Jesus Christ Himself, and is maintained consistently throughout Scripture. It is a view based on the biblical teaching of monogamy—that God designed sexual union for the purpose of uniting one man and one woman into a permanent, lifelong, one flesh union in the context of marriage. God created two complementary forms of humans, male and female, to bear His image together (Gen. 1:27-28), and ordained that the first human pair were to become one flesh (Gen. 2:23-24). These and other similar passages show that God views sex, procreation and marriage as good, and that male and female are necessary counterparts—differentiated partners—in a sexual complementarity. Sexual intimacy and the sexual union of intercourse between a man and a woman are intended for a purpose—to join one husband and one wife together into one flesh in the context of marriage (I Cor. 6:16).

Our marriages on earth model the relationship between Christ and His bride, the church (Eph. 5:31-33), a melding that the Apostle Paul calls "a profound mystery". This God-initiated oneness, as detailed in Genesis, is clearly recognized and affirmed by Jesus in terms of the marital union of husband and wife (Matt. 19:4-6). Any sexual intimacy outside of marriage violates God's design for marriage and is thus to be understood as one of the disruptive consequences of the fall (Rom. 1:18-32).

Thus, God's design for marriage and sexuality is the foundational reason for viewing acts of sexual intimacy between a man and a woman outside of marriage, and any act of sexual intimacy between two persons of the same sex, as illegitimate moral options for the confessing Christian. Sexual relations of any kind outside the confines of marriage between one man and one woman are inconsistent with the teaching of Scripture, as understood by

Christian churches throughout history. On the other hand, chastity in the form of sexual purity for the unmarried person and chastity in the form of sexual faithfulness in marriage are blessed and affirmed. Therefore, as part of living out a consistent, biblical spirituality, one dedicated to the pursuit of Christ-likeness, all members of the College are expected to avoid sexual intimacy outside of marriage and to discourage others from indulging in that behavior. Indeed, whatever one's personal tendencies and desires, the call of Christ on our lives is the same: sexual purity manifested among the married as complete faithfulness and by those who are unmarried by living a chaste life (I Thess. 4:3-8).

Sexual purity honors God. For those in our community who are attracted to persons of the opposite sex and struggle to maintain sexual purity, as well as for those in our community who struggle with same-sex behavior, same-sex attraction and/or sexual orientation issues, we aspire to be a gracious community that promotes openness and honesty. We pledge to extend compassion and care, providing accountability and assistance as we support all members of our community—students, staff and faculty—in their desire to live consistently with Christian love, prayerfulness and care, and all members of the Bryan community are expected to treat one another with respect and Christ-like compassion. Hateful, bigoted or destructive interactions will not be tolerated.

It is expected that no member of the Bryan community (faculty, staff, administrative personnel, and all students, including those students who use Bryan-sanctioned venues such as, but not limited to, student publications and chapel events) will publicly support or advocate any unbiblical behavior as defined above or in any of our standards. Furthermore, the institution reserves the right to terminate any employee or dismiss any student who violates the standards mentioned above.

We believe in accordance with Scripture, that we are all sinful and that we sin in different ways. The God who knows us intimately, all of our thoughts and deeds, provides not only redemption through Christ, but also promises forgiveness for all of our sins and freedom from the power of sin. Therefore, a primary goal is to help each student and member of the Bryan community to grow in Christ in the midst of his or her unique history and struggles and discern how to walk righteously with Him and others along the way.

It is our prayer that by the grace of God, as we follow Christ as the authority over every aspect of our lives, that our love may abound more and more with knowledge and all discernment, so that we may approve what is excellent, and so be pure and blameless until the day of Christ…to the glory and praise of God (Phil. 1:9-11).

Bryan College Statement on Gender Identification

Based on the mission of Bryan College, its standards, and uniqueness as a living and learning environment that honors Jesus Christ, the College recognizes that some members of the Bryan Community (faculty, staff, administrative personnel, and students) may struggle with their gender identity and wish to explore living as a particular gender other than their original gender assignment from birth. When a member of the Bryan Community is cooperative and willing to explore these feelings in an appropriate setting and not act out the feelings, the College will allow them to continue being a part of the Bryan community if they are pursuing counseling and a mentoring relationship that will help them discuss appropriately who God made them to be. In this process, however, the College will uphold a view that we are "fearfully and wonderfully made" *(Psalm 139:14)* in the uniqueness and image of God and, therefore, strategically and purposefully made as the biological gender we were born as. Because of this belief, the College will not allow a student or any member of the Bryan Community of a particular gender to dress and act differently than the biological one that God created them to be nor to use college facilities (including, but not limited to, restrooms, dorms, locker rooms) other than those designated for their original gender assignment from birth. If a member of the Bryan community decides to identify as a gender other than their biological one or pursues a medical course of action to physically change their biological gender to that of another sex, it is in their best interest and that of Bryan College for them to leave the Bryan College community. Bryan College reserves the right to terminate any member of the faculty or staff and dismiss any student from the Community for violating this basic understanding of human life. It is expected that no member of the Bryan Community will publically promote or advocate anything contrary to the position stated above.

Bryan College Statement on Human Life

Bryan College holds that all human life is sacred and is God's greatest blessing and, therefore, must be respected and protected from its conception to its completion. The taking of a human life through any means (including but not limited to abortion, homicide or suicide) is considered abhorrent. We, therefore, prohibit all members of the Bryan Community (faculty, staff, administrative personnel, and students) from promoting or participating in any act of, or related to, aborting a child whether such a child is pre-birth or post-birth. Bryan College reserves the right to terminate any member of the faculty or staff and dismiss any student from the Community for violating this basic understanding of human life. Bryan College understands that in cases where a pregnancy may put at risk the very life of a mother, triage decisions must be made within the private context of woman, her doctor, her pastor and her family.

The Honor Code

The Christian Life Standards apply directly to the academic area through the Bryan College Honor Code. The Honor Code is simply stated: "Every student shall be honor bound to refrain from cheating (including plagiarism). Every student shall be honor bound to refrain from stealing. Every student shall be honor bound to refrain from lying. Any violation of this Honor Code can result in dismissal from the College." The Bryan College Honor Code is designed to enhance academic uprightness on the campus. However, in the event that a student engages in activity relating to dishonesty in their academics, they will be subject to outcomes explained below.

Academic Dishonesty

Students are expected to submit their own work and engage in their own research. The Community Life Standards and Bryan College Honor Code apply, but are not limited to, three specific areas in academics; plagiarism, cheating and falsification. The honor code defines cheating as using any resource that was not authorized by your professor. With that, the use of an Artificial Intelligence (AI) tool, such as but not limited to ChatGPT, without the consent of your professor is considered to be cheating and a violation of the honor code.

Plagiarism

In regard to plagiarism, the Chicago Manual of Style (2003) states "with all reuse of others' materials, it is important to identify the original as the source." (p. 136). Even when one uses other people's thoughts or concepts without crediting them as the source they have stolen intellectual work. It is plagiarism to turn in any previously submitted work without the current professor's prior written permission; without the prior permission, this will be considered self-plagiarism.

It is not plagiarism to quote material from a book, article, or web site as long as the author or source of the material is properly cited. Similarly, it is not plagiarism to copy a chart or a diagram from such a source, as long as the source is clearly credited. It is plagiarism to copy verbatim or closely paraphrase a chart or illustration, or material from any book, article, or web site without clearly identifying the source from which it was obtained.

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose a sanction as deemed appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person's work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one's own work

Cheating

Cheating is a form of dishonesty in which a student gives the appearance of a level of knowledge or skill that the student has not obtained, provides unauthorized aid, or wrongly takes advantage of another's work. Examples include, but are not limited to:

- Copying from another person's work on an examination or an assignment
- Allowing another student to copy any portion of one's work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student.
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or exam

Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

Academic Implications of the Bryan College Honor Code

The Bryan College Honor Code is the expectation that each student is operating with full integrity - both inside and outside the classroom. As a reminder of this commitment, students must pledge to abide by the Honor Code in every class, use of the Learning Management System (LMS) to submit coursework is an inherent pledge the student is abiding by the Honor Code. The pledge means that, except where noted or when work is expected to be done jointly, the academic work submitted is that person's alone.

Violations & Appeals Procedure

To ensure a uniform, standardized process, all incidents of academic dishonesty will be reported by faculty using the Honor Code Violation Form. The Honor Code Violation Form will be submitted to the Dean/Director, where decisions on student standing in regard to each reported event will be determined. The Honor Code Violation Form will become part of the official student record. Students who are found to be in violation of the Honor Code will face the following discipline as a minimum.

Upon the identification or perception of academic dishonesty, the faculty member will communicate with the

student in writing – via email or the LMS. This communication will initiate either academic coaching or the referral process, and will require a meeting between the faculty and the student to review the academic dishonesty occurrence. Traditional undergraduate student meetings will occur no more than five business days after the initial communication. Bryan College online student meetings will occur no more than ten business days after the initial communication. Should a student fail to meet with the faculty member within a week of the faculty member's communication, this will result in an official referral for academic dishonesty/misconduct via the Honor Code Violation Form.

After an academic dishonesty violation has been reported, all stakeholders will receive notice from their Dean/Director. The student has the right to appeal the accusation and the resulting sanction using the form provided in the notice. The appeal form must be completed within five business days of receiving notification regarding an honor code violation. The faculty member and Dean/Director will review the appeal, and a decision will be forwarded to the student within five business days of receipt of student appeal. Appeals made after the 5-day window will not be considered valid.

Honor Code Offense Tiers

Faculty are to indicate the corresponding Tier in the Honor Code Violation Form. See below for the definition of the four Tiers, including limited examples.

Tier- 0: Coaching - For plagiarism only

Faculty are to coach the student about the improper writing incident and include coaching information in the Honor Code Violation form. Plagiarism within this document is defined as a small, isolated violation, e.g., in one or two brief parts of the paper, the student fails to acknowledge a source, leaves out quotation marks, or fails to change the wording and sentence structure of a paraphrase sufficiently—an offense that seems to be a result of momentary carelessness, a misunderstanding about documentation, or not having sufficiently developed the skill of paraphrasing.

Tier-1: Opportunistic honor code violation

Failing to cite several sentences worth of material in a paper or incorrectly citing sources.

Tier-2: Premeditated honor code violation

Such as a student submitting another's assignment as their own or cheating on a test. Tier-2 violations automatically escalate to Offense Level 2.

Tier-3: Severe honor code violation

Such as paying another to complete school work or gaining access to a grade book and making changes. Tier-3 violations automatically escalate to Offense Level 3 or 4.

Honor Code Offense Levels

Offense Level 0

The student will be penalized 10% of the total grade earned on the assignment. The faculty member will meet with the student and provide coaching on how to correct the deficiency within the timeframe mentioned above. ***The professor may also require the student to make an appointment at the Writing Support Center in the ARC to work on these skills.***

After two instances of Tier 0 coaching the student will be required to go to the ARC for support and future instances will automatically move to a Tier 1/Level 1 violation.

Offense Level 1

Proportional reduction of points on the assignment or course. Academic stakeholders are notified

Offense Level 1 **referrals** ***may*** require the student to (a) complete an online training module and, in instances of plagiarism, (b) meet with a designated ARC representative to ensure adequate understanding of the offense (academic writing tutoring will be encouraged).

Offense Level 2 - Automatic failure of assignment. Academic stakeholders are notified.

Offense Level 2 or higher offenses may also require students to (a) complete an online training module; (b)

meet with a designated ARC representative to ensure student understanding; (c) academic writing tutoring and follow-up meetings with a designated ARC representative will be required, and (d) meet with their respective dean/director.

Offense Level 3 – Course Failure. Academic stakeholders are notified.

Offense Level 4 – Suspension from the College. Academic stakeholders are notified.

Offense Level 5 – Expulsion from the College. Academic stakeholders are notified.

HISTORY AND DEVELOPMENT

During his visit to Dayton in 1925 for the Scopes Evolution Trial, William Jennings Bryan (1860-1925) expressed the wish that a prep school and junior college for men might be established on one of Dayton's scenic hills. Following Mr. Bryan's death in Dayton on July 26, 1925, a memorial association with a national membership was formed to establish in Dayton an educational institution in his honor.

Bryan's Heritage

At the 1896 Democratic convention in Chicago, Mr. Bryan had become a national figure with his famous "Cross of Gold" speech, which brought him the first of the three nominations for the presidency. Though he lost all three presidential races, he was the leader of his party from 1896 through the first election of Woodrow Wilson in 1912 whose nomination he helped to secure. He served as Secretary of State in Wilson's first administration, and his energetic efforts for world peace in a world moving toward World War I resulted in the ratification by the U.S. Senate of twenty of the thirty treaties he had negotiated. The rising tide of pro-war feeling in America led to his resignation as Secretary of State in 1915, although he later supported the war effort and remained a leader in his political party. He was the foremost public orator of his day and was famous for his lectures on the Chautauqua circuit. As a public figure, he was a spokesman for prohibition and for biblical fundamentalism in the modernist-fundamentalist controversy which dominated the Protestant religious scene in America the first quarter of the century. Mr. Bryan's involvement in *The State of Tennessee v. John Thomas Scopes* in which he assisted the State of Tennessee in its prosecution of Mr. Scopes was logical, for Bryan participated as a champion of biblical Christianity against the encroachments into public education of the secular religion of materialistic Darwinism. After Mr. Bryan's death in Dayton on July 26, 1925, the Bryan Memorial University Association launched a national campaign to raise five million dollars, half for endowment and half for buildings. A wooded hilltop tract overlooking Dayton was obtained and construction began with high enthusiasm for the new institution. The immediate and continuing effect of the Depression caused the collapse of the fund-raising effort and the consequent halt to construction. Classes, however, opened on September 18, 1930, in the old Rhea County High School, which had been vacated that year for a new high school building nearby.

Bryan's Campus

From its modest beginning, the present campus of more than ten buildings set on a beautiful 125-acre campus emerged. Most of Bryan's physical facilities are relatively new. A brief description follows.

Mercer Hall

The central campus building is a 440-by 54-foot, three-story concrete, steel, and brick structure that houses the classrooms and staff offices. It was completely renovated in 2001.

The science laboratory complex occupies the south end of the third floor of the building while the north end of the floor provides labs and offices for the Engineering Department. This facility includes modern science and engineering labs and equipment, faculty offices, and lecture rooms outfitted with state-of-the-art technology.

Faculty and staff offices are located in the south wing of the main floor and consist of suites with four to six offices

each. There are also three large lecture rooms in this wing. The administrative offices occupy the north wing of the main floor.

The ground floor consists primarily of classrooms and computer labs in addition to the mailroom, the campus store "Lion's Pride", and technology offices.

Latimer Student Center

The Erwin D. and Lane Latimer Student Center, completed in 2000, is a 39,000 square-foot building designed to enhance Bryan's ability to accomplish its mission. It contains a 350-seat cafeteria and a 100-seat dining room for special events, the Prideland Grill (student café), a game room, fitness center, aerobics room, Student Government Association offices and the Office of Student Life.

Livesay Learning Center (Library)

Bryan College's 15,000 square-foot library, housed in the Livesay Learning Center, provides study rooms, study seating for 260 users, a 30-workstation computer lab, 6 open-use PCs, and access to over 447,000 physical and electronic books, media items, periodical titles, and archival materials. The library is open nearly 90 hours each week during regular semesters and its digital resources are available to students 24/7 through the library website. Students may also request items from over 10,000 other libraries representing over 3.84 billion holdings worldwide in the library's resource sharing (interlibrary loan) network. Professional librarians are available to assist with all research needs, providing research literacy instruction through class sessions and one-on-one help. The library also provides a host of other services. For more information or to contact a librarian, see the library's website: https://library.bryan.edu.

The Nursing Department is located on the upper level of the Livesay Learning Center. This 5000 square foot space contains two classrooms, two briefing rooms, offices, and state of the art skills and simulation labs.

Residence Halls

The College has five traditional residence halls and two apartment style buildings. Arnold, Huston, Long, Robinson, and Woodlee-Ewing are residence halls and the Townhouses at Bryan Commons are apartments for upperclassmen. Each residence hall contains a computer lab.

Arnold Residence Hall, with a capacity of 101 students, was built in 1972 and remodeled in 2022. The fifty rooms are "suite style," with modular furniture and connecting bathroom for every two rooms. Arnold Hall contains a Resident Director apartment, lounge, kitchen, laundry rooms, and storage facilities. All rooms are individually climate controlled.

Huston Residence Hall and H. D. Long Residence Hall both were built in 1963-64. They each have fifty-two student rooms which are individually climate controlled. Each student room has a sink and is furnished with built-in beds or modular furniture, wardrobes and study desks. Residents on each floor share a bathroom and shower facility. Several floors were renovated in 2007 in order to allow roommates to arrange their own living space. Each hall has a lounge, kitchen, Residence Director's apartment, bathrooms, laundry rooms, and storage areas. Additional renovations were made to Huston Hall in 2011-12.

Rhea House, completed in 1969, was a gift of the community to the College through funds raised by the Rhea County Advisory Committee. This two-story brick dwelling served as the home of the College President and his family until it was converted to a men's residence in 2001. From the fall of 2006 to 2019, Rhea House was occupied by the Advancement Office but was remodeled in 2022 into a residence hall once again.

Robinson Residence Hall, built in 2006, houses 120 students. Each of the 60 rooms has a sink and modular furniture, allowing roommates to arrange their own living space. Rooms are individually climate-controlled. Residents on

each wing share a bathroom and shower facility. In addition to student rooms, Robinson Hall contains a Resident Director's apartment, study areas, a computer lab, lounge, laundry, elevator and storage areas.

Woodlee-Ewing Residence Hall, with a capacity of 174 students, was built in 1984. The building is designed in suite style to accommodate two students per room, with every two rooms having a connecting bathroom. Remodeled in 2022, each room features modular furniture that can be arranged in various configurations. All rooms are individually climate controlled. Lounges, a kitchen area, storage facilities, a laundry room, and a Resident Director's apartment complement the eighty-seven student rooms.

Townhouses at Bryan Commons are located off of Landes Way and overlook the campus, two buildings of townhouses were completed in 2010. One building has seven townhouses and the other has five townhouses. Each two-story townhouse is approximately 1500 square feet includes three bedrooms, two baths, a full-size kitchen and a living room. Each townhouse is furnished with living room furniture, refrigerator, cooktop and modular furniture in the bedrooms.

Stophel Center

The Stophel Center, completed in 2019, and named in honor of Glenn and Jackie Stophel, houses Admissions, Advancement, Marketing and Executive Offices, as well as a banquet facility.

Anderson Building

This building, formerly known as the Annex, was renamed in honor of John C. Anderson, who was Bryan College's faculty emeritus in Greek for many years. The building houses faculty offices as well as an instructional space.

Hanna House

The President's house was completed on the west end of the campus in the spring of 2001. This stately, yet functional two-story brick dwelling with its walk-out basement provides more than a dwelling for the President and his family. While the two upper levels house the College president and family, the basement floor provides a meeting place for up to 30 persons and a private efficiency apartment for guests of the President. The College is thankful that many of the building materials for the house were donated by local businesses in Dayton and Rhea County.

Rankin Center

This building, named in honor of an outstanding Bryan alumna, Joanne S. Rankin, was renovated in 2005 to house a seminar room and faculty offices for the Education department and Security officers. The basement of the Rankin Center houses the engineering program's "maker space" where engineering projects are constructed as well as the Criminal Justice Center.

Rudd Memorial Chapel

The Rudd Memorial Chapel was completed in 1976. It is a combination auditorium and fine arts building. It houses the College's main chapel auditorium with a regular seating capacity of 840, a large main stage for dramatic and musical productions, seven teaching studios, faculty offices, piano lab, choir and band rooms, two classrooms, and ten music practice rooms. During the summer of 2012, the auditorium and lobby were completely remodeled with new lighting, seating, flooring, and a digital sound system. **Brock Bicentennial Hall**, located on the ground floor, is a multipurpose room with adjacent kitchen facilities. The room was remodeled as a black box theatre that will accommodate 150 people and is suitable for large classes, recitals, and plays. In 2019, the piano lab was expanded, remodeled and named the **Watson Piano Lab**.

Summers Gymnasium

With a seating capacity of one thousand, this building was constructed as the first unit in a physical education and intramural/intercollegiate sports complex. The present building includes a college tournament-size rubber-cushioned, floating, maple hardwood basketball playing floor, auxiliary facilities, and locker and shower rooms. In the summer of 1982, an annex was added to the front of the gym which provided a more spacious lobby, four offices, an athletic training room, and additional storage areas and restrooms.

In January 2007, a 3000 square foot athletic training facility was added to the gymnasium. During the summer of 2007, Summers Gymnasium was renovated with a complete fitness center for use by all in the Bryan community. A 6000 square foot extension onto the gymnasium houses the coaches' offices as well as locker rooms and other facilities.

Athletic Facilities

A varsity soccer field was constructed in 1995. This Bermuda grass field is regulation size. The men's baseball field was completed in the spring of 2002 and was donated by the Senter family, long-time friends of the college. In January 2007, a practice facility with one regulation size basketball court, a weight room and a 60' x 30' turfed practice area was erected on the north side of the campus. A regulation, collegiate size, softball field was added in 2010. In 2024 four regulation-size fenced pickleball courts were added.

Bryan's Location

Bryan's 125-acre wooded hilltop campus overlooks the Richland embayment of TVA's Lake Chickamauga and the town of Dayton in the western edge of the valley made world-famous by the federal program of flood control, electrical power, and recreational facilities known as the Tennessee Valley Authority. Dayton, 38 miles north of Chattanooga on U.S. Highway 27, is approximately 40 miles from connections with Interstate Highways 24, 75, and 40. Dayton is the county seat of historic Rhea County, named for John Rhea, a Revolutionary patriot and early congressman from Upper East Tennessee. The population of the town is 6,600 with a service area of 12,000. Recent growth has increased the county population to 30,300. A sizable community of retirement residents who live principally in the north end of the county on the shores of Watts Bar Lake is a decided asset to the county. The natural beauty of East Tennessee and the potential for continuing growth and development of the area are factors making Bryan's location a definite plus.

Chattanooga's airport, Lovell Field, is approximately an hour's drive from the campus. A Greyhound bus terminal is also located near the airport. Dayton's own municipal airport serves small, mostly private, aircraft.

Excellent hiking and outdoor sporting opportunities are available at Dayton's Pocket Wilderness. Nearby Chattanooga is home to the internationally famous Tennessee Aquarium. Additional sightseeing opportunities are available at Rock City, Ruby Falls, and the Lookout Mountain Incline. The Tennessee Valley was the scene of many Civil War battles. The Lost Sea, an underground lake in Sweetwater; Cumberland Mountain State Park; Fall Creek Falls State Park; Chickamauga Battlefield National Park; Watts Bar Dam and the Chickamauga Dam, both part of the TVA complex; the world-famous Oak Ridge Atomic Research Center; Gatlinburg, the gateway to the Great Smoky Mountains; and Nashville are all within an easy day's drive from the Bryan campus.

Legal Notices

This *Catalog* is intended to give a realistic statement of admissions requirements and procedures, academic policies and practice, programs of instruction, college expenses, financial aid programs, etc. The College must reserve the right, however, to change, without notice if necessary, statements in the *Catalog* concerning policies, academic offerings, rules of conduct, charges, and to make any other alterations as circumstances may require. Furthermore, the course listings are offered primarily with the degree student in mind. A student who plans to attend Bryan fewer than two years should ascertain whether the courses desired will be taught during the anticipated enrollment period.

Bryan College does not discriminate on the basis of sex, race, color, age, national origin, or ethnic group in the education programs and activities which it operates according to the Civil Rights Act of 1964, and Title IX of the Education Amendment of 1972, Public Law 92-318. Nor does the College discriminate against qualified handicapped persons, according to the

requirements of Section 504 of the Rehabilitation Act of 1973, Public Law 93-112. This policy extends to both employment and admission to the College. Under Title VII of the Civil Rights Act of 1964 "religious organizations" and "religious educational institutions" are exempt from religious discrimination provisions. Bryan College is both a "religious organization" and a "religious educational institution".

In conformity with the Americans with Disabilities Act (ADA), Bryan College requires individuals (applicants, employees, or students) to identify specific requests for reasonable accommodations that may be necessary due to the existence of a qualified disability.

Hazing is abusive, degrading, psychologically damaging, and may be life-threatening. It is unacceptable in all forms and has no place in the Bryan College community. Student groups, organizations, and athletic teams are important contributors to a vibrant and positive campus life and are expected to act in accordance with the Community Life Standards and to treat others with respect. Hazing by individuals and student organizations is prohibited in any form both on campus and off campus. You can review the entire policy on the website here: https://www.bryan.edu/about/consumer-information/hazing/ Or report hazing at this address: nohazing@bryan.edu

The Clery Act (The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act) requires colleges and universities to disclose statistics about crime and safety on their campuses, the steps that they are taking to mitigate potential dangers, and the resources that are available to members of the campus community have in case any crimes occur. You can review the entire policy on the website here: https://www.bryan.edu/about/consumer-information/clery-act/, including current and past Annual Security Reports. You can also request that information or submit a report via the dedicated email address: clery@bryan.edu

Inquiries should be directed as follows. For Title IX issues contact the campus Title IX Coordinator. For ADA issues contact the campus ADA Coordinator. The address and phone numbers for both are the same: Bryan College, 721 Bryan Drive, Dayton, TN 37321. The phone number is (423) 775-2041.

COLLEGE PERSONNEL

BOARD OF TRUSTEES 2026-2027

In accordance with the Charter and Bylaws of Bryan College, all members of the Board of Trustees are "born again Christian men and women with a sound Christian testimony." The Trustees are charged with ensuring the present viability and future success of the College. The Charter stipulates that the board "shall be the exclusive and ultimate source of authority in all matters pertaining to the College, its government, and conduct."

Officers

Ms. Delana Bice, *Chair*
Mr. Chris Cashion, *Vice Chair*
Ms. Tina Benkiser, *Secretary*

Trustees

Ms. Tina Benkiser (2017), Attorney & Counselor at Law - Signal Mountain, TN
Ms. Delana Bice (2000), Real Estate Broker - Houston, TX
Mr. Don Blanton (2013), Business Executive – Dayton, TN
Mr. Chris Cashion (2013), Business Executive – Spring, TX
Mr. Brad Harris (2018), Finance and Accounting Consultant – Dayton, TN
Mr. David Kinsey (2011, 2023), Owner/President of K-12 School - Alpharetta, GA
Dr. Douglas Mann (2020), Bryan College President – Dayton, TN (ex officio)
Mr. Lebron Purser (2017), Insurance Business Executive – Dayton, TN
Mr. Jeff Smith (2018), Retired, President, Business Executive – Dayton, TN
Mr. Kevin Stophel (2018), Principal/Owner Comprehensive Financial Planning Company – Chattanooga, TN
Mr. Ron Wenger (2018), Retired Manufacturing Company Vice President and General Manager – Dayton, TN

Legal Counsel – Chambliss, Bahner & Stophel, P.C. and Holland & Knight, LLP

Year in parentheses indicates year of election to the Board.

Trustees Emeriti

Mr. Ralph Green (1993 - 2025), Dayton, TN
Honorable Lawrence H. Puckett (1987-2017)
Cleveland, TN
Mr. Glenn Stophel (1978-1986; 1992-2010)
Franklin, TN

ADMINISTRATION

Officers of Administration

Douglas F. Mann, Ph.D. ..... President
Jeremy T. Deal, D.Min. ..... Vice President for Administration & Athletics
David W. Holcomb, B.A. ..... Vice President for Institutional Advancement & External Affairs
Timothy J. Hostetler, M.B.A. ..... Senior Vice President for Business Operations & Finance
Nicholas T. Pacurari, Ph.D. ..... Vice President for Enrollment Services & Student Life
Kathryn A. Saynes, Ed.D. ..... Vice President for Academics

Administrative Personnel

Office of the President

Douglas F. Mann, Ph.D., President
Schuyler Vander Wilt, M.A., Executive Assistant/Front Desk Supervisor
Jonathan D. Warner, B.A., Director of Executive Operations & Administration
Samuel J. Youngs, Ph.D., Academic Dean/Professor of Christian Studies/Director of Accreditation & Assessment

Office of the Vice President for Academics

Kathryn A. Saynes, Ed.D., Vice President for Academics
Yolanda Beckman, BSN Clinical Coordinator, Clara Ward School of Nursing
Julie Conley, Administrative Assistant, Clara Ward School of Nursing/Vogel School of Engineering
Dayna Falzone, Ed.S., Online Faculty Support Coordinator
Pamela Giles, Ph.D., Director, Clara Ward School of Nursing/Professor of Nursing
Brian Heskitt, B.S, Vogel School of Engineering, Lab Manager
Benton B. Jones, D.B.A., Academic Dean
Jerri Morgan, M.Ed., Simulation Technologist
Heather Neudigate, Coordinator of Field Placements
Bethany Perry, M.S., Director of Library Services & Information Literacy
Janet M. Piatt, M.S.Ed., Registrar
Josie Riggs, B.S., Associate Registrar
Hannah Schultz, J.D., Title IX/ADA Coordinator, Office of Equity & Accessibility
Lyle C. Smith, Ph.D., Director, Vogel School of Engineering/Professor of Mathematics & Physics
Amanda Sullivan, M.Ed., Senior Administrator of Online Programs
Jennifer A. Travis, B.S., Director of Academic Operations
Samuel J. Youngs, Ph.D., Academic Dean/Professor of Christian Studies/Director of Accreditation & Assessment

Office of the Vice President for Institutional Advancement & External Affairs

David W. Holcomb, B.A., Vice President for Institutional Advancement & External Affairs
Tracey L. Bridwell, Advancement Office Manager
Abigail Brown, M.B.A., Reporter
Timothy Conley, Digital Designer & Photographer
Paulakay Hall, B.A., Alumni Director
Cassidy Huff, B.S., Graphic Designer, Assistant to the VP of Advancement
Meg Kizer, Digital Content & Fundraising Coordinator
Jennifer McKinney, B.A., Director of Marketing & Communications
Janice R. Pendergrass, B.A., Associate Vice President of Advancement
Concetta Swann, M.Ed., Content & Systems Manager

Office of the Senior Vice President of Business Operations & Finance

Timothy J. Hostetler, M.B.A., Senior Vice President of Business Operations & Finance

Donna Belisle, Auxiliary Services Manager
Samantha Chavis, Environmental Services
Greg Cox, Grounds (part time)
Rebecca Dunn, Environmental Services (part time)
Allene Edmonds, Environmental Services
Donna Eldridge, B.S., Mailroom
T. Blake Hamrick, General Maintenance and Electrician
Dwayne Hardyman, Environmental Services Assistant
Verna Janow, Environmental Services Assistant
M. Ryan Kerley, B.S., General Maintenance Technician
Jeremy Miller, General Maintenance & Repair Worker
David A. Morgan, Director of Physical Plant
Eric Morgan, General Maintenance Technician
Heidi G. Rainwater, B.S., Accounting Assistant
Jona Shaver, Environmental Services (part time)
John Shipes, M.B.A., Director of Finance
Renee Shook, Environmental Services Supervisor
Tommy Shook, Grounds Supervisor
Anthony Spradley, Environmental Services (part time)
James H. Sullivan, MCSA, Comp TIA A+, Director of Information Technology Services
Jeron Summerville, M.B.A., Staff Accountant
Aidan Sussdorff, Grounds & Fleet Management
Fred Tran, B.S., IT Services
Kimberle Tuttle, Business Office Manager
Mick Walker, Assistant Director Physical Plant/Safety & Security Supervisor
Cristal Waters, B.A., Data Integration Associate

Office of the Vice President for Enrollment Services & Student Life

Nicholas T. Pacurari, Ph.D., Vice President for Enrollment Services & Student Life

Rebecca Bates, M.A., Enrollment Specialist
Audrey Blalock, B.S., Senior Admissions Processing Specialist
Isabella Campbell, B.S., Resident Director, Arnold
Christie Clifton, Ph.D., Coordinator for Calling & Career Development
Pamela Corvin, Financial Aid Office Administrator
Tracy Davidson, B.A., Associate Director of Residential Admissions
Stacey S. Gates, M.B.A., Director of Dual Enrollment
Morgan Green, B.S., Lead Academic Adviser, Bryan College Online
Adam Grigsby, M.A., Assistant Director of Christian Formation-Discipleship
Joanna Grigsby, B.A., Academic Advisor
Beth Hixson, Student Financial Specialist
Hollen Hostetler, M.A., Coordinator of Community Outreach & Christian Formation
Allyson Huff, M.Ed., Student Financial Specialist
Caleb S. Julin, B.A., Associate Director of Admissions, Operations
Emily Land, M.B.A., Homeschool Enrollment & Engagement Specialist
Yuri Lopez, B.S., Student Success Specialist & Mosaic Coordinator
Hannah Miller, B.S., Enrollment Specialist
Leigha R. Miller, M.A., Associate Vice President for Enrollment
Bailey Moore, M.B.A., Director of Financial Aid
Grace Munteanu, M.Ed., Area Coordinator, Robinson
Rachel A. Pacurari, M.A., Counselor
Jessica Patterson, B.S., Lead Admissions Counselor-BCO
Beth Pendleton, M.Ed., Associate Director for Advising & Success
Brynna Phagan, M.A., Resident Director, Huston
Cody Rhinehart, M.B.A., Enrollment Specialist
Stephen C. Ricketts, M.B.A., Director of Residence Life & Student Accountability/Resident Director, Townhouses
Eleanor Sanford, M.B.A., Director of Student Engagement & Study Abroad
Amber Simpson, M.A., Associate Director of Student Services & Title IX/ADA Liaison
Alex Staup, Ph.D., Associate Vice President of Student Life and Success
Angie Stephens, Campus Visit Coordinator
Lisa Truax, Dual Enrollment Specialist
Joshua Willems, Admissions Operations Coordinator

Office of the Vice President for Administration & Athletics

Jeremy T. Deal, D.Min., Vice President for Administration & Athletics

Zachary Barnes, Director of the Martial Arts Academy (part time)
Jeremy Davidson, B.S., Head Men's Soccer Coach
Jessica Day, M.B.A., Assistant Athletic Director
Jordan Day, B.S., Head Baseball Coach
Brittany Daoust, B.S., Head Cheer Coach
Kassidy Gaylor, Head Women's Basketball Coach
Jacob Goins, Head Golf Coach
Sonia Harkin, Human Resource Specialist
Camille Holley, M.A., Associate Director of the Martial Arts Academy
Alex Horton, B.S., Men's Assistant Soccer Coach
Jason Laatsch, Head Men's Basketball Coach
Collin Ledbetter, Assistant Baseball Coach/Field Manager
Michaela Lowry, Athletic Trainer
Clint McAuley, M.S., Athletic Director
Levi Moffet, M.B.A., Athletic Trainer
Joshua Muncey, Assistant Men's Basketball Coach
Angelia Price, M.B.A., Human Resources Director
Cody Rhinehart, M.B.A., Head JV Baseball Coach
Leah Thompson, Head Softball Coach
Jacob Warren, Head Women's Soccer Coach
Jasper Wilson, B.A., Head Cross Country/Track & Field Coach

FACULTY OF INSTRUCTION

Faculty Emeriti

Bernard Belisle, M.S., *Assistant Professor Emeritus of Performing Arts*

Martin E. Hartzell, Ph.D., *Professor Emeritus of Biology*

Maribeth Impson, Ph.D., *Professor Emerita of English*

Raymond E. Legg, Jr., D.A., *Professor Emeritus of English*

David Luther, D.M.A., *Professor Emeritus of Music*

Sigrid Luther, D.M.A., *Professor Emerita of Music*

Ronald D. Petitte, D.P.A., *Dean Emeritus of Honor's Institute*

Robert J. Simpson, Ph.D., *Professor Emeritus of Mathematics*

Jack Traylor, Ph.D., *Professor Emeritus of History*

Full-time Faculty

Travis Aikman, *Instructor of Exercise & Health Science, 2026*
B.S., University of Tennessee, Knoxville, 2020
M.S., Tennessee Technological University, 2024

M. Jacob Bembe, Ph.D., *Assistant Professor of Engineering, 2024*
B.S., University of Zululand, 2003
B.S., University of Zululand, 2004
PgDip. Eng., Stellenbosch University, 2010
M. Eng., University of Johannesburg, 2010
Ph.D., Korean Advanced Institute of Science & Technology, 2015

Abigail Brown, M.B.A., *Instructor in Marketing, 2026*
B.S., Bryan College, 2018
M.B.A., Bryan College, 2020

Clint Cantrell, M.S., *Assistant Professor of Criminal Justice/Chair, Department of Criminal Justice, 2024*
B.S., University of Tennessee, Knoxville, 1999
M.A., University of Tennessee, Knoxville, 2003
M.S., Champlain College, 2017

Nicki Chitwood, M.S., *Instructor of Business, 2026*
B.A., Norwich University, 2011
M.S., Norwich University, 2014

Matthew Cserhati, Ph.D., *Assistant Professor of Biology, 2026*
B.S. Eotvos Lorand University, 2003
B.S. University of Szeged, 2010
M.A. Greenville Presbyterian Theological Seminary, 2022
Ph.D. University of Szeged, 2011

C. Judson Davis, Ph.D., *Professor of Greek, 2006*
B.A., University of Georgia, 1985
M.A., Trinity Evangelical Divinity School, 1989
Ph.D., University of Sheffield, Sheffield, England, 1993

Neal A. Doran, Ph.D., *Professor of Biology, 2014*
B.S., University of Florida, 1989
M.A., University of Florida, 1994
M.S., University of Cincinnati, 2000
Ph.D., Florida State University, 2003

Daniel B. Gates, D.B.A., *Professor of Business/Assistant Director of Assessment, 2016*
B.S., Florida Institute of Technology, 2000
M.B.A., University of Phoenix, 2010
D.B.A, Argosy University, Phoenix, 2015

Laurie Gates, Ed.D., *Associate Professor of Mathematics, 2024*
B.A., Trinity Christian College, 2001
M.S., Florida Institute of Technology, 2003
Ed.D., Argosy University, 2014

Todd Giles, M.F.A., *Associate Professor of Communication/ Chair, Department of Communication, Media & Fine Arts, 2024*
B.F.A., Indiana University, 1990
M.F.A., Marywood University, 2004

K. Daniel Gleason, Ph.D., *Professor of English/Chair, Department of English/Director, Center for Undergraduate Research, 2013*
B.A., Bryan College, 2005
M.A., University of Tennessee, Chattanooga, 2011

Ph.D., Indiana University of Pennsylvania, 2018

Neil Harper, Ph.D., *Associate Professor of Criminal Justice, 2024*
B.S., Francis Marion University, 1991
M.P.A., City University of Seattle, 1999
M.S., Missouri University of Science & Technology, 2019
M.Div., Southeastern Baptist Theological Seminary, 2016
Th.M., The Southern Baptist Theological Seminary, 2021
D. Min., Liberty University, 2021
Ph.D., University of the Cumberlands, 2024

Brian D. Hill, D.A., *Professor of Chemistry, 1994*
B.A., University of Pennsylvania, 1985
M.A., University of Virginia, 1988
D.A., Middle Tennessee State University, 1999

Randall W. Hollingsworth, Ph.D., *Professor of Communication, 2003*
A.A., Tallahassee Community College, 1980
B.S., Florida State University, 1982
M.Div., Southern Baptist Theological Seminary, 1985
Ph.D., Florida State University, Tallahassee, 1997

Wendell M. Jones, Jr., Ph.D., *Professor of English, 1992*
B.A., University of Tennessee, Chattanooga, 1979
M.A., University of North Carolina, 1985
Ph.D., University of North Carolina, 1997

Andrew Kaufmann, Ph.D., *Associate Professor of Politics & Government/Chair, Department of Politics, Government & History, 2022*
B.A., Covenant College, 2003
M.A., Catholic University of America, 2007
Ph.D., Catholic University of America, 2014

C. Reagan Kinser, Ph.D., *Associate Professor of Engineering, 2021*
B.S., University of Tennessee, Knoxville, 1998
Ph.D., Northwestern University, 2005

Nathan Knappier, M.S.N. *Assistant Professor of Nursing, 2025*
B.A., Harding University, 2001
B.S.N., Union University, 2006
M.Div., Harding School of Theology, 2008
M.S.N., Union University, 2011
PMHNP-C, Union University, 2025

J. Geoff Knowles, Ph.D., *Professor of Engineering/Chair, Department of Engineering, 2021*
B.S.E., Arizona State University, 1994
M.S., Purdue University, 1995
M., Div., Phoenix Seminary, 2009
Ph.D., Purdue University, 2017

Alice D. Lawrence, Ph.D., *Associate Professor of Biology, 2012*
B.S. Bob Jones University, 1988
M.S., University of Tennessee, Knoxville, 2007
Ph.D., University of South Carolina, 1992

Alexis L. Marsh, M.F.A., *Assistant Professor of Performing Arts/Chair, Department of Worship & Performing Arts, 2018*
B.S., Bryan College, 2013
M.A., Louisiana Tech University, 2017
M.F.A., Mississippi University for Women, 2023

Emily McGowan, M.F.A., *Assistant Professor of English/Writing Program Administrator, 2024*
B.S., Liberty University, 2016
M.F.A., Savannah College of Art & Design, 2021

James Munteanu, M.S., *Instructor of Physics, 2023*
B.S., California State Polytechnic University, Pomona, 2016
M.S., University of North Texas, 2021

Connie Petty, M.S.N., *Assistant Professor of Nursing, 2024*
LPN, Clover Park Technical Institute, 1989
A.S.N-RN, Chattanooga State Community College 2013
B.S.N.-RN, East Tennessee State University, 2017
M.S.N.-FNP-C, East Tennessee State University, 2019

T. Andrew Randle, Ph. D., *Professor of Christian Ministry, 2002*
B.M., Belmont College, Nashville, 1992
M.A., Reformed Theological Seminary, 1997
Ph.D., Southern Baptist Theological Seminary, 2002

Regan Rhinehart, Ed.D., *Assistant Professor of Education/Chair, Department of Education, 2022*
B.S., Bryan College, 2016
M.A., Tusculum College, 2018
Ed.D., Liberty University, 2026

Travis H. Ricketts, Ph.D., *Professor of History, & Politics & Government, 1995*
B.A., University of Arkansas, 1988
M.A., Kansas State University, 1990
Ph.D., Kansas State University, 1998

Clark C. Rose, Ph.D., *Professor of Psychology/Chair, Department of Psychology, 1998*
B.A., University of Tennessee, Knoxville, 1989
M.S., University of Tennessee, Knoxville, 1992
Ph.D., University of Georgia, Athens, 1999

Jamie L. Summerville, Ph.D., *Professor of Mathematics/Chair, Department of Natural Sciences, 2018*
B.S., Murray State University, 1988
M.S., Murray State University, 1990
Ph.D., University of Mississippi, 1997

Jenny Swafford, M.S., *Assistant Professor of Psychology, 2024*
B.A., Bryan College, 2012
M.S., Grand Canyon University, 2015

Daniel Terry, D.C., *Associate Professor of Exercise and Health Science/Chair, Department of Exercise & Health Science, 2024*
B.S., Bryan College, 1993
D.C., Life University, 1998

Dustin Turner, Ph.D., *Assistant Professor of Christian Studies, 2026*
B.A. Miami University, 2008
M.Div. New Orleans Baptist Theological Seminary, 2011
Th.M. New Orleans Baptist Theological Seminary, 2014
Ph.D. New Orleans Baptist Theological Seminary, 2016

Faith Annette Watt, D.A., *Assistant Professor of Music, 2022*
B.A., Bryan College, 1993
M.M., Southwestern Baptist Theological Seminary, 1998
D.A., William Carey University, 2026

Eric Williams, Ph.D., *Assistant Professor of Christian Studies, 2026*
B.S. Moody Bible Institute, 2012
M.Div. Liberty University, 2020
Ph.D. Liberty University, 2024

Jennifer S. Williams, Ed. D, *Assistant Professor of Education, 2019*
B.S., Tennessee Technological University, 1997
M.A., Tennessee Technological University, 2000
Ed. D., Carson-Newman University, 2019

Administrative Faculty

Pamela Giles, Ph.D., *Director, Clara Ward School of Nursing/Professor of Nursing, 2021*
B.S.N., Indiana Wesleyan University, 1980
M.S., Indiana Wesleyan University, 1993
Ph.D., Walden University, 2010

Benton B. Jones, D.B.A., *Academic Dean/Associate Professor of Business/Director of DBA, 2011*
A.S., Chattanooga State, 2005
B.S., Bryan College, 2007
M.B.A., Bryan College, 2010
D.B.A., Anderson University, 2022

Bethany E. Perry, M.S., *Director of Library Services & Information Literacy, 2024*
B.A., Shorter University, 2023
M.S., University of North Texas, 2025

Janet M. Piatt, M.S. Ed., *Registrar, 1992*
B.A., The King's College, 1982
M.S. Ed., Fordham University, 1991

Kathryn A. Saynes, Ed.D., *Vice President for Academics/Professor of Education, 2008*
B.S., Bryan College, 2004
M.A., Tennessee Technological University, 2006
Ed.D., Tennessee Technological University, 2013

Hannah L. Schultz, J.D., *Office of Equity and Accessibility, 2014*
B.A., Virginia Intermont College, 2000
M.A.R., Liberty University, 2004
J.D., Liberty University, 2009
M.B.A., Liberty University, 2010
M.A., Central Michigan University, 2014

Lyle C. Smith III, Ph.D., *Professor of Mathematics & Physics/Director, Vogel School of Engineering, 2016*
B.S., Virginia Tech, 1995
M.S., Virginia Tech, 1997
M.Div., Southern Baptist Theological Seminary, 2005
M.S., University of Louisville, 2005
Ph.D., University of Louisville, 2015

Samuel J. Youngs, Ph.D., *Academic Dean/Professor of Christian Studies/Director of Accreditation & Assessment, 2012*

A.A., State College of Florida, 2006
B.A., University of South Florida, 2008
M.A.R., Gordon-Conwell Theological Seminary, 2011
Ph.D., Kings College, University of London, 2017

CAMPUS LIFE

Social Life

Social life includes a variety of spontaneous get-togethers, as well as many scheduled events and activities. Many students enjoy hiking in the rugged Tennessee mountain countryside or driving to Chattanooga for an evening of movies, dinner, or spending time in the aquarium district. Our Residential Life and Student Engagement teams work together to plan on and off-campus activities such as banquets, dances, games and competitions, etc.

Supervised residence halls provide a living environment in which students develop a strong sense of community, receive encouragement, care, support, and guidance, and are given the opportunity to serve others. Area Coordinators and Resident Directors, who are assisted by student Resident Assistants, supervise residence halls. Together, this staff seeks to identify and meet students' needs through individual counseling, group activities, Bible studies, and educational programming.

The Bryan Fine Arts Concert Series and other cultural groups in nearby Chattanooga provide excellent programs available to Bryan students and faculty. The **Bryan Chorale** is an auditioned choir open to students of all majors, offering a dynamic environment for musical growth and community. The choir presents four concerts annually, providing members with opportunities for artistic development and fellowship. The **Chamber Singers** is a select vocal ensemble that performs a diverse repertoire spanning various musical styles. Composed of auditioned members from the Chorale, this group engages audiences through performances in churches, schools, and community events.

Hilltop Players, the campus drama organization, provides cultural enrichment and entertainment for the student body as well as the local community. The typical theatrical season consists of 2-3 mainstage productions per year, plus a Senior Production Project that is produced by the senior Performing Arts majors.

Student Leadership

Opportunities for experience in the area of leadership are abundant at Bryan College. Whether leading a group of students on a week-long mission trip, teaching a Bible study, organizing a student government meeting, or planning a campus-wide activity, Bryan students gain invaluable insight for future leadership in the marketplace. Particular attention is given to the leadership development of those in student leadership positions.

Student Government Association (SGA)

SGA is a leadership team of students elected or appointed by the student body to provide various opportunities and services throughout the school year. SGA cooperates with the administration to meet various needs of the student body as they arise. Facilitating communication within the student body, to the faculty, administration, alumni, and the surrounding community is a vital service to the College. SGA seeks to develop the leadership of its members and provide beneficial services to the College ultimately to the glory of God.

Intramurals

The intramural program promotes wholesome recreation throughout the school year by providing a sequence of athletic competitions. It is designed to give every degree-seeking student in the residential undergraduate programs an opportunity to participate in the sport of his or her choice. Competition is carried on among class teams and by sign-ups. There are a wide variety of opportunities available through our intramural program that will benefit athletes and non-athletes alike.

ATHLETICS

Men's varsity competition is carried on in baseball, basketball, cross-country, golf, soccer, and track & field. Women's varsity sports include basketball, cross-country, golf, soccer, softball, track & field, and volleyball. Students participating in intercollegiate sports are required to maintain institutional standards for participation with a minimum of 12 hours per semester. Bryan is a member of and follows the eligibility regulations established by the National Association of Intercollegiate Athletics (NAIA) and is part of the Appalachian Athletic Conference.

Only students currently enrolled in the residential undergraduate programs and eligible by both Bryan College and NAIA standards may be considered qualified students and allowed to participate in intercollegiate athletic programs at Bryan College. Exceptions may be made for students enrolled in Bryan College graduate programs, who are otherwise eligible to participate in athletics.

Bryan College complies with the "Equity in Athletics Disclosure Act" (EADA) and such data is available through the Office of Intercollegiate Athletics and the Office of Admissions and Financial Aid.

SPIRITUAL GROWTH OPPORTUNITIES

At Bryan College, education is about the whole person. Part of ministering to the whole person includes a focus on the spiritual. While spiritual growth is ultimately the work of the Holy Spirit, we want to offer students specific opportunities as listed below to encounter the Lord and deepen their relationship with Him.

Chapel

Chapel exists as a place for consistent corporate gatherings of the Bryan community to learn and grow together spiritually through a time of instruction and worship. Speakers explore a wide range of topics by way of expository and topical preaching, sharing of testimony, and panel discussions. This space challenges students to confront the realities of their community through a gospel-centered lens. As part of the spiritual growth strategy at Bryan, chapel occurs up to three times a week. Leadership opportunities exist for students interested.

Outreach Ministries

At Bryan College, we take James 1:27 seriously: "Religion that is pure and undefiled before God the Father is this: to visit orphans and widows in their affliction..." Our outreach ministries provide the means for students to regularly put their faith into practice both on and off campus. Opportunities range from local to overseas service projects like *Serve Rhea*, *Service Day,* and *Break for Change.* All for the purpose of "becoming servants of Christ."

Spiritual Development Initiatives

We recognize that students today wrestle with deep questions related to life and culture. Our spiritual development initiatives seek to biblically address and generate healthy conversation with this reality in mind. *Chapel Breakouts*, discipleship groups, and a diverse array of worship gatherings are offered throughout the entire semester. These initiatives strive to develop a deeper understanding and practice of the Christian worldview.

COUNSELING

There are times when life can feel a bit more challenging than a normal relational context can address. To address these times, counseling is available to students through Counseling Services. Both individual and group counseling opportunities offer space for the Holy Spirit to use Scripturally informed conversations with evidence-based counseling skills to move people towards deeper wholeness in Christ. Confidential appointments can be made by contacting the office.

Process for Handling Complaints

Situations may arise in which students believe they have not received fair treatment by a College representative or may have a complaint about the performance, action, or inaction of a member of the staff or faculty. Bryan College maintains the right of students to issue such complaints and seek resolution, in accordance with the following policy and procedure.

A complaint should be directed as soon as possible to the person or persons whose actions or inactions have given rise to the complaint. Every effort should be made to resolve the problem fairly and promptly at this initial level first. If such initial efforts do not resolve the complaint to the satisfaction of the student, the additional steps below can be utilized.

Please note that the following official complaint policy and procedure of the College relates to complaints submitted in ***written form***. This is to protect all parties in a legal sense, and also to ensure that the nature of the complaint is clear, intelligible, and orderly. When submitting a written complaint, please ensure that your writing is straightforward and that its purpose is clear: "I am writing to formally complain about…."

❖ Complaints relating to Bryan College Student Life—including Residence Life, student-to-student relationships, campus safety, campus activities, etc.—please refer to the Vice President for Enrollment Services & Student Life Studentlife@bryan.edu - 423.775.7400. Note: Before contacting the Vice President for Enrollment Services & Student Life, every effort should be made to resolve the issue with the appropriate personnel. If this is unsuccessful, the student should file a formal written complaint at that time.

❖ Complaints relating to Bryan College academics—including faculty, programs, distance education, and academic policy—please refer to the following parties, in the given order. Should satisfaction not be attained at a given level, a student can appeal or re-issue their complaint at the higher level:

- Department Chair (contact information for all current Department Chairs can be found on the Bryan College website)
- Dean/Director of the respective school (contact information for all current Department Chairs can be found on the Bryan College website)
- Vice President for Academics (academicvp@bryan.edu – 423.775.7200. See also "Appeals Process," below.

❖ Complaints or concerns relating to possible violations of Title IX policy should be directed to the Title IX Coordinator – 423.775.7265 or titleix@bryan.edu .

❖ Complaints or concerns relating to accessibility or possible violations of ADA policy should be directed to the ADA Coordinator – 423.775.7265 or ADA@bryan.edu .

Filing a Written Complaint: The student should file a written complaint (email is sufficient) to the appropriate official mentioned above, including the following:

1. A statement describing the complaint in the clearest possible terms;
2. A clear and concise statement of the evidence upon which the allegation is based;
3. A clear and concise description of the student's attempt to resolve the issue at the initial level noted above at the start of this policy, along with reasoning indicating why the issue was not able to be resolved at that level;
4. A description of the action taken by the institution to date, if applicable;
5. Full disclosure about any other external channels the complainant is pursuing (if applicable).

Time Limitations: It is a fundamental presumption of the Bryan College complaint system that both students and relevant college administrators will work in good faith to resolve issues raised in complaints. To that end, students are expected to write and send their complaints within a reasonable timeframe of the emergence of the given issue (60 days). The institution similarly commits to issuing its institutional response/resolution to the complaint within 60 days of receiving it in writing from the student. *(Note that if the nature of the complaint is*

substantially altered through further information being introduced in the course of resolution, this timeframe may be reset to allow for due consideration of the new information.)

Procedure: Once a written complaint is received through one of the channels designated above, the constituent who receives the complaint may take various actions to gain clarity on the nature of the complaint. Such actions may include emailing the student for more information; discussing the complaint verbally with the student; or discussing the complaint with other parties (should they be implicated in the complaint). Every reasonable effort will be made to protect the privacy of all involved parties. Once the constituent has clarified the issues pertinent to the complaint, an institutional response will be given. In the case of Academics and Student Life, the response of the respective Vice President is final and concludes the institutional complaint procedure. In all cases, students will be notified in writing of the outcome of their complaint. A log of written complaints and their institutional response/resolution is maintained by both Student Life and Academics.

The right of appealing the institutional decision may be exercised in relation to any agency that grants accreditation/authorization to Bryan College, including:

Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane
Decatur, GA 30033
404-679-4500
http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf

Tennessee Higher Education Commission
404 James Robertson Parkway Suite 1900
Nashville, TN 37243
615-741-3605
https://www.tn.gov/content/dam/tn/thec/bureau/student_aid_and_compliance/dpsa/Complaint_Form_(Rev._12.16)_1-26-17.pdf

Complaint Resolution Policies and Procedures for Non-Tennessee Resident Students in State Authorization Reciprocity Agreement States

The policies below apply to students who are:

- non-Tennessee residents in State Authorization Reciprocity Agreement (SARA) states and who are enrolled in a distance education program/course or
- attending an out-of-state learning placement in a SARA state other than Tennessee

The nature of complaints to be addressed through these policies include violations of SARA policies and dishonest or fraudulent activity. These policies do not apply to complaints concerning student grades or student conduct violations. For more information on complaint subject matter see SARA Policy Manual (https://nc-sara.org/sara-policy-manual) Sections 4.2 and 4.3.
Institution Complaint Policies can be found above on this same webpage and elsewhere in the catalog.
Additional Complaint Policies
• Tennessee Higher Education Commission (THEC)

- Students (as described above) must complete the institution complaint process before appealing to THEC.
- Students who are not satisfied with the institution's resolution of their complaint may appeal the institution decision to THEC using the Request for Complaint Review form (https://forms-dpsa.thec.tn.gov/Forms/RCR). Additional information on the THEC complaint process is available at THEC Complaint Review Process (https://www.tn.gov/thec/for-institutions/postsecondary-state-authorization/request-forcomplaint-review.html). Students may also contact THEC.RCD@tn.gov with questions.
- The appeal to THEC must be filed within two (2) years of the incident about which the complaint is made.

- Out-of-state students may also contact their home state higher education authority; although students may be referred to THEC. See State Portal Entity Contacts (https://nc-sara.org/state-portal-entity-contacts) for a listing of SARA states and contacts.
- Students residing in non-SARA states, currently California only, should consult their respective state of residence for further instructions for filing a complaint.

ADMISSIONS INFORMATION

Residential Undergraduate Programs

ADMISSIONS PROCESS

BRYAN COLLEGE RESIDENTIAL PROGRAM

The following policies pertain to the Bryan College Residential program, defined as being comprised of undergraduate degree seeking students enrolled in on-site classes located on the main campus of Bryan College in Dayton, Tennessee. For other admissions criteria please refer to the appropriate section of the catalog. These would include Bryan College Online, graduate programs and enrollment for dual enrolled high school students. Acceptance into Bryan College does not guarantee acceptance into a student's desired major. Please refer to the appropriate section of the catalog for major-related acceptance criteria.

Bryan College welcomes applications from students who have a commitment to academic scholarship, spiritual development, and outstanding character. The admissions process begins when the completed application is submitted to the Office of Admissions at https://apply.bryan.edu/ . To assist students and their families, each prospective student is assigned an admissions staff member who will lead the student through the admissions and financial aid processes. Each component of the prospective student's file is carefully reviewed, and when it is complete the student is notified of Admissions' decision. Admissions decisions are made on a rolling basis.

Applicants are required to submit official transcripts/GED scores or official ACT, SAT or CLT scores. Bryan College accepts CLT scores for acceptance, however CLT scores may not be recognized for state grants or athletic certification. While unofficial copies of certain documents may be used *during* the admissions process, they are not substitutes for required official documents. Final official transcripts must be submitted to the Office of Admissions in order for a student to be granted official acceptance. In some cases, official score reports will also be required.

Applicants who knowingly submit inaccurate, misleading, and/or falsified documents, which would include the omission of information and/or documents, during the admission process will result in a denial of admission. Additionally, a letter of acceptance, if already communicated, will be rescinded and the student will not be allowed to enroll at the college.

To reserve their place in the entering class, applicants who have been granted acceptance should remit a $100 enrollment deposit. Enrollment deposits received from applicants are refundable through May 1 (December 1), after which there is no refund.

As students continue through their degree program, the deposit is retained in a special account in individual students' names until the final semester of enrollment, when it is credited to the students' accounts. Students enrolled in the fall semester who fail to notify the Office of Student Life before December 15 that they do not plan to re-enroll for the spring semester or who withdraw within the first two weeks of classes forfeit the $100. Students enrolled in the spring semester who fail to notify the Office of Student Life before July 1 that they will not enroll in the fall or who withdraw within the first two weeks of classes will forfeit the $100.

In order to guarantee a room in the residence halls, applicants who have been granted acceptance and have submitted an enrollment deposit of $100 must also remit a $150 housing reservation fee. Housing reservation fees are credited directly to the student's account and are non-refundable. Students will be placed in available rooms in the order in which housing reservation fees are received. Commuters are not required to submit a housing reservation fee.

ENTRANCE REQUIREMENTS

Students may enroll at Bryan College after they have been granted clear admission or conditional admission.

New College Freshmen

Clear Admission

Clear admission is granted to applicants who have graduated from high school and who have the following minimum academic achievements:

High School GPA of 2.8
or ACT composite of 18
or SAT of 960 (on 1600 scale)
or CLT of 61
or 9 hours of dual enrollment completed with at least a 3.0 dual enrollment GPA.

The student's high school record should consist of a minimum of 18 units including the following recommended areas: English (four units), science (three units), mathematics (three units), social science/humanities (three units), and foreign language (two units).

Applicants for whom English is a second language are required to achieve, for clear admission, a minimum TOEFL (Test of English as a Foreign Language) score of 75 on the internet based test (iBT) with no subscore below 17. The paper based version (PBT) of the TOEFL is not accepted. Minimum scores on the ACT and/or SAT, or alternative tests, as determined by the college, may be accepted as proof of English language proficiency in lieu of TOEFL scores.

Conditional Admission

Conditional admission may be given to applicants who do not meet the requirements for clear admission if the Admissions Committee judges the applicant to have potential for success at Bryan College. Conditional status is intended to signal a need for special counsel and assistance and is not punitive. Freshmen admitted on academic condition will be limited to 13 semester hours during the first semester. For more details, please refer to the Academic Information section under Satisfactory Academic Progress.

Early Acceptance

Early acceptance (acceptance prior to graduation from high school for enrollment after high school graduation) is granted to high school seniors who present a three-year high school transcript with satisfactory grades and course distribution or satisfactory ACT/SAT/CLT test scores. Files are reviewed again for official acceptance once all required final and official documents have been received. Admission to degree candidacy is subject to receipt of confirmation of high school graduation with satisfactory grades.

Students who have successfully completed dual enrollment classes at Bryan College may be eligible for a waiver of the 3-year high school transcript requirement.

Early Admission

The Admission Committee may grant early admission for the fall semester to an applicant who has completed the junior year of high school. Each early admission application will be carefully reviewed based on the admission criteria and the recommendation of the sending high school. Only those applicants who show definite potential for success will be admitted. If an early admission applicant is not accepted for early admission, the application may be

transferred to a later date for regular admission upon completion of high school.

The early admission student is a regular degree candidate whether or not a high school diploma is granted but must maintain the same standards for continuance as other students. The early admission student using Bryan College courses to complete high school requirements is not eligible for financial aid.

Transfer Students

Clear Admission

Applicants who have completed 12 or more semester hours of college level credit, excluding remedial and developmental courses, *after* high school graduation are considered transfer students for the purpose of Admissions requirements.

Clear admission is granted to transfer students with a cumulative grade point average of 2.0 on a 4.0 scale in at least 12 hours of transferable coursework completed after high school at regionally accredited colleges without regard for New Student Freshmen high school requirements. Remedial and developmental courses will not be considered as part of a student's cumulative grade point average. An official transcript must be received from each college attended. Those applicants who previously enrolled at another college since high school graduation but have completed fewer than 12 semester hours will be considered under the New College Freshmen guidelines in addition to the previous college records.

International students who have met the transfer requirements in entirety through enrollment at a regionally accredited college or university in the United States may also waive the TOEFL requirements.

Conditional Admission

A transfer student who does not meet the academic standards for clear admission may be granted conditional admission and placed on academic probation if the Admissions Committee judges the applicant to have potential for success at Bryan College. Transfers admitted on academic condition will be limited to 13 semester hours during the first semester. A student so admitted is subject to all restrictions placed on conditional students. For more details, please refer to the Academic Information section under Satisfactory Academic Progress.

Articulation Agreement with Tennessee's Public Community Colleges

Bryan College accepts the Board of Regents approved associate degree from public community colleges in the state of Tennessee. Students earning these degrees are granted 60 semester credits and junior standing upon admission to Bryan's residential undergraduate programs. Since some of Bryan's four-year degree programs require specific course work to be completed as core curriculum classes, students must complete these courses either as part of their associate degree or at Bryan College. (Students planning to transfer should carefully choose their core curriculum courses in consultation with their community college adviser and Bryan in order to ensure that the best selections are made in light of their intended four-year major. Students desiring to earn credit through non-traditional means should consult Bryan policies as well.) The College also requires completion of the Christian Studies core requirements plus the remaining coursework that students with an associate degree must take to finish their baccalaureate program. All courses in the student's major – both lower and upper division – must have a grade of C- or higher. Though admitted with junior standing, graduation at Bryan within two additional years is not guaranteed.

Classification of Transfer Students

Upon receipt by Bryan College of all transcripts of record of previous postsecondary studies, the Registrar will prepare a tentative evaluation of credits to be accepted for transfer and will assign the student a tentative classification. This tentative evaluation and classification will be reviewed and revised as necessary after the student has matriculated and met with the academic adviser. In the case of unconditional transfer, the evaluation and classification are then formalized. No transfer student will be classified as a senior, regardless of the amount of credit transferred, until the student has matriculated and has on record an approved application for graduation showing when and how all graduation requirements will be met.

In the case of conditional transfer, transfer credit becomes official and classification is formalized when the transfer student has successfully completed one full semester at Bryan earning at least 12 semester hours of credit with a cumulative GPA of 2.0 or above. If the student fails to complete successfully the first full semester at Bryan, the College reserves the right to reevaluate the tentative transfer of credit and to reclassify the student.

Home School Students

Home-educated students must meet the standard entrance requirements stated previously for clear acceptance. Families should carefully choose their high school curriculum and use standardized tests to further measure academic progress. (See the recommended units under New College Freshmen). Parents are encouraged to join a local home school association, which proves very helpful in choosing curriculum, preparing transcripts, and keeping updated on the latest legislation. Contact the Office of Admissions for questions related to the transition from home school to college.

Re-Admission Students

Former Bryan College students who left the College for one or more semesters (not including the summer term) and who wish to re-enroll must apply for re-admission at https://apply.bryan.edu/ .

Students in good standing who interrupt their studies at Bryan **by prior arrangement** for one or two semesters to participate in study or practicum experiences as a part of their degree program are eligible to re-enroll. No re-admission application is required.

Students who were suspended for a specific period are eligible to apply for re-admission upon expiration of the suspension period. Students who were dismissed become eligible to apply for re-admission after a period of at least six months. The approval of the Vice President for Academics is required in the case of suspension or dismissal for academic reasons, and the approval of Student Life is required in the case of suspension or dismissal for citizenship reasons.

Upon receipt of notice of acceptance, the former student who forfeited a deposit because of failure to give adequate notice of non-continuance must remit the $100 enrollment deposit and $150 housing reservation fee.

International Students

Students who are not citizens of the United States apply for admission in the same manner as other students. In addition, they must meet any special requirements of their own country plus those of the United States Department of Homeland Security. Qualifications of applicants are considered on an individual basis. The International student must provide evidence of ability to meet education and living expenses before the College will send the I-20 form required by the United States Department of Homeland Security. For clear admission, a minimum TOEFL (Test of English as a Foreign Language) score of 75 on the internet based test (iBT) with no subscore below 17 is required of those applicants for whom English is a second language. The paper based version (PBT) of the TOEFL is not accepted. Bryan College does not offer courses in English as a second language. Minimum scores on the ACT and/or SAT, or alternative tests, as determined by the college, may be accepted as proof of English language proficiency in lieu of TOEFL scores. International students who have met the transfer requirements in entirety through enrollment at a regionally accredited college or university in the United States may also waive the TOEFL requirements.

International students who have post-secondary transcripts from outside of the United States that may apply toward a degree at Bryan are responsible for submitting those records to an agency that is approved by the National Association of Credential Evaluation Services (NACES) that will evaluate and translate the documents. The cost for this service is the responsibility of the student. Bryan College will need *official* transcripts in addition to the evaluation/translation.

Veterans

The educational programs offered by Bryan College are approved by the Tennessee State Approving Agency for Veterans Administration education benefits. Veterans and eligible dependents of veterans follow the same procedures for admission as other students, but they must comply with the provisions of the law under which they apply for financial assistance. Students receiving benefits from the VA must be degree seeking students at Bryan College.

Any covered individual will be able to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a "certificate of eligibility" can also include a "Statement of Benefits" obtained from the Department of Veterans Affairs' (VA) website – eBenefits, or a chapter 31 authorization) and ending on the earlier of the following dates:

1. The date on which payment from VA is made to the institution.
2. Ninety (90) days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Bryan College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

Students using Chapter 33 benefits who receive a Monthly Housing Allowance (MHA) and/or kicker payment are required to verify their enrollment each month to continue receiving their payments.

Bryan grants college credit for some training courses in the service. Students should submit a Joint Services Transcript (JST) for evaluation. For more information, contact the Office of the Registrar.

Currently Enrolled or Former Online Students

Undergraduate, degree-seeking students who previously enrolled in Bryan classes online and wish to continue their education through residential on-campus classes must meet the requirements for and be accepted into the residential program. Contact the Office of Admissions for a review of the existing student records and instructions.

Visiting Students

Anyone wishing to take one or more courses but not pursue a degree from Bryan College must submit an application. Apply online at https://apply.bryan.edu. Select the NON-DEGREE type of application. This includes dual-enrolled high school students and transient students who are enrolled elsewhere for their degree. Some courses may require additional documentation of test scores, GPA, or completed prerequisites.

Those who later desire to become degree-seeking students must meet the requirements for and be accepted into the residential program and will need to complete a new admissions application. Degree seeking applicants should apply online at https://apply.bryan.edu. Select the UNDERGRADUATE type of application.

Visiting students include those individuals who enroll as full-time or part-time students but who will not be approved as degree candidates until they have met all entrance requirements placed upon new college students or transfer students. Though not required to be high school graduates, visiting students must be persons of suitable age, maturity, experience, and ability. Those desiring to become degree-seeking students must meet the requirements for and be accepted into the residential or online program. Apply online at https://apply.bryan.edu . Select the *Undergraduate* type of application.

Dual Enrollment

Dual Enrollment with Bryan College is open to high school sophomores, juniors, and seniors. Dual Enrollment is offered in three different modalities.

Online courses – classes are entirely online and are asynchronous. Online courses are taught by Bryan College faculty or Bryan College adjunct professors.

Onsite courses - *Regularly* scheduled classes offered at the campus in Dayton, TN, on a space available basis. (Tutorials, independent studies, private music lessons etc. are not available to dual enrolled students.)

Partner sites – Bryan College classes offered on select high school campuses. Courses are taught by partner-site faculty; however, the faculty have been vetted and are hired as Bryan College adjunct professors.

Dual enrolled students may take lower division courses for which they are qualified (courses numbered up to 299). Some courses have standardized placement test standards or college level prerequisites. High school sophomores must have a high school GPA of 3.5 or higher and are limited to one 3 credit course in the fall and one 3 credit course in

the spring. High school juniors and seniors must have a 3.0 high school GPA. Junior and senior dual enrolled students are limited to 13 semester hours during the regular fall and spring semesters. Summer session dual enrollment courses are offered to those students who have completed their sophomore year.

Dual enrolled students have nine terms (including summers) of enrollment available to them during their final three years of high school beginning with the fall term of 10th grade. There are no grants/scholarships available to high school sophomores or those who have already earned a high school diploma. Terms and conditions for grants and scholarships are subject to change according to the terms set by the state of Tennessee. The Tennessee Dual Enrollment grant can be used by high school juniors and seniors. Tennessee residents may apply on the TSAC Student portal - https://www.tn.gov/content/tn/collegepays/tsac-student-portal.html. Other students may be eligible for an institutional scholarship for dual enrollment courses.

Contact the Dual Enrollment Office for further details bcde@bryan.edu or 423-775-7558.

Concurrent Enrollment

Through partnerships with educational and para-educational entities, Bryan College may offer the opportunity for concurrent enrollment. Concurrent enrollment students are designated as non-degree seeking, as in dual enrollment. However, in modality, concurrent enrollment differs from dual enrollment. Typically, concurrent enrollment arrangements involve students participating in an educational opportunity offered by a partner, while simultaneously being enrolled for Bryan College credit that has been determined to be equivalent by the terms of the partnership.

Concurrent enrollment opportunities do not typically utilize Bryan College's residential facilities nor its online LMS. Concurrent enrollment students do have access to their Bryan College student record platform. Concurrent enrollment educational experiences are governed by a Bryan College syllabus reflective of pertinent Catalog information. Instructors for concurrent enrollment opportunities are Bryan College faculty members, usually adjuncts. Responsibility for the educational experience of concurrently enrolled students is shared between Bryan College and the educational or para-educational partner. Participation in concurrent enrollment under these terms is agreed to by any student who registers for concurrent enrollment opportunities.

Transient Students

Students who are enrolled in another college or university and do not wish to transfer to Bryan College in order to earn a degree may enroll as transient students. Enrollment under this condition is usually limited to one semester or 18 credit hours and students are usually enrolled in courses that will transfer to another institution and apply toward degree requirements. It is solely the student's responsibility to communicate with their home institution regarding transfer of credit from Bryan College. Students desiring to enroll in courses in which there are prerequisites must provide documentation, normally a transcript, to satisfy the prerequisite.

CAMPUS VISITS

Students who are considering Bryan College are encouraged to visit the campus. High school juniors, seniors, and prospective transfer students are especially encouraged to participate in one of Bryan's campus visit events scheduled each academic year. The dates for these special programs are available online at www.bryan.edu/visit. Those who are not able to visit at these times may visit the College during the academic year or consider one of our virtual visits. The regular hours of the Office of Admissions are Monday-Friday 8:00 a.m.-5:00 p.m. Eastern Time.

Write or call the Office of Admissions at your convenience. Website: www.bryan.edu
Switchboard phone number: 423-775-2041 Toll-free phone number: 1-800-277-9522
E-mail address: admissions@bryan.edu Fax number: 423-775-7199

FINANCIAL AID

RESIDENTIAL UNDERGRADUATE PROGRAMS
POLICIES AND PROCEDURES

Student financial assistance at Bryan College is provided through scholarships, grants, loans, and student employment. The information that follows represents current College practices. Regulations and funding for federal, state, and College programs are subject to change, as Bryan College administers programs accordingly.

Student financial assistance is based on the premise that parents have the primary obligation to provide for the education of dependent children. Additional responsibility rests with the student to contribute to his or her own education from personal assets, earnings, and appropriate borrowing.

Merit and need are the basic principles of financial aid eligibility. Merit includes good citizenship, performance and leadership ability, and satisfactory academic progress. Need is the difference between what it costs to attend Bryan College and what the family is reasonably expected to pay toward these costs. Need is demonstrated through the information requested on the Free Application for Federal Student Aid (FAFSA)**.** In addition, a report generated by the FAFSA is used by the College Office of Financial Aid to determine eligibility for federal loans, federal work-study, and federal and state grants. The applicant for federal aid is encouraged to apply online at www.fafsa.gov .

General Policies

- College funded scholarships and grants are given to students who are enrolled full-time – fall and/or spring semester(s). To be considered full-time, a student must be enrolled each semester for a minimum of 12 credit hours. Students who receive college-funded scholarships and grants and drop below full-time status will have their awards revised.
- Awards are divided equally between the fall and spring semesters. If a student withdraws at the end of the fall semester, the spring awards are canceled.
- Although a student normally will depend on the continuance of aid, renewal is not automatic and is subject to standards and regulations governing the various programs. Students **must re-apply** for aid each year by completing the FAFSA**.** Current students may lose all or a portion of institutional aid if the priority deadline is not met.
- Any financial aid that is offered through a pre-award notification or an estimated or preliminary award letter, or any type of aid offered that requires subsequent eligibility confirmation or certification is not guaranteed and is subject to being reduced or revoked once final eligibility criteria can be evaluated.
- A student who loses federal, state or institutional aid eligibility in a particular term may regain eligibility in a future term if standards and regulations are once again met. Although the Financial Aid office makes every effort to accurately review eligibility at appropriate intervals, it is ultimately the responsibility of the student to notify the office when eligibility has been regained. No financial aid will be awarded retroactively.
- In the event a College scholarship or grant is revoked, the date of the cause for revocation determines the date of the revocation. However, a college award may be canceled retroactive to the beginning of the semester at the discretion of College authorities.
- If a student withdraws from the College, a student's Business Office account is settled in accordance to the College's "Refund Policy" as detailed under College Expenses in this *Catalog*. The withdrawal process includes an "Exit Interview" with the Financial Aid Office and/or the Business Office if the student's account has ever been credited with proceeds from a Stafford Loan.
- Any outside grants or scholarships received by a student must be reported to the Financial Aid Office and may require an adjustment to the student's financial aid package.
- International students are required to provide evidence of means of support for the first year of enrollment at Bryan College by completing the U.S. Department of Justice INS Form I-134. International students are

not eligible for federal financial aid programs unless they are classified as an eligible non-citizen and possess an Alien Registration Number.

- A Visiting Student, who is not seeking a degree at Bryan College, is not eligible for federal financial aid.
- Audited courses will not count toward the enrollment status of a student for financial aid purposes.
- The spouse of a full-time student may take one course, a maximum of three hours, at a reduced fee.
- Bryan College Institutional Awards are available up to ten semesters, except as noted by scholarships or grant guidelines.
- Bryan scholarships or grants may be reduced 25% if a student lives off campus and not in the same residence as his/her parent(s) prior to the age of 22.
- Federal, state, and institutional grants and scholarships are assigned to tuition first, then room, then board.
- A cash refund will not be provided as a result of receiving any Bryan College scholarship or grant in combination with another Bryan College scholarship or grant, a federal grant, outside scholarship or a state scholarship or grant. If the total of the specified types of aid exceeds tuition, room and board (or tuition only for commuters) Bryan scholarships will be lowered in the amount of the overage.
- Bryan scholarships or grants may be replaced by other types of aid at the discretion of the Financial Aid Office.

SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID ELIGIBILITY

Financial Aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress toward completion of their program(s) of study in order to maintain eligibility for enrolling in classes and receiving any form of federal, state, or College financial assistance. Academic progress for financial aid is measured at the end of each term utilizing qualitative and quantitative standards.

Credit Definitions

Credits attempted are defined as all classes for which a student receives a passing grade ("D-", or better, "P", or "S*"), or an "F", "I", "W", "AW", "NR" or "U*". Credits earned are defined as all classes for which a student receives a passing grade ("D-" or better, "P", or "S*"). Repeated courses count as credits attempted during each term the student is enrolled in the course; however, the highest grade will be counted once as credits earned. A student is allowed to repeat a successfully passed course one time and have the course count toward determining eligibility requirements. A passed course may be repeated more than once but financial aid will not be awarded based on enrollment in the course. A failed course may be repeated an unlimited number of times and continue to count toward financial aid eligibility until which time the course is passed twice or until the student fails to meet other criteria pertaining to satisfactory academic progress. Credits transferred from other institutions are awarded "CR" and are included in the qualitative and quantitative calculations.

Financial Aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress toward completion of their program(s) of study in order to maintain eligibility for enrolling in classes and receiving any form of federal, state, or College financial assistance. Academic progress for financial aid is measured at the end of each term utilizing qualitative and quantitative standards.

Qualitative Standards for Financial Aid Eligibility

This standard measures a student's satisfactory academic progress in terms of courses attempted and Bryan College cumulative grade point average (GPA). Undergraduate students must maintain a GPA of 2.0 or higher.

Quantitative Standards for Financial Aid Eligibility

This standard has two components: maximum time frame and course completion rate. The maximum time frame in which a student must complete a program of study cannot exceed 150 percent of the published program length measured in credit hours attempted. Example: A student pursuing a program that contains 120 hours would be allowed to attempt a maximum of 180 hours [120 x 150 percent (1.5) = 180].

The number of hours attempted includes any transfer hours accepted from other institutions that are applied to the student‘s program of study. In conjunction with the maximum program length, students must successfully complete (measured as credit hours earned) at least 66.67 percent of all coursework attempted as they progress through their program of study. This is a cumulative process, illustrated as follows: A student has maintained satisfactory academic progress for the first two terms of enrollment. However, at the end of the third term the student‘s academic transcript indicates 45 hours attempted and 27 hours earned. The course completion rate is 60.0 percent (27 divided by 45). The student does not meet the required 66.67 percent standard and thus will be placed on Financial Aid Warning for the following term.

Financial Aid Warning

A student who does not meet satisfactory academic progress standards is placed on Financial Aid Warning for one term, resulting in probationary status. During this time, student is eligible to receive financial aid. If the student meets the satisfactory academic progress standards at the end of the probationary term, the student is removed from Financial Aid Warning status and maintains financial aid eligibility. If the student does not meet the satisfactory academic progress standards at the end of the probationary term, the student is placed on Financial Aid Suspension.

Financial Aid Suspension

A student on Financial Aid Suspension is not eligible for any form of federal, state, or College financial assistance and remains ineligible until qualitative and quantitative satisfactory academic progress standards in Bryan College courses are met.

Appeal Process

A student who feels mitigating circumstances existed which adversely affected the student’s ability to maintain satisfactory academic progress may submit a written appeal within ten business days of receiving notification of the suspension status. This appeal should be directed to the Director of Financial Aid.

The Financial Aid Advisory Committee will be supplied with the written appeal and vote to grant or deny the appeal in a timely manner. The committee is chaired by the Director of Financial Aid as a non-voting member except in the eventuality of a tie. Other members include representatives from Student Life, Finance and a faculty representative. The student is allowed to supply any documentation s/he feels will support the case and should be submitted with the written appeal. Alternatively, if the student completes an Academic Success Plan with the Academic Resource Center (ARC), the plan may be submitted to the Financial Aid Advisory Committee in place of a written appeal for consideration by the committee. If a student’s appeal is approved by the Financial Aid Advisory Committee, the student will be placed on Financial Aid Probation for one additional term per incident of suspension. After the Financial Aid Probation term, the student must be making Satisfactory Academic Progress or must successfully follow an academic plan. If the student’s appeal is not approved the student has no additional recourse.

FEDERAL FINANCIAL AID

Bryan College participates in the Title IV Federal Financial Aid programs, including grants, work-study and loans. These programs are administered under all applicable federal regulations and guidelines. To explore all potential Federal Aid opportunities visit www.studentaid.gov .

Student Employment

Limited student employment is available through the Federal Work-Study Program. The average work assignment is eight hours per week with the minimum hourly wage at $11 per hour. However, actual job placement, hours worked, and amount earned cannot be guaranteed. Receiving a job is competitive and students must be hired by a supervisor. Students wishing to work but not eligible for the Federal Work-Study Program may apply as part-time, temporary employees of the College as well as apply for off-campus employment through the Office of Career Services.

STATE FINANCIAL AID

STATE GRANTS AND SCHOLARSHIPS

Bryan College participates in all applicable scholarship and grant programs administered by the State of Tennessee within the regulations and guidelines set by the State. To explore all potential state aid opportunities visit www.collegefortn.org/tennessee-financial-aid . Students who expect to receive the Tennessee Promise or Tennessee HOPE Scholarship(s) must identify themselves to the Financial Aid Office.

INSTITUTIONAL FINANCIAL AID

BRYAN COLLEGE SCHOLARSHIPS AND GRANTS

The Admissions Application is the application process for all Bryan College Scholarships and Grants. Bryan College aid is generally renewable for ten (10) consecutive semesters provided the student meets the cumulative grade point average continuance requirements. A student not meeting the requirements may lose all or a portion of his/her award at the end of each academic year where his/her cumulative grade point average is below the minimum requirement. A student may regain the full amount of his/her award by raising the cumulative grade point average above the minimum requirement.

Platinum Scholar Award ($5,600 maximum award) – Incoming first-time freshmen who meet the following criteria will be considered:

- Current high school senior with a cumulative GPA of 3.8
- Minimum cumulative college dual enrollment grade point average of 3.5 on a 4-point scale with 9 or more college credits OR
- Minimum ACT score of 27 or SAT combined critical reading/math of 1260 (writing score not considered) or CLT score of 89

This award is renewable with a minimum Bryan College cumulative grade point average of 3.5.

Silver Scholar Award ($4,100 maximum award) – Incoming first-time freshmen who meet the following criteria will be considered:

- Current high school senior with a cumulative GPA of 3.6
- Minimum cumulative college dual enrollment grade point average of 3.25 on a 4-point scale with 9 or more college credits OR

- Minimum ACT score of 24 or SAT combined critical reading/math of 1160 (writing score not considered) or CLT score of 79

This award is renewable with a minimum Bryan College cumulative grade point average of 3.25.

Crimson Scholar Award ($2,500 maximum award) – Incoming first-time freshmen who meet the following criteria will be considered:

- Current high school senior with a cumulative GPA of 3.4
- Minimum cumulative college dual enrollment grade point average of 3.0 on a 4-point scale with 9 or more college credits OR
- Minimum ACT score of 21 or SAT combined critical reading/math of 1060 (writing score not considered) or CLT score of 67

This award is renewable with a minimum Bryan College cumulative grade point average of 3.0.

Students may also subsequently earn merit-based scholarships by obtaining the cumulative Bryan College GPA required for retaining the award. Academic renewal standards are checked after the spring semester of each academic year.

Alumni Grant ($1,000 Maximum Award) – This award is for a full-time residential undergraduate student who has at least one parent that is an Alumni of Bryan College. This award is not expandable for both parents, who are alumni.

Athletic Scholarship (Amount varies) – For students who demonstrate athletic ability and character which will contribute to the Bryan College athletic program. Incoming freshmen and transfer students may arrange for a tryout by contacting the Office of Admissions. Recipients must live on campus. Non-stackable with music or theatre scholarships.

Christian Leader/Foreign Missionary Grant ($7,250 Maximum Award) – This award is for a full-time undergraduate student with a parent whose primary income source is from full-time ministry leadership. To apply for this award the student must submit a FAFSA, copies of a W-2 for both parents, and documentation confirming the parent's leadership position in full-time ministry.

Dean's Scholarship ($1,000 - $2,000) - This scholarship is awarded to full-time residential students that compete in a campus scholarship event.

Presidential Scholarship ($3,000 - $4,000) - This scholarship is awarded to full-time residential students that compete in a campus scholarship event.

Lion's Pride Transfer Scholarship (Amount varies) – This award is available to students who transfer to the Bryan College residential program with at least 12 hours of post-high school college credit and meet the criteria below. Cumulative GPA is calculated at the end of each academic year.

Cumulative College GPA (Minimum of 12 Hours)	Scholarship Amount
3.5	$5,600
3.25	$4,100
3.0	$2,500

Music Scholarship (Amount varies) – For students who demonstrate musical ability and wish to participate in the music program. Any incoming students may arrange for an audition by contacting the Office of Admissions. Recipients must live on campus.

National Merit Scholarship (Covers up to Full Tuition) - This prestigious award is offered to first-time college students who are recognized as a National Merit Finalist or Semi-Finalist through their qualifying score on the PSAT/NMSQT. This award is non-stackable with any other Bryan aid and is renewable each year by maintaining a minimum Bryan GPA of 3.75 and submitting the FAFSA each year by April 15. Students who meet these criteria will have tuition covered through all applicable scholarships and grants from federal, state, and institutional sources.

Sibling Grant ($1,000 Maximum Award) – This award is for a full-time residential undergraduate student with a sibling currently enrolled as a full-time residential undergraduate student at Bryan College. This award is not expandable for multiple siblings enrolled at the same time.

Theatre Scholarship (Amount varies) – Awarded to students who demonstrate ability in drama and/or theatre. Incoming students may arrange an audition by contacting the Office of Admissions. Recipients must live on campus.

Bryan Opportunity Program (Covers up to Full Tuition) – The program is a guarantee that eligible students who demonstrate significant financial need will receive scholarship and/or grant funds from federal, state and/or institutional sources which meet or exceed the cost of tuition, fees and book stipend (if applicable) at Bryan College. Incoming first-time freshmen who meet the following criteria are considered for the program:

- Total family income less than or equal to $60,000
- FAFSA completed by the priority deadline (typically March 31)
- Tennessee Hope Scholarship recipient

Award is renewable as long as the student completes the FAFSA by the priority deadline each year, maintains a total family income <=$60,000, and maintains a Bryan GPA of 3.0.

Rhea County Scholarship ($2,000 maximum award) – This scholarship is available to students who lived in Rhea County through their senior year in high school. First time freshmen must obtain a minimum of 21 ACT/1060 SAT/67 CLT test score OR 9 or more college level (dual enrollment) credits with a cumulative gpa of at least 3.0. Transfer students must have earned a cumulative college GPA of 3.0. This award is stackable with any other Bryan aid. This award is renewable with a cumulative Bryan GPA of 3.0.

Bryan need-based or out-of-state Grant (amount varies) – These grants are designed to help students with need as documented by the FAFSA. These grants are renewable based on need.

OTHER FINANCIAL AID

In addition to the federal, state, and College financial aid programs, students are encouraged to investigate other potential sources of assistance such as employers, labor unions, civic groups, professional organizations, and corporations. A list of outside scholarships is available at www.bryan.edu/financial-aid/outside-scholarships.

COLLEGE EXPENSES

Residential Undergraduate Programs

SEMESTER EXPENSES

2026-2027 Fee Schedule

Provided for planning purposes. Subject to change.

Tuition (per semester)	
Full-time (12-17 hours)	$10,850.00
Each hour above 17 hours	625.00
Part-time (1-11 hours), per hour	977.00
Enhanced Student Experience Fee (per semester)	
Full-time (12 or more hours)	$750.00
Part-time (1-11 hours)	375.00
Dual Enrollment (per semester)	
Dual Enrollment, per hour**	$191.00
Dual Enrollment per course fee	28.64
Summer School (2027) per semester hour	$395.00
Legacy Learner audit, per course	$50.00
Audit charge per hour*	$104.00

Board and Residence Hall (per semester)	
2-person room, unlimited meal plan	$4,775.00
Townhouse, unlimited meal plan	5,750.00
Townhouse, ten meal plan	4,925.00
Townhouse, five meal plan	4,400.00
Townhouse, no meal plan	3,800.00
Single room surcharge	1,500.00
Housing Reservation Fee (per year)	$150.00

**Not applicable to full-time students taking 12-17 hours.*

***Dual enrolled high school students may enroll in up to 13 credits per semester.*

MISCELLANEOUS EXPENSES

Enrollment Deposit $100.00

This deposit is required of all full-time applicants. See Admissions Information in this *Catalog* for procedures, due dates, and specific policy as it applies to new applicants.

Graduation fee $200.00

Due at least one week prior to commencement. This fee is required whether in attendance or not.

Vehicle Registration Fee-Premium $300.00
(charged annually)

Engineering course fees (per credit hour)	$60.00
Natural Science lab fee (per course)	$80.00
Nursing Courses (per credit hour)	$100.00

Independent Study Fee (up to 3 credits)	$116.00
Independent Study (Special Circumstance) Fee (per course)	$463.00
Late Schedule Change Fee	$25.00
Transcript Fees	
Official Transcript	$10.00
Rush transcript (48 hours)	35.00 (plus cost of express mail)
Music Studio Fees	
Private Music Instruction:	$200.00
Accompanist fee for select lessons	75.00

FINANCIAL OBLIGATIONS

Charges for each semester are due and payable by August 1 and December 15. Bryan College partners with Nelnet to offer semester-based, interest-free payment plans for those students who wish to pay their tuition and fees on a monthly installment basis. More information regarding payment plan options is available at: https://mycollegepaymentplan.com/BryanCollege/ .

Non-Payment Policy

- Students whose accounts are not paid in full by the payment due date or have not established an official payment plan will be placed on a business hold, and a 1% finance charge on the total outstanding balance will be applied monthly to the account until the balance is paid in full.
- In addition, students owing for the current or previous terms may be subject to any or all of the following actions:
    - Withholding dorm key on move-in day
    - Unable to register for future courses or change classes
    - De-registration from current courses
    - Suspension from class attendance
    - Ability to access transcripts, grades and diplomas may be restricted
    - Suspension of participation in commencement ceremonies
    - Suspension of participation in athletic competition
    - Suspension of meal plan
    - Deactivation of campus identification, suspending access to various facilities and services
- Failure to pay may ultimately result in being reported to a credit bureau or turned over to a collection agency. Should this occur, credit bureaus will be notified, and the student will be responsible for any outstanding balance plus all collection fees and/or legal fees. At this point, the student will no longer be able to make payment directly to Bryan College, they will be required to interact directly with the collection agency.

Bryan College retains a security interest in all transcripts, diplomas, letters of recommendation, or grade reports which may not be released until all debts are fully paid.

Financial Appeals Committee

Students who fail to meet established financial obligations may be subject to Financial Administrative Withdrawal as outlined in the Bryan College Payment Policy. Financial Administrative Withdrawal results in "AW" for all in progress courses, which will equal a failing grade. This may impact Satisfactory Academic Progress (SAP) standing. Students withdrawn for financial reasons may appeal through the established process and seek reinstatement upon resolution of financial obligations. Financial Administrative Withdrawal may affect financial aid eligibility and SAP calculations. Students should consult with Financial Aid before pursuing reinstatement.

Student Billing

Estimated charges for the upcoming semester/term can be viewed via the student portal once a student is pre-registered for classes. The itemized billing detail will include charges as well as pending financial aid (if applicable) for the registered term and is subject to change. Monthly email reminders will be provided if there is a balance due on the account. A printed statement of charges can be generated at the request of the student. Payment in full or a completed payment plan agreement is required prior to class attendance. Payment may be made by the following

methods: online, mailed check, in-person at the Business Office in Mercer 201, or via telephone at 423-775-7214. Mailed checks should be addressed to: Business Office, Bryan College, 721 Bryan Drive, Dayton, TN, 37321 and should clearly indicate the student's name and account number. In-office payments may be made via cash, check, electronic check, and credit/debit card (fees may apply).

Withdrawal Refund Policy

The Financial Aid Office calculates federal financial aid eligibility and Military Tuition Assistance (TA) for students who withdraw, drop out, or are dismissed prior to completing 60.01% of a semester. The federal funds and TA calculation are done independently of one another and are done prior to and apart from the institutional funds calculation. Refund/repayment calculations are based on the percent of earned aid using the following formula:

$$\frac{\text{\# of days completed up to withdrawal date}}{\text{total days in the semester}}$$

Federal financial aid is returned to the federal government based on the percentage of unearned aid using the following formula: Federal aid to be returned = 100% - % earned. When federal financial aid is returned, the student may owe a balance to the college. The student should contact the Business Office to arrange for balance repayment.

Federal financial aid includes the Pell Grant, SEOG, TEACH Grant, Stafford Loans (subsidized and unsubsidized), and the PLUS Loan.

The withdrawal date is defined as the actual date the student began the institution's withdrawal process, the student's last date of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the College.

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. **Bryan College** will return any unearned TA funds on a proportional basis through at least the 60% portion of the period for which the funds were provided to that member's appropriate service branch. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending.

If a service member stops attending due to a military service obligation, and the service member notifies the school of his/her obligation, **Bryan College** will work with the affected service member to identify solutions that will not result in a student debt for the returned portion.

The percent earned and used for Federal aid will be applied to determine all refund/repayment calculations. Federal regulations stipulate that when a refund (and repayment, if applicable) is calculated for a student who has received financial assistance from any of the Federal Title IV programs, the refund must be allocated in the following order and returned to the appropriate program(s):

1. **Unsubsidized Stafford Loan**

2. **Subsidized Stafford Loan**
3. **PLUS Loan**
4. **Pell Grant**
5. **SEOG**
6. **TEACH Grant**
7. **Other Title IV Programs**

Refund of Institutional Aid (degree seeking students)

In the event a student withdraws, drops out, or is expelled from the college prior to the end of a semester or summer term of enrollment, the student's eligibility for institutional funds used for tuition, room, and board (board is not available during summer) will be equal to the percentage of total institutional charges as determined by the Tuition Refund Schedule. (See below.)

Another aspect of the institutional aid calculation process is determining whether the student has received an overpayment for non-institutional costs (i.e., room and board off campus, books, supplies, transportation, and miscellaneous expenses) for the period of enrollment for which the student has been charged. This pertains to a student who had excess funds on his or her account after all institutional costs were paid and the student requested all or part of the excess funds for personal use. The college will notify the student of any amount the student must return as a repayment.

Once a student's withdrawal date has been established, the refund and repayment (if applicable) amount(s) and allocation(s) will be determined by the Office of Financial Aid and the Business Office in accordance with the Tuition Refund Schedule.

TUITION REFUND SCHEDULE (Residential 16-week semester)

Withdrawal prior to the first day of classes: 100%
Withdrawal during the first week of the semester: 90%
Withdrawal during the second week of the semester: 75%
Withdrawal during the third and fourth week of the semester: 50%
Withdrawal during the fifth and sixth week of the semester: 25%
Withdrawal after the sixth week of the semester: 0%

For terms less than 16 weeks, no refund will be granted after the drop period has passed.

A student who believes that mitigating circumstances warrant exceptions from the above stated refund policy may submit, within 15 days of the student's withdrawal date, a written appeal to: Controller, Bryan College, 721 Bryan Drive, Dayton, TN 37321.

Dropped Course Refund Policy

Degree seeking students are eligible for a full tuition refund on any individual courses that are dropped on or before the last day of the drop period, which concludes on the fifth day (excluding weekends) of the regular onsite fall and spring semesters and on the fifth day for any online term. This is only applicable to adjustments in student load and does not apply to withdrawal from a semester entirely (See Withdrawal Refund Policy). **There will be no tuition or fee refund for individual courses dropped after the designated drop period**, regardless as to when the course first meets.

ACADEMIC INFORMATION

Residential Undergraduate Programs

DEGREES OFFERED

Bryan College grants two associate degrees, the Associate of Arts (A.A.) and the Associate of Science (A.S.); five baccalaureate degrees, the Bachelor of Arts (B.A.), the Bachelor of Science (B.S.), the Bachelor of Science in Engineering (B.S.E.), Bachelor of Science in Nursing (B.S.N.) and through Bryan College Online only the Bachelor of Business Administration (B.B.A.). Bryan also grants four masters level degrees, Master of Business Administration (M.B.A.), Master of Arts (M.A.), Master of Arts in Teaching (M.A.T.), and Master of Science (M.S.) and the Doctor of Business Administration (D.B.A.).

Majors Offered

Residential Undergraduate Programs

Bryan College offers majors and options in the following programs. Detailed requirements for each major area of study are contained in the Academic Programs section of this *Catalog*. Each student must complete an *Application for Major* and receive approval from an academic department in order to be officially enrolled in a major program. This application for major is normally completed during the second semester of the sophomore year, but it may be completed earlier once a student has decided on a major.

The specific course requirements for each of these majors are listed under the appropriate departments in "Programs of Instruction." In addition to course requirements, each department requires a senior assessment in the major, and the College requires a variety of core curriculum assessments prior to graduation.

Applied Interdisciplinary Studies (B.S.)
Biblical & Theological Studies (B.A.)
Biology (B.A.)
Biology (B.S.)
- Foundation Option
- Biology Licensure Option
- Pre-Professional Option

Biopsychology (B.S.)
Bi-Vocational Ministry (B.A.)
Business Administration (A.S.)
Business Administration (B.S.)
- Accounting Option
- Economics Option
- Human Resource Management Option
- Management Option
- Marketing Option

Chemistry (B.A.)
Christian Ministry (B.S.)
Communication, Media, & Culture (B.S.)
- Foundation Option
- Fine Arts Option
- Journalism & Digital Media Option

Criminal Justice (A.A.)
Criminal Justice (B.A.)
Criminal Psychology (B.S.)
Economics & Finance (B.A.)
Engineering (B.S.E.)
- Chemistry Option
- Civil Option
- Mechanical Option

Engineering Technology Management (B.S.)
English
- Creative Writing Option (B.A.)
- Literature Option (B.A.)
- English Licensure Option (B.S.)

Environmental Science (B.S.)
Exercise and Health Science (B.S.)
- Foundation Option
- Physical Education Licensure Option
- Pre-Therapy/Allied Health Option

Forensic Accounting (B.S.)
Forensic Science (B.S.)
History
- Foundation Option (B.A.)
- History Licensure Option (B.S.)

Liberal Arts (A.A.)
Liberal Arts (B.S.)
- Elementary Education Licensure (K-5)

Management (B.A.)
Marketing (B.A.)
Mathematics (B.S.)
- Foundation Option
- Mathematics Licensure Option

Nursing (B.S.N.)
Performing Arts (B.A.)
- Music/Vocal Option

- Theatre Option
- Worship Arts Option

Politics and Government (B.A.)
- Foundation Option
- Business, Economics, & Law Option
- Law Option

Psychology (B.S.)

Science & Technology (A.S.)

Special Education (B.S.)
- Interventionist K-8 & Comprehensive K-12
- Interventionist 6-12 & Comprehensive K-12

Sport Management (B.S.)

Minors Offered

Bryan College offers minors in the following programs. Detailed requirements for each minor area of study are contained in the Academic Programs section of this *Catalog.*

Biblical Languages
Biblical Studies
Biology
Business Administration
Chemistry
Communication Studies
Computer Science
Counseling Psychology
Creative Writing
Criminal Justice
Digital Forensics
Economics
English
Exercise and Health Science
Fine Arts
History
Journalism & Digital Media
Marketing
Mathematics
Missions
Music
Pastoral Ministry
Philosophy & Christian Thought
Politics & Government
Theatre
Worship Arts

Core Curriculum Requirements

Associate Degree Candidates

Candidates for an Associate degree are required to complete 32 hours of core curriculum requirements. Students who are exempted from any of the below will need to take free electives in order to reach the 60 hours required for graduation with an associate degree.

Students will make a difference in today's world by –

STRENGTHENING THEIR EDUCATIONAL FOUNDATION:

COL 101 Foundations for Student Success (1) – Required of incoming first-time freshmen in the residential program with an ACT composite score less than 18, SAT less than 960, CLT less than 61, as well as those with no standardized test scores.

ENG 111 Freshman English (3) OR ENG 109-110 College Writing I and II (6)

Associate degree candidates must successfully complete either ENG 111 Freshman English (3) OR ENG 109-110 College Writing I and II (6). Students scoring 21 or higher on the ACT English OR scoring 530 or higher on the SAT Evidence Based Reading & Writing OR scoring 68 or higher on the CLT may elect to take ENG 111 Freshman English rather than ENG 109-110.

MATH elective (3)

A college level math course must be completed by all students. Associate of Science must choose MATH 115 College Algebra (or MATH 117, or 122).

DEVELOPING A CHRISTIAN WORLDVIEW:

BIB 222 Old Testament Literature and Interpretation (3)

BIB 224 New Testament Literature and Interpretation (3)

CT 113 Critical Survey of Worldviews (3)

ENGAGING THE CULTURE:

COMM 111 Introduction to Communication (3)

History general survey (HIS 100/200 level) elective (3)

Psychology elective (3 credits) chosen from PSY 111 General Psychology or PSY 228 Dating, Marriage, & Family Life

EXPLORING THE ARTS:

Choose one from: ENG 100/200 elective; FA 211 Introduction to Fine Arts, FLM 210 Medium of Film, MUS 100/200 elective, or THT 100/200 elective. (excluding music lessons, ensembles, practicums, and ENG 245) (3)

UNDERSTANDING THE NATURAL WORLD:

Natural science elective course w/ lab (BIO, CHEM, PHYS) (4 credits) *OR*

Choose two from:

Natural Science elective course (BIO, CHEM, PHYS, SCI) (2)

Natural Science elective course (BIO, CHEM, PHYS, SCI) (2)

EHS 111 Concepts of Physical Fitness (2)

Baccalaureate Degree Candidates

Candidates for baccalaureate degrees complete the core requirements as outlined below. Candidates should complete most core curriculum requirements by the end of the junior year.

Students will make a difference in today's world by –

STRENGTHENING THEIR EDUCATIONAL FOUNDATION:

COL 101 Foundations for Student Success (1) – Required of incoming first time freshmen in the residential program with an ACT composite score less than 18, SAT less than 960, CLT less than 61, as well as those with no standardized test scores.

ENG 111 Freshman English (3) OR ENG 109-110 College Writing I and II (6)

Bachelor degree candidates must successfully complete either ENG 111 Freshman English (3) OR ENG 109-110 College Writing I and II (6). Students scoring 21 or higher on the ACT English OR scoring 530 or higher on the SAT Evidence Based Reading & Writing OR scoring 68 or higher on the CLT may elect to take ENG 111 Freshman English rather than ENG 109-110.

MATH college level elective (3)

A college level math course must be completed by all students. See major requirements section for specified choices for certain majors.

DEVELOPING A CHRISTIAN WORLDVIEW:

BIB 222 Old Testament Literature and Interpretation (3)

BIB 224 New Testament Literature and Interpretation (3)

CT 113 Critical Survey of Worldviews (3)

Christian Studies electives (BIB/CM/CT/PHIL) **(3)**

Christian Studies electives (BIB/CM/CT/PHIL/GRK/HEB) **(3)** See major requirements section for specified choices for certain majors.

ENGAGING THE CULTURE:

COMM 111 Introduction to Communication (3)

History general survey (HIS 100/200 level) elective (3) See major requirements section for specified choices for certain majors.

Psychology elective chosen from PSY 111 General Psychology, PSY 228 Dating, Marriage, & Family Life, PSY 330 Life-span Development or PSY 334 Social Psychology (3)

All teacher licensure students are required to take PSY 330 Life-span Development as the Psychology elective. See major requirements section for specified choices for certain majors.

Choose one from: CSCI 116, 325 Programming I or II; ECFN 100/200; PSGS 221 Origins & Basis of Government, PSGS 226 American Government, PSGS 315 Wealth & Justice; SS 211 Society, Economics & Government; or foreign language (3) See major requirements section for specified choices for certain majors.

EXPLORING THE ARTS:

Choose one from: ENG 100/200, FA 211 Introduction to Fine Arts, FLM 210 Medium of Film, MUS 100/200, or THT 100/200 (3) *(Excluding ENG 245 Intro to Creative Writing, ensembles, lessons, practicums)*

See major requirements section for specified choices for certain majors.

UNDERSTANDING THE NATURAL WORLD:

Natural science elective course w/ lab (BIO, CHEM, PHYS) (4 credits) *OR*

Choose two from:

Natural Science elective course (BIO, CHEM, PHYS, SCI) (2)

Natural Science elective course (BIO, CHEM, PHYS, SCI) (2)

EHS 111 Concepts of Physical Fitness (2)

See major requirements section for specified choices for certain majors.

If students change majors or degree programs, they will be subject to the stated requirements for the new major/degree.

CORE CURRICULUM REQUIREMENTS – Residential Bachelor Degree Programs

(For complete information and major specific requirements, please reference other sections of the catalog.)

STUDENTS WILL MAKE A DIFFERENCE IN TODAY'S WORLD BY:		
Core Curriculum Aspiration	**General Education Learning Outcome**	**Core Curriculum Coursework**
STRENGTHENING THEIR EDUCATIONAL FOUNDATION	**Students will communicate clearly and reason logically.**	COL 101 Foundations for Student Success (1) ENG 111 Freshman English (3) OR ENG 109-110 College Writing I & II (6) College level math elective (3) 7-10
DEVELOPING A CHRISTIAN WORLDVIEW	**Students will utilize biblical knowledge to analyze major worldviews.**	BIB 222 Old Testament Literature & Interpretation (3) BIB 224 New Testament Literature & Interpretation (3) CT 113 Critical Survey of Worldviews (3) Christian Studies electives (BIB, CM, CT, PHIL) (3) Christian Studies electives (BIB, CM, CT, PHIL, GRK, HEB) (3) 15
ENGAGING THE CULTURE	**Students will describe culturally diverse values, customs, and distinctions.**	Choose one from PSY 111 General Psychology (3), PSY 228 Dating, Marriage, & Family Life (3), PSY 330 Life-span Development (3), PSY 334 Social Psychology (3) COMM 111 Introduction to Communication (3) HIS general survey course (100/200 level) (3) Choose one from CSCI 116 or 325 Programming I or II; ECFN 100/200; PSGS 221 Origins & Basis for Gov't, PSGS 226 American Gov't, PSGS 315 Wealth & Justice; SS 211 Society, Economics & Gov't; or foreign language (3) 12
EXPLORING THE ARTS	**Students will recognize the role of the arts in the context of a Christian worldview.**	Choose one from ENG 100/200, FA 211 Introduction to Fine Arts, FLM 210 Medium of Film, MUS 100/200, THT 100/200 (3) 3
UNDERSTANDING THE NATURAL WORLD	**Students will effectively utilize the scientific process to explain the natural world.**	Natural Science elective w/ lab (4) OR Choose two from: Natural Science elective (2) Natural Science elective (2) EHS 111 Concepts of Physical Fitness (2) 4 41-44 total semester hours

GRADUATION REQUIREMENTS

Associate Degree Candidates

The Associate of Arts and Associate of Science degrees are awarded subject to candidates meeting the following requirements. Candidates must:

1. Complete a minimum of 60 semester hours of coursework with a cumulative GPA of 2.0.
2. Complete the core curriculum requirements outlined above.
3. Complete the major area of study with no grade lower than *C*- counting toward the major area of study.
4. Demonstrate proficiency in the use of the English language as described under Core Curriculum Requirements.
5. Complete the last 30 semester hours in residence, maintaining at least a 2.0 GPA. Transfer students must earn a minimum of fifteen semester hours at Bryan in the major area of study.
6. File an Application for Graduation two semesters prior to the expected graduation date. Students will not be placed on the prospective graduate list until this application is on file in the Office of the Registrar. This form constitutes a formal agreement between the student and the institution regarding the completion of graduation requirements.
7. Participate in commencement exercises held in early May. When participation would create a hardship, documented requests are considered for the degree to be conferred *in absentia*. Since there is no ceremony in August students with one or two courses (a maximum of seven credits) left to complete at the end of the spring semester may participate as *candidates* for graduation in the May ceremony provided they have submitted and have had approved a definitive plan to complete their program by August 31 of the same year. In no case may a student participate in two commencement exercises for the same degree. In order for students to participate in Commencement financial accounts with the College must be paid in full**.**

While faculty advisers and the Office of the Registrar will assist students in every possible way, final responsibility for meeting all requirements rests with the student.

Baccalaureate Degree Candidates

The baccalaureate degrees are awarded subject to candidates meeting the following requirements. Candidates must:

1. Complete a minimum of 120 semester hours of coursework, earning a minimum of 25 percent of the semester hours required for each degree through instruction at Bryan College, with a cumulative GPA of 2.0. Additionally, a minimum of 30 semester hours must be at the 300/400 level. A candidate for a second Bryan baccalaureate degree awarded either simultaneously with or subsequent to the first degree must complete meet the specific course requirements of both programs.

2 Complete the Bible course requirements outlined above.

3. Complete the core curriculum requirements outlined above. The College requires a variety of core curriculum assessments prior to graduation.

4. Complete the program in a major area of study with no grade lower than *C*- counting toward the major area of study, and, in the case of education licensure candidates, toward their professional education core. When a student fails to earn a *C*- or above in a major course, the course may be repeated, or another course from the major field of study may be substituted. Students should consult with the academic adviser and the Registrar in these cases. In addition to course requirements, each department requires a senior assessment in the major area of study prior to graduation. Transfer students must earn a minimum of 15 semester hours at Bryan in the major area of study. Also, 35% of the credits in the major must be at the 300/400 level. Licensure candidates must also complete a prescribed professional education sequence. Candidates for the B.S.N. degree have additional requirements and must earn grades no less than C (2.0). Refer to the *BSN Student Handbook* for complete information.

5. Complete an optional minor area of study with no grade lower than a *C*-. At least nine hours of a minor must be taken at Bryan. Six hours of a minor must be courses not overlapping with major courses or other minors. An application for minor form must be submitted to the Office of the Registrar for each minor program of study.

6. Demonstrate proficiency in the use of the English language as described under Core Curriculum Requirements.

7. Complete the last 31 semester hours in residence, maintaining at least a 2.0 GPA. Students desiring to take courses at another institution within the last 31 semester hours in residence must submit and have approved a Petition for Off-Campus Credit.

8. File an Application for Graduation form by the end of the junior year. Students will not be placed on the prospective graduate list until this application is on file in the Office of the Registrar. This form constitutes a formal agreement between the student and the institution regarding the completion of graduation requirements.

9. Participate in commencement exercises held in early May. When participation would create a hardship, documented requests are considered for the degree to be conferred *in absentia*. Since there is no ceremony in August students with one or two courses (a maximum of seven credits) left to complete at the end of the spring semester may participate as *candidates* for graduation in the May ceremony provided they have submitted and have had approved a definitive plan to complete their program by August 31 of the same year. In no case may a student participate in two commencement exercises for the same degree. In order for students to participate in Commencement financial accounts with the College must be paid in full**.**

While faculty advisers and the Office of the Registrar will assist students in every possible way, final responsibility for meeting all requirements rests with the student.

Writing Across the Curriculum

Writing Across the Curriculum (WAC) is a program that promotes strong undergraduate writers in all disciplines. The objectives of WAC are the following: (1) Students will identify standard writing conventions within the present discourse of their discipline. (2) Students will implement writing techniques to communicate clearly and convincingly in their discipline. (3) Students will adapt their writing skills to meet a wide range of graduate and/or professional writing tasks.

These objectives are incorporated in all majors depending on each program's choice of WAC implementation. By the time of graduation, students in all programs will have received writing instruction in their discipline at least equivalent to a single, three-credit course on writing/composition. For more information about Writing Across the Curriculum, please contact the Writing Program Administrator.

ACADEMIC POLICIES AND PROCEDURES

Credit Toward a Degree

The most common method of earning academic credit toward a Bryan College degree is by completing the courses offered by the College. A description of course expectations is included later in this section of the *Catalog.*

Bryan College students may also obtain advanced placement, earn college credit, and meet certain course requirements by demonstrating proficiency on various tests: the College Level Examination Program (CLEP), the Advanced Placement (AP) Program, the International Baccalaureate (IB) Program, tests constructed locally by Bryan College, as well as through joint/dual enrollment programs linking community colleges and high schools for the purpose of college level core curriculum, transcripted American Council on Education (ACE) credit, and other approved off-campus programs. Credit *may* be allowed for work completed at military service schools if this credit is recommended by the American Council on Education in *A Guide to the Evaluation of Educational Experiences in the Armed Service*. Students may choose or be required to take another course from the same general area.

1. Students may earn a maximum of 30 semester hours of credit by examination (such as CLEP, AP, IB, ACE, etc.). No credit may be applied toward the 31 semester hour residency requirement without the express approval of the Vice President for Academics.

2. No duplicate credit may be awarded through overlapping tests or comparable college courses. Students who complete a college course for which credit by examination has been granted forfeit the credit by examination.

3. Credit earned by examination and/or through these programs will be posted as “CR” (credit) with no quality points being awarded.

4. Students may not be allowed to meet all of the core curriculum requirements through credit by examination without taking an appropriate, regularly offered course (normally an advanced course) in that area.

5. Credit earned by examination may be applied toward major requirements only when approved by the faculty adviser, the chair of the appropriate department, and the Registrar.

6. Credit earned by examination at other institutions is not transferable to Bryan. Official test score reports must be sent to Bryan for evaluation. Credit will be awarded in accordance with Bryan's policy on credit by examination.

CLEP Examinations

Students whose score meets or exceeds the American Council on Education (ACE) recommendation on a CLEP Examination which approximates a course offered at Bryan will receive credit for the number of semester hours listed in the catalog for that course (unless the ACE recommendation is less). Students earning credit for College Composition will still need to complete ENG 110 College Writing II. Examinations which Bryan accepts include:

CLEP Exam	Bryan Course(s)	Number of credits (note that all are considered lower division)
Accounting, Financial	ACCT 231	3
American Government	PSGS 226	3
Biology	BIO electives	6 (3/3)
Business Law, Introductory	BUS 326	3
Calculus	MATH 122	4
Chemistry	Lecture Elective	6
College Algebra	MATH 115	3
College Composition	ENG 109	3
College Mathematics	MATH 116	3
Educational Psychology, Introduction to	PSY Elective	3
French Language	Level 1 Elementary Level 2 Elem/Interm	6 for Level 1 9 for Level 2
German Language	Elective	6 for Level 1 9 for Level 2
Human Growth and Development	PSY 330	3
Information Systems	BUS 111	3
Macroeconomics, Principles of	ECFN 222	3
Management, Principles of	MGT 237	3
Marketing, Principles of	MKT 243	3
Microeconomics, Principles of	ECFN 221	3
Precalculus	MATH 117	3
Psychology, Introductory	PSY 111	3
Spanish Language	Level 1 SPAN 111-112 Level 2 SPAN 111-211	6 for Level 1 9 for Level 2
Sociology, Introductory	Elective	3

CLEP tests are given at centers located throughout the United States. Detailed information may be obtained from the Office of the Registrar or from the College-Level Examination Program, (www.collegeboard.org/clep), P.O. Box 6600, Princeton, New Jersey 08541. The Bryan College code is 1908.

Dantes Standardized Subject Tests (DSST)

EXAM	EQUATES TO	SCORE	CR	Division
Art of the Western World	FA 211	ACE	3	lower
Astronomy*	PHYS elective	ACE	3	lower
Business Ethics & Society	BUS elective	ACE	3	lower
Business Math	BUS elective or MATH elective (core)	ACE	3	lower
Criminal Justice	CJUS 120	ACE	3	lower
Environmental Science*	BIO 115	ACE	3	lower
Ethics in America	PHIL 315	ACE	3	lower
Foundations of Education	EDUC elective	ACE	3	lower
Fundamentals of College Algebra	MATH 115	ACE	3	lower
Fundamentals of Counseling	PSY 429	ACE	3	lower
General Anthropology	SS elective	ACE	3	lower
Introduction to Business	BUS 121	ACE	3	lower
Introduction to Geography	SS elective	ACE	3	lower
Introduction to Law Enforcement	CJUS elective	ACE	3	lower
Introduction to World Religions	Elective	ACE	3	lower
Lifespan Developmental Psychology	PSY 330	ACE	3	lower
Personal Finance	ECFN 110	ACE	3	lower
Principles of Statistics	MATH 211	ACE	3	lower
Substance Abuse	EHS elective	ACE	3	lower

* Non-lab science electives.

Advanced Placement Tests

Students who have taken the Advanced Placement (AP) Exams should have official score reports sent to Bryan College (code 1908) in order to receive college credit for the corresponding courses. Students who have acceptable test scores on these tests are granted college credit.

AP Exam Title	Bryan Equivalent	Acceptable Score	Credits
Art History	FA 211	3,4,5	3
Biology	BIO 111	3,4,5	4
Chemistry	CHEM 131, 132	3,4,5	8
Computer Science A	CSCI 116	3,4,5	3
Computer Science Principles	CSCI elective	3,4,5	3
Economics-Microeconomics	ECFN 221	4, 5	3
Economics-Macroeconomics	ECFN 222	4, 5	3
English-Language & Composition	ENG 111	3,4,5	3
English-Literature & Composition	ENG 211	3,4,5	3
Environmental Science	BIO 115	3,4,5	3
French – Language & Culture	Intermediate I, II	3,4,5	6
German – Language & Culture	Intermediate I, II	3,4,5	6
Government & Politics-Comparative	PSGS elective	3,4,5	3
Government & Politics-U.S.	PSGS 226	3,4,5	3
History – European	HIS elective	3,4,5	3
History – United States	HIS 221, 222	4, 5	6
History - World History	HIS electives	3,4,5	6
Human Geography	SS Elective	3,4,5	3
Mathematics-Precalculus	MATH 117	4, 5	3
Mathematics-Calculus AB	MATH 122	4, 5	4
Mathematics-Calculus BC	MATH 122, 221	4, 5	8
Music Theory	MUS 121	4, 5	3
Physics 1	PHYS 241	3,4,5	4
Physics 2	PHYS 242	3,4,5	4
Physics C (Mechanics)	PHYS 245	4, 5	4

AP Exam Title	Bryan Equivalent	Acceptable Score	Credits
Physics C (Electricity & Magnetism)	PHYS 246	4, 5	4
Psychology	PSY 111	3,4,5	3
Spanish – Language & Culture	Intermediate I, II	3,4,5	6
Spanish – Literature & Culture	Elective	3,4,5	3
Statistics	MATH 211	3,4,5	3

Cambridge International Exams

Students who have taken Cambridge International Exams should have official score reports sent to Bryan College in order to be exempt from specific courses or receive college credit for the corresponding courses. Students who have scores of *a, b, c, or d* on 'A' or 'AS' exams are granted college credit for the number of semester hours listed in the catalog. Actual credit awarded and course equivalencies will be determined on an individual basis.

International Baccalaureate Tests

Students who have taken International Baccalaureate (IB) Tests should have official score reports sent to Bryan College in order to be exempt from specific courses or receive college credit for the corresponding courses. Students who have scores of 4, 5, 6, or 7 on the "higher level" IB exam are granted college credit for the number of semester hours listed in the catalog. Credit also is extended to students who score a 6 or 7 on a "subsidiary level" IB exam. Actual credit awarded and course equivalencies will be determined on an individual basis.

Statewide Dual Credit (Tennessee)

Tennessee High School students who are enrolled in the Statewide Dual Credit program who earn a passing score on the challenge exam will be allowed college credit upon submission of official documents. For additional information see https://www.tn.gov/education/early-postsecondary/dual-credit.html or contact the Office of the Registrar.

American Council on Education

Bryan College may accept ACE-recommended credit exclusively as elective credit under the following conditions:

1. Official documentation required - Students must request and submit an official ACE transcript documenting all ACE-evaluated learning.
2. Elective-only application - ACE recommended credit may be awarded only toward elective credit within a student's degree program. ACE credit cannot satisfy core curriculum requirements. ACE credit cannot satisfy major or minor requirements.
3. Evaluation Process - The Registrar will review ACE transcripts to ensure they meet academic level and content appropriateness for elective credit. All determinations are made on a case-by-case basis.

Credit limits & posting - ACE credit falls under the College's existing limits on non-traditional and examination-based credit (maximum of 30 semester hours). Awarded credit will be posted as CR (credit) and will not affect the Bryan College GPA.

No guaranteed acceptance - Submission of ACE-recommended learning does not guarantee credit will be awarded. As with all transfer evaluations, Bryan College retains full discretion over credit acceptance and applicability.

Challenge Exams

Students may petition an academic department to challenge any 100 or 200 level Bryan College course that falls under the academic oversight of that department.

Such petitions must be formally written and submitted via email to a member of full-time departmental faculty for consideration. Once a faculty member receives such a petition, they are required to discuss it with other departmental faculty and decide whether to approve or disapprove the request.

If approved, the departmental faculty will write/provide a relevant Challenge Exam that covers all the major learning outcomes of the given Bryan College course. Students will be charged a $300 testing fee for the development and administration of the challenge exam. Departmental faculty will provide the exam to the student along with relevant stipulations for taking the exam (location, amount of time, etc.). All such arrangements must be articulated in writing (email) to the student and are at the sole discretion of the academic department.

Upon completion of the challenge exam, departmental faculty will grade it. A score of 75% or better warrants "passing" and attaining the credit for the given course. Credit will be recorded as CR on the student's transcript.

Transfer of Credit

Students transferring to Bryan College from other institutions of postsecondary education obtain advanced standing based on the amount of credit transferred. Only work which is comparable to that at Bryan College in level, nature and content may be accepted for credit toward a degree. Each student's transcript is evaluated individually on a case by case basis and is, in part, dependent on the major selected.

1) Courses transferred to meet Bryan's core curriculum requirements and major program requirements must approximate courses required at Bryan. Equivalency is judged by the Registrar in the case of core curriculum requirements and electives, and by the Registrar in consultation with the chair of the department in the case of major courses.
2) Credits earned at four-year institutions accredited by the appropriate regional accrediting association are transferred with the following exceptions:
    a) Only credits with a minimum grade of *C*- (or equivalent) are transferable.
    b) Up to 30 semester hours of Bible courses are transferable.
    c) The College will accept credit by transfer which is applicable toward degree requirements (Bible course requirements, core curriculum requirements, major program of study, professional education requirements) and elective credit, up to 90 semester hours. Elective credit beyond that required to meet the 120 semester hour minimum will not be transferred.
    d) Courses used to satisfy the Christian Studies core curriculum requirements must be taken at an ABHE (Association for Biblical Higher Education) or CCCU governing member or associate member institutions.
3) Only credit hours are transferred and such hours are not included in the calculation of a student's GPA.
4) Credits earned in two-year institutions accredited by the appropriate regional accrediting association are transferred as follows.
    a) Students transferring from these institutions must earn a minimum of 62 semester hours at a regionally accredited four-year institution before earning a baccalaureate degree.
    b) Courses completed as part of an Associate of Arts or Associate of Science degree program are transferable up to a maximum of 62 semester hours.
    c) Courses completed as part of an Associate in *Applied* Science degree program, which do not satisfy core curriculum requirements or reasonably approximate other courses presently offered at Bryan College, *may* be transferable as electives.
5) Credits from schools which are not regionally accredited or which hold specialty/national accreditation are transferred at the option of the College after a thorough review.
6) Industrial/technological courses normally are not transferable. These include courses in which the credentials earned depict proficiency in an area of employment skill only (i.e., aviation, automotive mechanics, cosmetology, office administration, welding etc.).
7) International students who have post-secondary transcripts that may apply toward a degree at Bryan are responsible for submitting those records to an approved agency that will evaluate and translate the documents. The cost for this service is the responsibility of the student. The official transcript must also be submitted directly to Bryan College as part of the Admissions process.
8) All students should be aware that transfer of credit is always the responsibility of the *receiving* institution. If any student is interested in transferring credit hours from Bryan College to another institution, it is up to the student to check with that institution about their transfer credit policies and to determine what may possibly be transferred.
9) **Articulation agreement between Bryan and Tennessee's public community colleges**: Bryan College accepts the Board of Regents-approved associate degree from public community colleges in the state of Tennessee. Students

earning these degrees are granted 60 semester credits and junior standing upon admission. Since some of Bryan's four-year degree programs require specific course work to be completed as core curriculum classes, students must complete these courses either as part of their associate degree or at Bryan College. (Students planning to transfer should carefully choose their core curriculum courses in consultation with their community college adviser and Bryan in order to ensure that the best selections are made in light of their intended four-year major. Students desiring to earn credit through non-traditional means should consult Bryan policies as well.) The College also requires completion of the Christian Studies core requirements plus the remaining coursework that students with an associate degree must take to finish their baccalaureate program. All courses in the student's major – both lower and upper division – must have a grade of C- or higher. Though admitted with junior standing, graduation at Bryan within two additional years is not guaranteed.

Exceptions to Academic Policies and Procedures

Petition for exception to academic regulations may be made by obtaining the petition form from the Office of the Registrar. The completed form signed by the student, the academic adviser, and the Registrar is submitted to the Vice President for Academics for consideration. The student will be notified in writing of the decision.

Academic Resource Center

The Academic Resource Center (ARC) oversees our student success/engagement initiatives. We want our students to thrive, achieve, and be successful during their time at Bryan College and the ARC provides resources to assist in their success. The ARC includes Tutoring and Testing Services, Calling & Career Development, as well as Student Success Coaches. The ARC is located on the second floor of Mercer.

CALLING AND CAREER DEVELOPMENT

Calling and Career Development at Bryan College aims to serve all residential and online students as well as Bryan's Alumni community. Calling and Career Development is housed in the Academic Resource Center (ARC) and shares its mission "[t]o connect with students where they are, to help them discover where they want to go and to provide resources to guide them towards meaningful success".

Calling and Career Development provides assistance in career counseling and planning, writing resumes and cover letters, job/internship/graduate school interview preparation, etc. Resources and services can be offered virtually to allow flexibility for those who cannot visit the campus.

Calling and Career Development hosts a variety of career and networking events each year to challenge and encourage students in their professional growth and to aid in their preparation for life beyond Bryan.

Disability Services

For students with disabilities (as defined by Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990), Bryan College takes an individual, holistic approach in providing, as required by law, reasonable accommodations.

Eligible students must formally notify the College of their disability, either at the time of admission and before accommodations are requested at the beginning of each semester. The notification must be in writing, must include appropriate documentation, and must be submitted to the ADA Coordinator. Documentation required (to be obtained by the student at his/her expense) includes a formal evaluation by a physician or a professional who is able to diagnose the student's condition. The student will then meet with the ADA Coordinator to discuss what accommodations may be offered regarding specific needs and services.

Examples of alternative aids that may be appropriate include taped texts, note-takers, interpreters, readers (for test-taking only), additional time for tests, and alternative methods of assessment. The College is not required to

supply students with attendants, individually prescribed devices such as hearing aids and wheelchairs, readers for personal use or study, other devices or services of a personal nature, or incompletes / extended semesters. The courts have also ruled that colleges are not required to lower the standards of any program, make fundamental alterations in the essential nature of a program, or assume undue financial or administrative burdens.

The campus ADA Coordinator considers a student's request and documentation and subsequently determines what specific services will be offered by the College. The Coordinator then provides the minimum expectations for accommodations. These accommodations are then provided to the student on a Syllabus Addendum form that student must take to the faculty of each course. A Syllabus Addendum must be completed and on file for each course within the first ten business days of the semester or within ten business days of a diagnosis/approval by the ADA coordinator. Once the basic provisions are deemed acceptable by both the faculty member and the student, the original signed copy must be turned in to the ADA Coordinator. If there are issues or concerns with the accommodations the student or his/her professor(s) may appeal the decision and will be provided a way for the grievance to be heard. For more information, please contact the ADA Coordinator, in the Office of Equity and Accessibility.

ACADEMIC REGISTRATION

Academic Advising

Prior to registration all new students participate in an orientation program designed to help guide students into a successful college experience. Orientation sessions acquaint students with college personnel, community life, co-curricular, and academic programs.

One of the most important advising tools is the college *Catalog*. Students are urged to become familiar with this *Catalog* in order to be able to track their own records and to make certain that they are meeting the graduation requirements which are outlined. The academic adviser counsels the student on the appropriate choice of curriculum and on the selection of courses for each semester. The Registrar assists the advisers in informing seniors of courses needed to meet degree requirements. Final responsibility, nevertheless, rests with the student for seeing that all degree requirements are met prior to the projected date of graduation.

Academic Adviser

Each degree seeking student is assigned an academic adviser. The purpose of this academic advising is to assist the student in setting personal, educational, and vocational goals which are consistent with Christian values and in developing an educational program which will carry the student forward toward the realization of these goals. The student meets regularly with the academic adviser prior to registration times and is encouraged to freely seek counsel at other times.

Pre-professional Studies

Most professional schools recommend that students gain a broad general background at the undergraduate level. Students who plan to enter graduate or professional school should carefully plan their undergraduate programs with their faculty adviser and should be certain that the program of studies meets all requirements for admission to a particular graduate or professional school.

Pre-professional programs in the health sciences are included in the Department of Natural Sciences and Department of Exercise & Health Science.

Students interested in pre-professional programs in church vocations may consult with the Department of Christian Studies or any number of academic departments.

For students interested in a career in the legal professions the Department of Politics, Government, and History has pre-law course sequences which have enabled students to enroll in the law school of their choice. Other academic departments also can provide direction and advice regarding law studies.

Students interested in pre-professional studies are encouraged to consult with their academic advisers to ensure they have an individualized program which will assist them in meeting their career goals.

Summer Sessions

Summer sessions are scheduled according to need and demand. Anyone desiring information about these sessions should contact the Office of the Registrar.

Course Scheduling

The class schedule is initially published for preregistration and then is updated as necessary prior to the opening of the semester. The schedule lists courses to be offered by catalog number and title together with the hours of credit awarded, the time and place of class and lab sessions, and the name of the instructor.

The curricula of the *Catalog* and the class schedule are designed primarily with the degree candidate in mind. Any student, who expects to attend the College for less than two years, should ascertain whether courses desired will be offered during the anticipated enrollment period. The College assumes no responsibility to offer courses for students who plan to attend only one or two semesters. Under normal circumstances, no course will be offered unless there is an enrollment of at least eight persons. Exceptions must be approved by the Vice President for Academics.

Bryan College operates on a semester basis. One semester hour of credit is defined as 15 hours of class work with appropriate out-of-class assignments or 45 hours of laboratory work. Thus, a class which meets three hours a week for 15 weeks (one semester) equals 45 contact hours which will equate to three semester hours credit. A class which meets for class work three hours a week and for laboratory work three hours a week will carry four semester hours credit. Each hour of credit earned through independent study or practicum experience will normally require about 45 hours of student work.

A late registration fee is charged when a student fails to complete the registration process by the close of registration. Failure to complete registration appropriately may result in no credit if the student is not correctly registered in a course, or an *F* if the student is officially enrolled and fails to complete course requirements. The burden of responsibility is on the student to ensure that registration is completed in a timely manner.

Academic Load

An average full-time student load is 15-16 hours a semester. The minimum full-time load is 12 hours and the usual maximum load is 17 hours, although students may attempt more with the concurrence of the faculty adviser and the Registrar. A student who makes a grade point average of 3.0 or above may register for 19 hours. A student who achieves a grade point average of at least 3.25 may register for 20 hours. Full-time students are not permitted to be enrolled concurrently in other institutions without permission.

Students who maintain clear status and successfully complete an average of 15 semester hours per semester can complete the minimum 120 semester hours required for most programs in eight semesters.

Some students should carry fewer than the average 15-16 hours per semester because of a need to work in excess of 10 hours per week, involvement in co-curricular activities (such as drama or intercollegiate athletics), or because of an educational disadvantage. Those who carry reduced loads will need to plan a longer time to complete academic programs.

Some academic programs require more than 120 semester hours. Students enrolled in such programs will need to carry heavier loads or increase the length of time required to complete their programs.

On campus students are permitted to register for select online courses as long as they are scheduled for 9 credits of residential classes in the semester. Online course options are designated by "OL" in the residential course offering (i.e., BUS121 OL).

Activity Courses

Students may earn a maximum of 12 semester hours of credit toward the minimum 120 hours required for graduation with a bachelor's degree through certain activities which overlap the boundary between curricular and co-curricular. These include music ensembles, drama workshops, and news media production. Normally one hour of credit is awarded for each semester of full and active participation in one of these activities, and the grade assigned depends upon the quality and quantity of the participation. A student may not receive both academic credit and financial compensation through the work study program for the same activity.

Auditing a Course

Auditing of lecture-discussion courses on the main campus (excluding labs, private lessons, performance based courses, online courses and independent studies, etc.) is permitted, but the student must register for each course audited and attend classes regularly. The student must continue the course until officially dropped from the roll. A student may not switch from credit to audit after the first six weeks of classes. All students should consult the "Expenses" section of this catalog for auditing fees. Note that preference is given to students enrolling for credit.

There is also an allowance for community members who are at least 55 years of age to audit courses as "Legacy Learners". Such auditors are not enrolled for credit at Bryan College, but they are enrolled as auditing students in a given class. Legacy Learners are required to attend class regularly and participate within the parameters expressed by the instructor. These participatory dimensions are conditions of their ongoing auditing of the course. Legacy Learners are subject to a distinct auditing fee (see the "Expenses" section in this Catalog). Legacy Learners can enroll in up to two courses per semester.

Double Majors

Students are permitted to complete more than one major. However, it may take longer to graduate and additional expenses may be incurred. Course scheduling is designed for students attempting one major and so the College is not responsible for resulting schedule conflicts. Additionally, it is the responsibility of the student to seek both permission and academic advisement from *both* majors. Students desiring to complete more than one major may do so provided a minimum of 50% of the hours required in one major do not overlap with the other major.

Completing two options within the same major does not constitute a double major or a second degree. Students interested in completing more than one option within the same major should consult with the Department to see if that is feasible. Option electives *cannot* be double counted.

Entering Catalog

The Academic Catalog which is current during the first semester the student is enrolled as a matriculated student contains the requirements that student is to follow. That catalog will remain open to the student until the student either graduates or does not re-enroll for one or more semesters. A student, in consultation with the adviser, may opt for a newer catalog. In the case where a student leaves Bryan with 18 hours or less remaining, the student has one calendar year from the date of last attendance to complete degree requirements under the entering catalog. Prior approval is required if any coursework is taken at another institution.

In the event that a program is discontinued. Students already pursuing that program will be able to complete that program under their entering catalog as long as they maintain continuous enrollment. However, students will not be able to change to a program that has been discontinued.

Independent Study

Bryan College offers students opportunities to earn credit toward graduation requirements through independent study. A maximum of nine credit hours may be earned through independent study by students with a cumulative GPA of at least 3.0 or with the recommendation of three faculty members. Students who desire to do independent study should secure complete guidelines and application forms from the Office of the Registrar. (Note: Independent Study granted for special circumstance. An additional instructional and administrative fee is incurred by the student for approved special circumstance independent study courses).

Selected Topics

Selected topics are courses offered by an academic department to address discipline-specific content not covered in standard Catalog courses. Selected topics are offered at the impetus of the departmental faculty and are subject to approval by academic leadership. Selected topics may include prerequisites or course fees.

Selected topics courses can be offered under any discipline prefix and at variable credit (1-4 credit hours). Selected topic courses that are created and offered to address current topics or based on unique circumstances may

be offered no more than once within a four-year period. However, selected topic courses created to determine viability for future programmatic growth may be offered a maximum of twice in a two-year period.

The course numbering/level of Selected Topics courses is standardized as follows:

100-level: A course that is survey in nature and focused on acquainting students with the basic terms, methods, ideas, and language of the given subject matter.

200-level: A survey course that focuses to a greater extent on analytical activity and more complicated conceptual subject matter.

300-level: An advanced course that encompasses familiarity with the basics of the subject matter, in which students work more independently in applying the skills and/or research methods of the discipline.

400-level: A highly advanced course that encompasses familiarity with the subject matter and the development of higher-order critical thinking ability. Research, synthesis, and/or evaluation may receive heavy emphasis.

Tutorials

When a particular course is required for graduation and the enrollment is not sufficient to constitute a regular class, arrangements for individual instruction on a tutorial basis may be requested. Guidelines for tutorials and application forms are available in the Office of the Registrar. All tutorials must have the approval of the Registrar, Dean/Director, and Vice President for Academics.

Repeating a Course

Courses taken by a student at Bryan may be repeated in order to improve the grade, subject to availability. This option does not apply to courses which are designed to be taken multiple times (see section below). A repeated course with the corresponding grade will appear on the student's academic transcript each time the course is attempted, but only the highest grade earned will be used in calculating the student's cumulative grade point average. If the course is repeated at another institution, credit is transferred to Bryan to fulfill graduation requirements, but the grade is not transferred; therefore, no change of GPA occurs. Students receiving educational benefits from the Veterans Administration may not repeat a course previously passed solely for the purpose of improving the grade. To qualify for payment from the VA, the repeat must be required for graduation. A third attempt will not be eligible for any financial aid.

Repeatable Courses

There are a limited number of courses which may be repeated for additional credit. In these cases, a student may not replace a lower grade by taking the course again. Courses which may be repeated for additional credit are as follows:

REPEATABLE COURSES		
Course Number	**Course Title (# of credits in a term)**	**Total career credits**
All disciplines	Selected Topics (varies)	Unlimited as long as topic is different
All disciplines	Independent Study (varies)	9 credits total
BIO 400	Directed Projects in Biology (1-4)	12
BUS 377	Business Internship (1-3)	3
CHEM 470	Introduction to Chemical Research (1-4)	4
CM/WA 240	Worship Leadership Team (1)	8
CM 273	Ministry Internship (1-6)	6
CM 473	Christian Ministry Internship (1-2)	2
COMM 160	News Media Production (1)*	8
COMM 262	Intercollegiate Debate (1)*	4
COMM 475	Communication Internship (1-3)	6
LA 120	Cross-Cultural Learning (1)	3
MUS 161, 163	Various Music Ensembles (1)*	Any ensemble may be taken up to 8 times
MUS 475	Senior Music Internship (1-2)	4
PSY 472	Psychology Practicum (2-6)	6
PSY 475	Teaching Assistantship (1-3)	6
THT 161	Theatre Practicum (1)*	4

* A grand total of 12 credits may be earned in these courses.

Course Prerequisites

Required prerequisites are noted along with the course descriptions. The course prerequisite may be satisfied by earning at least a D-. If a course is required for the major the student will still need to repeat the course to earn at least a C- but will be allowed to continue with subsequent coursework. It may not be advisable to continue without adequate preparation and the student should consult with his/her major adviser regarding the best course of action.

Schedule Adjustments

Students desiring to make schedule changes *after the semester has begun* will be allowed to do so within certain structured guidelines. Students may drop or add a course during the first five days of classes by filing an approved registration adjustment with the Office of the Registrar. Students who receive financial aid must check with the Financial Aid Office before taking less than 12 semester hours. The drop/add period concludes at 5 pm on the fifth day of classes of the semester.

Beginning with the 6th day of classes during the regular fall and spring semesters no courses may be added or changed and withdrawals will be recorded as a "W" on the student transcript. For sessions which are of shorter duration than the traditional fall and spring semesters the drop/add period and withdrawal period will be adjusted according to the length of the term.

In the fall semester the last day to withdraw from a course is the Friday prior to Thanksgiving. In the spring semester the last day to withdraw from a course is the Friday prior to the last three weeks of classes plus finals week. Following the last day to withdraw a student will receive a final letter grade whether he/she chooses to complete the course or not. For sessions which are of shorter duration than the traditional fall and spring semesters the drop/add period and withdrawal period will be adjusted according to the length of the term.

After the add and drop segment concludes any student who attends classes for which he/she is not registered or stops attending classes for which he/she is registered without filing in the Office of the Registrar a registration adjustment form may be penalized by receiving a grade of F or by loss of credit. The Registrar *may* permit a student to file a registration adjustment form after the fact, but a fee of $25.00 will be levied.

Administrative Withdrawal

Students are expected to prepare for and attend all classes for which they are registered, to act in a manner consistent with an academic environment while attending class, and to engage in all courses in a manner consistent with the expectations described in the course syllabus. The instructor may assign an administrative withdrawal (AW), subject to the approval of the academic dean/director over the course, when the student consistently fails to abide by the attendance policy established for the class, exhibits disruptive or unruly behavior in class, and/or fails to achieve adequate academic progress in a course.

A grade of AW would be considered punitive and calculated in the grade point average as an 'F'. Such students have seven calendar days to respond to written notification that their continuation in the class is in jeopardy. Students are responsible for correspondence that is sent to them via their Bryan e-mail account or to their campus mailbox. Students are also responsible for maintaining an accurate home mailing address with the College. Failure to respond appropriately within the seven-day period and to correct the behavior to the satisfaction of the instructor will result in an AW in the course. If one grade of AW is assigned all other instructors for that student will be contacted to see if there are other attendance or academic issues. And, if such behaviors are the rule rather than the exception, the student is subject to dismissal from the College. An AW grade, once assigned, is final and cannot be removed by withdrawal from the course or from the College. No refunds of any kind will be made in the case of an administrative withdrawal.

A request for an administrative withdrawal must be initiated no later than seven days prior to the last day for the student to withdraw from the course in question. In general, the following procedure will be observed:

1. Instructor identifies an attendance or engagement issue warranting AW initiation and emails their dean/director.
2. Dean/director evaluates the situation and forwards the AW request to the Registrar if warranted.
3. Registrar notifies the student of the initiation of the AW and the one-week deadline.

4. Student can withdraw from the course by submitting a form to the Registrar's Office or he/she can appeal the AW to the dean/director within the one-week window.

5. Dean/director evaluates the appeal, conferring with the instructor, and notifies the Registrar. If the dean/director approves the appeal, the dean/director notifies the Registrar and the AW process is discontinued.

6. If the student does not withdraw from the course or successfully appeal within one week, an AW is recorded and the student is removed from the course.

DURING DROP PERIOD: Students who fail to attend a course during the drop period without prior permission from the instructor may be dropped from the course by the instructor.

Official Means of Communication

All enrolled students are issued a Bryan College email account. Students are responsible for monitoring this email account on a regular basis and are responsible for information from Bryan College that is communicated in this way. Emails sent to a student's @bryan.edu account from Bryan College Administration, faculty, and staff are considered official College communication.

Each student account is for the exclusive use of the registered student. Students are prohibited from sharing their login credentials (username, password, or any other authentication information) with any other individual, including parents or guardians. Only the student to whom the account is assigned is authorized to access and use that account. Parents and guardians may not log in to or access a student's account on their behalf. Violations of this policy may result in disciplinary action, including suspension or termination of account access.

Technology Information for online courses:

Students are required to use computers for several essential tasks. First, all students are issued a Bryan College email account and must check their Bryan email regularly. Second, all courses extensively use an online learning environment called BrightSpace. Weekly course materials, syllabi, and online assignments/exams are distributed through BrightSpace.

Students will need a computer with audio speakers/headphones, Adobe Reader, and Microsoft Office (students can download a free version of Microsoft Office by visiting portal.office.com and signing in with their Bryan email and password), and a broadband Internet connection if working from off campus. Students will be expected to exhibit skills in electronic communication, word processing, document development, internet use, media-enhanced presentation, and electronic library research. They will receive access to training online tutorials, library resource instruction, and the Academic Resource Center.

Minimum hardware/software requirements:

The IT department for Bryan College has compiled a **minimum** recommended hardware and software list. Students need a laptop computer that meets these minimum recommended hardware and software guidelines.

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Windows personal computer (PC):

Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256 GB (SSD recommended).

Operating system: Current version of Microsoft Windows 11 with Microsoft updates applied regularly.

Webcam: needed for some projects (many laptops come with an integrated webcam and will not require an external device).

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for PCs: Microsoft Word and Excel and a PDF viewer (e.g., Adobe Reader) Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Mac (note some software may have issues on a Mac, so a PC is recommended): Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256GB.

Operating system: Current version of Mac OS (no older than the previous two versions) with security updates applied regularly.

Webcam: needed for some projects.

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for Macs: Microsoft Word and Excel, a PDF reader (e.g., built-in Apple Preview or Adobe Reader)

Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Virus Protection Software is strongly recommended (free programs are available from Sophos, Avast, Avira, AVG, and others).

Note: Chromebooks, Phones, and Android/Apple tablets will not work for the software needed in some classes.

For questions about computer requirements or to check if a computer will meet the requirements, please contact the Bryan IT department at 423-775-7333 or by emailing helpdesk@bryan.edu

Course Numbering

The letter prefix for course numbers indicates the academic discipline: BIB-Bible, BIO-biology, etc. The digit in the hundreds numerical place designates the level: 100 through 199-freshman level, 200 through 299-sophomore level, 300 through 399-junior level, and 400 through 499-senior level. Courses in the 100's and 200's are referred to as lower division courses and those in the 300's and 400's as upper division courses. Courses numbered below 100 are remedial/developmental courses and the credit does not apply toward graduation.

The digit in the tens numerical place indicates the content of the course: -10 to -19 are assigned to courses offered primarily to meet core curriculum requirements; -20 to -59 are assigned to courses offered primarily to meet major program requirements; -60 to -69 are assigned to co-curricular activities such as chorale, drama workshop, etc.; -70 to - 79 are assigned to independent study and practicums; and -90 to -99 are assigned to selected topics and seminar courses.

Course Types

Students should be aware of the different types, or modalities, of various courses offered by the College.

Lecture: This is the most typical and prevalent course type. Consists of ordinary and in-person classroom instruction in which a faculty member leads students through content via lecture, discussion, in-class exercises, varied assignments, etc.

Seminar: This type of course takes place in-person, but its instructional modality is more focused on communal learning and direct student contributions to the learning environment.

Practicum/Internship: This type of course typically does not feature classroom-type meetings, but rather focuses on the facilitation of learning experiences outside the classroom in applied, practical, or professional settings. Interactions with faculty members in relation to such coursework may be more sporadic or informal depending on the needs of the practicum/internship.

Online: This modality refers to coursework that is hosted and facilitated entirely virtually, with no requirement for in-person or residential interaction.

Hybrid: This refers to a course that is facilitated partly in-person (residential classroom instruction) and partly online. Hybrid courses are offered on-campus to residential students but leverage the online environment to reduce the total amount of in-class time/meetings.

Course typing may be indicated in a variety of ways, but course title, course description, or information provided in the process of registration are most typical.

Withdrawal from the College

To withdraw from the College, a student must complete and submit to the Student Life Office a withdrawal form.

Students who officially withdraw from the College will have W's recorded on their transcript for each course in progress. A student who leaves school without filing official forms will receive AW's (administrative withdrawals) in all in progress courses.

When serious illness or extreme emergency forces a student to leave college during the last four weeks of the semester (last three class weeks and exam week), arrangements for the possible completion of academic work are governed by a policy statement published in the *Faculty Handbook*.

The Office of Student Life is the primary point of contact for the coordination and oversight of all actions taken upon notification of a student death. The Vice President for Enrollment Services & Student Life will designate a primary and single point of contact for the family in navigating College-related business and contacts with faculty, staff, or students.

Classification of Students

Students are classified according to the following academic standards:

FRESHMAN	Admission to freshman standing.
SOPHOMORE	At least 27 semester hours of credit.
JUNIOR	At least 56 semester hours of credit and, normally, acceptance as a major in an academic discipline.
SENIOR	At least 85 semester hours of credit, a 2.0 average, and a completed Application for Graduation on file with the Office of the Registrar.
VISITING	A visiting student is any student not working toward a degree at Bryan College, including transient students regularly enrolled in another institution but taking coursework at Bryan for transfer purposes. In addition, students who already hold a bachelor's degree who are taking additional undergraduate work, as well as non-traditional students who wish to undertake college work, but who do not intend to earn a degree, also come under this heading.

COMPUTATION OF GRADE POINT AVERAGES

A student's Grade Point Average (GPA) is determined by dividing the sum of the quality points earned by the sum of the semester hours attempted. Averages are computed only for work taken at Bryan and are shown in detail on the student grade report which is maintained and available through the Office of the Registrar.

A student who wishes to contest a grade should submit a written request to the instructor of the course. A form is available from the Office of the Registrar. This request should be submitted as soon as possible but no later than one year from the end of the term of the course in question.

Grading Practices and Standards

Symbol	Quality Points	Explanation
A	4.0	Work which fulfills course requirements at a superior level of performance and which manifests outstanding interest, effort, responsibility, and creativity.
A-	3.7	

B+	3.3	Work which fulfills course requirements at an above average level of
B	3.0	performance and which manifests above average interest, effort,
B-	2.7	responsibility, and originality.
C+	2.3	Work which fulfills course requirements at an average level of
C	2.0	performance and which manifests adequate interest, effort,
C-	1.7	responsibility, and improvement.
D+	1.3	Work which falls short of fulfilling course requirements at an average
D	1.0	level of performance and which manifests a lack of interest, effort,
D-	0.7	responsibility or which shows a need for improvement.
F	0.0	Failure, carries no credit, and is given for work which fails to meet minimum
AW	0.0	course requirements.

AU Audit

P Pass – equivalent to a *C*- or higher. Used only for designated courses such as extracurricular activities, music ensembles, and theatre practicums.

I The grade of *I*, for incomplete, is given only when extended illness or other emergency circumstances beyond the student's control prevent the student from completing the course requirements. An Incomplete is not given to allow a student time to do make-up or other work to influence a grade for which the work, in reality, has already been completed. Students who are approved for an Incomplete in an undergraduate or graduate course are required to complete coursework within eight weeks from the last day of the course. After this period, if the student fails to complete the course requirements, the I will be changed to an F and is recorded on the student's transcript. Requests for an incomplete grade in a course must be submitted in writing to the Dean/Director, for the respective course, prior to the end date of the course. Incompletes cannot be requested prior to the last four weeks of the course (three weeks of instruction plus finals).

W Withdrawn from the course

AW Administrative Withdraw (calculated as an F)

S* Satisfactory (used for developmental courses)

U* Unsatisfactory (used for developmental courses)

NR Not reported

NC No credit

Grading Scale

The grading scale used for all* undergraduate-level courses is listed below:

A	93% - 100%	C	73% - 75.99%
A-	90% - 92.99%	C-	70% - 72.99%
B+	86% - 89.99%	D+	66% - 69.99%
B	83% - 85.99%	D	63% - 65.99%
B-	80% - 82.99%	D-	60% - 62.99%
C+	76% - 79.99%	F	less than 60%

* The BSN program has a separate grading scale for its nursing courses. Please reference the BSN *Student Handbook*.

Academic Appeals Process

If a student believes that a grade in a class is incorrect or that the professor has not graded the work in a responsible manner, he or she has the right to appeal the grade in writing to the Dean/Director of his/her respective

school. The appeal should be sent to the Office of the Vice President for Academics within 90 days of the final grade being posted to the student's transcript. The appeal will then be reviewed by the Dean/Director and a decision will be forwarded to the student as quickly as possible. Appeals made after the 90-day window, inclusive of non-business days and standard college vacation days, will not be considered valid and may not be entertained by the Dean/Director. Should the student desire further consideration, a final appeal can be made to the Vice President for Academics. Details as to the construction of the appeal letter and its contents can be obtained by contacting the Academic Office.

Honors and Awards

Dean's List

At the end of each fall and spring semester, the Office of the Registrar compiles the Dean's List, which includes the full-time undergraduate students (12 or more graded credits) who have earned a minimum *current term* grade point average of 3.8 to 3.999. Students carrying 11 hours or less are not eligible for the Dean's List.

President's List

At the end of each fall and spring semester, the Office of the Registrar compiles the President's List, which includes the full-time undergraduate students (12 or more graded credits) who have earned a *current term* grade point average of 4.0. Students carrying 11 hours or less are not eligible for the President's List.

Awards

In addition to the academic awards described in this section the following awards are given annually:

The *P.A. Boyd Awards* are annual awards given in accordance with the terms specified by the original underwriter of the award, Mr. P.A. Boyd of Bloomfield, New Jersey. Ordinarily, awards are made to a man and a woman in the senior class. No award is made if in the opinion of the faculty no student qualifies. These awards are given to the students whose powers and attainments of body and mind and whose principles and character have secured for them the highest degree of influence over their fellow students. Candidates for these prizes must manifest nobility of character, fearlessness, and self-sacrificing devotion to the ideals of a purposeful life, and an active identification in constructive work for the best interest of student life in the College.

Faithfulness and Loyalty Awards are given to two seniors (one male/one female) who, in the judgment of the faculty and administration, have contributed most in faithfulness and loyalty to the welfare of the College.

The *Judson A. Rudd Testimony and Influence Award* is a cash award given by an anonymous donor for the upperclassman having an outstanding Christian testimony and exerting the best Christian influence on incoming students. This selection is made by freshmen utilizing a secret ballot.

The *Melvin M. Seguine Award* is an annual award of $500.00 to a graduating male student who has been enrolled at Bryan for at least two years and who plans to do graduate work that will lead to a missionary or pastoral career.

Faculty Graduation Awards

Each year in which there are qualified candidates, prizes are awarded by the faculty to the senior who having completed at least 112 semester hours at Bryan has the highest scholastic record while attending Bryan College. As well as to two seniors (one male/one female) who in the judgment of the faculty have achieved the most progress while attending Bryan College.

Graduation with Honors

Upon the recommendation of the faculty, a candidate for a bachelor's degree who has taken at least 48 semester hours of graded coursework at Bryan, will be graduated with traditional Latin honors as follows:

cum laude for a cumulative grade point average of 3.60-3.74

magna cum laude for a cumulative grade point average of 3.75-3.89

summa cum laude for a cumulative grade point average of 3.90-4.00

Graduation with "Honors" is not to be confused with graduation from the Bryan Honors Institute, which is described under the Special Programs section in this *Catalog*.

Course Expectations

Course Requirements

Each instructor is required to give class members a syllabus during the first week of classes, which explains course objectives and requirements, class attendance policy, and the grading system that will be used. Students are responsible for fulfilling course requirements as outlined in the syllabus. The instructor may make reasonable modifications in course requirements, but these will be announced sufficiently far enough in advance to avoid undue hardship. Students are expected to complete all assigned work and take all examinations. Students will be graded on their performance in achieving the objectives of the course. Failure to complete assignments or to take tests will result in appropriate reduction in grades.

Class Attendance Policy

Attendance at classes is encouraged and expected by the College. Each instructor must be able to document a student's last day of attendance. Students are responsible for accomplishing any work missed when they are absent from a class under an excused absence. The BSN program has a separate attendance policy. Please reference the BSN *Student Handbook*.

Excused absences include absences for illness, personal emergency, school-sponsored events or attendance at approved seminars and conferences*. To be considered an excused absence for illness or personal emergency, the student must submit a note from a doctor or appropriate person (physician, licensed counselor, etc.) to the Office of Academics, as well as to each professor affected. This should be done within a week of returning to class and must be done before the beginning of final exams.

**Seminars and Conferences*

Students are expected to attend all scheduled class sessions and be on time. However, the college understands the value of attending seminars, conferences, or other events that directly relate to a student's major or program of study. As such, students, who are in good academic standing, are permitted excused absences not exceeding five class days per semester for attendance at pre-approved academic events.

To obtain approval for an event absence, students must:

- Submit request, in writing, to the Faculty Program Department Chair at least five weeks in advance of the anticipated absence. Last minute requests will not be accommodated.
- Submit documentation detailing the title, description, dates, and sponsorship of the event for approval.
- Provide written rationale/justification to their program Department Chair supporting the clear connectivity of the event, to their specific major and how attendance will add direct value to the student's educational preparation. The request will be reviewed by the respective Chair, and forwarded to the Academic Office for official approval and excusal of absences.
- Make arrangements with all faculty regarding missed work and assignments. Students remain responsible for all course content and assignments.

All excused seminar/conference event absences cannot surpass five class days per semester.

Students found to provide false or misleading event documentation to obtain an excused absence will face academic integrity violations subject to disciplinary action.

Patterns of policy abuse, such as habitual absences only on exam/quiz days, may result in the absences being unexcused and potential grade deductions at the faculty member's discretion.

Adherence to this attendance policy maintains the academic integrity of courses while allowing flexibility. Responsible use of excused absence privileges is expected.

Attendance Policy

The course syllabus will indicate which one of the three attendance policy options noted below will be implemented:

Open Attendance

Students are expected to attend class and participate in the learning experiences of the course. Attendance is mandatory on days when there is in-class work or exams. Missing class on those days entails missing the assignment/exam and thus earning a grade of zero for the assignment/exam.

Graded Attendance

This course treats attendance as a function of class participation. Both of these are counted in the "Attendance & Participation" grade in BrightSpace, not totaling more than 200 pts. This grade is updated in BrightSpace at the middle of the semester and at the end of the semester. Unexcused absences and lack of participation detract from this grade.

Mandatory Attendance

Attendance in class is mandatory. Once the allowed number of skips is exceeded, the course grade suffers a penalty.

For Monday, Wednesday, Friday classes, three skips are allowed. After this, each unexcused absence lowers the overall course grade by a 5% penalty. After eight total unexcused absences (including skips), the student will be automatically withdrawn.

For Tuesday/Thursday classes, two skips are allowed. After this, each unexcused absence lowers the overall course grade by a 5% penalty. After six total unexcused absences (including skips), the student will be automatically withdrawn.

For classes that meet only once per week, only one skip is allowed. After this, each unexcused absence lowers the overall course grade by a 5% penalty. After four total unexcused absences (including skips), the student will be automatically withdrawn.

Penalties are assessed at the end of the semester and will impact the course grade at that time.

Major Assessments

Tests, papers, projects, and other major assessments are administered at the professor's discretion. Students are expected to be present for all such scheduled major assessments. If an absence during a major assessment is necessary because of illness or other emergency, the student must provide documentation and make appropriate arrangements with the course instructor to complete the major assessment in a timely manner.

Final Exams

At the end of each semester, every course offered at Bryan College has a final exam day/time established by and communicated through the Registrar's Office. At the discretion of the faculty member, each senior completing the final semester with at least a B average in the course in question may be exempted from the final exam in the course.

The final exam period is a part of the regular academic calendar and students are expected to make arrangements to remain on campus to complete all scheduled examinations. All charges, fees, penalties and student accounts are to be paid before final exams are taken.

Course faculty have two options related to their final exam schedule:

Option A: Provide an exam that assesses students' overall cumulative knowledge for the course, and is offered during the time established for that final exam.

Option B: Provide a face-to-face class experience during the scheduled exam time.

The scheduled exam time will be utilized using one of the two above options and will be published in the course syllabus. If a final exam is not offered, a class session will be provided. The selected option will be included when evaluating student attendance and participation for the course.

Students desiring a change in the time of a scheduled final exam must submit a request to academicvp@bryan.edu no later than 10 days in advance of the exam period. In the case of illness or emergency during finals week, students should contact the Academic Office, who will then notify the appropriate faculty.

Students are reminded to consult the final exam schedule early each semester and to make all necessary arrangements, including transportation, in order to remain on campus to complete all exams according to the published schedule.

Satisfactory Academic Progress

For Continuation

Standards for demonstrating satisfactory academic progress for continued enrollment at Bryan College are shown below. Students whose grades fall below this level are placed on academic probation. The BSN program has additional requirements for remaining in the BSN program. Please refer to the BSN *Student Handbook* for the BSN program progression policies.

Academic Probation

When a continuing student's *cumulative* grade point average falls below 2.0, the student is placed on academic probation. The academic probation student has two semesters (fall/spring) to remove this status and if failing to do so may re-enroll only with the express approval of the Vice President for Academics following a written appeal by the student. The academic adviser may limit a student's academic load.

Students in a probationary status may be limited in the amount of academic load, work hours and participation in extracurricular activities (campus events, athletics etc,). Specific limitations on participation in athletic events are determined by current eligibility requirements of the National Association of Intercollegiate Athletics as well as the athletic department administration.

Academic Condition

New students who do not meet standards for clear admission may be admitted on academic condition. The student on academic condition has two semesters to remove this status; failing to do so means the student may only re-enroll with the express approval of the Vice President for Academics following a written appeal by the student. In order to remove the conditional status a student must earn at least a 2.0 cumulative grade point average upon completion of 24 attempted credit hours (normally two semesters).

Academic Suspension and Dismissal

A student on condition or probation who fails to remove probationary status after two semesters will normally be suspended. The Vice President for Academics will give consideration to the student's continuance for one

additional semester only if the student has shown sufficient improvement in academic performance during the probationary semesters to indicate a good probability of success toward graduation.

When a student's grade point average falls to a point where there is no reasonable possibility of bringing it to the level required for graduation, the student will be dismissed. A student dismissed for academic reasons may apply for re-admission, but will be re-admitted with the approval of the Vice President for Academics. In addition, a student so dismissed will be encouraged to pursue his/her education elsewhere for a period of at least six months.

Additionally, applicants who knowingly submit inaccurate, misleading, and/or falsified documents, which would include the omission of information and/or documents, during the admission process would be referred to a Dean, Director, or Vice President for Academics. Such actions would be grounds for dismissal.

Transcript of Record

The Office of the Registrar keeps on file a permanent record of all credits earned by each student. Transcripts of record are issued only upon receipt of a written request signed by the student in accordance with the Family Educational Rights and Privacy Act. Before an official transcript of record will be issued, the student's financial obligations at the College must have been met, and there must be no record that the student is in default status on any student loan. A $10.00 fee is currently being charged for each transcript providing it can be reproduced in the normal course of business. Transcripts required in 48 hours or less require an additional fee plus the cost of USPS Overnight service. Transcript requests may also be submitted electronically through the National Student Clearinghouse.

Family Educational Rights and Privacy Act (FERPA)

Purpose : The purpose of the Family Educational Rights and Privacy Act is to protect the privacy of parents and students by governing access to records maintained by certain educational institutions and agencies and the release of such records.
Conformity: Bryan College hereby pledges conformity to the provisions of the law and notifies parents and students as to their rights with respect to records maintained on students who are, have been, or will be enrolled at Bryan College.
Rights: A student may have access to official records directly related to that student, within the provisions of the law. A student may have a hearing to challenge records on the grounds that they are inaccurate, misleading or otherwise inappropriate. The written consent of the student will be secured before releasing personally identifiable data about the student from records to other than the following list of exceptions:

1. Parents of a financially dependent student;
2. School officials and authorized personnel at Bryan College, with "authorized" meaning only those persons who need specific records to carry out their designated responsibilities;
3. Auditors or authorized program evaluators or representatives of Federal Financial-Aid Programs or other federally sponsored educational programs, with no release of personally identifiable information permitted by such persons;
4. Accrediting organizations for the purpose of carrying out accrediting functions only;
5. Appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons;
6. School officials and Bryan College students for directory information and newspapers and other public media for recognition of awards, degrees, and activities unless the student prohibits the release of such information by August 1 of each year by giving in writing a request to the Public Relations Office of the College that a particular type(s) of item(s) be omitted (see section on "definitions" for directory information);
7. Courts in compliance with judicial order or subpoena, with the student being notified of all such orders in advance of the compliance;
8. Any other legitimate persons to whom the records are available by law

Students may not have access to financial information submitted by parents without the written permission of the parent received by the Financial Aid Office. Parents of financially dependent students have access to the records of their children

in post-secondary institutions even though such students may be over the age of 18. Parents of financially-independent students may not have access to any records of their children in college unless the student signs a form releasing the specific record to the parent. Although waivers may not be used as a condition for admission to, receipt of financial aid from, or receipt of any other services or benefits from such agency or institution, the student or person applying for admission may waive his right of access to recommendations, provided the student or person is, upon request, notified of the names of all persons making confidential recommendations and such recommendations are used solely for the purpose of their specified intention.

Definitions: "Directory Information" means a student's name, telephone listing, campus address and campus e-mail address, photograph, date and place of birth, hometown and home state, major field of study, classification, participation in officially recognized activities and sports, weight and height of members of the athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. "Education Records" means those records, files, documents, and other material which contain information directly related to a student and which are maintained by an education agency or institution. The term does not include records of instructional, supervisory, and administrative personnel and educational personnel ancillary thereto which are in the sole possession of the maker thereof and which are not accessible or revealed to any other person except a substitute. The term does not include records on a college student which are created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his professional or paraprofessional capacity, and which are created, maintained, or used only in connection with the provision of treatment to the student, and are not available to anyone other than persons providing such treatment, provided, however, that such records can be personally reviewed by a physician or any other appropriate professional of the student's choice. The term "Education Records" does not include records made and maintained in the normal course of business which relate exclusively to an employee of the institution and are not available for use for any other purpose.

Categories, Locations, Sources, and Routine Uses of Records: Records pertaining to students are kept in the following offices: Business, Counseling, Registrar, Student Life, Financial Aid, and Career Services.

Inquiries: Inquiries may be addressed to the chief administrative officer of any of the offices in which records are kept until such time as one person in the College is designated as the one in charge of all aspects pertaining to the Family Educational Rights and Privacy Act.

Record Access Procedures: The student and/or the parent (whichever is entitled to have access to records) may request permission, in writing, to see a particular record pertaining to the student, after which the College will show the particular item or record or make a copy of the particular item or record at the expense of the student or parent. The charge is fifteen cents per sheet. The student or parent will have access to the record as soon as reasonably feasible, but no later than forty-five days after the request has been received or by whatever time is allowed by amendments to the law.

Office and Review Board: A student will be provided a hearing at Bryan College to challenge records on grounds that the records are inaccurate, misleading, or otherwise inappropriate.

Statement of Good Faith: Bryan College accepts the intent of this law, the Family Education Rights and Privacy Act, as a worthy goal and will endeavor to work within the guidelines of the law as they are understood at this time. As additional clarifications are made, adjustments will be made in the policies at Bryan College with respect to this law. Anything, therefore, that is included in this section of the *Catalog* that is in conflict with interpretation of the guidelines that have been or will be provided by federal government will give way to such interpretations. Information contained in this *Catalog* cannot of necessity be all-inclusive of the guidelines provided by the law, but it does serve its purpose in notifying parents and students of their primary rights as provided by the Family Educational Rights and Privacy Act.

Addendum: As of January 3, 2012, the U.S. Department of Education's FERPA regulations expanded the circumstances under which education records and personally identifiable information (PII) contained in such records — including Social Security Number, grades, or other private information — may be accessed without the student's consent. First, the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities ("Federal and State Authorities") may allow access to records and PII without consent to any third party designated by a Federal or State Authority to evaluate a federal- or state-supported education program. The evaluation may relate to any program that is "principally engaged in the provision of education," such as early childhood education and job training, as well as any program that is administered by an education agency or institution. Second, Federal and State Authorities may allow access to education records and PII without consent to researchers performing certain types of studies, in certain cases even when we object to or do not request such research. Federal and State Authorities must obtain certain use-restriction and data security promises from the entities that they

authorize to receive your PII, but the Authorities need not maintain direct control over such entities. In addition, in connection with Statewide Longitudinal Data Systems, State Authorities may collect, compile, permanently retain, and share without consent PII from education records, and they may track participation in education and other programs by linking such PII to other personal information about students that they obtain from other Federal or State data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

Completion Rates

In compliance with federal regulations, the following information shows the rate at which students complete their programs of study.

Full time, first time freshmen entering in fall of 2019 (195 students)

Students graduated by August 2023 (4-year completion rate) - 91 or 47%

Students graduated by August 2024 (5-year completion rate) - 102 or 52%

Students graduated by August 2025 (6-year completion rate) - 104 or 53%

Total number of graduates: 104

The student/faculty ratio is 14:1

Title II of the Higher Education Act

In compliance with reporting regulations of Title II of the Higher Education Act, the Education Department of Bryan College reports the following for the 2024-2025 reporting year:

- Summary Pass Rate on the required Praxis II examinations:
    - Bryan College licensure program completers – 87%
- edTPA Pass Rate within two attempts:
    - Bryan College licensure program completers – 80%
- 28 students completed the licensure programs with an average of 450 hours of supervised practice teaching. The student-faculty ratio for the supervised practice teaching was 9:1.
- Bryan College has been approved by the Tennessee State Board of Education for teacher education and licensure.

Residential Undergraduate Programs

COMMON ACADEMIC DEFINITIONS

Academic department: An organizational structure comprised of one or more academic majors that are similar in discipline.

Academic program: A course of study leading to an academic degree/credential. Academic programs exist at all degree levels and credentials offered by the College, including associates degrees; baccalaureate degrees; graduate degrees, and varied certificates.

Activity course: A course that emphasizes and is dependent upon performance and participation as well as intellectual comprehension. Typical activity courses are exercise and health science activities, music ensembles, drama workshops, publication workshops, etc.

Discipline: A generally recognized area of academic and scholarly inquiry.

Lab course: A course which contains structured, prescribed, science and technology laboratory experiences which are essential to the students' understanding and comprehension of the subject being studied. One semester hour of credit involves a minimum of 30 hours of laboratory work.

Load: The total number of semester hours taken by a college student. The average full-time student will carry a load of 15-16 semester hours each semester. The minimum load for a full-time student is 12 semester hours. The normal maximum load is 18 semester hours.

Major: A focused study in one or more disciplines that includes a minimum of 30 semester hours beyond the 100-level foundational courses with at least 35% of the total required semester hours at or above the 300-level. A major is comprised of specific courses and may contain options for specialization.

Minor: A focused course of study that consists of a minimum of 12 semester hours and a maximum of 18 hours. The courses leading to a minor do not, of themselves, constitute an academic program, as the minor must be attached to a baccalaureate program in order for an academic credential to be awarded. Bryan College is not required to offer special exceptions in course registrations or course offerings in order to facilitate the delivery of a minor. Students are responsible to apply for minors early in their college journey and work closely with advisors to complete the requirements of the minor according to the policies and offerings of the College.

Option/Specialization: An approved cluster of courses that permits more specific or concentrated study within a major, generally consisting of 12 or more credit hours. The courses leading to an option/specialization do not, of themselves, constitute an academic program, as they must be housed within a major in order for an academic credential to be awarded. Option is used at the undergraduate level. Specialization is used at the graduate level.

Semester hour: The basic unit of academic credit granted by Bryan College. One semester hour is equal to 15 hours of class work with appropriate out-of-class assignments or a minimum of 30 hours of laboratory work. A class which meets three hours a week for a semester will ordinarily carry three semester hours credit.

DEPARTMENT OF BUSINESS

Purpose Statement

The Department of Business seeks to prepare students with the professional skills and academic breadth of knowledge necessary for leadership and service. An emphasis is placed on the ability to solve practical and theoretical problems, to think critically and analytically, and to integrate Christian principles with practice.

Programmatic Goals – Business Administration

1. Students will evidence the breadth of knowledge necessary to function in entry-level positions, new ventures or graduate study in the area of business administration.
2. Students will be able to integrate Christian principles and ethics into practice
3. Students will evidence the skills necessary to function effectively in entry-level positions, new ventures, or graduate study in Business Administration.

Requirements for a Major in Business Administration

Major: Business Administration **Degree: A.S.**

Minimum Semester Hours Required: 60

Twenty-seven hours are required in Business Administration in the Associate of Science degree program*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 221 Principles of Microeconomics	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 222 Principles of Macroeconomics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	MATH 211 Elementary Statistics	3 hours
		MGT 237 Principles of Management	3 hours
BUS 121 Introduction to Business	3 hours	MKT 243 Principles of Marketing	3 hours

*Business majors must choose MATH 115 College Algebra for the core curriculum math requirement.

Major: Business Administration **Degree: B.S.**

Option: Accounting **Minimum Semester Hours Required: 120**

Sixty-six hours are required for a major in Business Administration: Accounting option*:

ACCT 231 Principles of Accounting I	3 hours	BUS 377 Business Internship	1 hour
ACCT 232 Principles of Accounting II	3 hours	BUS 448 International Business	3 hours
ACCT 331 Intermediate Accounting I	3 hours	BUS 497 Business Seminar	2 hours
ACCT 332 Intermediate Accounting II	3 hours	ECFN 222 Principles of Macroeconomics	3 hours
ACCT 336 Tax Accounting	3 hours	ECFN 325 Principles of Finance I	3 hours
ACCT 338 Cost Accounting	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT 421 Auditing	3 hours	ECFN 439 Managerial Economics	3 hours
ACCT elective (300/400 level)	3 hours	MATH 211 Elementary Statistics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	MGT 237 Principles of Management	3 hours
		MGT 424 Management Information Systems	3 hours
BUS 121 Introduction to Business	3 hours	MGT 492 Policy & Strategy	3 hours
BUS 326 Legal Environment for Business	3 hours	MKT 243 Principles of Marketing	3 hours

*Business majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Major: Business Administration — Degree: B.S.

Option: Economics** — Minimum Semester Hours Required: 120

Sixty-three hours are required for a major in Business Administration: Economics option*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 325 Principles of Finance I	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT elective (300/400 level)	3 hours	ECFN 439 Managerial Economics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	**FOUR** ECFN electives (300/400 level) (can include PSGS 315 Wealth & Justice)	12 hours
BUS 121 Introduction to Business	3 hours	MATH 211 Elementary Statistics	3 hours
BUS 326 Legal Environment for Business	3 hours	MGT 237 Principles of Management	3 hours
BUS 377 Business Internship	1 hour	MGT 424 Management Information Systems	3 hours
BUS 448 International Business	3 hours	MGT 492 Policy & Strategy	3 hours
BUS 497 Business Seminar	2 hours	MKT 243 Principles of Marketing	3 hours
ECFN 222 Principles of Macroeconomics	3 hours		

*Business majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.
** Some courses in this option are only available in an online format.

Major: Business Administration — Degree: B.S.

Option: Human Resource Management — Minimum Semester Hours Required: 120

Sixty-three hours are required for a major in Business Administration: Human Resource Management*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 439 Managerial Economics	3 hours
ACCT elective (300/400 level)	3 hours	MATH 211 Elementary Statistics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	MGT 237 Principles of Management	3 hours
		MGT 327 Human Resource Management	3 hours
BUS 121 Introduction to Business	3 hours	MGT 341 Employee Selection	3 hours
BUS 326 Legal Environment for Business	3 hours	MGT 342 Employee Benefits	3 hours
BUS 377 Business Internship	1 hour	MGT 347 Performance Management	3 hours
BUS 448 International Business	3 hours	MGT 424 Management Information Systems	3 hours
BUS 497 Business Seminar	2 hours	MGT 492 Policy & Strategy	3 hours
ECFN 222 Principles of Macroeconomics	3 hours	MKT 243 Principles of Marketing	3 hours
ECFN 325 Principles of Finance I	3 hours		

*Business majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Major: Business Administration — Degree: B.S.

Option: Management — Minimum Semester Hours Required: 120

Sixty-three hours are required for a major in Business Administration: Management*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 325 Principles of Finance I	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT elective (300/400 level)	3 hours	ECFN 439 Managerial Economics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	MATH 211 Elementary Statistics	3 hours
		MGT 237 Principles of Management	3 hours
BUS 121 Introduction to Business	3 hours	MGT 415 Production & Operations Management	3 hours
BUS 326 Legal Environment for Business	3 hours	MGT 424 Management Information Systems	3 hours
BUS 377 Business Internship	1 hour	MGT 492 Policy & Strategy	3 hours
BUS 448 International Business	3 hours	MKT 243 Principles of Marketing	3 hours
BUS 497 Business Seminar	2 hours	**THREE** MGT electives (300/400 level)	9 hours
ECFN 222 Principles of Macroeconomics	3 hours		

*Business majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Major: Business Administration **Degree: B.S.**

Option: Marketing **Minimum Semester Hours Required: 120**

Sixty-three hours are required for a major in Business Administration: Marketing*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 325 Principles of Finance I	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT elective (300/400 level)	3 hours	ECFN 439 Managerial Economics	3 hours
BUS 111 Introduction to Software with Business Applications	3 hours	MATH 211 Elementary Statistics	3 hours
		MGT 237 Principles of Management	3 hours
BUS 121 Introduction to Business	3 hours	MGT 424 Management Information Systems	3 hours
BUS 326 Legal Environment for Business	3 hours	MGT 492 Policy & Strategy	3 hours
BUS 377 Business Internship	1 hour	MKT 243 Principles of Marketing	3 hours
BUS 448 International Business	3 hours	MKT 421 Marketing Research & Decision Making	3 hours
BUS 497 Business Seminar	2 hours	**THREE** MKT electives (300/400 level)	9 hours
ECFN 222 Principles of Macroeconomics	3 hours		

*Business majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Programmatic Goals – Economics & Finance

1. Students will evidence the breadth of knowledge necessary to function in entry-level positions, new ventures or graduate study in the areas of economics and finance.
2. Students will be able to integrate Biblical principles into practice.
3. Students will demonstrate critical thinking, analysis, presentation and communication, and professional skills.

Requirements for a Major in Economics & Finance

Major: Economics & Finance **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-six hours are required for a major in Economics & Finance*:

ACCT 231 Principles of Accounting I	3 hours	ECFN 326 Principles of Finance II	3 hours
ACCT 232 Principles of Accounting II	3 hours	ECFN 342 Intermediate Finance	3 hours
BUS 377 Business Internship	1 hour	ECFN 439 Managerial Economics	3 hours
BUS 497 Business Seminar	2 hours	ENG 319 Intro to Professional & Technical Writing	3 hours
ECFN 222 Principles of Macroeconomics	3 hours	MATH 211 Elementary Statistics	3 hours
ECFN 325 Principles of Finance I	3 hours	**TWO** ECFN electives (300/400 level)	6 hours

*Economics & Finance majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Programmatic Goals – Management

1. Students will evidence the breadth of knowledge necessary to function in entry-level positions, new ventures or graduate study in the area of management.
2. Students will be able to integrate Christian principles and ethics into practice
3. Students will demonstrate critical thinking, analysis, presentation and communication, and professional skills.

Requirements for a Major in Management

Major: Management **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-nine hours are required for a major in Management*:

ACCT 231 Principles of Accounting I	3 hours	MGT 237 Principles of Management	3 hours
BUS 326 Legal Environment for Business	3 hours	MKT 243 Principles of Marketing	3 hours
BUS 377 Business Internship	1 hour	Choose **ONE** from:	3 hours
BUS 497 Business Seminar	2 hours	ECFN 222 Principles of Macroeconomics (3)	
ENG 319 Intro to Professional & Technical Writing	3 hours	ECFN 325 Principles of Finance I (3)	
MATH 211 Elementary Statistics	3 hours	**FIVE** MGT electives (300/400 level)	15 hours

*Management majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Programmatic Goals - Marketing

1. Students will evidence the professional skills and academic breadth of knowledge necessary to function effectively in entry-level positions, new business, or in graduate study.
2. Students will be able to demonstrate the application of Christian principles and ethics into marketing communication practice.
3. Students will demonstrate critical thinking, analysis, presentation and communication, and professional skills.

Requirements for a Major in Marketing

Major: Marketing **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-nine hours are required for a major in Marketing*:

ACCT 231 Principles of Accounting I	3 hours	MKT 329 Advertising & Promotion	3 hours
BUS 326 Legal Environment for Business	3 hours	MKT 421 Marketing Research & Decision Making	3 hours
BUS 377 Business Internship	1 hour	MKT 423 Digital Marketing	3 hours
BUS 497 Business Seminar	2 hours	Choose **ONE** from:	3 hours
ENG 319 Intro to Professional & Technical Writing	3 hours	ECFN 222 Principles of Macroeconomics (3)	
MATH 211 Elementary Statistics	3 hours	ECFN 325 Principles of Finance I (3)	
MGT 237 Principles of Management	3 hours	**TWO** MKT electives (300/400 level)	6 hours
MKT 243 Principles of Marketing	3 hours		

*Marketing majors must choose MATH 115 College Algebra (or MATH 117 or 122) and ECFN 221 Principles of Microeconomics in the core curriculum.

Programmatic Goals – Sport Management

1. Sport Management students will demonstrate academic excellence by thinking critically, working independently and cooperatively, communicating clearly, and expressing themselves creatively.

2. Sport Management students will analyze ethical and social issues within the discipline from a Biblical worldview and demonstrate the ability to apply that Biblical worldview in the community in which they live.

3. Sport Management students will evidence the skills necessary to function effectively in entry-level positions, new ventures, or graduate study in Sport Management.

Major: Sport Management **Degree: B.S.**

Minimum Semester Hours Required: 120

Fifty-eight hours are required for a major in Sport Management*:

ACCT 231 Principles of Accounting I	3 hours	EHS 229 Introduction to Sports Coaching	3 hours
ACCT 232 Principles of Accounting II	3 hours	EHS 300/400 level electives	9 hours
BUS 111 Intro to Software w/Business Applications	3 hours	MATH 211 Elementary Statistics	3 hours
BUS 121 Introduction to Business	3 hours	MGT 237 Principles of Management	3 hours
BUS 326 Legal Environment for Business	3 hours	MGT 492 Policy & Strategy	3 hours
BUS 377 Internship	1 hour	MKT 243 Principles of Marketing	3 hours
ECFN 325 Principles of Finance I	3 hours	MKT 424 Sports Marketing	3 hours
EHS 149 Foundations of Physical Education & Sport	3 hours	MGT or MKT 300/400 level electives	9 hours

* Sport Management majors must choose BIO 220 Introduction to Nutrition, ECFN 221 Principles of Microeconomics; EHS 111 Concepts of Physical Fitness, MATH 115 College Algebra and PSY 111 General Psychology in the core curriculum.

Requirements for a Minor in Business Administration

Eighteen hours are required for a minor in Business Administration:

ACCT 231 Principles of Accounting I	3 hours	MGT 237 Principles of Management	3 hours
BUS 121 Introduction to Business	3 hours	Electives (300/400 level)	6 hours
ECFN 221 Principles of Microeconomics	3 hours	(ACCT, BUS, ECFN, MGT or MKT)	

Requirements for a Minor in Economics

Twenty-one hours are required for a minor in Economics:

ECFN 221 Principles of Microeconomics	3 hours	ECFN 300/400 electives	9 hours
ECFN 222 Principles of Macroeconomics	3 hours	MATH 211 Elementary Statistics	3 hours
ECFN 439 Managerial Economics	3 hours		

Requirements for a Minor in Marketing

Eighteen hours are required for a minor in Marketing:

MATH 211 Elementary Statistics	3 hours	MKT 423 Digital Marketing	3 hours
MKT 243 Principles of Marketing	3 hours	MKT 300/400 electives	6 hours
MKT 421 Marketing Research & Decision Making	3 hours		

Pre-Law/Business Studies

The Business Administration major is also an excellent alternative for students anticipating law school. Much of contemporary law is commercial in nature and involves business. It is an excellent foundation for the joint JD/MBA program.

Most law schools do not prescribe a definite pre-legal curriculum for applicants. However, they do prefer a broad liberal arts education in areas not closely related to law. Many strongly recommend knowledge in accounting, economics, and finance. Therefore, the bachelor's degree with a major in Business Administration is excellent preparation for the JD or the joint JD/MBA. To round out the program, students are encouraged to supplement their major with elective courses in communication, English, and history.

DEPARTMENT OF CHRISTIAN STUDIES

Purpose Statement

The Department of Christian Studies seeks to develop students with a mature love for God and growth in their relationship with Christ and His church by focusing on the following areas:

- training for engagement with and exegesis of Christian scripture
- preparation to study the glories of the Bible in the original languages of Scripture
- cultivation of the capacity for theological and philosophical reflection on both classic and contemporary issues
- development of the ability to articulate the Christian worldview and defend it critically, thoughtfully, and winsomely
- preparation for vocational ministry within local church and parachurch ministries

Programmatic Goals – Biblical & Theological Studies

1. Evaluate competing theological theories as they apply to biblical hermeneutics, theology and Christian thought, as well as diverse hermeneutical principles from throughout the history of biblical, theological and philosophical studies.
2. Argue for the value of biblical and theological studies focused on the whole narrative of scripture and its interpretive power and applicability to the life of the church.
3. Construct their own translations of scriptural passages from the original languages for purposes of comparison, evaluation, and application to current theological and ministerial issues.

Requirements for a Major in Biblical & Theological Studies

Major: Biblical & Theological Studies **Degree: B.A.**

Minimum Semester Hours Required: 120

Forty-two hours are required for a major in Biblical & Theological Studies* (this is in addition to the core curriculum)**:**

CT 345 History & Traditions of Christianity	3 hours	300/400 (at least 9 cr must be 300/400 level)	
HEB 111-2 Elements of Hebrew I & II	6 hours	Choose either:	3 hours
PHIL 211 Introduction to Philosophy	3 hours	BIB 490 Senior Thesis (3) OR	
THEO 337-338 Christian Theology I & II	6 hours	CM 471/473 Field Education I (2)/Christian	
Choose SEVEN major elective courses	21 hours	Ministry Internship (1)	
CM, GRK, HEB, BIB 300/400, CT 300/400, PHIL			

* Biblical & Theological Studies majors must select GRK 111-112 Elementary Greek I & II in the core curriculum.

Programmatic Goals – Bi-Vocational Ministry

1. Students will identify foundational principles and practices associated with biblical, contemporary Christian ministry.
2. Students will demonstrate a practical expression of what it means for a servant of Christ to be involved in bi-vocational ministry.
3. Students will model how to successfully implement biblical, contemporary ministry principles and practices in a bi-vocational context.

The Bi-Vocational Ministry major requires the completion of a second baccalaureate major which must be outside of the Christian Studies area.

Requirements for a Major in Bi-Vocational Ministry

Major: Bi-Vocational Ministry **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-three hours are required for a major in Bi-Vocational Ministry* (this is in addition to the core curriculum)**:**

CM 121 Introduction to Christian Ministry	3 hours	Choose six credits from:	6 hours
CM 122 Principles of Evangelism	3 hours	BIB 329 Acts (3)	
CM 123 Christian Spiritual Formation & Discipleship	3 hours	CT 321 Cultural Expressions & Christianity (3)	
CM 232 Hermeneutics for Teaching & Preaching	3 hours	CT 345 History & Traditions of Christianity (3)	
CM 300 Youth Ministry	3 hours	CM 300/400 level electives	
CM 396 Organizational Leadership	3 hours	Choose three credits from:	3 hours
THEO 337-338 Christian Theology I & II	6 hours	CM 273 Ministry Internship	
		Other major area internship	

* Bi-Vocational Ministry majors must select PSY 330 in the core curriculum.

Programmatic Goals – Christian Ministry

1. Students will identify foundational principles and practices associated with biblical, contemporary Christian ministry.
2. Students will demonstrate a practical expression of what it means for a servant of Christ to be involved in contemporary ministry.
3. Students will model how to successfully implement biblical, contemporary Christian ministry principles and practices in a ministry context.

Requirements for a Major in Christian Ministry

Major: Christian Ministry **Degree: B.S.**

Minimum Semester Hours Required: 120

Fifty-seven hours are required for a major in Christian Ministry*:

CM 121 Introduction to Christian Ministry	3 hours	Choose ONE from:	3 hours
CM 122 Principles of Evangelism	3 hours	CM 321 Cross-Cultural & Multi-Cultural Ministry (3)	
CM 123 Christian Spiritual Formation & Discipleship	3 hours	CM 332 Introduction to Children's Ministry (3)	
CM 232 Hermeneutics for Teaching & Preaching	3 hours	CM 333 Family Ministry in the Church (3)	
CM 300 Youth Ministry	3 hours	CM 334 Introduction to Adult Ministry (3)	
CM 322 Small Group Dynamics & Implementation	3 hours	Choose ONE from:	3 hours
CM 396 Organizational Leadership	3 hours	CM 436 Creative Bible Teaching (3)	
CM 423 Theology of Worship	3 hours	CM 438 Expository Preaching (3)	
CM 471 Field Education I	2 hours	CM 439 Contemporary Biblical Preaching (3)	
CM 472 Field Education II	2 hours	CM electives (6 cr must be 300/400 level):	15 hours
CM 473 Christian Ministry Internship	2 hours	(Worship Arts electives can also be used.)	
THEO 337-338 Christian Theology I & II	6 hours		

* Christian Ministry majors must choose PSY 330 Life-span Development as part of the core curriculum.

Requirements for a Minor in Biblical Languages

Eighteen hours are required for a minor in Biblical Languages:

GRK 111-112 Elementary Greek I & II	6 hours	GRK 391 Advanced Topics in Greek (3)	
HEB 111-112 Elements of Hebrew I & II	6 hours	HEB 390 Advanced Topics in Hebrew (3)	
Choose TWO from:	6 hours		

Requirements for a Minor in Biblical Studies

Eighteen hours are required for a minor in Biblical Studies:

CT 113 Critical Survey of Worldviews	3 hours	Interpretation	
BIB 222 Old Testament Literature & Interpretation	3 hours	BIB elective*	3 hours
		Christian Studies electives* (BIB, CM, CT, GRK, HEB, PHIL)	6 hours
BIB 224 New Testament Literature &	3 hours		

* Six hours of the electives must be 300/400 level.

Requirements for a Minor in Missions

Eighteen hours are required for a minor in Missions:

BIB 329 Acts*	3 hours	CT 321 Cultural Expressions & Christianity	3 hours
CM 122 Principles of Evangelism	3 hours	Choose ONE from:	
CM 420 Missions: Foundations and Applications	3 hours	CM 321 Cross-Cultural & Multi-Cultural Ministry (3)	
CT 320 Christianity & World Religions	3 hours	COMM 331 Intercultural Communication (3)	

* Prerequisite: BIB 222 and 224

Requirements for a Minor in Pastoral Ministry

Eighteen hours are required for a minor in Pastoral Ministry:

CM 232 Hermeneutics for Teaching & Preaching	3 hours	CM 438 Expository Preaching	3 hours
CM 430 Church Administration & Leadership	3 hours	CM 439 Contemporary Biblical Preaching	3 hours
CM 432 Shepherding Care for Ministry	3 hours	CM 300/400 Selected Topics	3 hours

Requirements for a Minor in Philosophy & Christian Thought

Eighteen hours are required for a minor in Philosophy & Christian Thought:

PHIL 312 Issues in Philosophy & Theology	3 hours	PHIL and /or CT elective	3 hours
PHIL 316 Logic & Critical Thinking	3 hours	PHIL and /or CT elective	3 hours
PHIL 322 History of Philosophy	3 hours	PHIL and /or CT elective	3 hours

Biblical Studies & Christian Worldview Certificate – 12 credits

BIB 222 – Old Testament Literature & Interpretation	CT 113 – Critical Survey of Worldviews
BIB 224 – New Testament Literature & Interpretation	CT 114 – Intro to Christian Thought & Apologetics

DEPARTMENT OF COMMUNICATION, MEDIA & FINE ARTS

Purpose Statement

The purpose of the Department of Communication, Media and Fine Arts is to train students to become critical consumers and creative producers of messages in light of the redemptive gospel.

Programmatic Goals – Communication, Media & Culture

1. Students will evidence knowledge in communication theory, characteristics, history and techniques of presentation.
2. Students will integrate Christian principles and ethics into practice with a study of worldview that is informed by biblical truth, contemporary issues, and an appreciation of cultural and religious heritage.
3. Students will evidence the skills necessary to function effectively in entry-level positions, new ventures, or preparation for graduate study. These skills involve the developed abilities to think, listen, speak and write critically with clarity.

Requirements for a Major in Communication, Media & Culture

Major: Communication, Media, & Culture **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-nine hours are required for a major in Communication, Media, & Culture:

COMM 124 Survey of Mass Communication	3 hours	COMM 475 Communication Internship	3 hours
COMM 160 News Media Production	3 hours	COMM 491 Senior Seminar	1 hour
COMM 225 Social Media as Communication	3 hours	COMM electives	12 hours
COMM 324 Persuasive Communication	3 hours	Choose one from the following:	3 hours
COMM 325 Principles of Public Relations	3 hours	COMM 123 Introduction to Photography (3)	
COMM 326 Communication Ethics and Issues	3 hours	COMM 220 Graphic Design (3)	
COMM 330 Psychology of Communication	3 hours	COMM 231 Creative Video Production (3)	
COMM 331 Intercultural Communication	3 hours	COMM 347 Photojournalism (3)	
COMM 424 Rhetorical Thought and Theory	3 hours	FLM 210 Medium of Film (3)	
COMM 434 Organizational Communication	3 hours		

Requirements for a Major in Communication, Media & Culture

Major: Communication, Media, & Culture **Degree: B.S.**

Option: Fine Arts* **Minimum Semester Hours Required: 120**

Forty-nine hours are required for an option in Fine Arts:

COMM 124 Survey of Mass Communication	3 hours	COMM 475 Communication Internship	3 hours
COMM 160 News Media Production	3 hours	COMM 491 Senior Seminar	1 hour
COMM 225 Social Media as Communication	3 hours	FA 121 Drawing I	3 hours
COMM 324 Persuasive Communication	3 hours	FA 225 Painting with Oils	3 hours
COMM 325 Principles of Public Relations	3 hours	FA 226 Painting with Watercolor & Acrylic	3 hours
COMM 326 Communication Ethics and Issues	3 hours	FA 227 Sculpture	3 hours
COMM 330 Psychology of Communication	3 hours	Choose one:	3 hours
COMM 331 Intercultural Communication	3 hours	COMM 123 Introduction to Photography (3)	
COMM 424 Rhetorical Thought and Theory	3 hours	COMM 220 Graphic Design (3)	
COMM 434 Organizational Communication	3 hours		

* Fine Arts option students must choose FA 211 Introduction to Fine Arts as the core Exploring the Arts requirement.

Requirements for a Major in Communication, Media & Culture

Major: Communication, Media, & Culture **Degree: B.S.**

Option: Journalism & Digital Media **Minimum Semester Hours Required: 120**

Forty-six hours are required for an option in Journalism & Digital Media:

COMM 124 Survey of Mass Communication	3 hours	COMM 424 Rhetorical Thought and Theory	3 hours
COMM 160 News Media Production	3 hours	COMM 434 Organizational Communication	3 hours
COMM 225 Social Media as Communication	3 hours	COMM 475 Communication Internship	3 hours
COMM 324 Persuasive Communication	3 hours	COMM 491 Senior Seminar	1 hour
COMM 325 Principles of Public Relations	3 hours	Choose nine credits from:	9 hours
COMM 326 Communication Ethics and Issues	3 hours	COMM 160 News Media Production (1)	
COMM 330 Psychology of Communication	3 hours	COMM 220 Graphic Design (3)	
COMM 331 Intercultural Communication	3 hours	COMM 231 Creative Video Production (3)	
COMM 347 Photojournalism	3 hours	COMM 247 Writing for Media (3)	

Requirements for a Minor in Communication Studies

Eighteen hours (beyond COMM 111) **are required for a minor in Communication Studies:**

COMM 221 Interpersonal Communication	3 hours	COMM/FLM electives	6 hours
COMM 326 Communication Ethics and Issues	3 hours	COMM electives (300/400 level)	6 hours

Requirements for a Minor in Fine Arts

Twelve hours are required for a minor in Fine Arts:

Choose four courses:

COMM 123 Introduction to Photography	3 hours	FA 225 Painting with Oils	3 hours
COMM 220 Graphic Design	3 hours	FA 226 Painting with Watercolor & Acrylic	3 hours
FA 121 Drawing I	3 hours	FA 227 Sculpture	3 hours

Requirements for a Minor in Journalism & Digital Media

Twelve hours are required for a minor in Journalism & Digital Media:

COMM 326 Communication Ethics and Issues	3 hours	COMM 231 Creative Video Production (3)	
COMM 347 Photojournalism	3 hours	COMM 247 Writing for Media (3)	
Choose from the following:	6 hours		
COMM 160 News Media Production (1-6)			
COMM 220 Graphic Design (3)			
COMM 225 Social Media as Communication (3)			

DEPARTMENT OF CRIMINAL JUSTICE

Purpose Statement

It is the Mission of the Criminal Justice Department to prepare students to work within agencies, industries, and organizations within the realm of the Criminal Justice profession. It is the desire of the Criminal Justice Department to enable students to balance their daily life with that of the Criminal Justice profession, to be true witnesses of the faith in a field that is ever-changing to meet the needs of society. Students completing Criminal Justice programs at Bryan College will not only be prepared as ethical, professional, public servants, but they will also be prepared to advance their education into law school, graduate programs, and beyond.

Programmatic Goals – Criminal Justice (A.A.)

1. Students will demonstrate knowledge of current laws, procedures, policies and practices of the criminal justice profession
2. The students will navigate the criminal justice process and experiences from a biblical perspective.
3. Students will develop confidence in their ability to share their faith with each individual they come in contact with, no matter if it is a colleague, criminal, victim or witness.

Requirements for a Major in Criminal Justice

Major: Criminal Justice **Degree: A.A.**

Minimum Semester Hours Required: 60

Twenty-seven hours are required for a major in Criminal Justice:

CJUS 120 Introduction to Criminal Justice	3 hours	CJUS 226 Police Procedures	3 hours
CJUS 121 Intro to Digital Forensics & Cybercrime	3 hours	CJUS 252 Introduction to Forensic Science	3 hours
CJUS 222 Criminal Investigations	3 hours	CJUS electives	9 hours
CJUS 223 Corrections	3 hours		

Programmatic Goals – Criminal Justice (B.A.)

1. Students will demonstrate knowledge of current laws, procedures, policies and practices of the criminal justice profession
2. The students will navigate the criminal justice process and experiences from a biblical perspective.
3. The students will view those in the criminal justice system through a biblical perspective no matter their crimes or dispositions.
4. Students will develop confidence in their ability to share their faith with each individual they come in contact with, no matter if it is a colleague, criminal, victim or witness.
5. Students will evaluate ways to foster healthy relationships with colleagues to support well-being and develop relationships to further their ability to serve and share their faith with others.

Requirements for a Major in Criminal Justice

Major: Criminal Justice **Degree: B.A.**

Minimum Semester Hours Required: 120

Forty-two hours are required for a major in Criminal Justice:

CJUS 120 Introduction to Criminal Justice	3 hours	CJUS 331 Criminal Law and Procedure	3 hours
CJUS 121 Intro to Digital Forensics & Cybercrime	3 hours	CJUS 345 Research Methods in Criminal Justice	3 hours
CJUS 223 Corrections	3 hours	CJUS 349 Public Administration of Criminal Justice	3 hours
CJUS 226 Police Procedures	3 hours	CJUS 421 Criminology	3 hours

CJUS 422 Constitutional Law & Criminal Process	3 hours	CJUS electives	12 hours
CJUS 441 Ethics & Diversity in Criminal Justice	3 hours		

Programmatic Goals – Criminal Psychology

1. Students will demonstrate knowledge of current laws, procedures, psychological theories and practices of the criminal justice and psychology profession
2. Students will demonstrate a personal, integrative perspective regarding psychology and criminal justice and the importance of application of their Biblical Worldview.
3. Students will develop knowledge of the psychological needs of those they will come in contact with across the criminal justice discipline.
4. Students will evaluate ways to foster healthy relationships with colleagues to support well-being and develop relationships to further their ability to serve and share their faith with others.

Requirements for a Major in Criminal Psychology

Major: Criminal Psychology **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-two hours are required for a major in Criminal Psychology:

CJUS 120 Introduction to Criminal Justice	3 hours	PSY 334 Social Psychology	3 hours
CJUS 223 Corrections	3 hours	PSY 424 Abnormal Psychology	3 hours
CJUS 226 Police Procedures	3 hours	PSY 435 Addictions & Recovery	3 hours
CJUS 331 Criminal Law & Procedure	3 hours	PSY 449 Counseling Techniques	3 hours
CJUS 421 Criminology	3 hours	Choose ONE from:	3 hours
CJUS 441 Ethics & Diversity in Criminal Justice	3 hours	CJUS 345 Research Methods in Criminal Justice (3)	
PSY 235 or CJUS 235 Criminal Psychology	3 hours	CJUS 349 Public Administration of Criminal Justice (3)	
PSY 325 Personality Theory	3 hours	PSY 322 Research Design & Methodology (3)	
PSY 330 Life-span Development	3 hours		

*Criminal Psychology majors must choose MATH 211 Elementary Statistics and PSY 111 General Psychology in the Core Curriculum.

Programmatic Goals – Forensic Accounting

1. Students will demonstrate knowledge of current laws, procedures, policies and practices of the criminal justice profession
2. The students will navigate the criminal justice process and experiences from a biblical perspective.
3. Students will evaluate ways to foster healthy relationships with colleagues to support well being and develop relationships to further their ability to serve and share their faith with others.

Requirements for a Major in Forensic Accounting

Major: Forensic Accounting **Degree: B.S.**

Minimum Semester Hours Required: 120

Sixty hours are required for a major in Forensic Accounting:

ACCT 231 Principles of Accounting I	3 hours	CJUS 120 Introduction to Criminal Justice	3 hours
ACCT 232 Principles of Accounting II	3 hours	CJUS 222 Criminal Investigations	3 hours
ACCT 331 Intermediate Accounting I	3 hours	CJUS 226 Police Procedures	3 hours
ACCT 336 Tax Accounting	3 hours	CJUS 239 White Collar Crime	3 hours
ACCT 421 Auditing	3 hours	CJUS 331 Criminal Law & Procedures	3 hours
ACCT elective (300/400 level)	3 hours	CJUS 345 Research Methods in Criminal Justice	3 hours
BUS 121 Introduction to Business	3 hours	CJUS 441 Ethics & Diversity in Criminal Justice	3 hours
BUS 326 Legal Environment for Business	3 hours	CJUS 422 Constitutional Law & Criminal Process	3 hours

CJUS elective	3 hours	ECFN 326 Principles of Finance II	3 hours
ECFN 325 Principles of Finance I	3 hours	ECFN elective (300/400 level)	3 hours

*Forensic Accounting majors must choose ECFN 221 Principles of Microeconomics; MATH 211 Elementary Statistics and PSY 111 General Psychology in the Core Curriculum.

Programmatic Goals – Forensic Science

1. Students will develop an adequate preparation for graduate school or vocation.
2. Students will evidence a personal, integrative perspective regarding faith and their discipline; and an ability to apply that perspective to the community in which they live.
3. Students will develop an adequate knowledge of content and knowledge of how their discipline(s) influence present day culture.

Requirements for a Major in Forensic Science

Major: Forensic Science **Degree: B.S.**

Minimum Semester Hours Required: 120

Fifty-eight hours are required for a major in Forensic Science*:

BIO 112 General Biology I: Cells	4 hours	CHEM 331 Analytical Chemistry	4 hours
BIO 113 General Biology II: Organisms	4 hours	CHEM 420 Biochemistry	4 hours
BIO 210 Human Biology	4 hours	CJUS 252 Introduction to Forensic Science	3 hours
BIO 224 Microbiology	4 hours	CJUS 331 Criminal Law and Procedure	3 hours
BIO 325 Genetics	4 hours	CJUS electives (300/400 level)	9 hours
CHEM 132 General Chemistry II	4 hours	CJUS or PSY elective (300/400 level)	3 hours
CHEM 241-2 Organic Chemistry I & II	8 hours		

*Forensic Science majors must choose CHEM 131 General Chemistry I and MATH 211 Elementary Statistics in the Core Curriculum.

Requirements for a Minor in Criminal Justice

Eighteen hours are required for a minor in Criminal Justice:

CJUS 120 Introduction to Criminal Justice	3 hours	CJUS 349 Public Administration of Criminal Justice	3 hours
CJUS 331 Criminal Law and Procedure	3 hours	CJUS electives (300/400 level)	9 hours

Requirements for a Minor in Digital Forensics

Eighteen hours are required for a minor in Digital Forensics:

CSCI 116 Programming I	3 hours	CJUS 329 Digital For Evid: Law of Search&Seizure	3 hours
CJUS 121 Intro to Digital Forensics & Cybercrime	3 hours	CJUS 431 Digital Forensics Tools & Technology	3 hours
CJUS 234 Introduction to Operating Systems for Digital Forensics	3 hours	CSCI or CJUS elective	3 hours

DEPARTMENT OF EDUCATION

Conceptual Framework for Teacher Education

The conceptual framework which guides the activities of Bryan College's Education Department is based on our mission "to train teachers in content and pedagogy in the context of a Christian worldview".

While the first part of this statement, "to train teachers in content and pedagogy" makes Bryan's program typical in comparison to other teacher education programs, it is not what makes us distinctive. The second part of our mission statement says "…in the context of a Christian worldview." This means many things to our institution. Among these are:

Learn – "Educate students…" Licensure candidates are educated in both pedagogy and content within the context of a Biblical Worldview.

Teach – "…to become servants of Christ…" Licensure candidates experience servant leadership through various field and clinical experiences and are expected to demonstrate the same care and concern for students.

Lead – "…to make a difference in today's world." Licensure candidates demonstrate their ability to use their education in service to local education agencies, both public and private, and build healthy, professional relationships with those in the field.

Our vision is to develop reflective Christian educators who will demonstrate their faith in the way they carry out their duties as a teacher even when speech about the specifics of their faith is limited. One concept central to what we teach is the unlimited worth of each of their students as unique creations of God. This is foundational to our view that diversity is to be celebrated at all levels of society and especially in our schools.

Purpose Statement

The Department of Education provides the professional education component for prospective teachers and coordinates with a variety of other departments and programs on and off campus to offer the necessary knowledge and experiences that prepare individuals for the teaching field.

Program Approval

The Department of Education offers teacher education programs approved by the Tennessee State Board of Education. Students successfully completing one of these programs with adequate scores on the Praxis II Examinations, successful completion of edTPA, and upon recommendation of Bryan College will be eligible for a teaching license from the state of Tennessee. Bryan College reserves the right to revise published licensure programs at any time to reflect decisions and directives from the Tennessee Department of Education.

The teacher education program is also approved by the Association of Christian Schools International (ACSI) and graduates who complete the approved licensure program receive a certificate which is recognized by ACSI-member Christian schools.

Acceptance as a Teacher Licensure Candidate

All students seeking teacher licensure in any of Bryan's licensure programs must be accepted by the Education Department into the teacher licensure program. Students wishing to secure teaching credentials based on their work at Bryan should apply for admission to the teacher licensure program as early in their college career as possible. Students who enter Bryan as freshmen should apply by the end of their sophomore year. Transfer students should apply during their first semester at Bryan. Transfer students should not expect to complete a teacher licensure program in less time than the number of semesters they have remaining in their four-year program for the Bachelor's degree. In some cases, a transfer student may need more time than the remaining semesters of the standard four-year degree program.

Students filing applications for admission to the teacher licensure program will only be accepted upon recommendation of the Teacher Education Committee. The Committee will consider the student's scholastic, social, physical, and moral qualities in light of the demands and responsibilities of the teaching profession.

Criteria that must be met for acceptance into the teacher licensure program

- a minimum cumulative grade point average of 2.9
- successful completion of Progression Level 1, which includes receiving a final grade of a C- or above in EDUC 119 Introduction to Teaching
- accumulation of at least 30 hours of field experience

Appeals Process

Prior to Progression Level 2 Sophomore Interview, if candidates have not met the testing requirement, they are required to complete an appeals form and provide documentation of their current GPA (3.0 or better) and the three attempts at the Praxis Core. Based on the evidence provided, the Education Committee will determine if candidates can proceed with the Application for Acceptance to the Education Department process. They will be notified via email of the acceptance or denial of their appeal. If given approval, candidates can move forward with the application process and sophomore interviews. If the appeal is denied, the candidate can re-appeal once the noted requirements have been met.

- successful completion of Progression Level 2, which requires a minimum ACT score of 21 or SAT (critical reading/math) score of 1020 or passing the Praxis I (Core Academic Skills for Educators)
- and successful completion of Sophomore Interview by the submission of the application forms and supplementary information required by the Department of Education with a final score of 6 or better.

Enrollment in upper level Education courses

A student may not take any 300-or 400-level education courses until the student has applied and been accepted into the teacher licensure program.

All licensure candidates must complete the following requirements before beginning their clinical experience

- successful completion of Progression Level 3, which includes
    - receiving a C- or better on lesson plans and microteaching in EDUC 338 Universal Teaching Methods
    - receiving a C- or better on Pacing Guide/Curriculum Map/Lesson Plans in EDUC 340 Curriculum Design
    - receiving a C- or better on RTI Data Analysis and Decision Making in EDUC 323 Tests and Measurements
- successful completion of a minimum of 90 hours of field experience (Note regarding field experience: We advise that if it does not pose too great a hardship to the family, education students bring a car to campus in order to successfully manage field experience assignments. If a student does not have a car, we try to accommodate them when possible.)

All licensure candidates must complete the following requirements before graduation

- successful completion of Progression Level 4, which includes
    - receiving a 3 or better on final evaluations from both mentor teacher and college supervisor after completion of clinical experience
    - receiving a C- or better on Philosophy of Education paper in EDUC 420 Philosophy of Education

Teacher Licensure Programs Offered

(The numbers in parentheses indicate Tennessee endorsement codes.)

Elementary level	All levels (grades K-12)	Special Education	Secondary level
Elementary Education K-5 (499)	Physical Education (420)	K-8 Interventionist (144)	Biology 6-12 (415)
		6-12 Interventionist (145)	English 6-12 (407)
		K-12 Comprehensive (461)	History 6-12 (421)
			Mathematics 6-12 (413)

Types of Licensure Programs Offered by Bryan College

1. A major in liberal arts leading to a Bachelor of Science degree and teacher licensure in grades K-5. Students seeking licensure must complete core curriculum requirements, professional education requirements, and major requirements outlined below under "Requirements for Elementary Licensure" and elsewhere in this *Catalog*.
2. A major in physical education leading to a Bachelor of Science degree and teacher licensure in grades K-12. Students majoring in physical education seeking K-12 teacher licensure must complete core curriculum requirements, professional education requirements, and major requirements outlined below and elsewhere in this *Catalog*.
3. A major in a focused study in one or more disciplines leading to a Bachelor of Science degree and teacher licensure at the secondary level. Students majoring in Biology, English, History, or Mathematics seeking secondary teacher licensure must complete core curriculum requirements, professional education requirements, and major requirements outlined below under "Requirements for Secondary Licensure" and elsewhere in this *Catalog.*
4. A major in special education leading to a Bachelor of Science degree and teacher licensure in Comprehensive K-12 and/or Interventionist 6-12 and/or Interventionist K-8. Students majoring in Special Education seeking teacher licensure must complete core curriculum requirements, professional education requirements, and major requirements outlined below and elsewhere in this *Catalog*.

Applicants and students who desire further information on teacher licensure should consult with a faculty member in the Department of Education. Applicants may also contact the Office of Admissions for information.

Licensure in Other States

Because the College is approved by Tennessee's Department of Education, many states recognize the completion of Bryan licensure programs as meeting their own licensure requirements. A student who wishes to teach in a state other than Tennessee should plan the program in accordance with the requirements of that state, in addition to meeting the requirements of the state of Tennessee. The student should normally secure Tennessee licensure even though licensure may also be sought in another state. Each state's Department of Education will be glad to furnish information concerning the requirements for licensure.

Programmatic Goals – Education Licensure

1. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
2. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
3. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
4. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Requirements for a Major in Liberal Arts: Elementary Licensure

Major: Liberal Arts **Degree: B.S.**

Option: Elementary Licensure* **Minimum Semester Hours Required: 120**

Thirty hours are required for a major in Liberal Arts: Elementary Education:**

BIO 111 Introduction to Biology	3 hours	EDUC 420 Philosophy of Education	2 hours
BIO 111L Introduction to Biology Lab	1 hour	EDUC 430 Children's Literature	3 hours
EDUC 223 Methods for Early Childhood Education	2 hours	EHS 222 School & Community Health	2 hours
		HIS 112 History of Western Civilization II	3 hours
EDUC 323 Tests & Measurements	2 hours	HIS 221-222 History of the United States I & II	6 hours
EDUC 331 Methods of Teaching Reading	3 hours	PHIL 316 Logic and Critical Thinking	3 hours

* Elementary Licensure students must select MATH 116 Contemporary Math, PSY 330 Lifespan Development, HIS 111 Western Civilization I, ENG 211 Introduction to Literature and PHYS 213 Geo-Physical Science Survey as part of the core curriculum.

** Students must also complete a total of 46 hours of professional education coursework as described below in this section of the *Catalog*.

Professional Education for Elementary Licensure Candidates

Students seeking elementary licensure are required to take the following professional courses (44 credits) in addition to the ninety clock hours of practicum experience which are also required:

EDUC 119 Introduction to Teaching	3 hours	EDUC 343 Methods of Teaching Language Arts	3 hours
EDUC 224 Human Learning	3 hours	EDUC 345 Methods of Teaching Social Studies	2 hours
EDUC 226 Classroom Management	2 hours	EDUC 440 Education Capstone	2 hours
EDUC 311 Instructional Technology	3 hours	EDUC 441 Observation and Student Teaching in Elementary Education	12 hours
EDUC 324 Exceptional Children	2 hours		
EDUC 338 Universal Teaching Methods	3 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 340 Curriculum Design	2 hours	EHS 328 Teaching Elementary Physical Education	3 hours
EDUC 341 Methods of Teaching Mathematics	2 hours		

Requirements for a Major in Special Education

Major: Special Education **Degree: B.S.**

Option: Interventionist K-8 & Comprehensive K-12* **Minimum Semester Hours Required: 120**

Sixty-seven hours are required for Interventionist K-8 &Comprehensive K-12:

EDUC 119 Introduction to Teaching	3 hours	EDUC 440 Education Capstone	2 hours
EDUC 223 Methods for Early Childhood Education	2 hours	EDUC 443 Observation and Student Teaching in Education K-12	12 hours
EDUC 224 Human Learning	3 hours		
EDUC 226 Classroom Management	2 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 311 Instructional Technology	3 hours	EHS 222 School & Community Health	2 hours
EDUC 323 Tests & Measurements	2 hours	EHS 334 Adapted Physical Education	3 hours
EDUC 324 Exceptional Children	2 hours	SPED 322 Case Management in Special Education	2 hours
EDUC 331 Methods of Teaching Reading	3 hours	SPED 325 Behavior Intervention & Management	3 hours
EDUC 341 Methods of Teaching Mathematics	2 hours	SPED 332 Gifted & Talented Learners	3 hours
EDUC 343 Methods of Teaching Language Arts	3 hours	SPED 333 Methods for Teaching Students with High Incidence Disabilities	3 hours
EDUC 345 Methods of Teaching Social Studies	2 hours		
EDUC 420 Philosophy of Education	2 hours	SPED 334 Methods for Teaching Students with Low Incidence Disabilities	3 hours
EDUC 430 Children's Literature	3 hours		

* Special Education students must select MATH 116 Contemporary Math, PSY 330 Lifespan Development, ENG 211 Introduction to Literature and a natural science lab course as part of the core curriculum.

Major: Special Education **Degree: B.S.**

Option: Interventionist 6-12 & Comprehensive K-12* **Minimum Semester Hours Required: 120**

Seventy-four hours are required for Interventionist 6-12 &Comprehensive K-12:

EDUC 119 Introduction to Teaching	3 hours
EDUC 224 Human Learning	3 hours
EDUC 226 Classroom Management	2 hours
EDUC 311 Instructional Technology	3 hours
EDUC 323 Tests & Measurements	2 hours
EDUC 324 Exceptional Children	2 hours
EDUC 331 Methods of Teaching Reading	3 hours
EDUC 341 Methods of Teaching Mathematics	2 hours
EDUC 343 Methods of Teaching Language Arts	3 hours
EDUC 345 Methods of Teaching Social Studies	2 hours
EDUC 420 Philosophy of Education	2 hours
EDUC 430 Children's Literature	3 hours
EDUC 440 Education Capstone	2 hours
EDUC 443 Observation and Student Teaching in Education K-12	12 hours
EHS 221 Safety Education & First Aid	2 hours
EHS 222 School & Community Health	2 hours
EHS 334 Adapted Physical Education	3 hours
SPED 322 Case Management in Special Education	2 hours
SPED 325 Behavior Intervention & Management	3 hours
SPED 332 Gifted & Talented Learners	3 hours
SPED 333 Methods for Teaching Students with High Incidence Disabilities	3 hours
SPED 334 Methods for Teaching Students with Low Incidence Disabilities	3 hours
Content Area (English or Math) all hours in same discipline	9 hours

* Special Education students must select MATH 116 Contemporary Math, PSY 330 Lifespan Development, ENG 211 Introduction to Literature and a natural science lab course as part of the core curriculum.

Requirements for K-12 Licensure

Students who plan to teach physical education or special education are licensed for grades K-12 in Tennessee. The respective program is described elsewhere in this *Catalog*. Candidates must also complete the required hours of professional education coursework as described below in this section of the *Catalog*. Candidates complete the core curriculum requirements outlined on the Core Curriculum Chart in this *Catalog*. Candidates are responsible for the Graduation Requirements outlined in the section on Academic Information in this *Catalog*.

Professional Education for K-12 Licensure Candidates

Students seeking K-12 licensure are required to take the following professional courses. Ninety hours of practicum experience are also required. In addition, the individual majors require some methods courses as described under the major.

EDUC 119 Introduction to Teaching	3 hours
EDUC 224 Human Learning	3 hours
EDUC 226 Classroom Management	2 hours
EDUC 311 Instructional Technology	3 hours
EDUC 324 Exceptional Children	2 hours
EDUC 338 Universal Teaching Methods	3 hours
EDUC 340 Curriculum Design	2 hours
EDUC 420 Philosophy of Education	2 hours
EDUC 440 Education Capstone	2 hours
EDUC 443 Observation and Student Teaching in K-12 Education	12 hours
EHS 221 Safety Education & First Aid	2 hours
EHS 222 School & Community Health	2 hours

Requirements for Secondary Licensure

Students who plan to teach at the secondary level complete the major in their chosen subject area as described elsewhere in this *Catalog*. Candidates must also complete the professional education coursework as described below in this section of the *Catalog*. Candidates complete the core curriculum requirements outlined on the Core Curriculum Chart in this *Catalog*. Candidates are responsible for the Graduation Requirements outlined in the section on Academic Information in this *Catalog*.

Professional Education for Secondary Licensure Candidates

Students seeking secondary licensure are required to take the following professional courses in addition to the ninety hours of practicum experience which are also required.

EDUC 119 Introduction to Teaching	3 hours
EDUC 224 Human Learning	3 hours
EDUC 226 Classroom Management	2 hours
EDUC 311 Instructional Technology	3 hours
EDUC 323 Tests & Measurements	2 hours
EDUC 324 Exceptional Children	2 hours
EDUC 331 Methods of Teaching Reading (English only)	3 hours
EDUC 338 Universal Teaching Methods	3 hours
EDUC 340 Curriculum Design	2 hours
EDUC 343 Methods of Teaching Language Arts (English only)	3 hours
EDUC 345 Methods of Teaching Social Studies (History only)	2 hours
EDUC 420 Philosophy of Education	2 hours
EDUC 440 Education Capstone	2 hours
EDUC 442 Observation and Student Teaching in Secondary Education	12 hours
EHS 221 Safety Education & First Aid	2 hours
EHS 222 School & Community Health	2 hours

All teacher licensure programs are subject to change as needed to comply with regulations from the State of Tennessee.

DEPARTMENT OF ENGINEERING

Vogel School of Engineering

Purpose Statement

The purpose of the Department of Engineering at Bryan College is to equip engineering graduates to go out into the world as Ambassadors of Christ, Biblically rooted, with academic excellence and servant hearts to fulfill God's Creation Mandate.

Program Educational Objectives – Engineering

Within a few years, our graduates will:

1. Serve others by leveraging engineering skills to solve complex real-world problems while embracing new and emerging technologies.
2. Be a contributing team member with a focus on serving through innovative and skillful engineering practices.
3. Display professional ethics and behavior that extend the dominion of mankind on the earth and alleviate the effects of the fall while sharing the good news of God's full dominion and complete remedy to all people.
4. Exhibit a Biblical pursuit of excellence and wisdom in integrating education, faith, and professional skills in a holistic way to guide technical decisions.

Student Outcomes – Engineering

By the time our students graduate from Bryan College with their Bachelor of Science in Engineering they will display:

1. an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics.
2. an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors.
3. an ability to communicate effectively with a range of audiences.
4. an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts.
5. an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives.
6. an ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions.
7. an ability to acquire and apply new knowledge as needed, using appropriate learning strategies.

Major: Engineering **Degree: B.S.E.**

Option: Chemistry **Minimum Semester Hours Required: 131**

Ninety hours are required for a major in Engineering with Chemistry Option*:

MATH 211 Elementary Statistics	3 hours	EGR 223 Statics	4 hours
MATH 221 Calculus II	4 hours	EGR 224 Dynamics	3 hours
MATH 222 Calculus III	4 hours	EGR 226 Mechanics of Materials	4 hours
MATH 326 Differential Equations	4 hours	EGR 247 Engineering Professional Development	1 hour
EGR 121 Introduction to Engineering	2 hours	EGR 321 Design of Experiments	3 hours
EGR 124 Introduction to Design	2 hours	EGR 322 Fluid Mechanics	4 hours
EGR 126 Introduction to Computer Aided Design	1 hour	EGR 323 Thermodynamics	4 hours
EGR 222 Circuits and Instrumentation	3 hours	EGR 325 Engineering Economics	2 hours

EGR 331 Data Visualization	3 hours
EGR 491-492 Capstone Senior Design I & II	6 hours
Engineering elective (or COL 110 Engineering track)	1 hour
PHYS 245/245L College Physics I & Lab	3/1 hours
PHYS 246/246L College Physics II & Lab	3/1 hours
Chemistry option	24 hours
CHEM 132 General Chemistry II (4)	
CHEM 241-2 Organic Chemistry I & II (8)	
Engineering elective (3)	
Choose 9 hours at 300/400 level	
CHEM 322 Topics in Computational Chemistry (2)	
CHEM 325 Thermodynamics & Kinetics (3)	
CHEM 331 Analytical Chemistry (4)	
CHEM 420 Biochemistry (4)	
CHEM 470 Introduction to Chemical Research (1-4)	

* Engineering majors must choose CT 105, CT 209, CT 210, PHIL 424, CSCI 116 and CHEM 131 in the core curriculum. Additionally, the core curriculum math elective should prepare majors to take Calculus II.

Major: Engineering — Degree: B.S.E.

Option: Civil — Minimum Semester Hours Required: 131

Ninety hours are required for a major in Engineering with Civil Option*:

MATH 211 Elementary Statistics	3 hours
MATH 221 Calculus II	4 hours
MATH 222 Calculus III	4 hours
MATH 326 Differential Equations	4 hours
EGR 121 Introduction to Engineering	2 hours
EGR 124 Introduction to Design	2 hours
EGR 126 Introduction to Computer Aided Design	1 hour
EGR 222 Circuits and Instrumentation	3 hours
EGR 223 Statics	4 hours
EGR 224 Dynamics	3 hours
EGR 226 Mechanics of Materials	4 hours
EGR 247 Engineering Professional Development	1 hour
EGR 321 Design of Experiments	3 hours
EGR 322 Fluid Mechanics	4 hours
EGR 323 Thermodynamics	4 hours
EGR 325 Engineering Economics	2 hours
EGR 331 Data Visualization	3 hours
EGR 491-492 Capstone Senior Design I & II	6 hours
Engineering elective (or COL 110 Engineering track)	1 hour
PHYS 245/245L College Physics I & Lab	3/1 hours
PHYS 246/246L College Physics II & Lab	3/1 hours
Civil Engineering Option (EGCI)	24 hours
EGCI 321 Geomatics Engineering (3)	
EGCI 322 Transportation Engineering (3)	
EGCI 323 Structural Analysis (3)	
EGCI 421 Engineering Project Management (3)	
EGCI 422 Design of Concrete & Steel Systems (3)	
EGCI 424 Environmental Engineering (3)	
EGCI 426 Geotechnical Engineering (3)	
EGCI 428 Hydrology (3)	

* Engineering majors must choose CT 105, CT 209, CT 210, PHIL 424, CSCI 116 and CHEM 131 in the core curriculum. Additionally, the core curriculum math elective should prepare majors to take Calculus II.

Major: Engineering — Degree: B.S.E.

Option: Mechanical — Minimum Semester Hours Required: 131

Ninety hours are required for a major in Engineering with Mechanical Option*:

MATH 211 Elementary Statistics	3 hours
MATH 221 Calculus II	4 hours
MATH 222 Calculus III	4 hours
MATH 326 Differential Equations	4 hours
EGR 121 Introduction to Engineering	2 hours
EGR 124 Introduction to Design	2 hours
EGR 126 Introduction to Computer Aided Design	1 hour
EGR 222 Circuits and Instrumentation	3 hours
EGR 223 Statics	4 hours
EGR 224 Dynamics	3 hours
EGR 226 Mechanics of Materials	4 hours
EGR 247 Engineering Professional Development	1 hour
EGR 321 Design of Experiments	3 hours
EGR 322 Fluid Mechanics	4 hours
EGR 323 Thermodynamics	4 hours
EGR 325 Engineering Economics	2 hours
EGR 331 Data Visualization	3 hours
EGR 491-492 Capstone Senior Design I & II	6 hours
Engineering elective (or COL 110 Engineering track)	1 hour
PHYS 245/245L College Physics I & Lab	3/1 hours
PHYS 246/246L College Physics II & Lab	3/1 hours
Mechanical Engineering Option (EGME)	24 hours
EGME 321 Engineering Materials (3)	
EGME 323 Manufacturing Engineering (3)	
EGME 421 Mechanical Vibrations (3)	
EGME 422 Kinematics & Robotics (3)	
EGME 423 Quality Engineering (3)	
EGME 424 Machine Component Design (3)	
EGME 426 Instrumentation & Controls (3)	
EGME 427 Heat Transfer (3)	

* Engineering majors must choose CT 105, CT 209, CT 210, PHIL 424, CSCI 116 and CHEM 131 in the core curriculum. Additionally, the core curriculum math elective should prepare majors to take Calculus II.

Major: Engineering Technology Management **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-nine hours are required for a major in Engineering Technology Management*:

ACCT 231 Principles of Accounting I	3 hours
ACCT 232 Principles of Accounting II	3 hours
BUS 111 Introduction to Software w/ Business App	3 hours
BUS 326 Legal Environment for Business	3 hours
ECFN 222 Principles of Macroeconomics	3 hours
EGR 121 Introduction to Engineering	2 hours
EGR 124 Introduction to Design	2 hours
EGR 126 Introduction to Computer Aided Design	1 hour
EGR 247 Engineering Professional Development	1 hour
EGR 325 Engineering Economics	2 hours
EGTM 221 Fundamentals of Engineering Tech-Statics	4 hours
MATH 211 Elementary Statistics	3 hours
MGT 237 Principles of Management	3 hours
MGT 415 Production & Operations Management	3 hours
Choose one from:	3 hours
EGCI 421 Engineering Project Management (3)	
MGT 329 Project Management (3)	
Choose one from:	4 hours
CHEM 131 General Chemistry I (4)	
PHYS 242 or 246 Physics II & Lab (3/1)	
Major electives	6 hours
ACCT 335 Financial Statements Analysis (3)	
ACCT 336 Tax Accounting (3)	
ACCT 338 Cost Accounting (3)	
ECFN 325 Principles of Finance I (3)	
ECFN 439 Managerial Economics (3)	
Engineering 300/400 electives	
MGT 343 New Venture Studies (3)	

* Engineering Technology Management majors must choose MATH 115/118 or MATH 117 or MATH 122; CT 105; CT 209; CT 210; PHIL 424; ECFN 221; and PHYS 241 or 245 Physics I & Lab in the core curriculum.

Requirements for a Minor in Civil Engineering*

Twelve hours are required for a minor in Civil Engineering:

Choose 4 courses from:

EGCI 321 Geomatics Engineering	3 hours	EGCI 422 Design of Concrete & Steel Systems	3 hours
EGCI 322 Transportation Engineering	3 hours	EGCI 424 Environmental Engineering	3 hours
EGCI 323 Structural Analysis	3 hours	EGCI 426 Geotechnical Engineering	3 hours
EGCI 421 Engineering Project Management	3 hours	EGCI 428 Hydrology	3 hours

* Open only to Engineering majors.

Requirements for a Minor in Mechanical Engineering*

Twelve hours are required for a minor in Mechanical Engineering:

Choose 4 courses from:

EGME 321 Engineering Materials	3 hours	EGME 423 Quality Engineering	3 hours
EGME 323 Manufacturing Engineering	3 hours	EGME 424 Machine Component Design	3 hours
EGME 421 Mechanical Vibrations	3 hours	EGME 426 Instrumentation & Controls	3 hours
EGME 422 Kinematics & Robotics	3 hours	EGME 427 Heat Transfer	3 hours

* Open only to Engineering majors.

DEPARTMENT OF ENGLISH

Purpose Statement

The English programs prepare students for a variety of professional career opportunities and graduate education by deepening their understanding of literature within a variety of cultures, giving them a broader awareness of how biblical truth is represented and exemplified in many academic disciplines within the liberal arts, and developing a dedication to Christian living that is spiritually dynamic and intellectually rigorous, growing out of an abiding love for words and for the exploration of the world and its Creator that words make possible. The programs also teach students to express their ideas through clear, persuasive communication to be "able to make a defense for the hope that is within" them.

Programmatic Goals - English

1. Students will develop an adequate preparation for graduate school or vocation.
2. Students will evidence a personal, integrative perspective regarding faith and their discipline; and an ability to apply that perspective to the community in which they live.
3. Students will develop an adequate knowledge of content and knowledge of how their discipline(s) influence present day culture.

Requirements for a Major in English

Major: English **Degree: B.A.**

Option: Creative Writing **Minimum Semester Hours Required: 120**

Forty-two hours are required for an option in Creative Writing*:

Foreign Lang I OR ENG 221 Intro TESOL	3 hours	ENG 333 Shakespeare	3 hours
Foreign Lang II OR ENG 335 TESOL Methods	3 hours	ENG 374 Editing Essentials	3 hours
ENG 245 Introduction to Creative Writing	3 hours	ENG 420 English Tutoring: Theory & Pedagogy	3 hours
ENG 325 Creative Writing: Creative Non-Fiction	3 hours	ENG 495 Introduction to Literary Criticism	3 hours
ENG 327 Advanced Grammar	3 hours	ENG 496 English Thesis	3 hours
ENG 328 Creative Writing: Fiction	3 hours	ENG electives	6 hours
ENG 329 Creative Writing: Poetry	3 hours		

* English majors must choose ENG 211 Introduction to Literature in the core curriculum.

Major: English **Degree: B.A.**

Option: Literature **Minimum Semester Hours Required: 120**

Forty-two hours are required for a major in English with a Literature option:

Foreign Lang I OR ENG 221 Intro TESOL	3 hours	ENG 333 Shakespeare	3 hours
Foreign Lang II OR ENG 335 TESOL Methods	3 hours	ENG 347 History & Nature of English Language	3 hours
ENG 213 World Literature I	3 hours	ENG 495 Introduction to Literary Criticism	3 hours
ENG 321-322 American Literature I & II	6 hours	ENG 496 English Thesis	3 hours
ENG 327 Advanced Grammar	3 hours	ENG electives	6 hours
ENG 331-332 British Literature I & II	6 hours		

* English majors must choose ENG 211 Introduction to Literature in the core curriculum.

Programmatic Goals – English – Secondary Licensure

Licensure candidates will demonstrate thorough knowledge of English content necessary to teach.

1. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
2. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
3. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
4. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Major: English **Degree: B.S.**

Option: Secondary Licensure **Minimum Semester Hours Required: 120**

Seventy-nine hours are required for a major in English with Secondary Licensure*:

(For additional requirements see the Education Department.)

EDUC 119 Introduction to Teaching	3 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 224 Human Learning	3 hours	EHS 222 School & Community Health	2 hours
EDUC 226 Classroom Management	2 hours	ENG 213 World Literature I	3 hours
EDUC 311 Instructional Technology	3 hours	ENG 321-322 American Literature I & II	6 hours
EDUC 323 Tests and Measurements	2 hours	ENG 327 Advanced Grammar	3 hours
EDUC 324 Exceptional Children	2 hours	ENG 331-332 British Literature I & II	6 hours
EDUC 331 Methods of Teaching Reading	3 hours	ENG 333 Shakespeare	3 hours
EDUC 338 Universal Teaching Methods	3 hours	ENG 347 History & Nature of English Language	3 hours
EDUC 340 Curriculum Design	2 hours	ENG 374 Editing Essentials	3 hours
EDUC 343 Methods of Teaching Language Arts	3 hours	ENG 420 English Tutoring: Theory & Pedagogy	3 hours
EDUC 420 Philosophy of Education	2 hours	ENG 495 Introduction to Literary Criticism	3 hours
EDUC 440 Education Capstone	2 hours	ENG 496 English Thesis	3 hours
EDUC 442 Observation and Student Teaching In Secondary Education	12 hours		

* Must choose ENG 211 Introduction to Literature and PSY 330 Life-span Development in the core curriculum.

Programmatic Goals – Applied Interdisciplinary Studies

1. Students will gain knowledge across their chosen disciplines.
2. Students will demonstrate the ability to integrate Christians values to questions/problems relevant to their chosen disciplines.
3. Students will acquire skills relevant to their chosen disciplines.

Requirements for a Major in Applied Interdisciplinary Studies

Major: Applied Interdisciplinary Studies **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-eight hours are required for a major in Applied Interdisciplinary Studies:

First Area of Study* (9)
First Area of Study – 300/400 level (6)
Second Area of Study* (9)
Second Area of Study – 300/400 level (6)
Third Area of Study* (9)
Third Area of Study – 300/400 level (6)

Choose ONE:
- GS 420 Interdisciplinary Portfolio (3)
- Internship (3) – in an Area of Study
- Thesis or Capstone (3) – in an Area of Study

* Areas of Study must be approved in consultation with an academic adviser. The third area of study can be additional coursework in the First and/or Second areas of study.

Programmatic Goals – Liberal Arts

1. Students will connect ideas across multiple disciplines in the liberal arts.
2. Students will evidence a personal, integrative perspective regarding faith and their discipline.

Requirements for a Major in Liberal Arts

Major: Liberal Arts **Degree: A.A.**

Minimum Semester Hours Required: 60

Twenty-eight hours are required in Liberal Arts in the Associate of Arts degree program:

LA 222 Exploring the Liberal Arts	1 hour
Arts & Humanities electives	**6 hours**
(COMM, ENG, FLM, HIS, LA, MUS, PHIL, SPAN, THT)	
Natural & Math Sciences electives	**6 hours**
(BIO, CHEM, CSCI, MATH, PHYS)	
Social & Behavioral Sciences electives	**6 hours**
(ACCT, BUS, CJUS, ECFN, EDUC, EHS, MGT, MKT, PSGS, PSY)	
Major electives	6 hours
LA 292 Liberal Arts Research	3 hours

Courses selected must be approved by the academic adviser and cannot include extracurricular/activity type courses (such as music lessons, music ensembles, EHS activities etc.)

Requirements for a Minor in Creative Writing

Eighteen hours are required for a minor in Creative Writing:

ENG 211 Introduction to Literature	3 hours
ENG 245 Introduction to Creative Writing	3 hours
Choose 12 hours from:	12 hours
ENG 325 Creative Writing: Creative Nonfiction (3)	
ENG 327 Advanced Grammar (3)	
ENG 328 Creative Writing: Fiction (3)	
ENG 329 Creative Writing: Poetry (3)	
ENG 374 Editing Essentials (3)	
ENG 496 English Thesis (3)	

Requirements for a Minor in English

Eighteen hours are required for a minor in English:

ENG 211 Introduction to Literature	3 hours
ENG electives (12 cr must be 300/400 level)	15 hours

DEPARTMENT OF EXERCISE AND HEALTH SCIENCE

Purpose Statement

The Department of Exercise and Health Science provides the content knowledge and skills for prospective health, physical education, fitness, and sport professionals; works with other departments to help students prepare for careers in the above-noted professions; and, supports the institutional demands for personal health and development.

Programmatic Goals – Exercise & Health Science

1. Students will demonstrate academic excellence by thinking critically, working independently and cooperatively, communicating clearly, and expressing themselves creatively.
2. Students will analyze ethical and social issues within the discipline from a Biblical worldview and the ability to apply that Biblical worldview in the community in which they live.
3. Students will apply knowledge of safety procedures, first aid, health promotion, and teaching of movement skills.

Major: Exercise and Health Science **Degree: B.S.**

Minimum Semester Hours Required: 120

Fifty-nine hours are required for a major in Exercise and Health Science*:

BIO 210 Human Biology OR BIO 221 Human Anatomy & Physiology I	4 hours	EHS 334 Adapted Physical Education	3 hours
		EHS 341 Physiology of Exercise	3 hours
EHS 149 Foundations of Physical Education & Sport	3 hours	EHS 342 Structural Kinesiology	3 hours
		EHS 343 Sport Psychology	3 hours
EHS 200 Care & Prevention of Athletic Injuries	3 hours	EHS 420 Administration & Supervision of Physical Education and Sport Programs	3 hours
EHS 221 Safety Education & First Aid	2 hours		
EHS 229 Introduction to Sports Coaching	3 hours	EHS 421 Senior Seminar in Exercise & Health Science	3 hours
EHS 320 Exercise Leadership & Prescription	3 hours		
EHS 325 Measurement & Evaluation in Physical Education	3 hours	EHS 422 Exercise & Health Science Practicum I	3 hours
		EHS 423 Exercise & Health Science Practicum II	3 hours
EHS 329 Motor Learning	3 hours	EHS Activity Courses	5 hours
EHS 331 Teaching Team Sports	3 hours		
EHS 332 Teaching Individual Sports	3 hours		

* Exercise and Health Science majors must choose BIO 220 Introduction to Nutrition, EHS 111 Concepts of Physical Fitness and PSY 111 General Psychology in the core curriculum.

Major: Exercise and Health Science **Degree: B.S.**

Option: Pre-Therapy/Allied Health **Minimum Semester Hours Required: 120**

Seventy-two hours are required for an option in Pre-Therapy/Allied Health*:

BIO 113 General Biology II: Organisms	4 hours	EHS 329 Motor Learning	3 hours
BIO 221-222 Human Anatomy & Physiology I & II	8 hours	EHS 341 Physiology of Exercise	3 hours
BIO 430 Medical Terminology	1 hour	EHS 342 Structural Kinesiology	3 hours
CHEM 131-132 General Chemistry I & II	8 hours	EHS 420 Administration & Supervision of Physical Education and Sport Programs	3 hours
EHS 111 Concepts of Physical Fitness	2 hours		
EHS 200 Care & Prevention of Athletic Injuries	3 hours	EHS 421 Senior Seminar in Exercise & Health Science	3 hours
EHS 221 Safety Education & First Aid	2 hours		
EHS 320 Exercise Leadership & Prescription	3 hours	EHS 422 Exercise & Health Science Practicum I	3 hours
EHS 325 Measurement & Evaluation in Physical Education	3 hours	EHS 423 Exercise & Health Science Practicum II	3 hours
		EHS Activity Courses	3 hours

MATH 211 Elementary Statistics	3 hours	PSY elective (300/400 level)	3 hours
PHYS 241/241L General Physics I & Lab	3/1 hours		
PHYS 242/242L General Physics II & Lab	3/1 hours		

* Must choose BIO 112 General Biology I: Cells and MATH 115/118 or MATH 117 (or 122) in the core curriculum.

Programmatic Goals – Exercise & Health Science: Physical Education Licensure

1. Licensure candidates will demonstrate thorough knowledge of Exercise & Health content necessary to teach.
2. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
3. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
4. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
5. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Major: Exercise and Health Science **Degree: B.S.**

Option: Physical Education K-12 Licensure **Minimum Semester Hours Required: 120**

Seventy-eight hours are required for a major in Physical Education K-12 Licensure*:

(For additional requirements see the Education Department.)

BIO 210 Human Biology OR BIO 221 Human Anatomy & Physiology I	4 hours	EHS 221 Safety Education & First Aid	2 hours
		EHS 222 School & Community Health	2 hours
EDUC 119 Introduction to Teaching	3 hours	EHS 229 Introduction to Sports Coaching	3 hours
EDUC 224 Human Learning	3 hours	EHS 325 Measurement & Evaluation in Physical Education	3 hours
EDUC 226 Classroom Management	2 hours		
EDUC 311 Instructional Technology	3 hours	EHS 328 Teaching Elementary Physical Education	3 hours
EDUC 324 Exceptional Children	2 hours	EHS 329 Motor Learning	3 hours
EDUC 338 Universal Teaching Methods	3 hours	EHS 331 Teaching Team Sports	3 hours
EDUC 340 Curriculum Design	2 hours	EHS 332 Teaching Individual Sports	3 hours
EDUC 420 Philosophy of Education	2 hours	EHS 334 Adapted Physical Education	3 hours
EDUC 440 Education Capstone	2 hours	EHS 341 Physiology of Exercise	3 hours
EDUC 443 Observation & Student Teaching in K-12 Education	12 hours	EHS 342 Structural Kinesiology	3 hours
		EHS 420 Administration & Supervision of Physical Education and Sport Programs	3 hours
EHS 149 Foundations of Physical Education & Sport	3 hours		
EHS 200 Care & Prevention of Athletic Injuries	3 hours		

* Exercise and Health Science with licensure must choose BIO 220 Introduction to Nutrition, EHS 111 Concepts of Physical Fitness and PSY 330 Life-span Development in the Core Curriculum.

Requirements for a Minor in Exercise and Health Science

Eighteen hours are required for the minor in Exercise and Health Science:

BIO 210 Human Biology OR BIO 221 Human Anatomy & Physiology I	4 hours	EHS 320 Exercise Leadership & Prescription	3 hours
		EHS 331 or 332 Teaching Sports	3 hours
EHS 111 Concepts of Physical Fitness	2 hours	EHS 341 Physiology of Exercise	3 hours
EHS 221 Safety Education & First Aid*	2 hours	EHS Activity	1 hour

* course must be taken/validation not allowed

DEPARTMENT OF NATURAL SCIENCES

Purpose Statement

The purpose of the Department of Natural Sciences is to instill and foster in students a strong desire to understand, worship, and keep God's creation. We accomplish this through rigorous and innovative instruction, inquiry, and research. Rooted in a biblical worldview, we seek to glorify God by studying the natural world as a part of His wisdom, beauty, power, and love (Psalm 19:1; Romans 1:20). We integrate faith and science, recognizing that all truth is God's truth and that mathematical and scientific discoveries enhance our awe and appreciation of His handiwork. Through Christ-centered mentoring, teaching, and collaboration, we work to equip students with the knowledge, skills, and ethical framework necessary to serve as responsible citizens, employees, leaders, scientists, educators, and stewards of creation.

Programmatic Goals – Biology

1. Biology majors will understand biological concepts at the level required for professional competence.
2. Biology majors will apply an integrated knowledge of the Bible and natural sciences to evaluate philosophical and/or ethical issues in the life sciences with reference to both biblical standards and scientific data.
3. Biology majors will use scientific methods to investigate problems and critically evaluate data.

The department encourages additional coursework or summer research programs at university or national research laboratories or the Au Sable Institute of Environmental Studies. Au Sable Institute inspires and educates people to serve, protect, and restore God's earth. One way it achieves this purpose is through academic programs and professional certifications for student who attend partner colleges, including Bryan College. A variety of 4-credit field courses are offered at Au Sable campuses in northern Michigan, Washington, and Costa Rica. Approved students enroll and pay tuition through Bryan. For current course offerings visit www.ausable.org. For more information, contact the Biology Department. Students enrolling with Au Sable are not eligible to use funding from the Veterans Administration.

Requirements for a Major in Biology

Major: Biology **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-six hours are required for a major in Biology*:

BIO 112 General Biology I: Cells	4 hours	CHEM 131 General Chemistry I	4 hours
BIO 310 Philosophy of Science	3 hours	ENG 319 Intro to Professional & Technical Writing	3 hours
Choose ONE from:	3 hours	Major electives (at least 3 cr must be 300/400 level)	16 hours
BIO 314 Biological Origins (3)		BIO electives	
BIO 317 History of Life (3)		CHEM 420 Biochemistry (4)	
BIO 499 Seminar in Biology	3 hours	PSY 331 Physiological Psychology (3)	

*Biology majors must choose BIO 113 General Biology II: Organisms and MATH 211 Elementary Statistics in the Core Curriculum.

Major: Biology **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-eight hours are required for a major in Biology*:

BIO 112 General Biology I: Cells	4 hours	CHEM 131-2 General Chemistry I& II	8 hours
BIO 310 Philosophy of Science	3 hours	ENG 319 Intro to Professional & Technical Writing	3 hours
Choose ONE from:	3 hours	Major electives (at least 8 cr must be 300/400 level)	24 hours
BIO 314 Biological Origins (3)		BIO electives	
BIO 317 History of Life (3)		CHEM 420 Biochemistry (4)	
BIO 499 Seminar in Biology	3 hours	PSY 331 Physiological Psychology (3)	

*Biology majors must choose BIO 113 General Biology II: Organisms and MATH 211 Elementary Statistics in the Core Curriculum.

Major: Biology **Degree: B.S.**

Option: Pre-Professional **Minimum Semester Hours Required: 120**

Sixty-three hours are required for a major in Biology with Pre-Professional option*:

BIO 112 General Biology I: Cells	4 hours	or MATH 122	4 hours
BIO 310 Philosophy of Science	3 hours	PHYS 241/241L General Physics I & Lab	3/1 hours
BIO 430 Medical Terminology	1 hour	PHYS 242/242L General Physics II & Lab	3/1 hours
BIO 499 Seminar in Biology	3 hours	Major electives (at least 16 cr at 300/400 level)	21 hours
CHEM 131-2 General Chemistry I & II	8 hours	BIO electives	
CHEM 241-242 Organic Chemistry I & II	8 hours	CHEM 420 Biochemistry (4)	
ENG 319 Intro to Professional & Technical Writing	3 hours	PSY 331 Physiological Psychology (3)	
MATH 115/118 College Algebra/Trigonometry or MATH 117			

*Biology: Pre-Professional must choose BIO 113 General Biology II: Organisms, PSY 111 General Psychology and MATH 211 Elementary Statistics in the Core Curriculum.

Programmatic Goals – Biology – Secondary Licensure

1. Licensure candidates will demonstrate thorough knowledge of Biology content necessary to teach.
2. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
3. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
4. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
5. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Major: Biology **Degree: B.S.**

Option: Secondary Licensure **Minimum Semester Hours Required: 120**

Seventy-seven hours are required for Biology Licensure*:

(For additional requirements see the Education Department.)

BIO 112 General Biology I: Cells	4 hours	EDUC 323 Tests and Measurements	2 hours
BIO 115 Environmental Science	3 hours	EDUC 324 Exceptional Children	2 hours
BIO 210 Human Biology	4 hours	EDUC 338 Universal Teaching Methods	3 hours
BIO 310 Philosophy of Science	3 hours	EDUC 340 Curriculum Design	2 hours
BIO 317 History of Life	3 hours	EDUC 420 Philosophy of Education	2 hours
BIO 340 Environmental Ecology	4 hours	EDUC 440 Education Capstone	2 hours
BIO 440 Methods of Teaching Science	4 hours	EDUC 442 Observation & Student Teaching in	12 hours
CHEM 131-2 General Chemistry I & II	8 hours	Secondary Education	
EDUC 119 Introduction to Teaching	3 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 224 Human Learning	3 hours	EHS 222 School & Community Health	2 hours
EDUC 226 Classroom Management	2 hours	PHYS 213 Geo-Physical Science Survey	4 hours
EDUC 311 Instructional Technology	3 hours		

*Biology: Licensure majors must choose BIO 113 General Biology II: Organisms, PSY 330 Life-span Development and MATH 211 Elementary Statistics in the Core Curriculum.

Programmatic Goals – Biopsychology

1. Biopsychology majors will understand biological and psychological concepts at the level required for professional competence.

2. Biopsychology majors will apply an integrated knowledge of the Bible and natural sciences to evaluate philosophical and/or ethical issues in the life sciences with reference to both biblical standards and scientific data.

3. Biopsychology majors will use scientific methods to investigate problems, critically evaluate data, and create oral and written presentations of their findings, in preparation for a variety of vocations related to biopsychology.

Requirements for a Major in Biopsychology

Major: Biopsychology **Degree: B.S.**

Minimum Semester Hours Required: 120

Fifty-seven hours are required for a major in Biopsychology*:

BIO 112 General Biology I: Cells	4 hours	ENG 319 Intro to Professional & Technical Writing	3 hours
BIO 221-2 Human Anatomy & Physiology I&II	8 hours	PSY 330 Life-span Development	3 hours
BIO 310 Philosophy of Science	3 hours	PSY 331 Physiological Psychology	3 hours
BIO 314 Biological Origins	3 hours	BIO/CHEM electives	14 hours
BIO 430 Medical Terminology	1 hour	PSY 300/400 level electives	12 hours
BIO 499 Seminar in Biology	3 hours		

*Biopsychology majors must choose BIO 113 General Biology II: Organisms, PSY 111 General Psychology and MATH 211 Elementary Statistics in the Core Curriculum.

Programmatic Goals – Chemistry

1. Chemistry majors will solve problems using standard scientific methods, and will satisfactorily communicate their findings, both orally and in writing.
2. Chemistry majors will develop an integrated knowledge of both the Bible and the natural sciences. They will evaluate philosophical and ethical issues with reference both to Biblical standards and to scientific data.
3. Chemistry majors will exhibit the foundational knowledge and laboratory/research skills necessary for careers or further study in fields related to chemistry.

Requirements for a Major in Chemistry

Major: Chemistry **Degree: B.A.**

Minimum Semester Hours Required: 120

Forty-one hours are required for a major in Chemistry:

CHEM 131-2 General Chemistry I & II	8 hours	CHEM 491 Seminar in Chemistry	1 hour
CHEM 241-2 Organic Chemistry I & II	8 hours	CHEM electives (300/400 level)	11 hours
CHEM 322 Topics in Computational Chemistry	2 hours	MATH 221 Calculus II	4 hours
CHEM 325 Thermodynamics&Kinetics in Chemistry	3 hours	PHYS 242 OR 246 Physics II & Lab	3/1 hours

* Students are required to choose MATH 122 Calculus I, CSCI 116 Programming I and PHYS 241 or 245 Physics I & Lab in the core.

Programmatic Goals – Environmental Science

1. Students will exhibit competence in biology at the level required for vocations in biology, including secondary school teaching, and graduate schools.
2. Students will develop attitudes and habits based upon an integrated knowledge of both the Bible and the natural sciences. They will evaluate philosophical and ethical issues in the life sciences with reference both to biblical standards and to scientific data.
3. Students will solve problems using standard scientific methods in environmental science, and will satisfactorily communicate their findings, both orally and in writing.

Requirements for a Major in Environmental Science

Major: Environmental Science **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-seven hours are required for a major in Environmental Science*:

BIO 112 General Biology I: Cells	4 hours	CHEM 131-2 General Chemistry I & II	8 hours
BIO 115 Environmental Science	3 hours	CHEM 241-2 Organic Chemistry I & II	8 hours
BIO 317 History of Life	3 hours	EGCI 424 Environmental Engineering	3 hours
BIO 328 Advanced Microbiology	4 hours	ENG 319 Intro to Professional & Technical Writing	3 hours
BIO 340 Environmental Ecology	4 hours	PHYS 213 Geo-Physical Science Survey	4 hours
BIO 499 Seminar in Biology	3 hours		

*Environmental Science majors must choose BIO 113 General Biology II: Organisms and MATH 211 Elementary Statistics in the Core Curriculum.

Programmatic Goals - Mathematics

1. Mathematics majors will exercise problem-solving ability using mathematical and logical reasoning.
2. Mathematics majors will describe the order of the universe with mathematical language.
3. Math majors will exhibit the foundational knowledge necessary for careers or further study in fields related to mathematical sciences.

Requirements for a Major in Mathematics

Major: Mathematics **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-three hours are required for a major in Mathematics*:

MATH 211 Elementary Statistics	3 hours	MATH 342 Linear Algebra	3 hours
MATH 221 Calculus II	4 hours	MATH 400 Advanced Research	3 hours
MATH 222 Calculus III	4 hours	MATH 423 Abstract Algebra	3 hours
MATH 232 Introduction to Logic & Proof	3 hours	MATH 490 Senior Seminar	1 hour
MATH 324 Numerical Methods	3 hours	MATH electives (300/400 level)	6 hours
MATH 326 Differential Equations	4 hours	PHYS 246/246L College Physics II & Lab	3/1 hours
MATH 330 History & Philosophy of Mathematics	2 hours		

* Students are required to choose CSCI 116 Programming I, MATH 122 Calculus I and PHYS 245/245L College Physics I & Lab in the core curriculum.

Programmatic Goals – Mathematics – Secondary Licensure

1. Licensure candidates will demonstrate thorough knowledge of Math content necessary to teach.
2. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
3. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
4. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
5. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Major: Mathematics **Degree: B.S.**

Option: Secondary Licensure* **Minimum Semester Hours Required: 120**

Seventy-six hours are required for a major in Mathematics-Secondary Licensure:

(For additional requirements see the Education Department.)

EDUC 119 Introduction to Teaching	3 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 224 Human Learning	3 hours	EHS 222 School & Community Health	2 hours
EDUC 226 Classroom Management	2 hours	MATH 211 Elementary Statistics	3 hours
EDUC 311 Instructional Technology	3 hours	MATH 221 Calculus II	4 hours
EDUC 323 Tests and Measurements	2 hours	MATH 222 Calculus III	4 hours
EDUC 324 Exceptional Children	2 hours	MATH 232 Introduction to Logic & Proof	3 hours
EDUC 338 Universal Teaching Methods	3 hours	MATH 326 Differential Equations	4 hours
EDUC 340 Curriculum Design	2 hours	MATH 330 History & Philosophy of Mathematics	2 hours
EDUC 341 Methods of Teaching Mathematics	2 hours	MATH 400 Advanced Research	3 hours
EDUC 420 Philosophy of Education	2 hours	MATH 423 Abstract Algebra	3 hours
EDUC 440 Education Capstone	2 hours	MATH 490 Senior Seminar	1 hour
EDUC 442 Observation & Student Teaching in Secondary Education	12 hours	MATH 300/400 level elective	3 hours
		PHYS 246/246L College Physics II & Lab	3/1 hours

* Students are required to choose CSCI 116 Programming I, MATH 122 Calculus I, PSY 330 Life-span Development and PHYS 245/245L College Physics I & Lab in the core curriculum.

Programmatic Goals – Science & Technology

Exhibit the foundational knowledge necessary for vibrant careers in fields related to science, technology, engineering, and math (STEM).

1. Demonstrate the technical, social, and communication skills needed to solve the complex problems facing our world, while developing a passion for life-long learning.
2. Apply an integrated knowledge of the Bible and natural sciences to evaluate worldview issues in STEM fields.

Major: Science & Technology **Degree: A.S.**

Minimum Semester Hours Required: 60

Twenty-two hours are required for a major in Science & Technology*:

Major electives 22 hours

(chosen from BIO, CHEM, CSCI, EGR, EGTM, MATH, PHYS – courses must be approved by the academic adviser)

* Students are required to choose MATH 115 College Algebra, 117 Pre-calculus or 122 Calculus I in the core curriculum.

Requirements for a Minor in Biology

Eighteen hours are required for a minor in Biology:

BIO 112 General Biology I: Cells	4 hours	BIO elective	2 hours
BIO 113 General Biology II: Organisms	4 hours	BIO electives (300/400 level)	8 hours

Requirements for a Minor in Chemistry

Eighteen hours are required for a minor in Chemistry:

CHEM 131-132 General Chemistry I & II	8 hours	CHEM 420 Biochemistry (4)	
CHEM 241 Organic Chemistry I	4 hours	CHEM 470 Introduction to Chemical Research (1-4)	
Electives chosen from:	6 hours	CHEM 300/400 Selected Topics (3)	
CHEM 322 Topics in Computational Chemistry (2)			
CHEM 331 Analytical Chemistry (4)			

Requirements for a Minor in Computer Science

Twelve hours are required for a minor in Computer Science:

CSCI 116 Programming I	3 hours	CSCI 322 Cybersecurity	3 hours
CSCI 251 Operating Systems	3 hours	EGR 331 Data Visualization	3 hours

Requirements for a Minor in Mathematics

Eighteen hours are required for a minor in Mathematics:

MATH 211 Elementary Statistics	3 hours	MATH elective	2 hours
MATH 221 Calculus II	4 hours	MATH electives (300/400 level)	6 hours
MATH 232 Introduction to Logic & Proof	3 hours		

DEPARTMENT OF NURSING
Clara Ward School of Nursing

The Nursing Department offers the Bachelor of Science in Nursing degree (BSN). AACN's *The Essentials: Core Competencies for Professional Nursing Education* (2021), the *Tennessee Board of Nursing Position Statements* (May, 2025) the *Rules of the Tennessee Board of Nursing* (May, 2025), and the *Next Generation NCLEX-RN Test* Plan (April, 2025) are used to guide program curriculum and practices.

Nursing courses build on a foundation in the liberal arts to prepare the nurse graduate for generalist practice in a variety of healthcare settings. Supervised clinical components are included throughout the nursing curriculum to allow students an opportunity to engage in evidence-based patient care.

The Nursing Department Purpose

The Nursing Department exists to mentor, inspire, and educate born healers into their calling.

The BSN Program Mission

The BSN Program prepares students to become professional nurses who utilize skill, ingenuity and grace in order to meet the world's changing needs, and thus represent the Lord Jesus.

BSN Program Values

Bryan College pursues its mission based upon specific core values. The BSN Program embraces and models the following characteristics:

- Integrity in thought, deed, and action;
- Excellence, creativity and innovation in approaches to teaching, scholarship and service;
- Leadership to promote strategic change in an evolving health care system;
- Diversity of thought, cultures, religions and the uniqueness of the individual;
- Discovery through critical thinking, lifelong learning and a commitment to the application of evidence-based practice;
- Collaboration with all members of the healthcare team in providing quality and safe nursing care;
- Stewardship of all resources with a commitment to fiscal responsibility.

BSN Program Goals and Objectives

Upon successful completion of the BSN program, graduates will be able to:

1. Integrate, translate and apply disciplinary nursing knowledge and knowledge from other disciplines, including a foundation in liberal arts and natural and social sciences. *(Knowledge for Nursing Practice)*
2. Provide individualized, just, respectful, compassionate, evidence-based and developmentally appropriate care to individuals and their families. *(Person-Centered Care)*
3. Provide collaborative, compassionate, evidence-based care to populations, from public health prevention to disease management. *(Population Health)*
4. Synthesize, translate, apply and ethically disseminate nursing knowledge to improve health and transform healthcare. *(Scholarship for Nursing Practice)*

5. Employ established and emerging principles of safety and improvement science in the compassionate care of patients. *(Quality and Safety)*
6. Collaborate across professions to optimize patient care, enhance the healthcare experience, and strengthen patient outcomes. *(Interprofessional Partnerships)*
7. Provide effective and proactive leadership and coordination of resources to provide safe, quality, equitable care to diverse populations. *(Systems-Based Practice)*
8. Utilize informatics processes and technologies to manage and improve the delivery of safe, high-quality, and efficient healthcare services in accordance with best practice and professional/regulatory standards. *(Information & Healthcare Technologies)*
9. Cultivate a sustainable professional nursing identity that reflects the characteristics and values of Christ and of the nursing profession. *(Professionalism)*
10. Participate in activities that foster professional, personal and spiritual health and well-being, servant leadership and acquisition of nursing expertise. *(Personal, Professional and Leadership Development)*

Accreditation and Memberships:

The baccalaureate degree program in nursing at Bryan College is accredited by the Commission on Collegiate Nursing Education (CCNE) https://www.ccneaccreditation.org

The Tennessee Board of Nursing granted initial approval for the Baccalaureate Degree Registered Nurse Program in November, 2021.

The School of Nursing is a member of the American Association of Colleges of Nursing (AACN), the Tennessee Deans & Directors of Nursing, and the Tennessee Simulation Alliance. A complete listing of memberships is located in the *BSN Student Handbook*.

Admission to the Nursing Major

Students wishing to be admitted to the nursing major must first be admitted to Bryan College as a degree-seeking student. Admission to Bryan College does not guarantee acceptance into the Clara Ward School of Nursing.

Application forms for admission to the nursing major may be obtained from the Clara Ward School of Nursing website. Students desiring to enroll in a fall semester must submit a completed application **by April 1st** of that same year. The School of Nursing faculty approve admission to the nursing major. The review of the pre-licensure applicant is based on the following criteria:

I. Grades from high school level Math and Science coursework. A minimum grade of "C" in these courses is strongly preferred.
II. A minimum cumulative GPA of 2.75 is required.
III. A minimum grade of "C" is required in any course required for the nursing major – this includes core curriculum as well as major-specific coursework.
IV. Test of Essential Academic Skills (TEAS)
    a. Applicants may repeat the test twice within a 6-month period.
V. A certified criminal background check
    a. The Nursing Department uses a specific company to complete the criminal background checks. You will be given information on how to purchase this at the time of application.
VI. A written essay. Instructions are included in the application.

Upon acceptance into the nursing major, the following admission requirements must be completed **by August 1**:

1. Completion of health appraisal form
2. CPR certification
3. PPD skin test or x-ray
4. Flu vaccination
5. MMR vaccine or immunity
6. Varicella vaccine or demonstration of immunity
7. Hepatitis B vaccination series or waiver
8. 12-panel drug screen urine
9. Proof of current health insurance
10. Other elements required by Bryan College and/or the clinical sites

Progression in the Nursing Major

Progression is monitored by the Nursing Department Director and the Nursing faculty. Students must meet the following requirements to maintain continuous progression/enrollment in the nursing major:

1. Maintain a cumulative GPA of 2.75 in their current degree program;

a. This means that transfer credit hours and/or courses from previous Bryan degree(s) will not be included when computing your GPA as a nursing major.

2. Criminal background check remains satisfactory;
3. Satisfactorily meet both didactic and clinical elements of each clinical course

a. If a student fails a nursing clinical course during the semester, they will be removed from that course. The student will be allowed to remain enrolled in <u>non-clinical</u> nursing courses for the remainder of the semester.

4. Satisfactory skills lab, simulation and clinical performance;
5. Continued health clearance;
6. Current CPR certification (American Heart Association)

Failure to meet any of these requirements may result in dismissal from the nursing major. If a student earns a grade below a "C" for any course required for the nursing major, she/he will be dismissed from the nursing major. Students who have been dismissed may reapply after one semester away – either the Fall or Spring semester. (Summer sessions do not count toward the one semester away.) Readmission is not guaranteed; however, all applications will be reviewed by the nursing faculty.

When a student is dismissed from the nursing major they are required to meet with their faculty advisor before leaving. The purpose of the meeting is to advise the student how to best prepare for applying for readmission.

Note: Any interruption in progression through the major (i.e. withdrawal, leave of absence, dismissal, etc.), may impact a student's eligibility for financial aid. Each student is responsible for contacting the Office of Financial Aid regarding their eligibility.

Technology Requirements

BSN students are required to use a laptop computer for class – a Chromebook is **not** acceptable. Applications used in the BSN program require either an iPhone or an Android smartphone.

Clinical Requirements

Criminal Background Checks

BSN students are required to complete clinical rotations and provide patient care as part of their degree requirements. Therefore, each BSN student is required to undergo a criminal background check and drug screen upon acceptance to the program, and annually thereafter. Initial program acceptance and continued progression in the program depend on the results of these tests.

Any change in a student's criminal background status after program acceptance may result in dismissal from the program. BSN program requirements will not be modified for students who have an unsatisfactory criminal background status. The WSON only guarantees clinical placement for students who have maintained their original criminal background status *upon which program acceptance was determined.*

In addition, any clinical partner may request additional criminal background checks and drug screenings at any time during the student's matriculation through the program. Students should be prepared to abide by these set clinical protocols and incur any associated fees that may arise in the safety screening process unique to each clinical facility.

If the Nursing Director or the clinical agency find the results of any drug screen or criminal background check to be unacceptable, the student may not be able to complete the required clinical experiences. This may impede or prevent the student's progression and/or completion of the BSN degree.

Each state publishes their policies regarding criminal convictions and their impact on obtaining initial RN licensure. The Tennessee Board of Nursing has articulated their expectations for applicants for RN licensure, and they can be found here: https://publications.tnsosfiles.com/rules/1000/1000-03.20241008.pdf Students planning to obtain initial RN licensure in a state other than Tennessee are responsible for knowing that state's board of nursing policies regarding criminal convictions and initial licensure.

STATEMENT OF ESSENTIAL ATTRIBUTES

Students of nursing have a responsibility to society in learning the academic theory and clinical skills needed to provide nursing care. The clinical setting presents unique challenges and responsibilities while caring for human beings in a variety of health care environments. The Statement of Essential Attributes is based on an understanding that practicing nursing as a student involves an agreement to uphold the trust which society has placed in us (ANA Code of Ethics for Nursing Students, 2001). *In addition to academic qualifications, the Bryan College Clara Ward School of Nursing considers the ability to consistently demonstrate these personal and professional attributes essential for entrance to, continuation in and graduation from its nursing degree program.* Students are expected to sign a statement at the beginning of each academic year to indicate their commitment to consistently demonstrate these attributes.

BSN Program Graduation Requirements

In addition to the graduation requirements listed elsewhere in the catalog. BSN students must have a cumulative GPA of 2.75 or higher and a minimum grade of 'C' (2.0) in all courses required for the degree.

Licensure to Practice as a Professional Nurse

The Bryan College BSN Program is designed to prepare students to practice as professional licensed registered nurses in a variety of practice settings. Graduates of Bryan College's BSN degree program who successfully complete all requirements leading to the BSN degree may sit for the NCLEX-RN in the state of Tennessee.

Students who wish to sit for the NCLEX-RN outside of the State of Tennessee will need to apply to the Board of Nursing of that state. Students should be aware that NCLEX-RN requirements vary from state to state and are subject to change based on the state's Board of Nursing.

Bryan College has determined whether our BSN program meets the NCLEX-RN requirements for each US state or territory and the results are listed here: https://www.bryan.edu/wp-content/uploads/Nursing-Licensure-Information.pdf Please note: This determination relates only to the BSN Degree program and does not address the Nurse Licensure Compact requirements of each state.

Major: Nursing **Degree: B.S.N.**

Minimum Semester Hours Required: 120

Seventy-nine hours are required for a major in Nursing*:

BIO 222 Human Anatomy & Physiology II	4 hours	NUR 337 Clinical Management of Disease I	3 hours
BIO 224 Microbiology	4 hours	NUR 338 Clinical Management of Disease II	3 hours
BIO 231 Biomedical Ethics	3 hours	NUR 371 Foundations in Adult Health I	5 hours
NUR 221 Intro to the Nursing Profession I	2 hours	NUR 372 Foundations in Adult Health II	5 hours
NUR 222 Intro to the Nursing Profession II	2 hours	NUR 374 Foundations in Family Health	4 hours
NUR 223 Health Promotion & Patient Safety	3 hours	NUR 441 Nursing Informatics & Telehealth	2 hours
NUR 225 Health Assessment for the Prof Nurse	3 hours	NUR 442 Servant Leadership for the Prof Nurse	3 hours
NUR 270 Foundations of Nursing Practice	4 hours	NUR 473 Foundations in Mental Health	4 hours
NUR 327 Contemporary Issues in Healthcare	2 hours	NUR 475 Foundations in Population Health	5 hours
NUR 329 Global Health Perspectives	2 hours	NUR 476 Interprofessional Coord of Patient Care	5 hours
NUR 332 Nursing Research & Evidence Based Prac	3 hours	NUR 478 Advanced Care of the Complex Patient	4 hours
NUR 334 Healthcare Economics	2 hours	NUR 490 Senior Seminar	2 hours

*Nursing majors must choose MATH 115 or 211; CM 324; CT 321; HIS 111 or 112; BIO 221; PSGS 315; PSY 330 as core curriculum requirements.

DEPARTMENT OF POLITICS, GOVERNMENT, AND HISTORY

Purpose Statements

The Politics & Government discipline has, as its foundational premise, the education and personal development of students, by providing insight into political and governmental stewardship, based upon an integrated understanding of the Bible. The linkage of a Christian worldview to one's ability to appreciate how political and governmental studies contribute to 21st Century America and the wider world in which we live and serve, is the primary focus of this discipline. Also of critical importance is an understanding of the foundational principles, institutions, and laws which have helped create and sustain the American Constitutional republic.

The History program provides students with a background in the proper techniques for evaluating historical works, engaging in professional methods of historical research, and developing advanced writing and oral presentation skills. Just as all knowledge has religious thought at its foundation, all knowledge is a compilation of historical thought.

Programmatic Goals - History

1. Students will demonstrate their recall of historical area-knowledge and content.
2. Students will evaluate views on what it means to be a Christian historian; they will ultimately formulate and articulate how they view Christian historiography.
3. Students will organize material, weigh evidence, and construct arguments in oral and written form.

Requirements for a Major in History

Major: History **Degree: B.A.**

Option: Foundation **Minimum Semester Hours Required: 120**

Thirty-nine hours are required for a major in History*:

HIS 112 Western Civilization II	3 hours	HIS - Non-U.S. History electives (300/400 level)	6 hours
HIS 220 Historical Writing	3 hours	HIS electives (300/400 level)	12 hours
HIS 221-222 History of the United States I & II	6 hours	HIS 492 Senior Seminar in History	3 hours
HIS - U.S. History electives (300/400 level)	6 hours		

* History majors must choose HIS 111 Western Civilization I in the core curriculum.

Programmatic Goals – History – Secondary Licensure

1. Licensure candidates will demonstrate thorough knowledge of History content necessary to teach.
2. Licensure candidates will implement effective, subject specific instructional methods, demonstrating an understanding of development and needs of students of various ages.
3. Licensure candidates will demonstrate knowledge of historical and philosophical foundations of education and navigate contemporary issues in the light of both foundations and a biblical worldview.
4. Licensure candidates will show evidence of becoming reflective practitioners who effectively assess and influence student outcomes.
5. Licensure candidates will foster healthy relationships with colleagues, parents, and the larger community to support students learning and well-being.

Major: History **Degree: B.S.**

Option: Secondary Licensure **Minimum Semester Hours Required: 120**

Seventy-eight hours are required for a major in History with Secondary Licensure*:

(For additional requirements, see the Education Department.)

EDUC 119 Introduction to Teaching	3 hours	in Secondary Education	
EDUC 224 Human Learning	3 hours	EHS 221 Safety Education & First Aid	2 hours
EDUC 226 Classroom Management	2 hours	EHS 222 School & Community Health	2 hours
EDUC 311 Instructional Technology	3 hours	HIS 112 History of Western Civilization II	3 hours
EDUC 323 Tests and Measurements	2 hours	HIS 220 Historical Writing	3 hours
EDUC 324 Exceptional Children	2 hours	HIS 221-222 History of the United States I & II	6 hours
EDUC 338 Universal Teaching Methods	3 hours	HIS - Non-U.S. History electives (300/400 level)	6 hours
EDUC 340 Curriculum Design	2 hours	HIS - U.S. History electives (300/400 level)	6 hours
EDUC 345 Methods of Teaching Social Studies	2 hours	HIS electives (300/400 level)	6 hours
EDUC 420 Philosophy of Education	2 hours	HIS 492 Senior Seminar in History	3 hours
EDUC 440 Education Capstone	2 hours	PSGS 221 Origins and Basis for Government	3 hours
EDUC 442 Observation and Student Teaching	12 hours		

* History: Licensure majors must choose HIS 111 Western Civilization I and PSY 330 Life-span Development in the core curriculum.

Programmatic Goals – Politics & Government

1. Students will be able to describe and understand the operations interactions among the institutions (including the U.S. Constitution) of the American governmental structure in maintaining political, economic, and religious liberty.
2. Students will be able to articulate the principles upon which the American Federal Constitutional system was founded, including the Christian worldview.
3. Students will be able to apply a Christian worldview and American founding principles which derive from that worldview to law, public policy, and political decision-making today.

Requirements for a Major in Politics & Government

Major: Politics & Government **Degree: B.A.**

Minimum Semester Hours Required: 120

Thirty-three hours are required for a major in Politics & Government*:

HIS 395 American Political History	3 hours	PSGS electives	9 hours
PSGS 225 State & Local Government	3 hours	PSGS electives (300/400 level)	6 hours
PSGS 226 American Government	3 hours	Choose ONE:	3 hours
PSGS 221 Origins & Basis for Government	3 hours	PSGS 475 Internship (3) OR	
PSGS 349 International Relations	3 hours	PSGS 495 Senior Seminar (3)	

* Politics & Government majors must choose PSGS 315 Wealth & Justice in the core curriculum.

Major: Politics & Government **Degree: B.A.**

Option: Business, Economics, & Law **Minimum Semester Hours Required: 120**

Thirty-nine hours are required for an option in Business, Economics, & Law:

BUS 121 Introduction to Business	3 hours	PSGS 226 American Government	3 hours
BUS 326 Legal Environment for Business	3 hours	PSGS 230 Jurisprudence	3 hours
ECFN 221 Principles of Microeconomics	3 hours	PSGS 300/400 electives	6 hours
ECFN 222 Principles of Macroeconomics	3 hours	Choose ONE:	3 hours
ECFN 439 Managerial Economics	3 hours	PSGS 475 Internship (3) OR	
HIS 395 American Political History	3 hours	PSGS 495 Senior Seminar (3)	
PSGS 221 Origins & Basis for Government	3 hours		
PSGS 225 State & Local Government	3 hours		

* Politics & Government: Business, Economics, & Law option majors must choose MATH 211 Elementary Statistics and PSGS 315 Wealth & Justice in the core curriculum.

Major: Politics & Government **Degree: B.A.**

Option: Law **Minimum Semester Hours Required: 120**

Thirty-nine hours are required for an option in Law:

BUS 326 Legal Environment for Business	3 hours	PSGS 349 International Relations	3 hours
CJUS 331 Criminal Law & Procedure	3 hours	PSGS 421 American Constitutional Law	3 hours
HIS 393 American Constitutional History	3 hours	PSGS electives	6 hours
HIS 395 American Political History	3 hours	Choose ONE:	3 hours
PHIL 316 Logic & Critical Thinking	3 hours	PSGS 475 Internship (3) OR	
PSGS 221 Origins & Basis for Government	3 hours	PSGS 495 Senior Seminar (3)	
PSGS 226 American Government	3 hours		
PSGS 230 Jurisprudence	3 hours		

* Politics & Government: Law option majors must choose PSGS 315 Wealth & Justice in the core curriculum.

Requirements for a Minor in History

Eighteen hours are required for a minor in History:

HIS 111-112 History of Western Civilization I&II	6 hours	HIS electives (300/400 level)	6 hours
HIS 221-222 History of the United States I&II	6 hours		

Requirements for a Minor in Politics and Government

Eighteen hours are required for a minor in Politics and Government:

PSGS 226 American Government	3 hours	PSGS electives (300/400 level)	6 hours
PSGS electives	9 hours		

DEPARTMENT OF PSYCHOLOGY

Purpose Statement

The Department of Psychology attempts to develop graduates who have strong personal identity and interpersonal skills to become professionally competent in their knowledge of the discipline of psychology; this includes a personalized, integrative understanding of how their faith interacts with psychology.

Programmatic Goals – Psychology

1. Students will understand the basic tenets of psychology including the multifaceted goals of the discipline, the major perspectives and theories within the field, and evidence-based research practices.
2. Students will demonstrate a personal, integrative perspective regarding faith and psychology; and comprehend the importance of application of their Biblical Worldview.
3. Students will develop an adequate knowledge of psychology as a discipline, critical thinking skills, and knowledge of how psychology impacts the present day culture.

Acceptance into the Psychology Major

The psychology major is open to all undergraduate students in good academic standing (2.0 cumulative GPA or higher). An essay, two pages in length, on the topic of "Why I Want to Major in Psychology," is also required. Students are encouraged to apply to the major no later than the end of their sophomore year to aid in proper advising for degree completion.

Additionally, majors desiring to complete the 3+2 program with Richmont Graduate University must apply by the third Monday of February during the freshmen year; have a personal interview; earn a 3.0 cum gpa; have completed at least one major course; and have submitted a 500-word autobiographical essay with rationale for wanting to be a counselor. For more information, please contact the department.

Requirements for a Major in Psychology

Major: Psychology **Degree: B.S.**

Minimum Semester Hours Required: 120

Forty-eight hours beyond PSY 111 General Psychology* are required for a major in Psychology:

EHS 111 Concepts of Physical Fitness	2 hours	PSY 334 Social Psychology	3 hours
PSY 228 Dating, Marriage, & Family Life	3 hours	PSY 337 Professional Applications in Psychology	1 hour
PSY 322 Research Design & Methodology	3 hours	PSY 424 Abnormal Psychology	3 hours
PSY 325 Personality Theory	3 hours	PSY 429 Counseling Theories	3 hours
PSY 327 Methods and Models of Integration	3 hours	PSY 432 History & Systems of Psychology	3 hours
PSY 328 Soul Care Counseling	3 hours	PSY 449 Counseling Techniques	3 hours
PSY 330 Life-span Development	3 hours	PSY 490 Senior Capstone Experience	3 hours
PSY 331 Physiological Psychology	3 hours	PSY electives	6 hours

*Psychology majors must choose PSY 111 General Psychology; BIO 210 Human Biology (or BIO 221); and MATH 211 Elementary Statistics as core curriculum requirements.

Requirements for a Minor in Counseling Psychology

Eighteen hours beyond PSY 111 General Psychology* are required for a minor in Counseling Psychology:

PSY 325 Personality Theory	3 hours	PSY 429 Counseling Theories	3 hours
PSY 327 Methods and Models of Integration	3 hours	**ONE** of the following:	3 hours
PSY 334 Social Psychology	3 hours	PSY 330 Life-span Development	
PSY 424 Abnormal Psychology	3 hours	PSY 449 Counseling Techniques	

*Psychology minors must choose PSY 111 General Psychology as a core curriculum requirement.

3 + 2 Program with Richmont Graduate University

The 3+2 program offers students the opportunity to complete a Bachelor of Science with a major in Psychology from Bryan College and a Master of Arts in Professional Counseling from Richmont Graduate University in as little as five years. Participants in the program will complete three academic years at Bryan College, fulfilling all major requirements and the core curriculum. During the three years at Bryan College, five courses within the major are completed as enriched courses and the student must earn no lower than a B (3.0) in each course. These five courses will then be accepted to Richmont Graduate University. After completing an additional 24 hours of graduate courses at the Richmont Graduate University campus, the student will be awarded a Bachelor of Science from Bryan College.

Psychology Department Integrative Position Paper

The Psychology Department attempts to train students in the content knowledge of the discipline, while providing a distinctively Christian worldview in the study of psychology. This is done on a practical level by choosing a secular text to teach the content knowledge, plus an integrative text that explores the integrative issues in that area of the discipline. Thinking Christianly about psychology involves how we view God (God-view), how we treat and respect His Word (Bible-view), and the unique lens we use to view the world around us (world-view). A proper perspective and faith understanding of God and His Word is necessary in developing a Christian worldview. Psychology without God is like watching a 3-D movie without glasses; it is fuzzy at best.

The Psychology Department's Theme Verse is: *"The Sovereign Lord has given me an instructed tongue, to know the word that sustains the weary. He wakens me morning by morning, wakens my ear to listen like one being taught". (Isaiah 50:4)*

This theme verse highlights the department's assumption that God's Word provides the framework for our personal pain. Integration sees the Bible as a sifting grid. Psychology is then poured through that sifting grid. Whatever falls through agrees with biblical principles and is thus good for use in counseling. Whatever does not fall through the grid, does not agree with biblical principles, and therefore should not be used in counseling, or applied to one's life.

Jesus stated in Matthew 22:37-39, "Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: love your neighbor as yourself." This command encapsulates the entire discipline of psychology at Bryan College. The Bryan College Department of Psychology's mission is to aid students in their journey of loving and developing eternally meaningful relationships with God, others, and self.

This journey takes a lifetime to complete. Philippians 1:6, "Being confident of this, that he who began a good work in you will carry it on to completion until the day of Christ Jesus." The healthy personality flows out of the work of the Holy Spirit: love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. The Holy Spirit is an active agent in personal growth" (Walker, 2003). Human beings must rely on God's provision and the "body" for enabling them to become what we could never become through our own effort. "He is the head of the body, the church" (Galatians 1:18), and He wants to work in and through us. The Psychology department is about equipping its students to help God's people on the journey. Larry Crabb puts it this way, "It's about learning a language that has the power to pull back the curtains on our soul, to move through the mess, and to help each other discover that what we really want is God" (Soul Talk, p. 9).

God's children are fallen image bearers who struggle with how to reflect that image more accurately. We are fallen creatures in a fallen world that desperately want to avoid the pain of this world's fallenness. Pain in life is inevitable; misery is optional. Misery is our fleshly attempt to make this life work without complete dependency on God. Our lust for control, waywardness and sinful self-reliance block the Spirit's desire to appropriate God's grace in each of life's circumstances.

A theology of suffering is how to spiritually respond to the fallenness of this world without increasing our pain and without dishonoring our Lord. Counselors have the unique privilege of teaching this theology of suffering to clients that come to them with shattered lives and dreams. Counseling is the surgical application of God's Truth to a particular person's need at a particular time in their lives. That discernment requires God dependency and a knowledge of the human heart. Psychology can help prepare the heart to receive the Word of truth but it does not add to or otherwise augment God's Truth.

We encourage our majors to minor in Bible to better develop this necessary dual competency in God's Word and the discipline of psychology. Finally, psychology and counseling are envisioned by this department to be servants of the church to inspire and instruct towards greater Christlikeness for God's ultimate glory. To quote John Piper, "God is most glorified in us when we are most satisfied in Him."

DEPARTMENT OF WORSHIP & PERFORMING ARTS

Purpose Statement

The Department of Worship & Performing Arts provides professional preparation for students seeking careers in music and/or theatre as well as related vocations and offers instruction for students seeking life-long learning experiences in the arts.

Programmatic Goals – Performing Arts

1. Students will demonstrate their knowledge by compiling and presenting records of work related to performance, skills, research, and writing.
2. Students will develop, demonstrate, and support their Christian Worldview in performing arts.
3. Students will demonstrate their skills in their applied area in order to be successful artists.

Requirements for a Major in Performing Arts

Major: Performing Arts **Degree: B.A.**

Option: Music/Vocal* **Minimum Semester Hours Required: 120**

Thirty-three hours are required for an option in Music/Vocal:

MUS 110 Fundamentals of Music Theory	3 hours	Applied Piano Lessons	1 hour
MUS 121 Music Theory I	3 hours	THT 111 Introduction to Theatre	3 hours
MUS 123 Aural Skills I	1 hour	WA 342 Music, Ministry & Culture	3 hours
MUS 210 Music Appreciation	3 hours	Choose ONE from:	1 hour
MUS 332 Choral Conducting	2 hours	MUS 161 Bryan Chorale (1)	
MUS 339 Hymnology	3 hours	THT 161 Theatre Practicum (1)	
MUS 422 Vocal Pedagogy	2 hours	WA 240 Worship Leadership Team (1)	
Music Ensembles	3 hours	PA 491-492 Performing Arts Capstone I & II	2 hours
Applied Voice Lessons	3 hours		

*Core Curriculum requirement for Exploring the Arts is limited to ENG 100/200, FA 211, FLM 210 or THT 100/200.

Major: Performing Arts **Degree: B.A.**

Option: Theatre* **Minimum Semester Hours Required: 120**

Thirty-three hours are required for an option in Theatre:

MUS 110 Fundamentals of Music Theory	3 hours	THT 336 Directing for the Stage	3 hours
MUS 210 Music Appreciation	3 hours	WA 342 Music, Ministry & Culture	3 hours
THT 111 Introduction to Theatre	3 hours	Choose ONE from:	1 hour
THT 161 Theatre Practicum	3 hours	MUS 161 Bryan Chorale (1)	
THT 235 Acting: Techniques	3 hours	THT 161 Theatre Practicum (1)	
THT 325 Theatre History I	3 hours	WA 240 Worship Leadership Team (1)	
THT 326 Theatre History II	3 hours	PA 491-492 Performing Arts Capstone I & II	2 hours
THT 335 Acting: Scene Study	3 hours		

*Core Curriculum requirement for Exploring the Arts is limited to ENG 100/200, FA 211, FLM 210 or MUS 100/200.

Major: Performing Arts **Degree: B.A.**

Option: Worship Arts **Minimum Semester Hours Required: 120**

Thirty-three hours are required for an option in Worship Arts:

MUS 110 Fundamentals of Music Theory	3 hours	WA 444 Leading a Worship Ministry	3 hours
MUS 121 Music Theory I	3 hours	Applied Voice Lessons	3 hours
MUS 123 Aural Skills I	1 hour	Applied Piano Lessons	1 hour
MUS 210 Music Appreciation	3 hours	Choose ONE from:	1 hour
MUS 332 Choral Conducting	2 hours	MUS 161 Bryan Chorale (1)	
THT 111 Introduction to Theatre	3 hours	THT 161 Theatre Practicum (1)	
WA 240 Worship Leadership Team	2 hours	WA 240 Worship Leadership Team (1)	
WA 342 Music, Ministry & Culture	3 hours	PA 491-492 Performing Arts Capstone I & II	2 hours
WA 423 Theology of Worship	3 hours		

Requirements for a Minor in Music

Eighteen hours are required for a minor in Music:

MUS 121 Music Theory I	3 hours	MUS 422 Vocal Pedagogy	2 hours
MUS 123 Aural Skills I	1 hour	Music Ensembles	3 hours
MUS 332 Choral Conducting	2 hours	Applied Voice Lessons	3 hours
MUS 339 Hymnology	3 hours	Applied Piano Lessons	1 hour

Requirements for a Minor in Theatre

Eighteen hours are required for a minor in Theatre:

THT 161 Theatre Practicum	3 hours	THT 326 Theatre History II	3 hours
THT 235 Acting: Techniques	3 hours	THT 335 Acting: Scene Study	3 hours
THT 325 Theatre History I	3 hours	THT 336 Directing for the Stage	3 hours

Requirements for a Minor in Worship Arts

Eighteen hours are required for a minor in Worship Arts:

MUS 121 Music Theory I	3 hours	WA 423 Theology of Worship	3 hours
MUS 123 Aural Skills I	1 hour	WA 444 Leading a Worship Ministry	3 hours
MUS 332 Choral Conducting	2 hours	Applied Voice Lessons	3 hours
WA 240 Worship Leadership Team	2 hours	Applied Piano Lessons	1 hour

Music Evaluation and Placement

Candidates for admission to the music program must meet the general requirements for admission to the College and must appear for an audition during registration for placement in private lessons.

Keyboard Skills Requirements

Performing Arts majors must demonstrate proficiency in keyboard skills. All Performing Arts majors will meet their piano skills requirements by successfully completing their semester of piano lessons.

Music Lessons

Private lessons in piano and voice are available to students who wish them. Students who have not taken music lessons previously at Bryan College should audition for the music faculty during registration. Performing Arts majors must take music lessons according to their program requirements. Any student studying privately who is qualified to participate in recitals or other programs during the year is expected to do so.

Music Lesson/Recital Requirements

All Performing Arts majors with a music or worship arts option take a minimum of four semester hours of private study (3 semesters of voice and one semester of piano). Students are encouraged to continue to study beyond the minimum requirements.

Music Examinations: Students in the Performing Arts: Music option will perform before the music faculty at the end of each semester in which they are taking applied lessons.

Senior Recital Requirements: Students in music or worship arts will present a performing arts capstone in their senior year. The capstone project or recital may be given either semester of the senior year but students must complete PA 490 before presenting the capstone project.

Recital Attendance Policy: All performing arts majors are required to attend all on-campus programs presented by the Department of Worship & Performing Arts.

SPECIAL PROGRAMS

COOPERATIVE STUDY PROGRAMS

Cooperative Study Programs are available to degree-seeking students who have attended Bryan College for at least one full time semester. Students must be recommended by Bryan faculty and meet admission requirements for the program in which they are interested. Although Bryan College is no longer a member of the CCCU, the college, by mutual agreement with the CCCU, may continue to offer its students opportunities to attend the CCCU GlobalEd programs. Bryan College students may not be given priority when filling slots in a particular program and therefore may not be guaranteed acceptance into that program in a given semester.

BRYAN CENTERS

BRYAN CENTER FOR UNDERGRADUATE RESEARCH (BCUR)

Neil Harper, Ph.D., Co-Director
Bethany Perry, MS-LS, Co-Director
Jenny Swafford, M.S., Co-Director

The Bryan Center for Undergraduate Research advances undergraduate scholarship in support of Bryan College's mission to educate students as servants of Christ who make a difference in today's world. Participating students benefit from faculty-mentored research opportunities in both course-based and independent settings, allowing them to develop research skills, deepen their academic engagement, and participate in scholarly inquiry beyond the classroom.

The Bryan Center for Undergraduate Research hosts an annual undergraduate research conference as the primary venue for students to present their work. The Center also supports student research through workshops on research methodology, scholarly writing, and professional presentation, as well as ongoing faculty mentorship. These initiatives cultivate critical thinking and effective communication, preparing students for graduate study, vocational excellence, and faithful engagement in a complex world.

PERFORMING ARTS ACADEMY OF BRYAN COLLEGE

The Performing Arts Academy of Bryan College Community Music School is an outreach of the Worship and Performing Arts Department and exists to provide music learning opportunities for Dayton and surrounding communities. The faculty include members of the college music faculty, students with pedagogical training, and other qualified teachers from the area. Private lessons are offered on a variety of instruments, as well as several options for group instruction. The academy also provides recitals, workshops, master classes, and other events to its students. In addition to enhancing the college-community relations and increasing arts awareness in the community, this program provides a laboratory situation for collegiate music students involved in observation or practice teaching.

PARA-EDUCATIONAL PARTNERS

Bryan College partners with several mission-aligned para-educational organizations to offer coursework and credit opportunities. Catalog courses that are offered solely in the context of specific partnerships are listed below. These courses are not part of the regular residential or online course offerings made available to the general student body of Bryan College.

CT 108 UNDERSTANDING THE CULTURE: SURVEY OF CULTURAL ENGAGEMENT (3 hours)
This course is an introduction to social engagement from a Christian worldview. This course introduces students to various strategies that Christians have employed to engage culture, teaches critical thinking skills, and surveys current social challenges while offering a clear way forward for engaging culture. (This course is offered for credit only through participation in the Understanding the Culture curriculum available through Summit Ministries of Manitou Springs, Colorado.)

CT 109 UNDERSTANDING THE FAITH: SURVEY OF CHRISTIAN APOLOGETICS (3 hours)
An exploration of worldview answers to contemporary questions of origins, revelation, epistemology, applied ethics, and interdisciplinary topics. (This course is offered only in conjunction with Summit Ministries, Manitou Springs, Colorado.)

CT 110 HISTORY OF CHRISTIAN THOUGHT (3 hours)
Students will study carefully the development of Christian philosophical and theological thought from the close of the New Testament to contemporary times. Special emphasis will be placed on the development of the ecumenical creeds, the philosophy and theology of the apostolic fathers, Justin Martyr, Tertullian, Augustine, medieval scholasticism and mysticism, the great thinkers of the Renaissance, the magisterial Reformers, Jonathan Edwards, American revivalism and Evangelicalism. (This course is offered only in conjunction with Summit Ministries, Manitou Springs, Colorado.)

CT 215 CHRISTIAN THOUGHT & THE MARKETPLACE (3 hours)
This course focuses on the intersection of the Christian worldview with contemporary non-ecclesial vocations through the combination of field experience with classroom lecture and Socratic discussion. Students explore a variety of topics including applied Christian ethics, theologies of culture, and scriptural reflections on the marketplace. Students are required to be participating in a practical or field experience as a necessary component of course subject matter and pedagogy. (This course is offered only in conjunction with Summit Ministries, Manitou Springs, Colorado.)

EHS 109 OUTDOOR RECREATION & SAFETY (3 hours)
This course focuses on experiential learning related to outdoor activities, recreation, and safety. Students gain and/or demonstrate the outdoor safety and survival skills related to camping, backpacking, etc., as well as a general relation to recreational activity in the same settings: hiking, swimming, etc. This course is restricted to non-degree seeking students.

ENG 115 INTRODUCTION TO THE WESTERN LITERARY CANON (3 hours)
A study of the development of the Western Canon from Beowulf through Gerard Manley Hopkins. Special emphasis is given to major writers, including Chaucer, Shakespeare, Milton, Pope, Dryden, and Hopkins, among others. Does not apply to English major nor substitute for ENG 211. (This course is typically offered only in conjunction with Summit Ministries, Manitou Springs, Colorado.)

FA 101 EXPLORING ART HISTORY I (2 hours)
This course introduces students to the history of art, particularly painting, from ancient to modern times. Students engage in historical learning alongside regular practice of painting techniques from the relevant time period(s). Normally only offered in conjunction with an educational partner for dual enrolled high school students.

FA 102 EXPLORING ART HISTORY II (2 hours)
This course introduces students to the history of art, particularly painting, in both the modern and contemporary periods. Students engage in historical learning alongside regular practice of painting techniques from the relevant time period(s). Normally only offered in conjunction with an educational partner for dual enrolled high school students.

FA 210 THEME & TECHNIQUE (1-3 hours)
This course presents students with the relation between artistic theme and technique, including which fine art modalities are best suited to diverse subject matters and how subject matter might influence artistic choice. Can be repeated for up to 6 hours total credit.

HIS 211 WESTERN HISTORY THROUGH ART I (3 hours)
This course surveys Western history through art, architecture, and music from ancient times to the Renaissance; art is studied by historical era in its philosophical, political, and cultural context. Normally only offered in conjunction with an educational partner

for dual enrolled high school students.

HIS 212 WESTERN HISTORY THROUGH ART II (3 hours)
This course surveys Western history through art, architecture, and music from the Baroque era to the present; art is studied by historical era in its philosophical, political, and cultural context. Normally only offered in conjunction with an educational partner for dual enrolled high school students.

HIS 215 HISTORY OF WESTERN POLITICAL PHILOSOPHY I (3 hours)
The course covers the history of moral and philosophical principles underlying politics and economics as well as the history of Western political philosophy from Plato through the Enlightenment. The course examines the ancient biblical and Greco-Roman foundations for the U.S. Constitution and the medieval and Enlightenment context of American government through the British legal tradition. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Cross-listed with PSGS 215

HIS 216 HISTORY OF WESTERN POLITICAL PHILOSOPHY II (3 hours)
The course covers the history of moral and philosophical principles underlying the history of Western political philosophy from the Enlightenment through Hayek. The types of Government, the value of the U.S. Constitution, the structure of American national government as originally established and as currently operating, basic principles of economics; the structures of free enterprise, mercantilist, and Marxist-influenced economic systems; the results of various economic and social actions will all be considered. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Cross-listed with PSGS 216

LA 105 BIBLE, ART, AND CULTURE: OLD TESTAMENT (3 hours)
This course surveys the wide range of the Christian Bible's cultural impact, with particular focus on the Old Testament. The Bible's influence on civilization, politics, literature, and art are all considered and analyzed, deepening student understanding of historical and cultural development. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Dual Enrollment Survey of the Old Testament - G07H05

LA 106 BIBLE, ART, AND CULTURE: NEW TESTAMENT (3 hours)
This course surveys the wide range of the Christian Bible's cultural impact, with particular focus on the New Testament. The Bible's influence on civilization, politics, literature, and art are all considered and analyzed, deepening student understanding of historical and cultural development. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Dual Enrollment Survey of the New Testament - G07H06

PHIL 111 CONTEMPORARY WORLDVIEWS (1-3 hours)
An exploration of the assumptions of contemporary approaches to issues in society. Includes the study of New Age, Marxism, Naturalism, and Theism. (This course is offered only in conjunction with Summit Ministries, Manitou Spring, Colorado.) Degree seeking students completing the 3-credit version may request to substitute PHIL 111 for the required course CT113 Critical Survey of Worldviews.

PHIL 112 UNDERSTANDING THE TIMES (3 hours)
An exploration of worldview answers to contemporary questions of origins, revelation, epistemology, applied ethics, and interdisciplinary topics. (This course is offered for credit only through participation in the Understanding the Times curriculum available through Summit Ministries of Manitou Springs, Colorado.)

PSGS 110 POLITICS AND RELIGION (3 hours)
A study of the intersection of politics and religion within the contemporary American context. (This course is typically offered only in conjunction with Summit Ministries, Manitou Springs, Colorado.)

PSGS 215 HISTORY OF WESTERN POLITICAL PHILOSOPHY I (3 hours)
The course covers the history of moral and philosophical principles underlying politics and economics as well as the history of Western political philosophy from Plato through the Enlightenment. The course examines the ancient biblical and Greco-Roman foundations for the U.S. Constitution and the medieval and Enlightenment context of American government through the British

legal tradition. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Cross-listed with HIS 215

PSGS 216 HISTORY OF WESTERN POLITICAL PHILOSOPHY II (3 hours)
The course covers the history of moral and philosophical principles underlying the history of Western political philosophy from the Enlightenment through Hayek. The types of Government, the value of the U.S. Constitution, the structure of American national government as originally established and as currently operating, basic principles of economics; the structures of free enterprise, mercantilist, and Marxist-influenced economic systems; the results of various economic and social actions will all be considered. Normally only offered in conjunction with an educational partner for dual enrolled high school students. Cross-listed with HIS 216

VERITAS: THE HONORS PROGRAM OF BRYAN COLLEGE

Andrew Kaufmann, Ph.D., Co-Director
James Munteanu, M.S., Co-Director

Veritas provides qualified students with unique academic experiences, integrative instruction, and diverse leadership opportunities. Together, students in this program form a close-knit and scholarly community that pursues truth (Latin: *veritas*) in the service of the gospel.

To complete the Veritas program, students must be accepted and participate continuously in the program from the first semester of their acceptance until their graduation from Bryan College. This requirement is concurrent with the requirement for a minimum of 8 hours total participation in Veritas credit, three of which must be from the introductory Veritas course (3 hours, typically run in the fall semester), and at least five of which must be from Veritas symposium courses (1 hour each, running in the fall and spring).*

*Note that these requirements entail that Veritas is, at minimum, a six-semester program.

Admittance to *Veritas* is by invited application. It is open to incoming freshmen or sophomores, provided that

- Their total earned college credit is below 45 hours
- They have an ACT score of at least 25 or an SAT score of at least 1200*
- They have a high school GPA of at least 3.5.

*Note that, if a student has no standardized test scores, a high school GPA of 4.0 is required to be invited to apply. Alternatively, if a student has completed 12 or more hours of dual-enrollment credit with a DE GPA of 4.0, they can also inquire about applying.

Students who do not enroll in *Veritas* as incoming freshmen may still apply at the end of their freshman year if they earn a 3.75 cumulative GPA in their Bryan College coursework, so long as their total earned hours are still below 45 hours. Any student with more than 45 earned hours is not eligible for admittance to the program.

Continuation in Veritas requires:

- Continuous cumulative GPA of 3.5. If a student's cumulative GPA falls below 3.5 at the completion of any semester, they will be removed from the program.
- Passing (with a B- or better) all Veritas-specific coursework
- Participating in Veritas meetings, events, activities, and learning experiences with enthusiasm and professionalism; this is judged at the discretion of the program's director
- No significant disciplinary action by any department/office of Bryan College

Once removed from the program, a student cannot be re-admitted. Veritas participants are entitled to the Veritas merit scholarship, which is stackable with other academic merit awards. Veritas may entail limited fees to help offset the cost of program activities, especially trips/travel. Veritas coursework is subject to all normal tuition policies of the College.

SUMMIT GAP YEAR – COLORADO

Samuel J. Youngs, Ph.D., Campus Contact
Justin Brittain, Director of Summit Gap Year

The Summit facility is located in the Colorado Rocky Mountains where as many as thirty students build friendships and a foundation from which to learn and to serve. This community nurtures character development and hones intellectual skills while helping students develop strong relationships. Summit Gap Year animates students toward academic excellence and a coherent Christian worldview. The mentors motivate students to pursue influential leadership. Participants leave this program with habits that will greatly enhance their future studies, and indeed their entire lives.

Summit Gap Year is a program designed for recent high school graduates. Students who enroll in this program are considered visiting students at Bryan College.

COURSE DESCRIPTIONS

Residential Undergraduate Programs

ACCOUNTING

ACCT 231 PRINCIPLES OF ACCOUNTING I

First semester 3 hours

An introduction to the concepts and principles involved in the preparation of financial reports for proprietorships and partnerships, including accrual accounting, customer receivables, inventories, plant assets, debt, and equity. This course is designed to provide the student with a working knowledge of basic financial accounting concepts and an understanding of the economic events represented by the accounting process and financial statements. Prerequisite: BUS 121 or MATH 115.

ACCT 232 PRINCIPLES OF ACCOUNTING II

Second semester 3 hours

A continuation of ACCT 231 to include accounting for corporations. Coverage includes stockholder's equity, long-term liabilities, time value of money concepts, statement of cash flows, and financial analysis. It will also include an introduction to cost/managerial accounting, which is the study of internal reporting of accounting data for the purpose of planning and controlling operations, policy making and long-range planning. Areas of study include cost behavior analysis, product costing, cost-volume-profit relationships, relevant costs, budgeting, standard costs, and capital expenditures. Prerequisite: ACCT 231.

ACCT 331 INTERMEDIATE ACCOUNTING I

First semester 3 hours

The first in a series of two intermediate financial accounting courses which provide a comprehensive study of financial accounting theory and financial accounting reporting. The course will concentrate on the foundations of financial accounting and include an in-depth study of generally accepted accounting principles and concepts. Emphasis will be on a deeper understanding of financial statements, earnings management, and the revenue/receivables/cash cycle. Prerequisite: ACCT 232.

ACCT 332 INTERMEDIATE ACCOUNTING II

Second semester 3 hours

The second in a series of two intermediate financial accounting courses which provide a comprehensive study of financial accounting theory and reporting. The course will concentrate on the foundations of financial accounting and include an in-depth study of generally accepted accounting principles and concepts. Emphasis will be on a deeper understanding of debt and equity financing, dilutive securities and earnings per share, investments, revenue recognition, income taxes, pensions, leases, statement of cash flow, and full disclosure in financial reporting. Prerequisite: ACCT 331.

ACCT 335 FINANCIAL STATEMENTS ANALYSIS

First semester 3 hours

Students will analyze and use information from corporate financial reports for the purpose of financial analysis and valuation. The goal of this course is to learn how to use financial statement information to evaluate the firm's past and present performance and to predict likely future outcomes. Emphasis is placed on evaluating how well the financial statements depict the firm's economics and how to use additional information, especially from footnote disclosures, to better understand and analyze financial statement information. Prerequisite: ACCT 232.

ACCT 336 TAX ACCOUNTING

Second semester 3 hours

A study of the principles of federal income taxation of individuals and corporations. There will be some coverage of partnerships, estates, and trusts. The emphasis will be on the conceptual foundations of the tax system. There will be some coverage of the tax forms and compliance with tax laws. Prerequisite: ACCT 232.

ACCT 338 COST ACCOUNTING

First semester 3 hours

An in-depth study of the concepts introduced in ACCT 232. The development of cost accounting systems to assign costs to finished units of product or services. A study of how the accounting data from the cost system can be interpreted and used by management in planning, controlling, and evaluating business activities. Areas of study include job-order and process costing, standard costing and variance analysis, variable versus full-absorption costing, profit planning, non-routine decisions, and decisions about capital expenditures. Prerequisite: ACCT 232.

ACCT 421 AUDITING

Either semester 3 hours

Provides an introduction to auditing. It introduces principles and practices used by public accountants and internal auditors in examining financial statements and supporting data. This course is a study of techniques available for gathering, summarizing, analyzing and interpreting the data presented in financial statements and procedures used in verifying the accuracy of the information. Ethical and legal aspects and considerations. Offered on demand. Prerequisite: ACCT 232.

BIBLE

BIB 115 BIBLICAL FOUNDATIONS

Either semester 3 hours

This course, designed for students with minimal knowledge of the Bible, will explore basic issues related to the Bible's big story (metanarrative), origin (canonicity), trustworthiness (revelation and inspiration), and proper interpretation and application (hermeneutics). Students choosing this course must take it prior to taking BIB 222 and 224 and with permission of their adviser.

BIB 222 OLD TESTAMENT LITERATURE & INTERPRETATION

Every semester 3 hours

This course provides an analysis of the Old Testament as the foundation of the whole Bible. It focuses on the theological, literary, and historical dimensions of the Old Testament text and story; draws theological connections to Jesus and the New Testament; and makes application to modern Christianity, both corporate (church) and personal (spiritual growth).

BIB 224 NEW TESTAMENT LITERATURE & INTERPRETATION

Every semester 3 hours

This course provides an analysis of the New Testament as the

culmination of the whole Bible. It focuses on the theological, literary, and historical dimensions of the New Testament text; draws theological connections to major figures of the Old Testament and its biblical theological emphases; and it makes application to modern Christianity, both corporate (church) and personal (spiritual growth).

BIB 320 THE BOOK OF ISAIAH

Either semester 3 hours

This course offers a detailed study of the book of Isaiah, as well as a study of the times, message, and messianic hope of the prophets. This class will focus on the whole book of Isaiah and also develop smaller sections in a more detailed way. Prerequisites: BIB 222 & BIB224. Offered on demand.

BIB 328 THE BOOK OF ROMANS

Either semester 3 hours

An exegetical and theological study of Romans. This course includes coverage of pertinent historical, critical, and methodological issues in the study of Romans as well as careful exegesis (textual analysis) of the book's structure and content for the purpose of both theological interpretation and application to the life of the church. Prerequisite: BIB 222 and 224. Offered on demand.

BIB 329 ACTS

Either semester 3 hours

An exegetical and theological study of the book of Acts. This course includes coverage of pertinent historical, critical, and methodological issues in the study of Acts as well as careful exegesis (textual analysis) of the book's structure and content for the purpose of both theological interpretation and application to the life of the church. Prerequisite: BIB 222 and 224. Offered on demand

BIB 334 THE GOSPELS

Either semester 3 hours

An exegetical and theological study of the Gospels. This course includes coverage of pertinent historical, critical, and methodological issues in the study of the Gospels as well as careful exegesis (textual analysis) of each book's structure and content for the purpose of both theological interpretation and application to the life of the church. This class may focus on the whole of these books and/or develop a smaller section in a more detailed way. Prerequisite: BIB 222 and 224. Offered on demand.

BIB 434 SEXUALITY AND THE BIBLE

Second semester 3 hours

This course offers a biblical and theological study of sexuality, and its application – professional, ministerial, and personal – to current trends and debates in the church and culture. Topics will cover the basics of a theology of sexuality, sexual problems and dysfunctions, and redemptive prospects. Prerequisites: CT 113, BIB 222 and BIB 224. Offered on demand.

BIB 440 GENESIS AND BIBLICAL THEOLOGY

Either semester 3 hours

This class traces the development of major themes in Genesis and how God expands those themes throughout the Old Testament and the New with particular observation to the exegetical methods of the New Testament writers. Prerequisites BIB 222 and 224. Offered on demand. Prerequisites BIB 222 and 224. Offered on demand.

BIB 441 DANIEL AND BIBLICAL THEOLOGY

Either semester 3 hours

This class is a biblical-theological approach to the main themes in Daniel as they appear in the Old Testament and the New. Special emphasis will be on the exegetical methods of the New Testament writers when reading Daniel. Prerequisites BIB 222 and 224. Offered on demand.

BIB 442 PSALMS AND BIBLICAL THEOLOGY

Either semester 3 hours

This class develops a biblical-theological approach to exegesis of the Psalms. Special emphasis will be on themes as they also appear in the New Testament with particular observation to the exegetical methods of the New Testament writers. Prerequisites BIB 222 and 224. Offered on demand.

BIB 443 SYNOPTIC WRITERS AND BIBLICAL THEOLOGY

Either semester 3 hours

A systematic study describing the biblical theology of various synoptic writers. This class will focus on the major teaching and theology of various Gospels. It will also look at these Gospels with particular examination of their use and development of major Old Testament themes. Students will also examine the author's contribution to the theology of the Bible as a whole. Prerequisites BIB 222 and 224. Offered on demand.

BIB 444 JOHN AND BIBLICAL THEOLOGY

Either semester 3 hours

A systematic study describing the biblical theology of John. This class will focus on the major teaching and theology of John. It will also look at the epistles and Revelation of John with particular examination of John's use and development of major Old Testament themes. Students will also examine the author's contribution to the theology of the Bible as a whole. Prerequisites BIB 222 and 224. Offered on demand.

BIB 445 PAULINE EPISTLES AND BIBLICAL THEOLOGY

Either semester 3 hours

A systematic study of Paul's epistles with particular examination of Paul's use and development of major Old Testament themes. Students will also examine the author's contribution to the theology of the Bible as a whole. Prerequisites BIB 222 and 224. Offered on demand.

BIB 446 HEBREWS - REVELATION & BIBLICAL THEOLOGY

Either semester 3 hours

A systematic study of the General Epistles and Revelation. Students will also examine the various authors' contributions to the theology of the Bible as a whole. Prerequisites BIB 222 and 224. Offered on demand.

BIB 447 DIFFICULT PASSAGES & BIBLICAL THEOLOGY

Either semester 3 hours

This course addresses many classically difficult issues in both biblical theology and biblical interpretation. Students will be exposed to different approaches on these issues, with a strong focus on Christocentric and intertextual hermeneutics. Prerequisites BIB 222 and 224. Offered on demand.

BIB 490 SENIOR THESIS

Either semester 3 hours

Provides seniors an opportunity to research and produce a thesis on the topic of their choosing. Open only to senior Biblical & Theological Studies majors. Prerequisites: BIB 222 and 224. Offered on demand.

BIOLOGY

BIO 111 INTRODUCTION TO BIOLOGY

First semester 3 hours

Introduction to the principles of biology from a Christian worldview: basic chemistry, macromolecules, cell structure and function, photosynthesis and cellular respiration, cell division, Mendelian and molecular genetics, evolution, basic ecology, and a survey of prokaryotic and eukaryotic kingdoms. *Intended for non-majors.*

BIO 111L INTRODUCTION TO BIOLOGY LAB

First semester 1 hour

This course enhances BIO 111 by employing laboratory exercises. This lab introduces students to basic techniques and safety practices in the laboratory. Consists of specific experiments and demonstrations that will implement the scientific method, explore cells and cellular processes. Topics addressed may include the use of microscopy, observing structure-function relationships of animal systems through the dissection of preserved specimens, performing classical and modern genetic manipulations, and observing animal behavior and organismal interactions in ecosystems. Prerequisite (or concurrent enrollment): BIO 111. Additional lab fee applies. *Intended for non-majors.*

BIO 112 GENERAL BIOLOGY I: CELLS

Second semester 4 hours

An introduction to the basic structure, function, and processes of cells, including organic macromolecules, general cell organization, enzymes & cell metabolism, cell division, principles of classical and molecular genetics, and biotechnology. Lecture and lab.

BIO 113 GENERAL BIOLOGY II: ORGANISMS

First semester 4 hours

An introduction to the biology, diversity, and ecology of major groups of organisms, including vertebrates, invertebrates, protists, fungi, and/or plants. Lecture and lab.

BIO 115 ENVIRONMENTAL SCIENCE

Either semester 3 hours

Environmental Science is an introduction to biological and social issues affecting the environment. Topics include energy resources; land conservation; ecosystem diversity and sustainability; soil, water and air quality management; climate change; and environmental policy. Of special emphasis will be a Christian perspective on responsible stewardship of the earth and its resources.

BIO 210 HUMAN BIOLOGY

Second semester 4 hours

A systematic study of the structure and function of the human body, including foundational topics such as surface anatomy and tissues as well as the essential elements of all eleven body systems. Lecture and lab. Credit may not be earned for both BIO 210 and BIO 221/222; 323/324. Additional lab fee applies.

BIO 216 DINOSAURS & CATASTROPHES

Either semester 2 hours

An overview of the history of life and earth with a concentration on two themes: dinosaurs and catastrophes in the fossil record. The course will explore principles of geological, paleontological, and biological research and discuss extraordinary geological events that have shaped earth's surface: earthquakes, landslides, tsunamis, volcanic eruptions, and other catastrophes.

BIO 220 INTRODUCTION TO NUTRITION

First semester 3 hours

A study of nutrient sources, functions, utilization, and their relationship to health and human development. Examines the need for reliable nutrition information, education, exercise, and dietetics. This course will also meet the core curriculum requirement for a non-laboratory science course.

BIO 221 HUMAN ANATOMY AND PHYSIOLOGY I

First semester 4 hours

This course is a systematic study of anatomy and physiology of the human body. The topics studied include body surface anatomy and planes, basic chemistry, cell structures and functions, tissues, skeletal-joint systems, muscular system, nervous system, and the special senses. Lecture and lab. Students cannot earn credit for both BIO 221 and BIO 323. Additional lab fee applies.

BIO 222 HUMAN ANATOMY AND PHYSIOLOGY II

Second semester 4 hours

This course is a systematic study of anatomy and physiology of the human body. The topics studied include endocrinology, blood and cardiovascular system, lymphatic system and immunity, respiratory system, digestive system, metabolism and nutrition, urinary system and water-ionic balances, and reproduction and early development. Lecture and lab. Students cannot earn credit for both BIO 222 and BIO 324. Additional lab fee applies.

BIO 224 MICROBIOLOGY

First semester 4 hours

A survey of microorganisms with emphasis on bacteria. Includes a study of basic biology, ecology, and applied aspects of resident and pathogenic microbes. Aseptic techniques used for culturing and identifying bacteria stressed in laboratory. With special permission of the Department Chair the lecture (3 credits) may be taken without the lab or the lab (1 credit) may be taken subsequent to the lecture. Prerequisite: BIO 111 or BIO 112 or BIO 113 or BIO 221/222 or BIO 323/324. Lecture and lab. Requires additional time for analysis. Additional lab fee applies.

BIO 231 BIOMEDICAL ETHICS

Second semester 3 hours

An exploration of ethical issues, cases, and principles in modern medicine and related fields from the perspective of Christian thought and practice. Interactive, case-based lecture and discussion will help students develop resources for ethical decision-making and apply critical thinking skills to clinical scenarios. A previous college-level science class is recommended preparation for the course. Offered on demand.

BIO 310 PHILOSOPHY OF SCIENCE

Second semester 3 hours

An examination of the nature of science: its methods, its scope, its strengths and limitations, and how it relates to other ways of knowing. Emphasis is on 20th century philosophies of science. A previous college-level science class is recommended preparation for the course. Cross-listed with PHIL 310.

BIO 314 BIOLOGICAL ORIGINS

First semester 3 hours

An introductory survey of current theories for the origin of life, the origin of culture and its diversity, and the origin of language and its diversity. The first half of the course presents an evolutionary perspective on these issues; the second half presents a young-age creation perspective. In each case the best argument in favor of the position is presented.

BIO 317 HISTORY OF LIFE

First semester 3 hours

An introductory survey of life's origin, diversification, and history. Includes a review of mechanistic theories for the origin of the first cell, intra-specific variation and change, speciation, and the origin and diversification of higher groups. Also includes a survey of the fossil record and the evidence it gives of the history of diversity and organismal form through time. Prerequisite: BIO 112 and BIO 113. Offered alternate years.

BIO 321 CELL BIOLOGY

Second semester 4 hours

A study of cell structure and function with emphasis on the molecular, biochemical and regulatory mechanisms common to all cells. Topics include membrane structure, function and transport; energy metabolism; the molecular basis for the expression of genetic information; the organelles involved in the regulation of cell shape and motility; growth, reproduction and their control. This course is accompanied by a three- hour lab designed to introduce the student to a wide range of techniques used in modern cell biology including spectrophotometry, chromatography, immuno- and cytochemistry, and fluorescent microscopy. Lecture and lab. Prerequisite: BIO 112 and BIO 113 and CHEM 132 with no grade lower than C-, or permission of the instructor. Additional lab fee applies. Offered alternate years.

BIO 323 ADVANCED HUMAN ANATOMY & PHYSIOLOGY I

First semester 4 hours

This course is an enhanced study of anatomy and physiology of the human body, covering the integumentary, skeletal, muscular, and nervous systems, including special senses. This course also provides molecular content and practice with clinical case analysis and application. Lecture and lab. Prerequisite: BIO 112 and BIO 113. Students cannot earn credit for both BIO 221 and BIO 323. Additional lab fee applies.

BIO 324 ADVANCED HUMAN ANATOMY & PHYSIOLOGY II

Second semester 4 hours

This course is an enhanced study of anatomy and physiology of the human body, covering the endocrine, cardiovascular, lymphatic, immune, respiratory, digestive, urinary, and reproductive systems. This course also provides molecular content and practice with clinical case analysis and application. Lecture and lab. Prerequisite: BIO 112 and BIO 113. Students cannot earn credit for both BIO 222 and BIO 324. Additional lab fee applies.

BIO 325 GENETICS

Second semester 4 hours

A study of the genetic factors in viruses, microorganisms, plants, and animals. The nature of the gene and its expression is a central theme. Lectures will meet three hours a week to discuss topics in classical and modern genetics including mendelian and microbial genetics, linkage analysis, pedigree analysis, cytogenetics, genetic engineering, and the transmission and regulation of genetic information. A weekly lab is devoted to "hands-on" experience with *Drosophila* genetics, human DNA fingerprinting, and recombinant DNA technology. Lecture and lab. With special permission of the Department Chair, the lecture (3 credits) may be taken without the lab or the lab (1 credit) may be taken subsequent to the lecture. Prerequisites: BIO 112 and BIO 113, and CHEM 132 with no grade lower than C-, or permission of the instructor. Offered on demand. Additional lab fee applies.

BIO 328 ADVANCED MICROBIOLOGY

First semester 4 hours

This course is an enhanced study of microbiology, with an emphasis on bacteria. Includes a study of basic biology, ecology, immunology, and applied aspects of resident and pathogenic microbes. Aseptic techniques used for culturing and identifying bacteria stressed in laboratory. This course also provides molecular content and practice with clinical case analysis and application. With special permission of the Department Chair the lecture (3 credits) may be taken without the lab or the lab (1 credit) may be taken subsequent to the lecture. Credit may not be earned for both this course and BIO 224. Prerequisite: BIO 112 and BIO 113. Lecture and lab. Additional time for analysis is required. Offered alternate years. Additional lab fee applies.

BIO 340 ENVIRONMENTAL ECOLOGY

First semester 4 hours

A study of populations, communities, ecosystems, and the theoretical and actual interactions of factors controlling their distributions and abundances. Labs provide opportunities for in depth and/or hands-on application of concepts covered in lecture. Special emphasis on the temperate terrestrial and aquatic habitats. Lecture and lab. Prerequisite: BIO 112 and BIO 113. Offered alternate years. Additional lab fee applies.

BIO 342 THE DINOSAURIA

Summer 4 hours

A field course introduction to The Dinosaurs. Topics include biological classification, environment, and the dinosaur fossil record. The class will provide training in field methods for vertebrate paleontology in the dinosaur research project. The class is normally taught for four weeks in Wyoming. Field fee covers transportation, room, board, and camp costs. Lecture and lab. Prerequisite: PHYS 213. Offered summers only. Additional Lab fee applies.

BIO 400 DIRECTED PROJECTS IN BIOLOGY

Either semester 1-4 hours

Student projects may consist of field, laboratory, or library research on any biological topic of mutual interest to the student and instructor. Prerequisite: instructor's consent. 1-4 credit hours. May be repeated to extend the same project or to develop different projects, for a total of 12 credits. Additional lab fee applies.

BIO 430 MEDICAL TERMINOLOGY

Either semester 1 hour

This course will be offered to students needing a background in medical terminology in preparation for advanced studies in the medical field, such as physical therapy, nursing, dentistry, optometry, pharmacy, or medicine. The course will explore roots, prefixes, and suffixes of medical terminology and will analyze principles used for combining forms. Terminology used in the description of human anatomy and the diagnosis and treatment of diseases will be emphasized. Abbreviations and symbols are included, as are some specialty terms that are used in such areas as pharmacology, radiology and nuclear medicine. Offered on demand.

BIO 440 METHODS OF TEACHING SCIENCE

First semester 4 hours

A study of instructional techniques, student activities, and materials needed to teach lab-based sciences in elementary and/or secondary schools. This course will include an examination of the Tennessee State Standards as well as the Next Generation Science Standards. Offered on demand. Lecture and lab. Prerequisites: EDUC 119. Additional lab fee applies.

BIO 499 SEMINAR IN BIOLOGY

Second semester 3 hours

A capstone course for students majoring in biology, biopsychology, or environmental science; the course is designed to synthesize knowledge and applications gained through major courses completed and address integrative issues. Senior standing and/or permission of department chair.

BUSINESS

BUS 111 INTRODUCTION TO SOFTWARE WITH BUSINESS APPLICATIONS

First semester 3 hours

This course develops the fundamentals of using industry-standard software for word processing, spreadsheet, and presentation applications. The use of computers from a Christian worldview is specifically addressed. Focus will be on the academic and professional application of these programs. It also deals with issues associated with the use of digital information in the current information age, including professionalism, copyrighted/ trademarked content, and ethical standards.

BUS 121 INTRODUCTION TO BUSINESS

Either semester 3 hours

This course examines the core functions of business, introducing learners to management, accounting, economics, finance and marketing. Through both formal academic and experiential training, learners are encouraged to determine if business is a calling on their life. In addition, this course explores the biblical basis for business, the free market, distinguishes between profit and greed, and establishes a biblical standard for ethical business decision-making.

BUS 326 LEGAL ENVIRONMENT FOR BUSINESS

Either semester 3 hours

A study of the American court systems. A detailed examination of the legal rules applying to business transactions, especially those concerning contracts, agency, corporations, and partnerships. Cases used as study media.

BUS 377 BUSINESS INTERNSHIP

Either semester 1-3 hours

Student works in a business and interacts with various finance, management, and operating functions. The student is under contract with the College and the business organization. Combines theory with on-the-job training. Student must have junior or senior standing and have at least 12 hours of business administration courses at the 200-level or higher, and be accepted as a business administration major. Course grade is based on various written and oral reports and the evaluation of the business site supervisor. Expense for transportation to and from the internship site is the responsibility of the student. Course may be repeated for a total of three credits.

BUS 448 INTERNATIONAL BUSINESS

Second semester 3 hours

An examination of international organizational structures and managerial processes; cultural, political, economic, and legal environments of global marketing. World market patterns and international trade theory.

BUS 497 BUSINESS SEMINAR

Second semester 2 hours

A capstone course for the business administration major designed to synthesize knowledge and applications gained through the major courses completed and to address integrative issues. Open only to Business Administration majors. Prerequisites: Senior standing and permission of instructor.

CHEMISTRY

CHEM 115 INTRODUCTION TO MOLECULAR STRUCTURE

Either semester 2 hours

A study of the structure of molecules including the following topics: atomic theory, localized electron model, covalent bonding,

valence-shell electron pair repulsion, conformational analysis, organic functional groups, and nomenclature. Does not apply to Chemistry minor. Offered on demand. Students may not earn credit for both CHEM 115 and CHEM 131.

CHEM 131 GENERAL CHEMISTRY I

First semester 4 hours

A study of the fundamental concepts of chemistry including the following topics: atomic theory, states of matter, stoichiometry, thermodynamics, and nuclear chemistry. Emphasis is given to lab safety. High school chemistry is recommended and a working knowledge of algebra is required. Lecture and lab. Students may not earn credit for both CHEM 115 and CHEM 131. Additional Lab fee applies.

CHEM 132 GENERAL CHEMISTRY II

Second semester 4 hours

A study of the fundamental concepts of chemistry, including the following topics: chemical bonding, solutions, kinetics, equilibria, thermodynamics, and electrochemistry. In lab, emphasis is given to safety and qualitative analysis. Lecture and lab. Prerequisite: CHEM 131. Additional Lab fee applies.

CHEM 241 ORGANIC CHEMISTRY I

First semester 4 hours

A study of the nomenclature, properties, stereochemistry, reactions, and reaction mechanisms of major classes of organic compounds. Particular emphasis is given to alkanes, alkenes, aromatics, alcohols, and alkyl halides. In lab, emphasis is given to safety. Lecture and lab. Prerequisite: CHEM 131-132. Additional Lab fee applies.

CHEM 242 ORGANIC CHEMISTRY II

Second semester 4 hours

A study of the nomenclature, properties, reactions, reaction mechanisms, and synthesis of major classes of organic compounds. Particular emphasis is given to organometallics, alcohols, ethers, aldehydes, ketones, amines, carboxylic acids and derivatives. Several classes of biological molecules will also be studied. Spectroscopy of organic molecules will also be discussed. In lab, emphasis will be given to lab safety. Lecture and lab. Prerequisite: CHEM 241. Additional Lab fee applies.

CHEM 322 TOPICS IN COMPUTATIONAL CHEMISTRY

First semester 2 hours

An overview of the origin and development of quantum mechanics and of the use of *ab initio* molecular orbital theory to model the properties of molecules. This course will then introduce a particular topic, varied from year to year, in chemistry to which computational methods can be applied. Offered alternate years. Prerequisite: CHEM 241.

CHEM 325 THERMODYNAMICS & KINETICS IN CHEMISTRY

First semester 3 hours

A study of the applications of thermodynamics and kinetics to chemistry. Students will apply key concepts in thermodynamics and kinetics on order to model and predict the behavior of chemical systems. This course will require the application of calculus to chemical problem solving. Offered on demand. Prerequisites: CHEM 242; MATH 221.

CHEM 331 ANALYTICAL CHEMISTRY

Either semester 4 hours

An overview of quantitative analytical chemistry: principles and methods of separation, of equilibria, and of stoichiometry. Modern analytical chemistry with an emphasis on instrumental techniques. Lecture and lab. Prerequisites: CHEM 131-132. Offered on demand. Additional Lab fee applies.

CHEM 420 BIOCHEMISTRY

Second semester 4 hours

Emphasizes essential biochemical principles common to all cells. Topics include the structure and function of proteins, nucleic acids, lipids, and polysaccharides; thermodynamics and bioenergetics; enzyme kinetics; membrane structure and function; basic eukaryotic metabolism; and replication, transcription and translation. Lecture and lab. Offered alternate years. Prerequisites: CHEM 241. Additional Lab fee applies.

CHEM 470 INTRODUCTION TO CHEMICAL RESEARCH

Either semester 1-4 hours

A study of special topics, accompanying related research. Topics and research problems chosen by the instructor, or by the student with the approval of the instructor. Course may be repeated up to four credits total. Offered on demand.

CHEM 491 SEMINAR IN CHEMISTRY

Second semester 1 hour

An examination of current topics of interest to chemists. Students will explore published research on a particular topic, and present (orally and in writing) a summary and critique of recent research in this area. A discussion of ethical and philosophical topics related to chemistry research will also be included. This course is open to junior and senior chemistry majors. Offered on demand. Prerequisite: CHEM 242.

CHRISTIAN MINISTRY

CM 121 INTRODUCTION TO CHRISTIAN MINISTRY

First semester 3 hours

The student is introduced to the essential elements of the discipline of Christian Ministry. Emphasis is given to vital aspects of teaching practice and ministry programming.

CM 122 PRINCIPLES OF EVANGELISM

Second semester 3 hours

Provides a study of the biblical basis for evangelism and a survey of the modern expressions of evangelistic practice in the church for the purpose of beginning the development of a personal plan of evangelism. Students will also examine the beliefs of other major religious groups for the purpose of proposing strategies to evangelize them.

CM 123 CHRISTIAN SPIRITUAL FORMATION & DISCIPLESHIP

Second semester 3 hours

Introduces the student to the principle themes of Christian spiritual formation and discipleship and facilitates the developing of a personal and corporate philosophy of spiritual formation and discipleship.

CM 221 WORSHIP TECHNOLOGY

Second semester 2 hours

This course serves an introduction to the history, equipment and techniques used to facilitate and enhance worship through technological tools. Special attention will be given to live sound, lighting and image display. Offered on demand. Cross-listed as WA 221.

CM 232 HERMENEUTICS FOR TEACHING & PREACHING

Either semester 3 hours

This course surveys the basic principles for the skills and techniques of proper biblical interpretation. Focus will be given to the practical application of this interpretation to the various literary genres of Old Testament and New Testament literature. Major resources available as aids to biblical interpretation as well as current issues in biblical hermeneutics will be examined. Primary attention of this course is practical in nature in that the goal of the course will be the development of sound hermeneutical skills for the purpose of Bible teaching and preaching preparation. Offered alternate years.

CM 234 PERSONAL EVANGELISM

Either semester 3 hours

This course is a continuation of CM 122. Students will develop a personal plan for evangelism and follow through on that plan during the course of the semester. Prerequisite: CM 122.

CM 240 WORSHIP LEADERSHIP TEAM

Every semester 1 hour

This course will focus on organizing and leading worship in chapels at Bryan. Particular emphasis will be given to the hands-on details needed to support a worship environment of excellence and personal reflection and growth from leadership experiences. May be repeated for a total of eight credits. Cross-listed as WA 240.

CM 241 HISTORY & PHILOSOPHY OF WORSHIP ARTS

First semester 3 hours

This course will cover worship expressions from various periods of Christian history and will consider a variety of modern art forms that contribute to worship practices today. Special attention will be given to observing the progression of Christian worship and how it influences our preferences and practices in the present day. Offered on demand. Cross-listed as WA 241.

CM 242 SONGWRITING FOR WORSHIP

Second semester 2 hours

This course will be a study of the craft of writing and arranging songs with attention given to lyrical content and poetic style, the music employed to support the lyric, and the difference between songs written for congregational worship and those written for performance. Offered on demand. Cross-listed as WA 242.

CM 273 MINISTRY INTERNSHIP

Either semester 1-6 hours

This course is an internship in a church or parachurch ministry in a supervised ministry experience. This course is repeatable for up to a maximum of 6 earned credit hours, with no more than 3 credits being earned in the same setting and role. Offered on demand.

CM 300 YOUTH MINISTRY

First semester 3 hours

Designed to provide an introduction to the basic principles of ministry to adolescents and their families. Attention is given to the role of the youth ministry professional in planning and implementing a youth ministry program. Also emphasis is given to the development of the youth minister as a ministry professional. Offered alternate years.

CM 320 CONTEMPORARY ISSUES OF THE CHURCH

Either semester 3 hours

This course is meant to explore a host of issues critical to the healthy function of the church in the contemporary world. Special attention will be given to theological, philosophical, sociological, and ideological shifts which are of significance. Offered on demand.

CM 321 CROSS-CULTURAL & MULTI-CULTURAL MINISTRY

Either semester 3 hours

This course will provide an overview of the unique aspects of ministry with people groups of other cultures and multi-cultural groups both within the local church and parachurch organizations. Emphasis will be given to the biblical foundation for cross-cultural and multi-cultural ministry.

CM 322 SMALL GROUP DYNAMICS & IMPLEMENTATION

Either semester 3 hours

This course is designed to provide a comprehensive overview of the development and implementation of a small group ministry for local churches and parachurch organizations.

CM 323 YOUTH DISCIPLESHIP

Either semester 3 hours

This course will examine the tools for developing and executing a comprehensive Youth Discipleship Program in a local church. Emphasis will be given to the biblical and theological foundations for Youth Discipleship.

CM 324 YOUTH ISSUES & CULTURE

Second semester 3 hours

A study of the world of the adolescent. Particular emphasis is placed upon student skill development in the area of youth culture research in areas such as music, media, family, fashion, substance abuse, relationships, violence, suicide, and technology. Offered alternate years.

CM 332 INTRODUCTION TO CHILDREN'S MINISTRY

Either semester 3 hours

An introduction to the field of Children's Ministry. Emphasis will be given to the biblical basis for Children's Ministry as well as

the practical out workings of the ministry in the local church.

CM 333 FAMILY MINISTRY IN THE CHURCH

Either semester 3 hours

This course will provide an overview of the structure and foundation of Family Ministry in the local church. Emphasis will be given to the biblical foundation for ministry to the family.

CM 334 INTRODUCTION TO ADULT MINISTRY

Either semester 3 hours

This course will provide an overview of the structure and foundation of Adult Ministry in the local church. Emphasis will be given to the biblical foundation for ministry to adults.

CM 342 MINISTRY, MUSIC, & CULTURE

Second semester 3 hours

This course will examine the relationship between music and culture, including exposure to the field of ethnomusicology. A variety of musical genres will be explored with an understanding of the role music plays in cultures, both globally and in American subcultures. Special attention will be given to developing a mindset of contextualization for ministry. Offered alternate years. Cross-listed as WA 342.

CM 394 PERSONAL LEADERSHIP

First semester 3 hours

Assists students in developing their personal leadership ability. Students develop mission statements, principles, goals, time-management techniques, and financial stewardship principles. Special emphasis is given in assisting students in discovering their individual operating style.

CM 396 ORGANIZATIONAL LEADERSHIP

First semester 3 hours

Assists students in developing their ability to lead in organizations. It defines leadership, examines the process of leading and influencing others, describes how to develop the character and capacities of a leader, and considers issues of leader development. Offered alternate years.

CM 410 CURRICULUM ANALYSIS AND DEVELOPMENT

Second semester 3 hours

Designed to prepare students to critically evaluate Christian educational curriculum in light of sound Christian doctrine, educational theory, and educational practice. Additionally, this course is designed to train students to craft educationally sound curriculum from a biblical worldview perspective. Offered on demand.

CM 420 MISSIONS: FOUNDATIONS & APPLICATIONS

Second semester 3 hours

This course explores the biblical and theological foundations for missions as well as an historical purview of the development of missions from the early church to the contemporary church. A major component of this course includes a class-wide cross-cultural field experience. Participation in the course is by application. Additional course fee applies.

CM 423 THEOLOGY OF WORSHIP

First semester 3 hours

This course provides a survey of biblical teachings and principles related to worship including an exploration of OT and NT paradigms, metaphors and commands related to worship. Attention will be given to implications of biblical theology of worship on worship practice. Current issues in worship practice will also be explored. Pre or co-requisite: BIB 222 or 224. Offered alternate years. Cross-listed as WA 423.

CM 424 THEOLOGY OF LEADERSHIP

Either semester 3 hours

This course is designed to enable students to examine a theological foundation for both personal and organizational leadership. Emphasis will be placed upon the development of a thorough theological system of leadership that can be used within the context of the local church and parachurch ministry.

CM 430 CHURCH ADMINISTRATION AND LEADERSHIP

First semester 3 hours

Applies the principles of Christian leadership to the organization and administration of the local church. Particular attention is given to church polity, legal issues, and financial administration. Offered on demand.

CM 432 SHEPHERDING CARE FOR MINISTRY

Second semester 3 hours

This course is designed to enable students to develop the competency needed for the shepherding role that is a necessary and vital part of vocational ministry. Significant principles of shepherding will be examined, along with significant practical ministries related to shepherding. Offered alternate years.

CM 436 CREATIVE BIBLE TEACHING

First semester 3 hours

A biblical and theological treatment of the foundations of teaching the Bible creatively. An examination of current teaching methodology will be explored. Students will put the biblical and theological principles of creative teaching in action by engaging in a teaching practicum. Offered alternate years.

CM 438 EXPOSITORY PREACHING

Either semester 3 hours

This course is designed to enable students to learn the role of the preacher and the ministry of the Holy Spirit in the homiletical process. The specific nature of the course will be examination of the Expository or Declarative style of preaching. Emphasis will be placed upon preaching within the context of the local church and other public arenas. Offered on demand.

CM 439 CONTEMPORARY BIBLICAL PREACHING

Either semester 3 hours

This course is designed to enable students to learn the role of the preacher and the ministry of the Holy Spirit in the homiletical process. The specific nature of the course will be examination of several different contemporary expository preaching styles. Emphasis will be placed upon preaching within the context of the local church and other public arenas.

CM 441 YOUTH MINISTRY PROGRAMMING & LOGISTICS

Either semester 3 hours

This course will explore the daily work of the youth ministry. Emphasis will be given to the administrative and planning components of a comprehensive youth ministry in a local church.

CM 444 LEADING A WORSHIP MINISTRY

Second semester 3 hours

This course focuses on organizing and leading a church worship ministry. Course topics will include an overview of the models of worship ministry and strategies for partnering with church leaders and leading volunteers to maximize the quality and depth of worship. In addition, this course will provide tools for finding and developing resources for musicians or other artists in the church. Offered on demand. Cross-listed as WA 444.

CM 471 FIELD EDUCATION I

First semester 2 hours

This course will examine issues such as purity in ministry, family in ministry, the practical outworking of a philosophy of ministry, and other relevant issues in Christian Ministry. Emphasis will be given to the understanding of how day-to-day ministry works in the local church or parachurch ministry. An internship in a local church or parachurch organization that serves as the practical outworking of the course will be started, which will continue into the next semester. Open only to senior Christian Ministry majors except by permission of the Chair of the Department.

CM 472 FIELD EDUCATION II

Second semester 2 hours

This course will be a continuation of CM 471, with a continuation of study of topics relevant to Christian Ministry yet more time given to the internship experience and an exit examination of Christian Ministry issues addressed in the CM courses of the degree program.

CM 473 CHRISTIAN MINISTRY INTERNSHIP

Either semester 1-2 hours

This course is an internship in a church or parachurch ministry, which serves as a practical, supervised ministry experience that functions as a culmination of previous learning experiences in Christian Ministry. To be taken concurrently or subsequent to CM 471-472.

CHRISTIAN THOUGHT

CT 101 CHRISTIAN LIFE FORMATION: FOUNDATIONS FOR THE CHRISTIAN LIFE

First semester 1 hour

A foundational approach to the theological reality of a Christian's identity in Christ. Special emphasis will be given to exploring salvation, sanctification, sin, the role of the Scriptures, and the Holy Spirit as these relate to ongoing spiritual formation.

CT 102 CHRISTIAN LIFE FORMATION: FOUNDATIONS OF THE CHRISTIAN CHURCH

First semester 1 hour

A scriptural and historical examination of the purpose of the church in the plan of God for the world and the Body of Christ. Attention will be given to the relevance of the church for today, the theoretical and practical mission of the local church, and the place of the Christian within the church.

CT 105 CHRISTIAN LIFE FORMATION: ENGINEERING SERVICE

Second semester 1 hour

Taking engineering out into the community through service. Activities important to the community will be addressed by teams of engineering students. Sample possibilities include: 1) judging local science fairs, 2) working on a Habitat for Humanity house, 3) assisting local middle/high school engineering clubs, 4) addressing a local community issue like transportation, energy usage, after school activities for youth, etc. Intended to stimulate ideas of engineering design classes.

CT 113 CRITICAL SURVEY OF WORLDVIEWS

Either semester 3 hours

This course compares and contrasts basic worldviews and their implications for life, and will also present the main components of a Christian worldview, as well as respond to challenges to that belief system.

CT 114 INTRODUCTION TO CHRISTIAN THOUGHT & APOLOGETICS

Either semester 3 hours

This is an introductory course in philosophy and Christian apologetics which will introduce and examine issues of faith and reason and their impact on beliefs about man and God. How do we know anything at all? What is Truth? What is the relationship between science and faith? Different ways to defend beliefs from a Christian perspective will be examined and some cultural analysis and its impact on beliefs will be included.

CT 201 CHRISTIAN LIFE FORMATION: SPIRITUAL DISCIPLINES

Second semester 1 hour

A survey of the historic and/or biblical spiritual disciplines, such as prayer, meditation, and fasting, with emphasis on how the practice of the spiritual disciplines nurtures spiritual growth within a Christian.

CT 202 CHRISTIAN LIFE FORMATION: THE CHURCH AS A GLOBAL COMMUNITY

Second semester 1 hour

An historical and contemporary purview of the spread and presence of Christianity around the world. Special emphasis will be given to exploring the expressions of Christian community within varying theological and cultural contexts.

CT 206 CHRISTIAN LIFE FORMATION: WORSHIP LIFESTYLE

Either semester 1 hour

This course provides the student with a theology of worship as a lifestyle as well as some practical techniques and strategies for growing in this area of the Christian faith.

CT 209 CHRISTIAN LIFE FORMATION: MISSIONAL ENGINEERING

First semester 1 hour

The course will develop student understanding of missional engineering approaches to using the engineering profession to further the Great Commission in a variety of contexts. Some of these contexts include a traditional engineering career, missions, academia, and tent-making abroad.

CT 210 CHRISTIAN LIFE FORMATION: BIBLICAL ENVIRONMENTALISM

Second semester 1 hour

Selected studies in spirituality, practical theology, biblical perspectives, contemporary issues, or other relevant topics. Biblical environmentalism provides a biblical perspective on humans' relationship to the environment presented from scientific and theological perspectives. Offered on demand.

CT 301 CHRISTIAN LIFE FORMATION: READINGS IN CLASSIC CHRISTIAN SPIRITUALITY

Second semester 1 hour

An examination of various authors and literary works that have proven historically significant in shaping the spiritual theology and practice of the church and the Christian. The format for this course will be small group reading circles.

CT 302 CHRISTIAN LIFE FORMATION: READINGS IN CONTEMPORARY CHRISTIAN SPIRITUALITY

Second semester 1 hour

An examination of various authors and literary works that have proven historically significant in shaping the spiritual theology and practice of the church and the Christian. The format for this course will be small group reading circles.

CT 303 CHRISTIAN LIFE FORMATION: FOUNDATIONS FOR LEADING DISCIPLESHIP GROUPS

Second semester 1 hour

This course considers the place for and means by which spiritual nurture is fostered in smaller, intentional groups. This course is by application and includes active leadership of a discipleship group.

CT 305 CHRISTIAN LIFE FORMATION: INCARNATIONAL LIVING IN LOCAL COMMUNITY

Either semester 1 hour

This course develops a theology for understanding how the good news is uniquely incarnated in a local community through the winsome activity of the Church. Special attention is given to how the life of Christ provides a model for how we should relate to our locality. Additionally, emphasis will include developing a transferable method for discovering and participating in the local reality of the Gospel.

CT 306 CHRISTIAN LIFE FORMATION: SOCIAL JUSTICE AND THE GOSPEL

Second semester 1 hour

This course is designed explore the biblical call upon our lives to uphold justice in society, particularly among the oppressed, enslaved, and victimized. Special attention will be given to the role of God's people in setting forth God's kingdom in the world, and the importance of prayer in the fight against injustice. This course involves a field experience. Additional fee required.

CT 308 CHRISTIAN LIFE FORMATION: ETHNICITY, DIVERSITY & THE CROSS

Either semester 1 hour

This course will explore the complex issues facing Christians when addressing diversity, including the experiences of diverse groups of people in the United States. Exploration of what it means to be a member of a dominant or sub-dominant ethnic group in a multi-ethnic society. Examination of what it means to obey God's command to love others and to understand what the life, death, and resurrection of Jesus has to do with diversity.

CT 309 CHRISTIAN LIFE FORMATION: THE STORY OF GOD IN THE CHRISTIAN CALENDAR

Either semester 1 hour

An introduction to worship shaped by the seasons and festivals of the Christian calendar with attention to the power of the sacred cycles to form community in a distinctive pattern of Christian life.

CT 320 CHRISTIANITY AND WORLD RELIGIONS

Second semester 3 hours

This course explores the major religious traditions of the world, with emphasis on their history, beliefs, textual traditions, and socio-cultural manifestations. Various approaches within Christian theology and missiology to the questions of truth and salvation in relation to world religions are also analyzed and evaluated.

CT 321 CULTURAL EXPRESSIONS & CHRISTIANITY

First semester 3 hours

Cultural and religious issues inform and shape the perception and presence of Christianity in the late-modern world. As we increasingly encounter different philosophies, faiths, and cultural realities, responsible thinking and being requires the cultivation of cross-cultural knowledge. This course will thus seek to give students not only a general knowledge of differing cultural and religious expressions, but also equip them for navigating competing claims to cultural truth in sensitive, academically-sound, and Christ-centered ways.

CT 345 HISTORY & TRADITIONS OF CHRISTIANITY

First semester 3 hours

This course explores the historical developments of the Christian faith with an emphasis on key movements, moments, figures, and shifts that have continuing implications for the church today. Special attention is paid to the emergence and formation of diverse Christian traditions. Cross-listed as HIS 345. Offered alternate years.

CT 401 CHRISTIAN LIFE FORMATION: CONTEMPORARY ISSUES

Either semester 1 hour

An exploration of various contemporary socio-cultural issues in which there exists a divergence in the Christian community. Special emphasis will be given to analyzing differing theological approaches to contemporary issues as an introduction to hermeneutical communities.

CT 402 CHRISTIAN LIFE FORMATION: WORLDVIEW AND LIFE

Second semester 1 hour

This course seeks to integrate worldview principles and life issues. What do you believe, why do you believe it, and what difference does that make to fields of study, future life and vocations? Open only to seniors (or juniors with special permission).

COLLEGE STUDIES

COL 101 FOUNDATIONS FOR STUDENT SUCCESS

Each semester 1 hour

An introduction to essential digital programs, academic skills, and academic resources. Required of incoming first time freshmen in the residential program with an ACT composite score less than 18, SAT less than 960, CLT less than 61, as well as those with no standardized test scores. Not open to other students. Students with nine or more hours of dual enrollment credit and a college level gpa of at least 3.0 will be exempted.

COL 110 FAITH & LEARNING

Summer 1 hour

This course features rotating topics which bring students into an experiential engagement with a particular academic discipline alongside robust Christian integration. Can be taken for credit up to four times. Offered only in conjunction with the Bryan College Summer Institute.

COMMUNICATION

COMM 111 INTRODUCTION TO COMMUNICATION

Each semester 3 hours

A course designed to develop an understanding of the basic principles of speech communication, including public speaking, and proficiency in their use.

COMM 121 COMMUNICATION TECHNOLOGY

First semester 1 hour

This course will teach students how to use a current-technology tablet computer to produce and manage effective, quality communications in the spoken, written and visual media for the classroom and workplace settings.

COMM 123 INTRODUCTION TO PHOTOGRAPHY

Either semester 3 hours

This course is designed to provide foundational instruction in creating photographic imagery through learning basic principles of photography with professional cameras. The student will explore the creative and technical aspects of photography including harnessing available light, composition, digital enhancement of imagery, and visual storytelling.

COMM 124 SURVEY OF MASS COMMUNICATION

Second semester 3 hours

This course will examine the nature, scope, and function of mass communication in America. The focus is on mediated communication: print, broadcast, digital, and hybrid media, and topics will include media history, governmental regulation issues, media economics, the impact of mass media on society, and the decision-making process within the media institutions.

COMM 160 NEWS MEDIA PRODUCTION

Both semesters 1 hour

Experience in the practical aspects of producing a college news website featuring print and broadcast style reporting. Students work together to publish student media. Requires a minimum of 45 hours of work. May be taken eight times.

COMM 220 GRAPHIC DESIGN

Either semester 3 hours

Students will explore design principles, procedures, and techniques while producing layout-based media, typographic & object illustration, and image manipulation. Students learn fundamental, industry-standard processes and design technologies as they apply principles of visual communication design to both print and digital media contexts with type & image as well as the opportunity for creative self-expression.

COMM 221 INTERPERSONAL COMMUNICATION

First semester 3 hours

An analysis of the theories and practice of interpersonal communication patterns including verbal and nonverbal communication, self-disclosure, social power, and interpersonal conflict management. Offered every year.

COMM 223 SMALL GROUP COMMUNICATION

Second semester 3 hours

A study of characteristics and techniques of group leadership together with experiences designed to increase personal skill in leading group discussion.

COMM 225 SOCIAL MEDIA AS COMMUNICATION

First semester 3 hours

An interactive course that provides an opportunity for students to understand how social media is fundamentally changing the way individuals and organizations communicate, build relationships and create online communities. More specifically, students will learn how individuals and organizations can strategically use social media tools to engage their audience in effective yet ethical ways.

COMM 229 MEDIA & AMERICAN POLITICS

First semester 3 hours

This course examines the relationships between the mass media and government and its citizens, the role of the mass media in a democratic society. It also examines campaign rhetoric and marketing. This course will be offered to coincide with presidential and midterm election cycles. Cross-listed as PSGS 229. Offered on demand.

COMM 231 CREATIVE VIDEO PRODUCTION

Either semester 3 hours

This course introduces students to methods and concepts of videography, including story, editing, location scouting, camera operation, focus, exposure and depth of field. Students will learn to evaluate a location, capture quality audio, frame and light subjects

appropriately. They practice shooting and editing different kinds of footage, from news-style to documentary-style.

COMM 241 REPORTING FOR THE MEDIA

Either semester 3 hours

This course offers an in-depth exploration of journalistic reporting, where students not only learn about the intricacies of reporting but also apply these skills in a hands-on environment. The curriculum delves into the history, theories, and cultural influences of journalism, providing a comprehensive understanding of the profession. It further examines the various storytelling techniques, alongside current practices and emerging trends in the field.

COMM 247 WRITING FOR MEDIA

Second semester 3 hours

This course will include examination of the emerging forms of information delivery by computer and related convergence of print and broadcast media. Students will gain practical experience in the production of an electronic information delivery product. Students will learn to write stories, shoot photos and video and record audio using the handheld multimedia device as specified by the professor. They will also edit their stories, photos, video and audio clips directly on the handheld device and upload them to their own news blog from the handheld device.

COMM 262 INTERCOLLEGIATE DEBATE

Either semester 1 hour

This course is designed to give students an opportunity to gain supplementary communication skills by way of training and competition in the applied areas of debate, argumentation, and public presentations. Participation in intercollegiate tournaments required. Instructor approval required. May be repeated for a total of 4 credits. Graded pass/fail.

COMM 322 POPULAR CULTURE & COMMUNICATION

Either semester 3 hours

The course scrutinizes what constitutes culture, and more specifically, popular culture. While giving due consideration to the intersecting of faith and culture, a treatment of varied and specific areas will be exacted. These include: media, music, thought, literature, advertising, fashion and technology.

COMM 323 POLITICAL COMMUNICATION

First semester 3 hours

Introduces students to a broad range of political speeches in American history, examines the nature of political communication today, raises awareness of the construction and delivery of persuasive messages, and develops strategies for effective communication in the political realm. Offered on demand. Cross-listed as PSGS 323.

COMM 324 PERSUASIVE COMMUNICATION

First semester 3 hours

Investigation of how words and ideas relate in public communication situations. Includes study of famous speeches and orations, practice in speech organization and delivery, as well as study and practice of persuasive campaigns.

COMM 325 PRINCIPLES OF PUBLIC RELATIONS

Either semester 3 hours

An introduction to the history, theory, and practice of public relations. Includes grant proposal writing, analyses of the methods and process of persuasion, planning promotional strategies, choosing tools for communication, case studies, and a problem-solving approach to promotional writing for organizations. Offered on demand.

COMM 326 COMMUNICATION ETHICS AND ISSUES

Second semester 3 hours

A practical and ethical study of communication from historical, philosophical, and political perspectives. The course explores trends and values in the variety of mediated forms of communication in contexts ranging from relationships to technology.

COMM 330 PSYCHOLOGY OF COMMUNICATION

First semester 3 hours

This course considers social, cognitive, and biological dimensions of communication. Language serves a mediating role between one's cognitive world and the external world. Attention is given to integrating research in philosophy, cognitive psychology, anthropology, linguistics, and communications. The aim is to increase understanding of the information process, the brain, the mind-body connection and personality types.

COMM 331 INTERCULTURAL COMMUNICATION

Either semester 3 hours

A survey of the opportunities and obstacles in communication. Examines cultural values and encourages students to develop intercultural understanding, attitudes, and performance skills. Offered on demand.

COMM 341 COPYEDITING AND PUBLICATION DESIGN

First semester 3 hours

Introduces the fundamentals of editing news copy for publication, including grammar, spelling, style, fact checking, and headline writing. Also teaches the design and construction of functional and attractive pages for publication.

COMM 344 FEATURE & OPINION WRITING

Second semester 3 hours

Students will consider various forms of feature and opinion writing, including profiles, news features, editorials, blogs, personal and humorous columns. Students will learn to write compelling feature stories, persuasive editorials and columns and will maintain a personal blog of feature and opinion writing throughout the semester. This class will foster a workshop environment in which students can build appreciation and skill sets for these particular journalistic forms. Offered alternate years.

COMM 347 PHOTOJOURNALISM

First semester 3 hours

Covers the basics of digital photography and digital photo editing but quickly progresses to application of the theory and techniques to photographic storytelling. Students will develop a personal portfolio of narrative photo essays. Offered alternate years.

COMM 348 SPORTS REPORTING

First semester 3 hours

Students in this course will learn first-hand how to interview athletes and coaches at the high school, college and professional levels; how to cover, summarize and analyze a wide range of sporting events and how to find a unique angle for each story while coping with deadline pressure and developing sources.

COMM 393 FAMILY COMMUNICATION

Either semester 3 hours

Assists students in understanding the role of communication in developing and maintaining families. It examines theories and methodologies of marital, parent-child and inter-generational communication, emphasizing students' skill in managing their own communication in the context of the family. Offered alternate years.

COMM 424 RHETORICAL THOUGHT AND THEORY

Second semester 3 hours

Introduces students to the study of rhetoric: its history, methods of criticism, and current trends. Special emphasis is placed on the process of criticism, raising awareness of the construction and delivery of persuasive messages.

COMM 434 ORGANIZATIONAL COMMUNICATION

Either semester 3 hours

An examination of the flow of messages through networks of interdependent relationships in a changing organizational environment. Maintains a balance between the study of formal and informal networks of communication. Offered on demand.

COMM 475 COMMUNICATION INTERNSHIP

Each semester or summer 1-3 hours

On-the-job practical experience with communication skills used under professional supervision. Coordinated by faculty adviser and normally done off-campus. May be arranged either during the summer or the academic year, with or without pay, depending on the cooperating organization. Prerequisites: Departmental approval and junior or senior standing. May be taken twice for up to a total of six credits.

COMM 491 SENIOR SEMINAR

First semester 1 hour

A capstone course for the communication major designed to synthesize knowledge and applications gained through major courses completed. Includes preparatory information for graduate school and career options. Open only to those accepted as a communications major.

COMPUTER SCIENCE

CSCI 116 PROGRAMMING I

Second semester 3 hours

Introduction to programming with an emphasis on algorithm development, structured programming, and basic programming techniques.

CSCI 251 OPERATING SYSTEMS

First semester 3 hours

Survey of operating systems theory. Concepts of operation of an operating system including multi-tasking and multi-processor systems. Other topics of discussion include gridlock and fault-tolerant systems. Students will do projects and labs associated with operating systems. Concepts of major operating systems such as Microsoft Windows, Microsoft Windows servers, Linux, UNIX, and mainframe systems. Topics include file and I/O management, scheduling, memory management and process management. Lab experiences will reinforce theory of these operating systems. Offered alternate years. Prerequisite: CSCI 116.

CSCI 322 CYBERSECURITY

Either semester 3 hours

This course introduces students to foundational cybersecurity concepts, emphasizing principles of confidentiality, integrity, and availability within networked and cloud-based environments. Students will explore threats, vulnerabilities, and controls while learning to safeguard operating systems, networks, and data through hands-on activities. Christian stewardship and ethical responsibility in digital security will be emphasized. Prerequisite: CSCI 116.

CSCI 472 COMPUTER SCIENCE PRACTICUM

Either semester or summer 3 hours

Use of computer systems in on-the-job situations. Must comply with Department practicum guidelines. Offered on demand. Must have direct application to the student's course of study and will not substitute for courses in area of concentration. Prerequisite: Permission of department chair.

CRIMINAL JUSTICE

CJUS 120 INTRODUCTION TO CRIMINAL JUSTICE

First semester 3 hours

An introduction to and overview of the discipline and practice of Criminal Justice including its historical and philosophical background. This course will give students an overview of the three main functions of the Criminal Justice system to include: Police, Courts and Corrections.

CJUS 121 INTRODUCTION TO DIGITAL FORENSICS & CYBERCRIME

First semester 3 hours

This course explores how digital evidence is generated in every aspect of modern life, including the corporate world, and both civil and criminal activities. Students will be introduced to cybercrime and crimes committed using digital devices, including identity theft, fraud, cyber terrorism, hacking, cyber bullying, and child sexual exploitation. Introduces students to the nature of digital evidence and the types of digital evidence that could exist in relation to a crime. Offered on demand.

CJUS 222 CRIMINAL INVESTIGATIONS

First semester 3 hours

This course will cover essential techniques and procedures for conducting criminal investigations, including how to approach, structure, and manage a criminal investigation. Students will learn how to organize the various parts of an investigation into a written

affidavit establishing probable cause. The course will also contain an analysis of pertinent court decisions and problems, and methods of dealing with current situations that face law enforcement daily.

CJUS 223 CORRECTIONS

Second semester 3 hours

This course is designed to familiarize the student with the criminal correctional (or penal) system in the U.S. It will cover the history, administration, and law of corrections, in the U.S., and occasionally, by comparison, other nation-states.

CJUS 226 POLICE PROCEDURES

First semester 3 hours

An overview of the role, scope, organization, and management of police agencies including the philosophy and history of policing. Emphasis is placed on police operations, critical issues, community policing and the personal side of policing.

CJUS 227 FIREARMS & DEFENSIVE TACTICS

Either semester 3 hours

This course introduces students to foundational firearms safety, handling, and marksmanship, along with defensive tactics used in criminal justice settings. Students will analyze the constitutional framework of the Second Amendment as it relates to lawful firearms use, responsibility, and professional practice. Emphasizing situational awareness, ethical decision-making, and safety, the course integrates classroom instruction with hands-on training to develop both academic and practical, real-world skills.

CJUS 231 HOMELAND SECURITY

First semester 3 hours

An overview of the form and functions of the U.S. Department of Homeland Security and its vital mission: to secure the nation from the many threats we face. DHS missions involve anti-terrorism, border security, immigration and customs, cyber security, and disaster prevention and management. This course will explore each of these missions in some detail. Offered on demand.

CJUS 234 INTRODUCTION TO OPERATING SYSTEMS FOR DIGITAL FORENSICS

Either semester 3 hours

This course will introduce students to the fundamentals of operating systems and their role in digital forensics. Students will learn how to use various operating systems, such as Apple macOS, Microsoft Windows, and Linux, and how to access and analyze the data stored on them. Students will also learn how to identify and address the security features and challenges of different operating systems, such as encryption, authentication, file permissions, and anti-forensics techniques. The course will also discuss the legal and ethical issues related to operating system forensics.

CJUS 235 CRIMINAL PSYCHOLOGY

Either semester 3 hours

This course examines the interrelationship between criminal justice and psychology. From criminal delinquency to victim advocacy, this course will study the motivations of criminal behavior. The course will analyze how human behavior interacts with and impacts the criminal justice system and related services. It will also explore the psychology of law enforcement and the impact of the careers in this field on professional and personal mental health. Cross-listed as PSY 235.

CJUS 237 VICE & NARCOTICS INVESTIGATIONS

Second semester 3 hours

This course will examine criminal activities related to various vice and narcotics crimes as well as explore investigative techniques in dealing with delinquent behaviors related to illegal drugs, gambling, sex crimes, and gangs. The course will investigate the underlying causes of these behaviors, the personal and social factors related to what are defined as immoral crimes, and the consequences across the spectrum of incarceration, treatment, prevention, and advocacy programs. Offered on demand.

CJUS 239 WHITE COLLAR CRIMES

First semester 3 hours

The course will examine white-collar crimes and related criminal statutes for such crimes as mail and wire fraud, Racketeer Influenced and Corrupt Organizations Act, criminal tax violations, bank fraud, health care fraud, perjury, obstruction and false statements. The course will explore the complexities and difficulty of these criminal investigations and their prosecution through the criminal justice system.

CJUS 252 INTRODUCTION TO FORENSIC SCIENCE

Second semester 3 hours

An introduction and overview of forensic science, or the use of scientific data to provide valuable information in criminal cases (such as time of death, cause of death/injury, etc.)

CJUS 323 HUMAN TRAFFICKING

Second semester 3 hours

An in-depth analysis of human trafficking and modern-day slavery, including the perspective of victims, and how these things relate to the criminal justice system. Emphasis is placed on understanding the ethical and legal dimensions of related issues, as well as identifying and constructing solutions from a faith-based perspective. Offered on demand.

CJUS 325 ADVANCED CRIMINAL INVESTIGATIONS & OPERATIONS

Second semester 3 hours

This course explores advanced techniques and processes in criminal investigations. Topics include the investigator's use of technology, undercover operations, interviews, interrogations, and report writing. Students will get "hands-on" experience as well as a foundation in the legal implications connected with these special operations and techniques. Offered on demand.

CJUS 326 JUVENILE JUSTICE

Second semester 3 hours

An in-depth study of the juvenile justice system in the U.S., including theories of differential treatment of juveniles and adults, the general administration of the system, the law related to juveniles, and various experiments within the general system. Offered on demand.

CJUS 331 CRIMINAL LAW AND PROCEDURE

Second semester 3 hours

An overview of those areas of law which apply most directly

to Criminal Justice, including Criminal Law, Criminal Procedure, the Law of Evidence, Juvenile Justice Law, and the Law of Corrections.

CJUS 329 DIGITAL FORENSIC EVIDENCE: LAW OF SEARCH & SEIZURE

Second semester 3 hours

This course instructs students how to understand and apply legal principles in the acquisition of digital evidence to ensure it will be admissible in court. Digital evidence derived from a wide array of digital devices that is used daily to investigate and convict criminals of crimes ranging from child exploitation, fraud, to murder will be investigated. Offered on demand.

CJUS 345 RESEARCH METHODS IN CRIMINAL JUSTICE

Second semester 3 hours

An analysis of research techniques and methodologies utilized by criminal justice researchers and criminologists. Students will evaluate various research strategies and learn how to implement select techniques in their own work.

CJUS 349 THE PUBLIC ADMINISTRATION OF CRIMINAL JUSTICE

First semester 3 hours

An examination of principles of administration, organization, and functional interrelation of criminal justice agencies. An evaluation of personnel policies, divisions, operations, management procedures and policies.

CJUS 421 CRIMINOLOGY

Second semester 3 hours

The course covers the various theories from past to present that examine crime from a philosophical, psychological, and sociological perspective and how it shapes the criminal justice system. This course examines the theories that attempt to explain criminal behavior and the impact of crime on society and society's responses and policies to attempt to control and prevent crime.

CJUS 422 CONSTITUTIONAL LAW & CRIMINAL PROCESS

Either semester 3 hours

This course examines the foundations of law and the operation of the American criminal justice system through the lens of the U.S. Constitution. Students explore jurisprudence-the philosophy, authority, and purpose of law-as a basis for understanding how legal rules develop and how courts apply them in criminal and constitutional contexts. Emphasis is placed on the structure and function of both the federal and states' judiciary, their criminal court process, and the pivotal role of the U.S. Supreme Court in shaping criminal procedure, governmental powers, and individual rights. Through the study of landmark decisions, students analyze how constitutional principles guide policing, prosecution, due process, sentencing, and civil liberties, as well as how political, historical, and social forces influence judicial outcomes across the criminal justice system.

CJUS 427 SERIAL & MASS MURDER INVESTIGATION

First semester 3 hours

This course gives the student a better understanding of those that kill and what psychological and environmental factors can be operative in such circumstances. Contemporary and classic case studies along with commonalities and variations amongst multiple murders will be studied. This course explores these subjects from a Christian worldview, with an emphasis on applied ethics and biblical injunctions against murder. Offered on demand.

CJUS 431 DIGITAL FORENSICS TOOLS & TECHNOLOGY

First semester 3 hours

To provide practical, hands-on experience, by utilizing virtual machine technology in analyzing digital storage media to obtain evidence. Students will learn and utilize a variety of digital forensic programs. Students will cover the basics of digital acquisition and data handling necessary to properly identify, preserve, and collect data from a range of digital media devices. The legal integrity of the evidence process will be demonstrated. Offered on demand.

CJUS 441 ETHICS & DIVERSITY IN CRIMINAL JUSTICE

First semester 3 hours

Students will engage in discussions and research ethical issues related to the criminal justice system and community relations. Students will examine diversity within the criminal justice field. Students will explore multicultural communities and evaluate and propose possible solutions to current criminal justice-community relation issues.

CJUS 475 CRIMINAL JUSTICE INTERNSHIP

Either semester 3 hours

An experience-based course in which upper class *Criminal Justice majors* further develop the knowledge and skills gained in their course of study through on-the-job training under the professional supervision and the guidance of a professor within their major. This is a structured program in which students must participate in local, state, and/or federal criminal justice agencies or a combination thereof. The internship is typically completed off campus. Permission of the Criminal Justice Department Chair is required. Prerequisite: CJUS 120

ECONOMICS/FINANCE

ECFN 110 INTRODUCTION TO PERSONAL FINANCE

Either semester 3 hours

A study of a personal wealth management from a Christian worldview. Topics covered include personal budgeting, financial planning, tithing, taxes, insurance, investments, giving, managing credit, and retirement planning. Additional course fee required.

ECFN 221 PRINCIPLES OF MICROECONOMICS

First semester 3 hours

This course is an introductory course in microeconomic theory. It is a study of the theoretical economic framework that explains the operations of and the interrelationships between individual markets. The course emphasizes the market mechanism including supply and demand, consumer choice, costs and output determination, the role of competition, and the factor markets.

ECFN 222 PRINCIPLES OF MACROECONOMICS

Second semester 3 hours

An introductory course in macroeconomic theory. A study of

national income accounting, the determination of national output and employment levels, the banking system, fiscal and monetary policy, and stabilization policy. Inflation, unemployment, lagging productivity, economic growth, and the public debt are considered. Emphasis placed on economic aggregates.

ECFN 323 INVESTING

Either semester 3 hours

Introductory course focusing on the process and instruments of investment. Emphasis on investment alternatives, techniques of security valuation and analysis, security market structure, and portfolio construction, management, and control. Prerequisite: ECFN 325. Offered on demand.

ECFN 325 PRINCIPLES OF FINANCE I

First semester 3 hours

This is the first of a two-semester survey/problem-solving course that presents the basic concepts and tools of contemporary managerial finance, as it relates to business; including the role of managerial finance, the financial market environment, financial statements and ratio analysis, cash flow and financial planning, the time value of money, interest rates, bond and stock valuation, and risk and return. Emphasis is placed on practical financial problem solving using financial formulas, a calculator, and Excel. Prerequisite: ACCT 231.

ECFN 326 PRINCIPLES OF FINANCE II

Second semester 3 hours

The second of two introductory courses presenting the analytical tools of contemporary managerial finance. This second semester considers capital budgeting cash flows and techniques, the cost of capital, leverage and capital structure, dividend policy, working capital and current assets management, and current liabilities management. Prerequisite: ECFN 325.

ECFN 337 MONEY AND BANKING

Either semester 3 hours

This course considers the history of money and banking and the principles of commercial and central banking, with special emphasis on the pros and cons of centralized banking and fiat money. The course focuses on those monetary policy issues that enable students to understand relevant national economic policy debates. Emphasis is placed on the function of banks and the Fed, multiple deposit creation, the tools and conduct of monetary policy, and the impact of the money supply on inflation. Offered on demand. Prerequisite: ECFN 222.

ECFN 342 INTERMEDIATE FINANCE

Second semester 3 hours

A course providing more depth in the field of corporate finance. The study focuses on risk and return, the cost of capital, capital budgeting, capital structure, long- and short-term financial planning, and financial management for not-for-profit businesses. Prerequisite: ECFN 325 and MATH 211.

ECFN 346 HISTORY OF ECONOMIC THOUGHT

Either semester 3 hours

This course explores the history of economic ideas. It covers the main schools of economic thought: Mercantilist, Physiocratic, Classical, Marxist, Marginalist, Neoclassical, Keynesian, the German Historical School, Institutionalist, Austrian, the New Classical, Welfare, and Game Theory. Emphasis will be placed on the schools that have a free market focus as well as the ideas of America's founding fathers. Offered on demand.

ECFN 348 CAPITALISM

Either semester 3 hours

This course provides the student with an understanding of the rationale behind capitalism. As such, it is the study of the domestic and global creation and distribution of goods and services as guided by the price system. In addition, the impact of the microeconomic environment and technological changes on the behavior of business firms as well as consumer behavior in competitive and monopolistic markets will be examined. A study of changing and competitive industries in which the firm operates will also be of concern. Additional topics include domestic and global antitrust policy, pollution and competitive advantage firms. Offered on demand.

ECFN 439 MANAGERIAL ECONOMICS

First semester 3 hours

This course is an examination of the economic environment within which the manager of the business firm operates. It describes a systematic, logical way of analyzing business decisions that focus on the economic forces that shape both day-to-day decisions and long-run planning decisions. It applies microeconomic theory—the study of the behavior of individual economic agents—to business problems that will enable management to achieve the firm's goal—maximization of profit. The course will emphasize price determination, the theory of optimization, demand functions and forecasting, production and cost, and other economic issues for firms today. Prerequisites: MATH 211 and ECFN 221.

EDUCATION

EDUC 119 INTRODUCTION TO TEACHING

Both semesters 3 hours

The development and practice of classroom observational techniques and the introduction of basic lesson planning and presentation. An introduction to the knowledge and skills that promote good teaching, historic and current influences on education, and various philosophies of education. Practicum is required and provides early exposure to the world of teaching.

EDUC 222 SCHOOL AND COMMUNITY HEALTH

Second semester 2 hours

This course introduces principles of health, disease, and disabilities, with special emphasis on school health services, community health, and responsibility to promote healthful living, communicable disease control, and sanitation. Four hours of practicum required. Cross-listed with EHS 222

EDUC 223 METHODS FOR EARLY CHILDHOOD EDUCATION

Second semester 2 hours

A review, evaluation, and practical application of methods of instruction and current educational media in early childhood education. Requires 15 clock hours of practicum. Prerequisite: EDUC 119.

EDUC 224 HUMAN LEARNING

Both semesters 3 hours

Designed to acquaint students with the various principles and theories of learning, behavior, and motivation, particularly as they relate to classroom teaching. Included in the study is an overview of the major schools of thought which have informed educational psychology including, cognitive theory, developmental theory, behaviorism, and constructivism. Student traits and exceptionalities, group behavior management, and differentiated instruction will be examined in the course. Prerequisite: EDUC 119.

EDUC 226 CLASSROOM MANAGEMENT

Both semesters 2 hours

This course will explore all facets of classroom management including: planning, procedures, physical environment, discipline, assessment, grades and records. It is designed to prepare the classroom teacher to organize and manage the class smoothly in order enhance the teaching learning process and prevent unnecessary disruptions. Prerequisite: EDUC 119.

EDUC 229 INTRODUCTION TO SPORTS COACHING

First semester 3 hours

This course is designed to provide the student with the knowledge and skills necessary for understanding the qualifications, skills, and issues relative to the profession of sports coaching, as well as developing his/her personal philosophy for coaching sport. Cross-listed with EHS 229

EDUC 311 INSTRUCTIONAL TECHNOLOGY

Both semesters 3 hours

Designed to introduce the prospective classroom teacher to the multimedia equipment and software of the model modern classroom. Students will learn about equipment assembly, operations and maintenance and various computer operation systems. Also, included will be exercises using popular productivity software packages. Educational software titles from both the primary and secondary levels will be reviewed along with the exploration and use of the Internet.

EDUC 323 TESTS AND MEASUREMENTS

First semester 2 hours

Basic descriptive statistics related to classroom and standardized test scores; techniques of evaluation and grading; types of standardized tests, principles of test construction, item analysis, validity, and reliability; test criticisms and analyses; and guidance functions. Prerequisite: EDUC 119.

EDUC 324 EXCEPTIONAL CHILDREN

Second semester 2 hours

Survey of the field of special education with major emphasis on individual differences and strategies in adapting educational programs for intellectually disabled, emotionally disturbed, learning disabled, gifted, visually impaired, auditory impaired, autistic, and neurologically and orthopedically handicapped students. Prerequisite: EDUC 119.

EDUC 328 TEACHING ELEMENTARY PHYSICAL EDUCATION

Second semester 3 hours

This course provides instruction in the history and development of physical education in America. Includes instruction on lesson planning, classroom management, and discipline. Emphasizes the teaching of fundamental motor skills, game activities, educational gymnastics, rhythmic movement, and sports skills to children in grades K-6. Four hours of practicum required. Cross-listed with EHS 328.

EDUC 331 METHODS OF TEACHING READING

Second semester 3 hours

A study of the reading process, factors involved in the acquisition of reading skill, methods and materials for reading instruction remediation, and consideration of current issues in the field. A particular focus of the course will involve procedures for meeting individual needs of all children in the classroom, including those mainstreamed. Requires 15 clock hours of practicum for all elementary endorsements. Prerequisite: EDUC 119.

EDUC 332 TEACHING INDIVIDUAL SPORTS

Second semester 3 hours

This course is designed to provide the student with the knowledge of skills, methods, materials, and conditioning necessary to teach badminton, tennis, bowling, and golf. Additional course fee to cover cost of Bowling and Golf. Cross-listed with EHS 332

EDUC 333 TEACHING TEAM SPORTS

First semester 3 hours

This course is designed to provide the student with the knowledge of skills, methods, materials, and conditioning necessary to teach Basketball, Volleyball, Soccer, and Softball. Cross-listed with EHS 331

EDUC 334 ADAPTED PHYSICAL EDUCATION

Second semester 3 hours

This course is designed to develop beginning-level knowledge and skills necessary to meet the needs of individuals with disabilities in a variety of settings – physical education, recreation, sports, fitness, and rehabilitation. Provides an introduction to principles involved in planning and conducting movement programs, including assessment, curriculum, instruction, pedagogy, administration, and knowledge of specific physical, mental, and emotional disabilities. Fifteen hours of practicum required. Cross-listed with EHS 334.

EDUC 338 UNIVERSAL TEACHING METHODS

Both semesters 3 hours

A study of the aims, content, methodology, and procedures for planning and delivering instruction in the elementary and secondary grades. Each student will be able to concentrate on his or her major teaching area. Prerequisite: EDUC 119.

EDUC 340 CURRICULUM DESIGN

Both semesters 2 hours

A study of the theory and practical application of curriculum development and related methods with technical emphases on systematic interaction, administrative and organizational systems, and the role of the teaching faculty, grades K-12. Prerequisite: EDUC 119.

EDUC 341 METHODS OF TEACHING MATHEMATICS

First semester 2 hours

A study of instructional techniques, student activities, and material needed to teach mathematical concepts and skills to children in grades K-12. Topics will include pre-number concepts, counting, basic arithmetic of whole numbers and rational numbers, number theory, geometry, and measurement.

EDUC 343 METHODS OF TEACHING LANGUAGE ARTS

Second semester 3 hours

An introduction to the basic aims, problems, and materials in teaching Language Arts in school. Offered alternate years. Prerequisite: ENG 110 or 111.

EDUC 345 METHODS OF TEACHING SOCIAL STUDIES

First semester 2 hours

This course is a survey of methods for teaching in all of the disciplines of the social studies. The course will also cover both the curricular and instructional characteristics of the State Standards for teaching social studies in Tennessee public schools. Prerequisite: EDUC 119.

EDUC 400 ADVANCED RESEARCH

Either semester 3 hours

Provides the academically gifted student with research skills useful in the pursuit of graduate work. Must comply with FDC guidelines.

EDUC 420 PHILOSOPHY OF EDUCATION

Both semesters 2 hours

A survey of the various ideologies used as guidelines in the development of institutionalized education over the centuries from a Christian perspective. The intellectual foundations of the various ideologies are examined in terms of both their assumptions and implications. Prerequisite: EDUC 119.

EDUC 430 CHILDREN'S LITERATURE

Second semester 3 hours

An introduction to children's literature, children's interests in reading, and the place of supplementary reading in the elementary curriculum. Prerequisite: ENG 110 or 111.

EDUC 440 EDUCATION CAPSTONE

Both semesters 2 hours

A seminar class in which students deal with the active and ongoing issues of student teaching through reflection, discussion, and review of teaching and classroom management principles. Students will review, research, and rethink all the components of successful teaching in light of their field based experiences. To be taken in conjunction with Observation and Student Teaching.

EDUC 441 OBSERVATION AND STUDENT TEACHING IN ELEMENTARY EDUCATION

EDUC 442 OBSERVATION AND STUDENT TEACHING IN SECONDARY EDUCATION

EDUC 443 OBSERVATION AND STUDENT TEACHING IN K-12 EDUCATION

Both semesters 12 hours

Observation and teaching under the joint supervision of a qualified school classroom teacher and a member of the education department faculty. Open only to students who have senior standing, are fully qualified as prospective graduates, have completed the required preliminary courses, and have been approved by the Teacher Education Committee. Requires 15 weeks of classroom observation and teaching in 2 settings.

ENGINEERING

EGR 121 INTRODUCTION TO ENGINEERING

First semester 2 hours

An introduction to the engineering profession. The course will introduce students to the profession through involvement in solving problems in a project team approach as well as individual study. The course will also cover engineering in society, ethics, the importance of mathematics and communication. Engineering Course fee.

EGR 124 INTRODUCTION TO DESIGN

Second semester 2 hours

An introduction to the artistic aspect of engineering from Christian worldview with emphasis on developing creativity and artistic expression in engineering design. Students will gain knowledge and appreciation for the works of historic and modern artists/engineers. Engineering Course fee.

EGR 126 INTRODUCTION TO COMPUTER AIDED DESIGN

Second semester 1 hour

Principles of computer-aided design will be introduced using parametric solid modeling software. Engineering Course fee.

EGR 222 CIRCUITS AND INSTRUMENTATION

Second semester 3 hours

DC and AC circuit analysis, network theorems, Kirchhoff's Laws, topology, and computer aided techniques. Emphasis will be on analog and linear circuit theory and devices. Design of digital circuits with digital integrated circuit components and microcontrollers. Apply, program, and synthesize microcontroller circuits to simplify sequential circuits and complex control logic. Prerequisite: PHYS 242 or 246. Engineering Course fee.

EGR 223 STATICS

First semester 4 hours

Introduction to engineering mechanics, including the analysis of 2D and 3D force systems, pin-connected structures, trusses, frames and machines. Statics of particles and rigid bodies. Equivalent force-couple systems and equilibrium in 2D and 3D. Centroids and area moment of inertia. Introduction to friction. Lecture and lab. Prerequisite: PHYS 245. Engineering Course fee.

EGR 224 DYNAMICS

Second semester 3 hours

Introduction to kinematics and kinetics of systems of particles and rigid bodies. Applying equations of motion, work and energy, impulse and momentum to engineering problem solving. Prerequisite: EGR 223. Engineering Course fee.

EGR 226 MECHANICS OF MATERIALS

Second semester 4 hours

Introduction to stress and strain, bending, torsion, direct stress and transverse shear in beams; curved members; thin-walled members; combined stresses; experimental stress analysis using strain gauges; theories of failure; deflection of beams; statically indeterminate problems; elastic stability of columns. Lecture and lab. Engineering Course fee. Prerequisite: EGR 223.

EGR 244 AUTOMOTIVE SYSTEMS

Either semester 1 hour

An overview of the systems incorporated into a modern automobile, including combustion, transmission, cooling, braking, electrical, and steering. Additional optional topics include maintenance and electric vehicles. An emphasis is placed on the problems being solved and the way the system functions. Engineering Course fee.

EGR 247 ENGINEERING PROFESSIONAL DEVELOPMENT

First semester 1 hour

This course will prepare students for the engineering internship process. Students will be introduced to standards of professionalism in resume and cover letter writing, interview preparation as well as potential internship opportunities. Additionally, the class will cover best practices to prepare students for a productive internship experience. Topics may include leadership, safety, social media, and working together in a team environment. Engineering Course fee.

EGR 321 DESIGN OF EXPERIMENTS

First semester 3 hours

Introduction to statistical design of experiments techniques for engineering problem solving. Topics will include: introduction to experiments, completely randomized designs, blocking designs, full factorial designs with two levels, fractional designs with two levels and response surface designs. Prerequisite: MATH 211. Engineering Course fee.

EGR 322 FLUID MECHANICS

Second semester 4 hours

The study of fluid properties and hydrostatics. Open channel flow, compressible flow, pipe flow and pipe networks, pumps and turbo machinery, boundary layers, dimensional analysis, similitude, lift and drag. Prerequisite: EGR 224 and MATH 326. Engineering Course fee.

EGR 323 THERMODYNAMICS

First semester 4 hours

Application of first and second laws of thermodynamics. Work, heat, thermodynamic properties of pure substances. Introduction to refrigeration and power cycles. Lecture and lab. Prerequisite: PHYS 245. Engineering Course fee.

EGR 325 ENGINEERING ECONOMICS

First semester 2 hours

Application of economic and financial principles to capital investment of engineers. Analysis by present worth, annual cash flow, rate of return, benefit-cost, and replacement considerations. An understanding of depreciation, taxes, inflation, probability and risk, and evaluation of optimum use of resources. Engineering Course fee.

EGR 331 DATA VISUALIZATION

Either semester 3 hours

Students are introduced to some of the key computational techniques and visualization methods used in modeling and simulation of real-world phenomena, including error analysis, matrices and linear systems, and identifying bias and data errors. Students will also be introduced to a data computation system, such as MATLAB or R. Engineering Course fee.

EGR 341 ADVANCED COMPUTER AIDED DESIGN

Either semester 1 hour

Use of parametric, solid modeling design software with emphasis on advanced part and assembly modeling techniques. Case studies and lessons are taken from industrial applications. Instructor approval required. Engineering Course fee.

EGR 342 INTRODUCTION TO MAKERSPACE

Either semester 1 hour

Introduction to rapid prototyping using materials and equipment accessible in the Makerspace. Hands-on training with emphasis on safely operating the CNC mill & lathe, chop saws, grinders and other tools, which may include welding. Open to Engineering and Engineering Technology Management majors only. Engineering Course fee.

EGR 343 MATERIALS TESTING

Either semester 1 hour

An introduction to common engineering materials and testing methodologies required to ensure acceptable material properties/performance for use in engineering applications. Experiments detailing material properties and steps to ensure material compliance will be provided. Materials investigated may include (but are not limited to) aggregates, concrete, asphalt, wood, metals and structural plastics. Engineering Course fee. Prerequisites: EGR 121.

EGR 491 CAPSTONE SENIOR DESIGN I

First semester 3 hours

Research and development of projects derived from industry sources or realistic integrated design problems. Projects may be undertaken by individuals or teams. Projects may be interdisciplinary or specific to an area of concentration. Prerequisite: Senior standing. Engineering Course fee.

EGR 492 CAPSTONE SENIOR DESIGN II

Second semester 3 hours

Design and Fabrication of projects researched in Capstone Design I. Projects may be undertaken by individuals or teams. Projects may be interdisciplinary or specific to an area of concentration. Prerequisite: EGR 491. Engineering Course fee.

ENGINEERING – CIVIL

EGCI 321 GEOMATICS ENGINEERING

First semester 3 hours

Students will conduct field measurements of distance, elevation, and angles using various instruments including tape, automatic level, and total station. Topics include types of surveying, legal aspects, and error analysis. Prerequisite: EGR 223. Engineering Course fee.

EGCI 322 TRANSPORTATION ENGINEERING

Second semester 3 hours

Introduction to the primary modes of transportation. Main emphasis on planning, design, and operation of roadways, including traffic flow theory, highway capacity, traffic control, geometry, drainage, and design of pavements. Engineering Course fee. Prerequisite: EGCI 321

EGCI 323 STRUCTURAL ANALYSIS

First semester 3 hours

Students will construct shear and moment diagrams and influence lines in structural systems models and perform analyses of statically determinate and indeterminate trusses and frames using virtual work, moment distribution, and matrix methods. Prerequisite: EGR 223. Engineering Course fee.

EGCI 421 ENGINEERING PROJECT MANAGEMENT

First semester 3 hours

This course focuses on applying the principles of project management in engineering. Topics include: project planning, budgeting, scheduling, estimating as well as construction management and contract administration. There will be significant hands-on exposure to "real-world" engineering projects. Engineering Course fee. Prerequisite: EGR 223.

EGCI 422 DESIGN OF CONCRETE & STEEL SYSTEMS

Second semester 3 hours

Students will design reinforced concrete beams, columns, frames, and slabs using the strength method with concentration on use of the ACI 318 Code. Students will be introduced to the design of structural steel beams, columns, tension members, frames, trusses, and connections (bolted and welded) using the load and resistance factor design (LRFD) method with concentration on AISC specifications and manuals. The course will include design software applications and a practical design project. Prerequisite: EGCI 323. Engineering Course fee.

EGCI 424 ENVIRONMENTAL ENGINEERING

Second semester 3 hours

Management of the environment by means of engineered solutions. Introduction to water pollution, air pollution, hazardous and solid wastes, and their control, including water and wastewater treatment processes, environmental impact statements, and environmental laws. Prerequisite: CHEM 131. Engineering Course fee.

EGCI 426 GEOTECHNICAL ENGINEERING

Second semester 3 hours

Students will study physical and chemical properties of soils and subsurface structures with a focus on mechanics of aggregations applied to earthwork and foundations design. Prerequisite: EGR 226. Engineering Course fee.

EGCI 428 HYDROLOGY

Either semester 3 hours

Water supply and sewer systems, reservoirs, wells, water transmission and distribution, sanitary sewers, storm sewers, flooding and flood control. Practical design projects. Instructor approval required. Engineering Course fee.

ENGINEERING - MECHANICAL

EGME 321 ENGINEERING MATERIALS

First semester 3 hours

An introduction to the science of engineering materials. Engineering properties of materials - mechanical, electrical, and chemical - are closely linked to the underlying solid state and molecular structure. Chemistry relating to various aspects of design including phase change, solution theory, acid-base solutions, and chemical equilibrium is presented. The processes by which these materials are produced and manufactured is also presented. Other topics include atomic bonding, crystal lattices, dislocation theory, phase diagrams, heat treatment, ferrous and non-ferrous alloys, ceramics and glasses, polymers and composites. Prerequisite: CHEM 131 and EGR 226. Engineering Course fee.

EGME 323 MANUFACTURING ENGINEERING

First semester 3 hours

Introduction to both traditional and modern manufacturing engineering. Traditional manufacturing topics include machining, stamping, forming (plastics and metal), casting, metrology, etc. Modern manufacturing topics include Computer Numerical Control, Flexible Manufacturing Systems, robotics, CAD/CAM/CIM, nano-fabrication, etc. Hands-on projects/labs and/or plant tours included. Prerequisite: EGR 226. Engineering Course fee.

EGME 421 MECHANICAL VIBRATIONS

First semester 3 hours

Introduction to the modeling, analysis and design of mechanical vibrating systems. Study of damping and its effects on vibration. Topics include steady state and transient analysis of systems with a single or multiple degrees of freedom, free, harmonic and forced responses of such systems, Laplace transform, and stability. Prerequisite: EGR 224 and MATH 326 (or concurrent enrollment). Engineering Course fee.

EGME 422 KINEMATICS & ROBOTICS

Second semester 3 hours

A study of displacement, velocity, and acceleration analysis of linkage and cam mechanisms by graphical and analytical methods. Topics include synthesis of mechanisms such as the slider-crank and four-bar linkage, gears and gear trains, and the kinematics and inverse kinematics of robotics. Prerequisite: EGR 224 and MATH 326. Engineering Course fee.

EGME 423 QUALITY ENGINEERING

First semester 3 hours

Introduction to traditional quality engineering topics such as statistical quality control (control charts, acceptance sampling,

process capability analysis, design of experiments), total quality management, lean manufacturing, six-sigma concepts and practices, measurement, detection, reduction, elimination, and prevention of quality deficiencies. Includes the Taguchi method and its application to engineering design. Engineering Course fee. Prerequisite: MATH 211.

EGME 424 MACHINE COMPONENT DESIGN

Second semester 3 hours

Application of statistical concepts, reliability, factor of safety, fatigue, and wear failure to machine designs. Applications to the design of shafting, bearings, gears, springs, and fasteners. Design optimization. Prerequisite: EGR 226. Engineering Course fee.

EGME 425 FRACTURE OF MATERIALS

Either semester 3 hours

Advanced study of the failure and fracture of materials under applied stress: yield and fracture criteria under combined loading; an introduction to linear-elastic fracture mechanics; stress- and strain-based fatigue analysis; creep failure mechanisms and life estimates; and environmentally assisted cracking. Prerequisite: EGR 226 and MATH 222. Engineering Course fee.

EGME 426 INSTRUMENTATION & CONTROLS

Either semester 3 hours

Analysis and design of feedback control systems for physical processes. Study includes transient and steady state frequency response, stability analysis, control modes, simulation of control systems, and survey of common measurement systems such as displacement, velocity, acceleration, pressure, flow, temperature, force, torque, and strain. Engineering Course fee. Prerequisites: MATH 326

EGME 427 HEAT TRANSFER

Second semester 3 hours

Introduction to heat transfer by conduction, convection, and radiation. Applications to heat exchanges, ducts & pipes, surfaces, phase exchanges, and mass transfer. Application of dimensional analysis and numerical methods for solving heat transfer problems. Design of equipment involving heat-transfer processes. Prerequisite: EGR 323 and MATH 326. Engineering Course fee.

ENGINEERING TECHNOLOGY MANAGEMENT

EGTM 221 FUNDAMENTALS OF ENGINEERING TECHNOLOGY - STATICS

Either semester 4 hours

Introduction to non-calculus based engineering mechanics, including the analysis of 2D and 3D force systems, pin-connected structures, trusses, frames and machines. Statics of particles and rigid bodies. Equivalent force-couple systems and equilibrium in 2D and 3D. Centroids and area moment of inertia. Introduction to friction. Practical hands-on labs/projects. Prerequisite: PHYS 241 or PHYS 245. Engineering Course fee.

ENGLISH

ENG 109 COLLEGE WRITING I

First semester 3 hours

This course focuses on writing in a variety of rhetorical modes including exposition, argument, and an introduction to research skills. Students will write at least four major essays and complete a number of informal writing assignments. At least one major essay involves a literary work. Students enrolled in the ENG 109-110 sequence may not enroll in ENG 111.

ENG 110 COLLEGE WRITING II

Second semester 3 hours

This course focuses on source-based writing, research writing, and literary analysis. Students will write at least four major essays and complete a number of informal writing assignments. Major essays include a research paper on a current topic and an analytical essay on a major work of literature. Prerequisite: ENG 109. ENG 110 is prerequisite for ENG 211. Students enrolled in the ENG 109-110 sequence may not enroll in ENG 111

ENG 111 FRESHMAN ENGLISH

Each semester 3 hours

This course combines the content of ENG 109 and ENG 110 in a single semester. It focuses on critical thinking, expository writing, research writing, and revising. Students will write a number of essays, at least one of which involves a literary work, learning the skills required for a variety of writing modes. Placement in this course requires a score of 21 or higher on the ACT English OR a score of 530 or higher on the SAT Evidence Based Reading & Writing OR a score of 68 or higher on the CLT. ENG 111 is prerequisite for ENG 211. Credit cannot be earned for both ENG 110 and 111.

ENG 211 INTRODUCTION TO LITERATURE

Each semester 3 hours

An introduction to the basic terms and genres of literature with emphasis on English and American works as models, and a continuation of the writing instruction of ENG 110/111, with emphasis on critical thinking and further instruction in research writing. The course serves as a prerequisite to most other literature courses. Minimum words written: 3000, with minimum of 2000 in formal, finished writing. Prerequisites: ENG 110 or 111.

ENG 213 WORLD LITERATURE I

Either semester 3 hours

A survey of selections from masterpieces of world literature from the Classical period through the Renaissance which examines the works in relation to their cultural backgrounds. Prerequisite: ENG 110 or 111.

ENG 214 WORLD LITERATURE II

Either semester 3 hours

A survey of selections from masterpieces of world literature from the neoclassical period to the present which examines the works in relation to their cultural backgrounds. Prerequisite: ENG 110 or 111. Offered on demand.

ENG 221 INTRODUCTION TO TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES

Either semester 3 hours

An introductory course that covers the historical context of TESOL (Teaching English to Speakers of Other Languages), principles of language structure, the process of first and second language acquisition, cultural aspects of language, and teaching contexts. Prerequisite: ENG 110 or 111.

ENG 245 INTRODUCTION TO CREATIVE WRITING

Second semester 3 hours

Designed for students interested in learning and practicing the craft of creative writing, including writing poetry, fiction, and the creative nonfiction essay. Discussion of the biblical foundations for creative expression through words and of the Christian writer's responsibility to art, society, and God. Workshop format. Prerequisite: ENG 110 or 111. Does not apply to the core curriculum "Exploring the Arts" requirement.

ENG 319 TECHNICAL & PROFESSIONAL WRITING

Either semester 3 hours

This course teaches students the theory and practice of technical writing for a wide range of workplace environments. Prerequisite: ENG 110 or 111. Offered on demand.

ENG 320 LEWIS & TOLKIEN: IMAGINATIVE APOLOGISTS

Second semester 3 hours

A study of major fiction and non-fiction works of C. S. Lewis and J. R. R. Tolkien, in terms of their literary artistry and their theological and philosophical ideas. Explores both the Christian thought of these two writers and the ways they managed to communicate that thought vividly and persuasively to their culture. Prerequisite: ENG 110 or 111. Offered alternate years.

ENG 321 AMERICAN LITERATURE I

First semester 3 hours

A survey of major and minor works from the seventeenth century to the Civil War which examines the works in relation to their cultural background. Prerequisite: Prerequisite: ENG 110 or 111.

ENG 322 AMERICAN LITERATURE II

Second semester 3 hours

A survey of major and minor works from the Civil War to the present which examines the works in relation to their cultural background. Prerequisite: Prerequisite: ENG 110 or 111.

ENG 323 AFRICAN AMERICAN LITERATURE

Either semester 3 hours

A study of the structure, major movements, writers, and representative works of African American literature from the beginning (16^{th}-17^{th} centuries) through the 20^{th} century. Offered alternate years. Prerequisite: ENG 110 or 111.

ENG 324 SOUTHERN LITERATURE

Second semester 3 hours

A study of key works of major writers--black and white, male and female--of the Southern Literary Renaissance. We will explore how the paradoxes of Southern culture and letters--Southern writers' sense of the South's sin in race relations combined with their pride in its conservative moral-spiritual heritage, their use of both traditional and *avant garde* literary techniques, and their simultaneous criticism and admiration of their region - have helped produce this rich, complex body of literature. Offered on demand and instructor availability. Prerequisite: ENG 110 or 111.

ENG 325 CREATIVE WRITING: CREATIVE NONFICTION

First semester 3 hours

Refinement of writing skills through creative nonfiction, with emphasis on awareness and practice of the habits and techniques of professional writers. Prerequisite: ENG 110 or 111; recommended: ENG 211.

ENG 327 ADVANCED GRAMMAR

Second semester 3 hours

Advanced Grammar presents a systematic description of the grammar of the English language, drawing on traditional, structural, and transformational models. Included in the course are discussions of the history of English and of language acquisition and development. Prerequisite: ENG 110 or 111.

ENG 328 CREATIVE WRITING: FICTION

First semester 3 hours

The study of the theory and practice of imaginative writing, with emphasis on fiction. Prerequisite: ENG 110 or 111.

ENG 329 CREATIVE WRITING: POETRY

First semester 3 hours

The study of the theory and practice of imaginative writing, with emphasis on poetry. Prerequisite: ENG 110 or 111. Offered alternate years.

ENG 331 BRITISH LITERATURE I

First semester 3 hours

A survey of major and minor works from the Anglo-Saxon period through the eighteenth century which examines works inductively and in relation to literary influences and cultural backgrounds. Prerequisite: ENG 110 or 111.

ENG 332 BRITISH LITERATURE II

Second semester 3 hours

A survey of major and minor works from the Romantic, Victorian, Modern, and Postmodern periods which examines the works in relation to their cultural backgrounds. Prerequisite: Prerequisite: ENG 110 or 111.

ENG 333 SHAKESPEARE

Second semester 3 hours

A study of selected comedies, tragedies, histories, and romances, with attention given to relevant Renaissance background and to major critical comment from the sixteenth century to the present. Offered alternate years. Prerequisite: ENG 110 or 111.

ENG 334 MAJOR VICTORIAN POETS

First semester 3 hours

A study of one or more of the major Victorian poets (Tennyson, Browning, Arnold, Hopkins, Rossetti, etc.) in order to better understand not only the writers and their works but also the Victorian frame of mind, as England transitions between the

Romantics and the Moderns, trying to find solid footing within the debate between science and religion, and learning how to live with the consequences of the Industrial Revolution. Offered alternate years. Prerequisite: ENG 110 or 111.

ENG 335 METHODS-TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES

Either semester 3 hours

This course is a practical application of the concepts learned in Introduction to TESOL. Topics covered include, various methods and models used to teach English as a Second Language, best practices in pedagogy and curriculum for teaching language domains, and common teaching contexts and opportunities. Course will include observation and practicum hours in cultural and teaching contexts. Prerequisites: ENG 221

ENG 346 INTRODUCTION TO THE NOVEL

First semester 3 hours

A survey of the development of the novel, including a detailed study of representative novels from both England and America. Offered alternate years. Prerequisite: Prerequisite: ENG 110 or 111.

ENG 347 HISTORY AND NATURE OF THE ENGLISH LANGUAGE

First semester 3 hours

A study of the origin and nature of language, semantics, intercultural communication, the history of English, and current issues and trends in grammar and linguistics, with application to life, literature, and the mass media. Offered alternate years. Prerequisite: ENG 110 or 111.

ENG 371 CREATIVE WRITING WORKSHOP

First semester 3 hours

This course is designed for advanced practice of the craft of creative writing in specific genres. Students will discuss the biblical foundations for creative expression through words and of the Christian writer's responsibility to art, to society, and to God. Workshop format. Offered alternate years. Prerequisite: ENG 245.

ENG 374 EDITING ESSENTIALS

First semester 3 hours

This course focuses on editing written texts at three levels: for correctness; for precision; and for style. Students will also consider the larger context of language as a gift meant to serve God and neighbor, providing a purpose for its effective use. Prerequisite: ENG 110 or 111. ENG 211 is recommended. Offered alternate years.

ENG 420 ENGLISH TUTORING: THEORY AND PEDAGOGY

First semester 3 hours

A faculty-taught and supervised program which prepares advanced students to work with students needing assistance with writing skills at all levels. Includes class meetings and a minimum of five hours per week staffing The Writing Center. Prerequisite: ENG 110 or 111.

ENG 440 MODERN LITERATURE

Second semester 3 hours

A study of twentieth-century writers whose works are of significance in modern literature. Emphasis on works which reflect various patterns or views in modern thinking. Offered alternate years. Prerequisite: ENG 110 or 111.

ENG 476 ENGLISH INTERNSHIP

Either semester 1-3 hours

An experience-based course in which junior or senior English majors further develop the knowledge and skills gained in their course of study through on-the-job training under the professional supervision and the guidance of a major professor. May be repeated for a total of 6 credits. This course is coordinated by a faculty adviser and may be completed off campus. Permission of Department Chair is required.

ENG 495 INTRODUCTION TO LITERARY CRITICISM

Second semester 3 hours

A survey of the principles of literary criticism from Plato to the present that relates literary theory to Western intellectual history and helps students develop their own theory of literature, one that is consistent with Christian presuppositions about language, literature, and life. Prerequisite: ENG 110 or 111.

ENG 496 ENGLISH THESIS

Second semester 3 hours

A capstone course in which students will write a thesis on a topic in literature, language, composition, rhetoric, or creative writing. Open only to seniors.

EXERCISE AND HEALTH SCIENCE

EHS 111 CONCEPTS OF PHYSICAL FITNESS

Each semester 2 hours

This course is designed to acquaint the student with the health-related components of physical fitness. Utilizes both lecture and laboratory settings to examine the relationship between physical activity and optimum health and wellness. Some physical activity is required in the lab sessions.

EHS 113-A ARCHERY

Either semester 1 hour

This course is designed to acquaint the student with basic knowledge, appreciation, and development of the technical skills required in the sport of archery. Exposes the student to the history, rules, and strategies of the sport. Presents information about different types of archery equipment and different uses of archery skills, such as recreation and competition.

EHS 114-A BADMINTON

Either semester 1 hour

This course is designed to provide the student with basic knowledge, appreciation, and development of the technical skills required in the sport of badminton. Exposes the student to the history, rules, and strategies of the game.

EHS 115-A VOLLEYBALL

Either semester 1 hour

This course is designed to provide the student with basic knowledge, appreciation, and development of the technical skills

required in the sport of volleyball. Exposes the student to the history, rules, and strategies of the game.

EHS 123-A GOLF

Either semester 1 hour

This course provides basic instruction in techniques of the golf swing and putting, golf etiquette, and the strategies, rules, and history of the game.

EHS 125-A BEGINNING TENNIS

Either semester 1 hour

This course is designed to introduce the sport of tennis: fundamental techniques/skills, basic strategies, and rules and etiquette for both singles and doubles play.

EHS 126-A FUNDAMENTALS OF SOCCER

Either semester 1 hour

This course is designed to introduce the sport of soccer: its history, fundamental techniques/skills, basic tactics, and rules. Includes instruction in and practice of passing, shooting, dribbling, and basic goal keeping and ball control skills.

EHS 127-A PICKLEBALL

Either semester 1 hour

This course provides instruction in and development of fundamental techniques, skills, basic strategies, rules, and etiquette for both singles and doubles play.

EHS 128-A HIKING

Either semester 1 hour

This class is designed to educate students about relevant physiological applications, basic orienteering principles, and safety issues in hiking and to foster an appreciation for the environment. Students participate in several hiking trips in nearby wilderness areas, including at least one Saturday six-hour outing in the Great Smoky Mountains.

EHS 149 FOUNDATIONS OF PHYSICAL EDUCATION AND SPORT

First semester 3 hours

This course provides an introduction to physical education, exercise science, and sport including the historical, sociological, and philosophical foundations of such. Examines career possibilities, aims and objectives, and contemporary views of physical education and sport. Emphasis is given to discussing ethical questions that arise and on incorporating a biblical worldview in the development of a basic philosophy of physical education and sport.

EHS 200 CARE AND PREVENTION OF ATHLETIC INJURIES

First semester 3 hours

This course introduces the EHS student to the field of athletic training including the basic study of musculoskeletal joint structural anatomy, assessment of injuries by recognizing causes and signs leading to preliminary diagnosis and techniques in care and prevention of athletic injuries. Prerequisites: BIO210 or BIO221. Enrollment limited to EHS majors and PE K-12 students.

EHS 212-A BOWLING

Either semester 1 hour

This course is designed to provide the student with basic knowledge, appreciation, and development of rules, strategies, and technical skills in the game of bowling. Additional fee required.

EHS 213-A BASIC WOMEN'S SELF-DEFENSE

Either semester 1 hour

This course is designed to provide instruction and practice in self-defense and basic karate techniques for women. Emphasis is placed on practical methods of responding to street and in-home attacks and on improving the student's awareness and avoidance of potentially dangerous situations.

EHS 217-A MEN'S SELF-DEFENSE

Either semester 1 hour

This introductory class for men provides instruction and practice in preventive measures against attack, physical self-defense tactics, and fundamental skills related to personal safety and protection.

EHS 219-A ADVANCED WOMEN'S SELF-DEFENSE

Either semester 1 hour

This course is a continuation of EHS 213-A, Basic Women's Self-Defense. It provides more advanced instruction in self-defense, judo, and karate techniques; physical training; and, methodology for recognizing and avoiding potentially dangerous confrontations. Prerequisites: EHS 213-A and instructor's permission.

EHS 221 SAFETY EDUCATION AND FIRST AID

Each semester 2 hours

This course involves classroom instruction, demonstration, and practice sessions in recognizing and responding appropriately to emergency situations and discusses legal, moral, and ethical issues involved in emergency care. Emphasizes the importance of a safe, healthy lifestyle in preventing injury and illness. Successful completion of the course leads to American Red Cross certification in Standard First Aid and infant/child/adult CPR and AED.

EHS 222 SCHOOL AND COMMUNITY HEALTH

Second semester 2 hours

This course introduces principles of health, disease, and disabilities, with special emphasis on school health services, community health, and responsibility to promote healthful living, communicable disease control, and sanitation. Four hours of practicum required. Cross-listed with EDUC 222

EHS 227-A ADVANCED PICKLEBALL

Either semester 1 hour

This course reviews and builds on basic pickleball skills and tactics. Further development of skills such as the dink, pickling, lob, passing shot, slice, drop shot, and smash. Emphasizes learning and implementing more advanced tactics, diagnosis and remedy of problem areas, and enhancing overall performance of the intermediate level pickleball player. Students are expected to have prior knowledge and experience in the sport of pickleball. Enrollment in this course prohibits students from enrollment in EHS 127 during or upon completion of this course.

EHS 229 INTRODUCTION TO SPORTS COACHING

First semester 3 hours

This course is designed to provide the student with the knowledge and skills necessary for understanding the qualifications, skills, and issues relative to the profession of sports coaching, as well as developing his/her personal philosophy for coaching sport. Cross-listed with EDUC 229

EHS 320 EXERCISE LEADERSHIP & PRESCRIPTION

Second semester 3 hours

This course is designed to assist those involved in exercise prescription and leadership - athletic trainers, personal trainers, group fitness leaders, and those involved in rehabilitation settings - in providing safe, appropriate fitness activities. Students receive practical experience in pre-exercise screening, exercise prescription, program organization, and assessment and improvement of health-related fitness components. The course provides students with the opportunity to sit for the American Council on Exercise (ACE) Personal Trainer Certification Exam (additional fee). Prerequisites: EHS 111; BIO 210 or 221.

EHS 325 MEASUREMENT AND EVALUATION IN PHYSICAL EDUCATION

Second semester 3 hours

This course presents the study and application of principles and techniques of scientific measurement in physical education settings. Emphasizes the analysis of data and the application of results to physical education programs.

EHS 328 TEACHING ELEMENTARY PHYSICAL EDUCATION

Second semester 3 hours

This course provides instruction in the history and development of physical education in America. Includes instruction on lesson planning, classroom management, and discipline. Emphasizes the teaching of fundamental motor skills, game activities, educational gymnastics, rhythmic movement, and sports skills to children in grades K-6. Four hours of practicum required. Cross-listed with EDUC 328.

EHS 329 MOTOR LEARNING

First semester 3 hours

This course involves instruction in the fundamental processes underlying human movement, including learner characteristics, how humans learn and refine skilled actions, and how principles of motor performance and learning are useful in teaching and coaching motor skills. Utilizes both lecture and laboratory settings. Four hours of practicum required.

EHS 331 TEACHING TEAM SPORTS

First semester 3 hours

This course is designed to provide the student with the knowledge of skills, methods, materials, and conditioning necessary to teach Basketball, Volleyball, Soccer, and Softball. Cross-listed with EDUC 333

EHS 332 TEACHING INDIVIDUAL SPORTS

Second semester 3 hours

This course is designed to provide the student with the knowledge of skills, methods, materials, and conditioning necessary to teach badminton, tennis, bowling, and golf. Additional course fee to cover cost of Bowling and Golf. Cross-listed with EDUC 332

EHS 334 ADAPTED PHYSICAL EDUCATION

Second semester 3 hours

This course is designed to develop beginning-level knowledge and skills necessary to meet the needs of individuals with disabilities in a variety of settings – physical education, recreation, sports, fitness, and rehabilitation. Provides an introduction to principles involved in planning and conducting movement programs, including assessment, curriculum, instruction, pedagogy, administration, and knowledge of specific physical, mental, and emotional disabilities. Fifteen hours of practicum required. Cross-listed with EDUC 334.

EHS 341 PHYSIOLOGY OF EXERCISE

First semester 3 hours

This course provides the necessary background for the beginning exercise physiology student to understand the human body's response to exercise, whether it is exercise to attain health or to attain maximal performance. Highlights the latest research in topics such as factors that limit performance, work tests used to evaluate fitness, training methods, exercise concerns for special populations, body composition, nutrition, environmental influences on performance, and ergogenic aids. Utilizes both lecture and laboratory settings. Prerequisites: BIO 210 or 221.

EHS 342 STRUCTURAL KINESIOLOGY

First semester 3 hours

This course prepares students of human motion – whether they are future physical educators, athletic trainers, fitness instructors, coaches, or occupational or physical therapists – to systematically analyze human movement in terms of muscles, joints, and nervous system integration and to apply that knowledge to improve motor performance. Emphasis is placed on the structure and function of the musculoskeletal system and the anatomy and fundamental movements of specific segments of the body. Provides basic anatomical knowledge necessary for understanding the nature of common injuries and their prevention or rehabilitation. Includes introduction to basic biomechanical concepts. Utilizes both lecture and laboratory settings. Prerequisites: BIO 210 or 221.

EHS 343 SPORT PSYCHOLOGY

Second semester 3 hours

This course provides the student with a practical approach to the application of the principles of psychology in sport and exercise settings. Emphasis is on personality, attention, anxiety, motivation, aggression, team cohesion, cognitive-behavioral interventions, and strategies for performance enhancement. Cross-listed as PSY 343. Prerequisite: PSY 111, 228, 330 or 334.

EHS 420 ADMINISTRATION AND SUPERVISION OF PHYSICAL EDUCATION AND SPORT PROGRAMS

Second semester 3 hours

This course examines the practical administration of instructional programs including physical education, as well as intramural and interscholastic athletics. Emphasizes interpretation and articulation of curricula, objectives, policies, staff, legal issues, ethical issues from a biblical worldview and the use of facilities, supplies, equipment, and budget.

EHS 421 SENIOR SEMINAR IN EXERCISE AND HEALTH SCIENCE

Either semester 3 hours

This capstone course provides advanced instruction in research methods in exercise and health science. Students will learn the process of identifying the research problem, developing the hypothesis/research proposal, defining assumptions, delineating strategies for literature search, choosing a research design, considering ethics in exercise and health science research, analyzing and interpreting data, and the mechanics of writing a research paper. Open only to EHS seniors or permission of EHS Department Chair.

EHS 422-423 EXERCISE & HEALTH SCIENCE PRACTICUM I & II

Both semesters 6 hours

Designed to give the advanced EHS student practical experience in the establishment and performance of a working experience, under the supervision of the coaching, teaching, or administrative staff, in one or more of the following settings: intercollegiate, interscholastic, or intramural sports; corporate and industrial fitness; community recreation; physical therapy; occupational therapy; athletic training; hospital wellness centers; or other appropriate allied health, wellness, or physical education setting. The student is expected to gain direct, hands-on experience in such activities as fitness assessment, exercise prescription, leadership, sports information, and/or organizing practice conditions, games, recreational and rehabilitation activities. Requires 137.5 clock hours (for 3 credits) at the chosen practicum site(s). Open only to EHS Seniors or permission of EHS Department Chair. With permission of the EHS Department Chair EHS 422 and 423 may be taken concurrently.

FILM

FLM 210 MEDIUM OF FILM

Either semester 3 hours

This course will provide a framework for understanding film by giving an overview of its narrative and technical components. This framework together with a Christian perspective will make the student a better critical consumer.

FINE ARTS

FA 121 DRAWING I

Either semester 3 hours

An introductory studio course for students who want to explore their creativity in an informal atmosphere. This course presents the fundamentals of drawing to develop an awareness of the elements used to create form, including observation, mark making techniques, contour, proportion, and value. Students will gain an awareness and confidence to create on paper what their eye sees as well as the opportunity for creative self-expression. 4 studio hours.

FA 211 INTRODUCTION TO FINE ARTS

Each semester 3 hours

An introduction to a biblical perspective on the arts. Emphasis on basic elements, historic concepts, major figures, and implications of major works in human culture.

FA 225 PAINTING WITH OILS

Either semester 3 hours

An introductory studio course for artists and non-artists who want to explore their creativity in a relaxed atmosphere. Students will be introduced to oil painting through a series of studio projects exploring fundamental techniques and media. An emphasis will be placed on perception and use of light and color in accurately representing form and space as a means of achieving expressive art form in still life, landscape, and figures. Students will produce a final portfolio at the end of the semester. Four studio hours. Additional course fee.

FA 226 PAINTING WITH WATERCOLOR & ACRYLIC

Either semester 3 hours

An introductory studio course for artists and non-artists who want to explore their creativity in a relaxed atmosphere. Students will be introduced to watercolor and acrylic painting through a series of studio projects exploring fundamental techniques and media. An emphasis will be placed on perception and use of light and color in accurately representing form and space as a means of achieving expressive art form in still life, landscape, and figures. Students will produce a final portfolio at the end of the semester. Four studio hours. Additional course fee.

FA 227 SCULPTURE

Either semester 3 hours

An introductory sculpture course for artists and non-artists provides students with a relaxed and informal atmosphere to explore their creativity through hands-on experience with traditional sculptural media and techniques. Students will learn the fundamentals of sculpture, including form, volume, texture, and space, while developing both technical skills and creative self-expression. The course encourages experimentation and the transformation of ideas into three-dimensional artwork, helping students build confidence in their ability to create. 4 studio hours. Additional course fee.

GREEK

GRK 111 ELEMENTARY GREEK I

First semester 3 hours

An introduction to the Ancient Greek language and literature. The fundamentals of grammar, pronunciation, and vocabulary will be covered. Emphasis is placed upon sentence structure, with exercises in analysis and translation.

GRK 112 ELEMENTARY GREEK II

Second semester 3 hours

A continuation of GRK 111. By the end of the semester, students will have completed the introductory Greek grammar and also read through the gospel of Mark in Greek. Prerequisite: GRK 111 or equivalent.

GRK 391 ADVANCED TOPICS IN GREEK

Either semester 3 hours

An upper-level Greek reading course covering a major portion of the Greek New Testament. The student will translate an assigned section of Greek New Testament of at least 14 chapters in length and understand its grammar, vocabulary and sentence

structure. May be taken for up to 12 credits. Offered on demand. Prerequisite: GRK 112.

HEBREW

HEB 111 ELEMENTS OF HEBREW I

First semester 3 hours

This course serves as an introduction to the study of Hebrew, the primary language of the Old Testament. The course covers morphology, phonology, verbal system, basic grammar, and syntax.

HEB 112 ELEMENTS OF HEBREW II

Second semester 3 hours

This course serves as an introduction to the study of Hebrew. The course emphasizes developing skills, competence in vocalizing Hebrew and the use of Hebrew in personal Bible study. Prerequisite: HEB 111.

HEB 390 ADVANCED TOPICS IN HEBREW

Either semester 3 hours

An upper-level Hebrew reading course covering a major portion of the Hebrew Old Testament. The student will translate an assigned section of Old Testament Hebrew and be trained to understand its grammar, vocabulary and sentence structure. May be taken for up to 12 credits. Offered on demand. Prerequisite: HEB 112.

HISTORY

HIS 111 HISTORY OF WESTERN CIVILIZATION I

First semester 3 hours

A survey course studying ancient and medieval Western civilization to 1660 with an emphasis on political, religious, and cultural history.

HIS 112 HISTORY OF WESTERN CIVILIZATION II

Second semester 3 hours

A survey course studying early modern and modern Western civilization from 1660 to the present, with an emphasis on political, religious, and cultural history

HIS 220 HISTORICAL WRITING

First semester 3 hours

This course introduces students to the process of writing the most common kinds of humanities-based research essays and papers, to the ethical and historical issues of historical writing, and to the study of history. Prerequisite: ENG 110 or 111 and a 100/200 level history survey course. Does not satisfy the core history survey requirement.

HIS 221 HISTORY OF THE UNITED STATES I

First semester 3 hours

A survey course that focuses on the political, military, social, economic, and religious history of the United States from the eve of colonization through Reconstruction.

HIS 222 HISTORY OF THE UNITED STATES II

Second semester 3 hours

A survey course that focuses on the political, military, social, economic, and religious history of the United States from Reconstruction to the present.

HIS 321 EARLY MODERN EUROPE

First semester 3 hours

A study of economic, political, religious, and social trends in European society from 1350-1815. Offered on demand.

HIS 322 MODERN EUROPE

Second semester 3 hours

A study of economic, political, religious, and social trends in European society from 1815 through 1960. Offered on demand.

HIS 323 HISTORY OF ENGLAND

Either semester 3 hours

This course explores the political, social, economic, and cultural history of England from its Roman occupation to the present day. Offered on demand.

HIS 324 HISTORY OF THE COLD WAR

Either semester 3 hours

This course will focus exclusively on the Cold War from its origins in the early twentieth century to the fall of the Berlin Wall and the dismemberment of the Soviet Union. Offered on demand.

HIS 325 HISTORY OF MODERN VIETNAM

Either semester 3 hours

A description and analysis of the history of modern Vietnam and its interaction with the outside world. Offered on demand.

HIS 326 AMERICAN RELIGIOUS HISTORY

Either semester 3 hours

A broad overview of the history of American religion with particular emphasis on various individuals and denominations related to the topic. Can be used as an historical theology elective. Offered on demand.

HIS 327 HISTORY OF FREE MARKET THOUGHT

Either semester 3 hours

This course is a reading and discussion course designed to delve into the issue of the history of free market thought and its application. Offered on demand.

HIS 332 MEDIEVAL EUROPE

Second semester 3 hours

The social, cultural, political, and religious development of Europe from the decline of Rome to the close of the fifteenth century. Offered on demand.

HIS 334 HISTORY OF THE REFORMATION

Either semester 3 hours

Political, cultural, social, and economic history of the period of Protestant and Catholic reformations. Offered on demand.

HIS 336 NON-WESTERN CIVILIZATIONS

Either semester 3 hours

This course comprises a wide historical discussion, exploring the social, political, and religious factors of specifically non-Western cultures. Offered on demand.

HIS 339 THE HISTORICAL IMAGINATION

Either semester 3 hours

This course will unravel the tensions and contradictions inherent in the historical imagination in order to reflect on more fundamentally theoretical issues related to cultural representations of the past (such as novels, artwork, and films) and its relation to academic history. Offered on demand.

HIS 341 TWENTIETH CENTURY AMERICA

Either semester 3 hours

An in-depth analysis of the people, trends, events, and ideas impacting the U.S. in the twentieth century. Offered on demand.

HIS 342 AMERICAN POLITICAL THOUGHT

Either semester 3 hours

This course leads students into a deeper consideration of the underlying philosophical and ethical frameworks that drive political ideologies and behaviors, from the Puritan era to the present day. Students will develop the ability to read, write, research, and speak intelligently about the American political tradition. The authority of the Bible will be assumed in this class and utilized as both an interpretive norm and conceptual foil in analyzing diverse political ideologies. Cross-listed with PSGS 342. Offered on demand.

HIS 343 AMERICAN CIVIL WAR

Either semester 3 hours

A thorough study of the causes, conduct, and results of the American Civil War. Offered on demand.

HIS 345 HISTORY & TRADITIONS OF CHRISTIANITY

First semester 3 hours

This course explores the historical developments of the Christian faith with an emphasis on key movements, moments, figures, and shifts that have continuing implications for the church today. Special attention is paid to the emergence and formation of diverse Christian traditions. Cross-listed with CT 345. Offered alternate years.

HIS 391 HISTORY OF CHINA

First semester 3 hours

A survey of various diplomatic, political, military, technological, theological, and social institutions and perspectives that have influenced Chinese history.

HIS 393 AMERICAN CONSTITUTIONAL HISTORY

First semester 3 hours

An analysis of the development of the Constitution and a case study of how the American Constitution has been interpreted by the Supreme Court. Offered alternate years.

HIS 395 AMERICAN POLITICAL HISTORY

First semester 3 hours

A description and analysis of American political history since the colonial era. Includes political activities, institutions, individuals, culture, and policy. Acquaints students with American political traditions in an effort to inform and develop decision-making in an accurate historical context. Offered alternate years.

HIS 396 AMERICAN MILITARY HISTORY

Second semester 3 hours

Describes and analyzes American military history since the colonial era to include key military activities, institutions, and policy. Specifically covers civil-military relations, the place of military options within the spectrum of political action, and the nature and conduct of war.

HIS 398 WORLD WAR II

Second semester 3 hours

An analysis and description of World War II. Explores the military, diplomatic, political, technological, and social elements which influenced the war and its outcomes.

HIS 475 HISTORY TEACHING ASSISTANTSHIP

Either semester 3 hours

This course is designed to give history majors an opportunity to gain supplemental teaching and mentoring skills in an applied setting by working with a history professor inside and outside the classroom. Responsibilities would include, but are not be limited to, leading study groups for tests and quizzes, facilitating small group work in and out of the classroom, and recording of grades, and other duties as assigned by the instructor. Approval of instructor required. Prerequisite: HIS 220.

HIS 476 HISTORY INTERNSHIP

Either semester 1-3 hours

The History Internship is an elective opportunity that should be viewed as an enhancing and enriching experience. One that will assist the student in determining a career vocation following college. The internship is selected by the student in consultation with the History professors; the day-to-day supervision for this applied learning experience is on-site, with departmental supervisory assistance rendered as needed. Requires 50 clock hours for each credit. Prerequisite: HIS 220 and approval of instructor.

HIS 492 SENIOR SEMINAR IN HISTORY

Second semester 3 hours

A research and writing course for seniors which emphasizes scholarly methods of historical research and writing, which, in the end, results in the production of a senior thesis. Prerequisite: Acceptance by history department faculty as history major and HIS 220.

HONORS

HNR 113 INTRODUCTION TO VERITAS

First semester 3 hours

This course initiates *Veritas* students into the *ethos* of the program so that they learn what a liberal arts educational philosophy entails, academic skills necessary for success in the *Veritas* program, and how to apply those skills in a plethora of academic contexts. This course supports the overarching goal of *Veritas*: aiding students in the formation process of a sublime life in the spiritual, intellectual, and moral realms.

HNR 222 VERITAS SYMPOSIUM: YEARS 1 & 2

Either semester 1 hour

Years 1 and 2 allows *Veritas* students to explore selected academic topics through a liberal arts lens, as they refine and apply

the information that they received in HNR 113. This course will continue to promote peer and interdisciplinary learning through collaboration with other members of the cohort. May be repeated up to four times for credit. This course will meet bi-weekly for two hours in the evening**.** Prerequisite: HNR 113.

HNR 333 VERITAS SYMPOSIUM: YEARS 3 & 4

Either semester 1 hour

Years 3 and 4 allows *Veritas* students to explore selected academic topics through a liberal arts lens, as they refine and apply the information that they received in HNR 113 and HNR 222. This course will continue to promote peer and interdisciplinary learning through collaboration with other members of the cohort. This course will meet bi-weekly for two hours in the evening. Students in their fourth year will begin to take on more substantial research projects that are specifically tailored to their chosen field of study. May be repeated up to four times for credit. Prerequisites: HNR113 and HNR 222.

LIBERAL ARTS

LA 120 CROSS-CULTURAL LEARNING

Either semester 1 hour

This course requires participation in a faculty-led international trip, whereby students will experience cultural immersion and dynamic learning. The disciplinary focus of the course may involve different fields or topics depending on instructor and locale. The unifying factor in students' experience will be the unique attenuation of their learning through exposure to diverse, cross-cultural contexts. Participation in the course is by application. Additional course fee applies. Repeatable for up to 3 credits.

LA 222 EXPLORING THE LIBERAL ARTS

Either semester 1 hour

A course exploring the history and vision of the liberal arts. Students will read primary and secondary texts on the subject in order to develop an understanding of its concepts and applications.

LA 292 LIBERAL ARTS RESEARCH

Either semester 3 hours

Special studies in selected topics pertinent to the arts and sciences. Includes researching and writing a major paper to evaluate historical or contemporary topics. Open only to second year students pursuing an Associate of Arts degree in Liberal Arts.

MANAGEMENT

MGT 237 PRINCIPLES OF MANAGEMENT

Second semester 3 hours

A survey of management theory and practice with emphasis on the functional and task requirements of management. Specific topics include decision making, time management, planning, organizing, directing, motivating, and controlling.

MGT 327 HUMAN RESOURCE MANAGEMENT

Either semester 3 hours

This course is an introductory study of the management of employees within an organization. The focus is on the selection, training, placement, promotion, appraisal, pay incentives, and laws affecting personnel management. It also addresses the organization and administration of a personnel department. Offered on demand.

MGT 329 PROJECT MANAGEMENT

Either semester 3 hours

Introduces the fundamental practices needed to achieve organizational results and excellence in the practice of project management. Topics include project quality, scope, time, cost, human resources, communication, risk, procurement, and stakeholder management. Completion of the course will qualify students to take the Certified Associate in Project Management (CAPM) ® examination. Additional course fee required. Prerequisite: MGT 237. Offered on demand.

MGT 341 EMPLOYEE SELECTION

Either semester 3 hours

Development and implementation of effective employee selection programs is a critical component in an organization's success. As part of the process of selection, this course will examine the differences between staffing and selection, recruitment, predictors of job performance, and measurements.

MGT 342 EMPLOYEE BENEFITS

Either semester 3 hours

An understanding of employee benefits programs and how they relate to human resource management and total rewards is important for managers who deal with human resource issues on a daily basis. This course will seek to strike a balance between academic thought and practical benefit administration examples providing students with a solid foundation for dealing with employee benefit issues and laws affecting benefits.

MGT 343 NEW VENTURE STUDIES

Either semester 3 hours

A study of the start-up of new businesses. Emphasizing entrepreneurship and small business management. Consideration will be given to the necessary skills and resources needed to attain short- and long-term success in a new venture. Ethical considerations of idea use, funding, and resource acquisition. Prerequisites: ACCT 232, MGT 237, and MKT 243. Offered on demand.

MGT 346 ORGANIZATIONAL BEHAVIOR

Either semester 3 hours

The nature and consequences of human behavior in work organizations; contemporary models of organizational design, work structuring, motivation and performance, group and intergroup behavior; planned change. Prerequisite: MGT 237. Offered on demand.

MGT 347 PERFORMANCE MANAGEMENT

Either semester 3 hours

In today's organization it is essential to establish systems and measures that develop motivated and productive employees. This course will explore how to get top employee performance by working toward a cooperative work environment and through goals-focused planning and appraisals.

MGT 415 PRODUCTION AND OPERATIONS MANAGEMENT

First semester 3 hours

An introduction to the management of the operations/ production system. An understanding of the operational practices and functions used to obtain optimal utilization of production factors and business resources with emphasis on quantitative analysis in planning, controlling, and decision-making. Focuses on types of production systems, forecasting, allocating resources, designing products and services, and assuring quality. The scope of this course includes applications for manufacturing and non-manufacturing organizations. Prerequisites: MGT 237 and MATH 115 or higher.

MGT 424 MANAGEMENT INFORMATION SYSTEMS

First semester 3 hours

A study of the fundamentals of computer information systems that integrates a perspective of how managers develop, operate, and control such systems. The course is designed to prepare students to be competent partners with systems analysts and programmers in the evaluation and development of information systems applications. Prerequisite: MGT 237. Offered alternate years.

MGT 441 LEADERSHIP AND MANAGING CHANGE

Either semester 3 hours

This course explores leadership traits, styles, roles and responsibilities of successful leaders over time. This course seeks to determine the students' individual leadership style and to promote the development of the servant leadership approach modeled by Christ. The course also deals with the practical issues of leading organizations through change and managing the day-to-day aspects of organizational change. Prerequisite: MGT 237. Offered on demand.

MGT 492 POLICY AND STRATEGY

Second semester 3 hours

The capstone course of the business program, developing a comprehensive management perspective, emphasizing policy and strategy formulation and implementation in handling multi-functional business problems, and integrating these disciplines with a Christian business ethic. Open only to senior business majors.

MARKETING

MKT 243 PRINCIPLES OF MARKETING

First semester 3 hours

An introduction to marketing in relation to the business environment; involves a study from the conception of the idea for a good or service to its utilization by the consumer with emphasis on major decision areas (product, place, price, and promotion) and tools.

MKT 321 BUYER BEHAVIOR

Either semester 3 hours

An overview of consumer behavior in the market place. Emphasis is placed on the consumer consumption process from purchase, to use, to disposal of goods, services, and experiences. This course applies concepts from the social sciences in order to understand consumer decision making, buyer behavior, and consumer research. Offered on demand. Prerequisite: MKT 243.

MKT 329 ADVERTISING & PROMOTION

Either semester 3 hours

An overview of advertising and promotion presented from an integrated marketing perspective. This course focuses on coordinating all elements of the promotion mix to develop an effective communication strategy. A basic understanding of the traditional advertising and promotional tools and their integration with marketing communications will be covered. Offered on demand. Prerequisite: MKT 243.

MKT 421 MARKETING RESEARCH & DECISION MAKING

First semester 3 hours

This course explores marketing research in the context of making business decisions. The topics in this course include defining research objectives, selecting appropriate research techniques, defining the problem statement, selecting and planning the basic research methods, designing a sample, collecting data, editing data, and interpreting findings. Prerequisites: MATH 211 and MKT 243.

MKT 422 APPLIED MARKETING INNOVATION

Either semester 3 hours

This course integrates concepts from marketing strategy to focus on creating value and growth through innovation in new and existing markets. Marketing strategy concepts will be studied and tactical details will be evaluated through real life business situations, case studies, and interactive scenarios. Students will apply innovation methods in the determination of general marketing strategy, segmentation, targeting, positioning, and product mix decision. Offered on demand. Prerequisite: MKT 243.

MKT 423 DIGITAL MARKETING

Second semester 3 hours

A survey of current strategies and techniques in digital marketing and new media. Prerequisite: MKT 243.

MKT 424 SPORTS MARKETING

Either semester 3 hours

Examines various aspects of sport marketing with emphasis on intercollegiate athletics, professional sport and multi-sport club operations. This course provides students with an understanding of marketing concepts as they are currently being applied in various sport managements contexts. Offered on demand. Prerequisite: MKT 243.

MATHEMATICS

MATH 115 COLLEGE ALGEBRA

Either semester 3 hours

A college level course covering operations of real numbers, first and second degree equations, inequalities, linear functions, systems of equations, operations on polynomials, rational expressions and exponents, ratio and proportion, radicals and quadratic equations, and exponential and logarithmic functions. There is an emphasis placed on real-world applications to business and the sciences. Credit may not be earned for both MATH 115 and

MATH 117. Satisfactory test scores (ACT Math of 22 or higher; SAT Math of 530 or higher) are highly recommended prior to enrolling.

MATH 116 CONTEMPORARY MATHEMATICS

Either semester 3 hours

Intended for students majoring in liberal arts disciplines not requiring additional study in mathematics. Designed to stimulate mathematical thinking by looking at areas of mathematics not usually encountered in the high school curriculum with an emphasis on their applications in real life. Topics include geometry, applications of exponents and logarithms, probability, and statistics. Satisfactory test scores (ACT Math of 22 or higher; SAT Math of 530 or higher) are highly recommended prior to enrolling.

MATH 117 PRECALCULUS

Either semester 4 hours

Properties of real numbers and complex numbers; coordinate geometry; properties of relations and functions, including polynomial and rational functions, exponential and logarithmic functions, and trigonometric functions. Includes mathematical software activities. Assumes proficiency with high school level Algebra I, II and Geometry. Prerequisite: Passing score on placement test; or ACT Math of 22 or higher; or SAT Math of 530 or higher. Credit may not be earned for both MATH 115 and MATH 117.

MATH 118 FUNDAMENTALS OF TRIGONOMETRY

Either semester 1 hour

A review of basic concepts in trigonometry to prepare students for coursework in Physics or Calculus. Topics include angle measurements, trigonometric functions, trigonometric equations, trigonometric identities, inverse trigonometric functions, and polar coordinates. Credit may not be earned for both MATH 117 and MATH 118. Satisfactory test scores (ACT Math of 22 or higher, SAT Math of 530 or higher) are highly recommended prior to enrolling.

MATH 122 CALCULUS I

Either semester 4 hours

Functions and graphs; differentiation and antidifferentiation of algebraic, exponential, and trigonometric functions; introduction to differential equations; applications. Includes computer lab once each week. Prerequisite: MATH 117 or MATH 115/118.

MATH 211 ELEMENTARY STATISTICS

Either semester 3 hours

An introduction to the subjects of probability and statistics. A partial listing of topics includes collection and presentation of data, computation and use of averages, measurements of dispersion, introduction to statistical inference, hypothesis testing, regression, correlation, and chi-square tests. Open to degree seeking college students. Satisfactory test scores (ACT Math of 22 or higher; SAT Math of 530 or higher) are highly recommended prior to enrolling.

MATH 221 CALCULUS II

Either semester 4 hours

Fundamental Theorem of Calculus, methods and uses of integration, Taylor series. Includes computer lab once a week. Prerequisite: MATH 122.

MATH 222 CALCULUS III

Second semester 4 hours

Algebra and geometry of two- and three-dimensional vectors, partial derivatives, multiple integration, vector calculus, linear systems, and matrix operations. Prerequisite: MATH 221.

MATH 232 INTRODUCTION TO LOGIC & PROOF

Second semester 3 hours

Introduction to formal logic, sets, relations and functions, algorithms, recursion, number bases, mathematical proofs, methods of proof, and bijections. Prerequisite: MATH 122

MATH 321 PROBABILITY

First semester 3 hours

Concepts of probability, computation rules, discrete and continuous probability distributions, Central Limit Theorem. Offered alternate years. Prerequisite: MATH 222 and 211.

MATH 322 STATISTICS

Second semester 3 hours

Sampling distributions, estimation, hypothesis testing, regression, analysis of variance, non-parametric tests. Offered alternate years. Prerequisite: MATH 321.

MATH 324 NUMERICAL METHODS

Second semester 3 hours

Numerical methods, numerical differentiation and integration, approximation, polynomial interpolation, iterative and other algorithmic processes, curve fitting, significant figures, round-off errors. Use of the computer in numerical solutions will be included in the class assignments. Offered alternate years. Prerequisites: CSCI 116 and MATH 222.

MATH 326 DIFFERENTIAL EQUATIONS

First semester 4 hours

Methods of solution of common types of ordinary differential equations. First-order equations, second- and higher-order linear equations, systems of first-order linear equations, and numerical methods. Prerequisite: MATH 222.

MATH 330 HISTORY AND PHILOSOPHY OF MATHEMATICS

Second semester 2 hours

A brief overview of the history of mathematics and introduction to philosophical issues in mathematics. Exploration of the relationship of Christianity to mathematics. Intended for math majors and minors. Does not meet core curriculum math requirement. Offered alternate years. Prerequisite: junior or senior standing.

MATH 342 LINEAR ALGEBRA

Second semester 3 hours

A study of vector-space theory, matrix operations, solutions of linear equations, determinants, vector spaces, eigenvalues, orthogonality, decomposition, and linear transformations. Includes applications and proofs. Offered alternate years. Prerequisites: MATH 232 and 222.

MATH 350 NUMBER THEORY

Second semester 3 hours

Prime factorization, Diophantine equations, congruence, quadratic reciprocity, sums of squares, Pythagorean triples, and discussions about prime numbers. Prerequisite: MATH 232. Offered alternate years.

MATH 400 ADVANCED RESEARCH

Either semester 3 hours

Provides the academically gifted student with research skills useful in the pursuit of graduate work. Must comply with FDC guidelines. Prerequisite: MATH 221.

MATH 421 REAL ANALYSIS

First semester 3 hours

Structure of the real number system, sets and functions, sequences, continuity, the derivative, and Riemann integration. Offered alternate years. Prerequisite: MATH 232 and 221.

MATH 423 ABSTRACT ALGEBRA

Second semester 3 hours

Homomorphisms, groups, rings, fields. Prerequisite: MATH 232 and 222. Offered alternate years.

MATH 490 SENIOR SEMINAR

Second semester 1 hour

Review of mathematics in preparation for ETS Mathematics test, which is required for the course. Open only to seniors majoring in Math.

MUSIC

MUS 110 FUNDAMENTALS OF MUSIC THEORY

First semester 3 hours

An introductory study of music theory. This course will provide an overview of the elements of music including notation, scales, intervals, key signatures, chords, and basic harmonic analysis.

MUS 111-112, 211-212, CLASS PIANO I - IV

Each semester 1 hour

Class instruction in piano designed specifically for non-keyboard majors who are working to pass the keyboard proficiency examination. Courses must be taken in sequence. Instructor permission required.

MUS 115-116, 215-216, 315-316, 415-416 PIANO (non-major)
MUS 117-118, 217-218, 317-318, 417-418 VOICE (non-major)

Each semester 1-2 hours

Beginning students in voice and piano may be grouped in class lessons. One hour of credit for 5 hours of practice and one half-hour lesson per week. Audition required of all new students.

MUS 121 MUSIC THEORY I

First semester 3 hours

A study of basic music theory materials, including notation, scales, intervals, and chords. Also includes methods of melodic organization and principles of part-writing.

MUS 122 MUSIC THEORY II

Second semester 3 hours

A continuation of basics learned in MUS 121 with harmonic patterns, seventh chords, and modulation. Also includes methods for analyzing simple forms. Prerequisite: MUS 121.

MUS 123 AURAL SKILLS I

First semester 1 hour

A study of basic harmonic materials, including scales, intervals, and triads; includes sight-singing, melodic, rhythmic, and harmonic dictation.

MUS 124 AURAL SKILLS II

Second semester 1 hour

A study of basic harmonic materials, including scales, intervals, and triads; includes sight-singing, melodic, rhythmic, and harmonic dictation. Prerequisite: MUS 123.

MUS 125 INTRODUCTION TO MUSIC IN FILM

Either semester 3 hours

This course will explore the major genres of film and notable film composers from the early twentieth century to the present. There will be an emphasis on discovering how film composers influence the mood of the film, affect the development of characters and propel the narrative. Offered on demand. Does not apply to the music minor.

MUS 127 CLASS VOICE I

First semester 1 hour

Class vocal instruction to develop a healthy foundation for singing in both classical and non-classical styles with a focus on breathing, tone production, and diction. Designed for students with little or no previous voice training. Offered on demand.

MUS 128 CLASS VOICE II

Second semester 1 hour

Continuation of vocal techniques in MUS 127. Offered on demand. Prerequisite: MUS 127

MUS 155-156, 255-256, 355-356, 455-456 PIANO (major)
MUS 157-158, 257-258, 357-358, 457-458 VOICE (major)

Each semester 1-2 hours

One half-hour lesson per week with 5-7 hours of practice for *each* hour of credit. Audition required of all new students.

MUS 161 BRYAN CHORALE

Each semester 1 hour

Membership by audition. Meets three hours weekly. May be taken eight times. Graded on a pass/fail basis.

MUS 163 CHAMBER SINGERS

Each semester 1 hour

Membership by audition. Meets two hours weekly. May be taken eight times. Graded on a pass/fail basis.

MUS 210 MUSIC APPRECIATION

Each semester 3 hours

An introductory course designed to investigate the nature and role of music. Emphasis on the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

MUS 321 ORCHESTRATION

Either semester 2 hours

An introduction to the basic principles of orchestration including characteristics of and techniques for transcribing for the standard band/orchestral instruments both individually and as an ensemble; practical experience with electronic processes of creation, storage, and performance is included. Prerequisite: MUS 122. Offered on demand.

MUS 332 CHORAL CONDUCTING

First semester 2 hours

Principles of organization, achieving balance, blend, intonation; interpretation of literature; rehearsal techniques. Prerequisite: MUS 121 or permission of instructor. Offered alternate years.

MUS 339 HYMNOLOGY

Either semester 3 hours

An introduction to the history, criticism, and practical use of hymns and tunes with emphasis on their authors and composers.

MUS 343 MUSIC HISTORY III

First semester 2 hours

A survey of the history and literature of music during the Classic and Romantic periods. Offered alternate years.

MUS 422 VOCAL PEDAGOGY

Second semester 2 hours

An examination of the various philosophies and methods of vocal production. The students will also learn through performance for and constructive criticism of each other. Permission of the instructor required. Each student will instruct an individual, approved by the Professor, for a period of 8 weeks. Offered on demand.

MUS 475 SENIOR MUSIC INTERNSHIP

Either semester 1-2 hours

Music internship in the major area of study. Offered on demand. May be taken twice for credit for a total of four credits.

MUS 490 SENIOR RECITAL/PROJECT

Either semester 1 hour

The culmination of four years of study in music theory, history, pedagogy, applied lessons, ensemble, and performance. Students are required to demonstrate learning and successful completion of each check point by creating the Senior portfolio. Writing examples include research in applied area along with emphasis on formulation and articulation of Christian worldview in relation to music. Open only to senior majors.

NURSING

NUR 221 INTRODUCTION TO THE NURSING PROFESSION I

First semester 2 hours

Introduces nursing as a scientific discipline with unique ways of knowing and caring. Introduces the Clara Ward School of Nursing's conceptual framework of professional nursing from a biblical perspective. Open only to students who have been admitted to the nursing major. Nursing course fee.

NUR 222 INTRODUCTION TO THE NURSING PROFESSION II

First semester 2 hours

Introduces applied concepts of professional nursing communication including methods, terminology, electronic/written records, and cultural and generational cues. Open only to students who have been admitted to the nursing major. Nursing course fee.

NUR 223 HEALTH PROMOTION & PATIENT SAFETY

First semester 3 hours

Introduces foundational principles, concepts, and methods to provide safe, quality patient care, improve patient outcomes and improve the culture of the healthcare practice environment. Open only to students who have been admitted to the nursing major. Nursing course fee.

NUR 225 HEALTH ASSESSMENT FOR THE PROFESSIONAL NURSE

First semester 3 hours

Prepares students to integrate observations, systematically collect data and communicate effectively in the comprehensive health assessment of clients. Lab required. Open only to students who have been admitted to the nursing major. Nursing course fee.

NUR 270 FOUNDATIONS OF NURSING PRACTICE

Second semester 4 hours

Guides application of theory and principles for basic nursing interventions for individuals with common health alterations. Commences socialization into the professional nursing role. Clinical required. Prerequisites: NUR 221, 223, and 225. Nursing course fee.

NUR 327 CONTEMPORARY ISSUES IN HEALTHCARE

First semester 2 hours

Explores the impact of emerging issues in healthcare on the professional nurse's role and practice. Prerequisites: NUR 221, 222, 223, and 225. Nursing course fee.

NUR 329 GLOBAL HEALTH PERSPECTIVES

First semester 2 hours

Prepares the nurse to provide culturally appropriate physical and spiritual care for diverse clients. Prerequisites: NUR 222, 270 and 327. Nursing course fee.

NUR 332 NURSING RESEARCH & EVIDENCE-BASED PRACTICE

Second semester 3 hours

Develops skills necessary to identify, appraise and apply best evidence to support nursing practice, improve client health and

leverage change in healthcare. Prerequisites: NUR 334, 338, 372, and 374. Nursing course fee.

NUR 334 HEALTHCARE ECONOMICS

Second semester 2 hours

Examines the nurse's role in coordinating resources to provide safe, quality and equitable care to diverse populations within complex healthcare systems. Prerequisites: NUR 270 and 327. Nursing course fee.

NUR 337 CLININCAL MANAGEMENT OF DISEASE I

First semester 3 hours

Examines the pathophysiologic basis for alterations in health across the lifespan. Applies principles of drug action and nursing implications within the framework of the nursing process. Study is centered on the respiratory, GI, musculoskeletal, female reproductive, integumentary, immune and neurological systems, as well as oncological illnesses. Prerequisites: NUR 222, 270 and 327. Nursing course fee.

NUR 338 CLININCAL MANAGEMENT OF DISEASE II

Second semester 3 hours

Continues to examine the pathophysiologic basis for alterations in health across the lifespan. Applies principles of drug action and nursing implications within the framework of the nursing process. Study is centered on the circulatory, endocrine, renal, and male reproductive systems as well as oncological illnesses. Prerequisites: NUR 337, 329, and 371. Nursing course fee.

NUR 371 FOUNDATIONS IN ADULT HEALTH I

First semester 5 hours

Initial application of the nursing process, critical thinking and clinical decision-making in the care of adults with acute or chronic illness. Clinical required. Prerequisites: NUR 222, 270 and 327. Nursing course fee.

NUR 372 FOUNDATIONS IN ADULT HEALTH II

Second semester 5 hours

Advanced application of the nursing process, critical thinking and clinical decision-making in the care of adults with acute and chronic illness. Clinical required. Prerequisites: NUR 337, 329, and 371. Nursing course fee.

NUR 374 FOUNDATIONS IN FAMILY HEALTH

Second semester 4 hours

Utilization of the nursing process in the assessment and management of healthcare for the childbearing and childrearing family. Emphasizes the nurse's role in health promotion and disease prevention for families. Clinical required. Prerequisites: NUR 337, 329, and 371. Nursing course fee.

NUR 441 NURSING INFORMATICS & TELEHEALTH

First semester 2 hours

Utilization of electronic information and telecommunication technologies to support and promote long-distance clinical health care. Prerequisites: NUR 334, 338, 372, and 374. Nursing course fee.

NUR 442 SERVANT LEADERSHIP FOR THE PROFESSIONAL NURSE

Second semester 3 hours

Explores the process of Christian nurse leadership within the culture of today's healthcare systems. Includes a review of classic and emerging leadership and organizational theories, and the development of personal insight and self-awareness. Prerequisites: NUR 332, 441, 473, and 475. Nursing course fee.

NUR 473 FOUNDATIONS IN MENTAL HEALTH

First semester 4 hours

Application of the nursing process in the compassionate care of individuals and families experiencing acute or chronic psychiatric/mental health illnesses. Clinical required. Prerequisites: NUR 334, 338, 372, and 374. Nursing course fee.

NUR 475 FOUNDATIONS IN POPULATION HEALTH

First semester 5 hours

Explores the nurse's role in managing the healthcare of populations. Clinical required. Prerequisites: NUR 334, 338, 372, and 374. Nursing course fee.

NUR 476 INTERPROFESSIONAL COORDINATION OF PATIENT CARE

Second semester 5 hours

A clinical immersion experience providing opportunities for intentional collaboration across professions to optimize patient care, enhance the healthcare experience, and strengthen outcomes for a variety of stakeholders. Clinical required. NUR 332, 441, 473, and 475. Nursing course fee.

NUR 478 ADVANCED CARE OF THE COMPLEX PATIENT

Second semester 4 hours

Synthesizes all prior nursing knowledge in the management of care of critically ill clients and their families. Focuses on complex nursing decisions and interventions across a variety of environments. Clinical required. NUR 332, 441, 473, and 475. Nursing course fee.

NUR 490 SENIOR SEMINAR

Second semester 2 hours

Synthesizes knowledge from all nursing courses to help prepare students to take the NCLEX-RN and transition into the nurse generalist role. NUR 332, 441, 473, and 475. Nursing course fee.

PERFORMING ARTS

PA 491 PERFORMING ARTS CAPSTONE I

First semester 1 hour

A senior level practicum course designed to synthesize knowledge and applications gained through major courses completed. Culminates in the performance of a production, recital, or worship arts event led by the senior student taking the course. Open only to seniors in the Performing Arts major.

PA 492 PERFORMING ARTS CAPSTONE II

Second semester 1 hour

A senior level practicum course designed to synthesize knowledge and applications gained through major courses completed. Culminates in the performance of a production, recital, or worship arts event led by the senior student taking the course.

Open only to seniors in the Performing Arts major. Prerequisite: PA 491.

PHILOSOPHY

PHIL 211 INTRODUCTION TO PHILOSOPHY

Both semesters 3 hours

A consideration of the basic areas of philosophy, with special attention given to metaphysics (e.g. existence of God), epistemology, and moral philosophies.

PHIL 310 PHILOSOPHY OF SCIENCE

Second semester 3 hours

An examination of the nature of science: its methods, its scope, its strengths and limitations, and how it relates to other ways of knowing. Emphasis is on 20th century philosophies of science. A previous college level science class is recommended preparation for the course. Cross-listed as BIO 310.

PHIL 312 ISSUES IN PHILOSOPHY & THEOLOGY

Either semester 3 hours

A study of philosophical issues pertinent to religion at-large (existence of God; moral theory; theodicy; miracles) as well as those affirmations that are specifically pertinent to Christian theological affirmations (incarnation, Trinity, afterlife). Cross-listed as THEO 312.

PHIL 315 INTRODUCTION TO ETHICAL THINKING: HOW SHOULD WE LIVE?

First semester 3 hours

An introduction to ethical theories, the meaning of moral judgments, justification of moral claims, and ethical thinking as applied to some contemporary issues and to the Christian's life in the world.

PHIL 316 LOGIC AND CRITICAL THINKING

Second semester 3 hours

A study of the principles of correct and fallacious reasoning. Selected contemporary issues used for case studies. Students will also engage in debates on contemporary topics.

PHIL 322 HISTORY OF PHILOSOPHY

Second semester 3 hours

A chronological survey of major ideas and thinkers from early Greek thought to modern and contemporary philosophy; there will be an emphasis on metaphysical and epistemological issues.

PHIL 424 ENGINEERING ETHICS

Second semester 3 hours

Analysis of the engineering professional code of conduct. Christian ethics applied to engineering, discussion of case histories of ethical problems in engineering. Prerequisite: EGR 121.

PHYSICAL SCIENCE

PHYS 213 GEO-PHYSICAL SCIENCE SURVEY

Either semester 4 hours

A survey of the basic principles in geological and physical sciences integrated with an examination of how God's attributes are illustrated in the physical creation. Lecture, lab, and field trips. Additional Lab fee applies.

PHYS 241 GENERAL PHYSICS I

Either semester 3 hours

First half of an algebra-based course stressing the fundamental concepts of physics: mechanics, wave motion, and sound. Prerequisite: MATH 115/118 or MATH 117 or MATH 122 or ACT Math score of 22.

PHYS 241L GENERAL PHYSICS I LAB

Either semester 1 hour

Laboratory exercises in motion, dynamics, oscillations, and thermodynamics will enhance PHYS 241. The course introduces students to basic techniques and safety practices in the laboratory. Prerequisite (or concurrent enrollment): PHYS 241. Additional lab fee applies.

PHYS 242 GENERAL PHYSICS II

Either semester 3 hours

Second half of an algebra-based course stressing the fundamental concepts of physics: electricity and magnetism, circuits, and optics. Prerequisite: PHYS 241 or 245.

PHYS 242L GENERAL PHYSICS II LAB

Either semester 1 hour

Laboratory exercises in electricity, magnetism, electronics, and optics will enhance PHYS 242. Techniques and safety practices in the laboratory are emphasized. Prerequisite (or concurrent enrollment): PHYS 242 General Physics II. Additional lab fee applies.

PHYS 245 COLLEGE PHYSICS I

Either semester 3 hours

First half of a calculus-based sequence introducing classical mechanics and thermodynamics, including kinematics, dynamics, energy, momentum, rotational motion, oscillatory motion, wave motion, fluid mechanics, and the laws of thermodynamics. Prerequisite: MATH 122 or taken concurrently with MATH 122.

PHYS 245L COLLEGE PHYSICS I LAB

Either semester 1 hour

Laboratory exercises in motion, dynamics, oscillations, and thermodynamics will enhance PHYS 245. The course introduces students to basic techniques and safety practices in the laboratory. Prerequisite (or concurrent enrollment): PHYS 245 College Physics I. Additional lab fee applies.

PHYS 246 COLLEGE PHYSICS II

Either semester 3 hours

Second half of a calculus-based sequence introducing classical electricity and magnetism, circuits, electromagnetic waves, geometrical optics and interference. Prerequisites: PHYS 245.

PHYS 246L COLLEGE PHYSICS II LAB

Either semester 1 hour

Laboratory exercises in electricity, magnetism, electronics, and optics will enhance PHYS 246. Techniques and safety

practices in the laboratory are emphasized. Prerequisite (or concurrent enrollment): PHYS 246 College Physics II. Additional lab fee applies.

PHYS 321 ASTRONOMY

Either semester 3 hours

An introduction to the history and practice of astronomy. Topics include the celestial sphere, properties of light, lifecycle of stars, galaxies, cosmology and the solar system. Prerequisite: MATH 115/118 or 117 or 122. Offered on demand.

PHYS 322 MODERN PHYSICS

Second semester 4 hours

An introduction to topics in modern physics, selected from special relativity, concepts of general relativity, particle/wave duality, quantization, the Standard Model of elementary particles, solid state physics, and cosmology. Prerequisite: PHYS 242 or 246. Additional Lab fee applies. Offered on demand.

PHYS 424 QUANTUM MECHANICS

Second semester 3 hours

An introduction to quantum mechanics, including interpretation, formalism, the wave equation, the hydrogen atom, angular momentum, and perturbations. Prerequisite: PHYS 246 and MATH 326. Offered on demand.

POLITICS & GOVERNMENT

PSGS 212 POLITICS, PHILOSOPHY, AND ECONOMICS

Either semester 3 hours

This introductory course offers a broad overview of philosophy and economics as foundation stones for governmental structure, as well as bases for political thought, i.e., how such foundation stones (philosophy and economics) form the underpinning for current political thinking and activity in the United States. Offered on demand.

PSGS 221 ORIGINS & BASIS FOR GOVERNMENT

Second semester 3 hours

Government finds its roots in the sovereignty of God. This course is a primer in political thought and theory, surveying crucial ideas in political philosophy, using, for example, the Bible, the writings of Plato, Augustine, Aquinas, Machiavelli, Hobbes, Locke, Rousseau, Hegel, Marx, Nietzsche, Bastiat, Nash and Wilson.

PSGS 225 STATE AND LOCAL GOVERNMENT

Either semester 3 hours

Analysis of the institutions and issues of state and local governments in the U.S., in the context of a federal system. Emphasis will be placed on the various offices, legal powers, and jurisdictions of state and local governments (such as counties, cities, special purpose districts) and their relationships among each other and with the state and/or federal governments. Offered alternate years.

PSGS 226 AMERICAN GOVERNMENT

Either semester 3 hours

An introduction to and overview of the American system of limited Constitutional government, including historical and philosophical foundations, the workings of government institutions, political processes, and specifics of the U.S. Constitution.

PSGS 229 MEDIA & AMERICAN POLITICS

First semester 3 hours

This course examines the relationships between the mass media and government and its citizens, the role of the mass media in a democratic society. It also examines campaign rhetoric and marketing. This course will be offered to coincide with presidential and midterm election cycles. Cross-listed with COMM 229. Offered on demand.

PSGS 230 JURISPRUDENCE

Either semester 3 hours

Jurisprudence, the science or philosophy, of law, is offered as an introduction to the law for the student interested in law studies, criminal justice, criminology, politics and government, to include the military.

PSGS 271 CIVICS & LEADERSHIP INTERNSHIP

1-3 hours

This course is an internship in a governmental/civics contexts or in leadership contexts related to these. This course is repeatable for up to a maximum of 6 earned credit hours. Offered on demand.

PSGS 315 WEALTH & JUSTICE

Either semester 3 hours

Using foundational arguments from Scripture, this course will examine the moral, pragmatic, religious and philosophic arguments for democratic capitalism. It will discuss what free enterprise assumes about human nature, society, the means of production, and the possibilities (and limits) of public policy as it relates to human dignity and work, the economy, private property and theft, and—insofar as the Bible offers enduring principles—some of today's most pressing public policy issues. Offered on demand.

PSGS 323 POLITICAL COMMUNICATION

First semester 3 hours

Introduces students to a broad range of political speeches, examines the nature of political communication today, raises awareness of the construction and delivery of persuasive messages, and develops strategies for effective communication in the political realm. Offered on demand. Cross-listed as COMM 323.

PSGS 324 POLITICS AND FILM

Either semester 3 hours

This course will seek to understand the historical development of political themes and messages within film in the United States in the 20th and 21st centuries. The authority of the Bible as the Word of God will be assumed in this class. Students will be encouraged to test all theories and perspectives in the light of Scripture. Offered on demand.

PSGS 325 PRESIDENCY AND CONGRESS

Either semester 3 hours

This course explores the historical development of the

American presidency, Congress, and the relationship between the two. Utilization of primary sources will be emphasized, with special attention given to changes and continuity in the ideas behind these central American political institutions. Offered on demand.

PSGS 339 LAW AND PUBLIC POLICY

Either semester 3 hours

Overview of public policy-making procedures as well as substantive analysis of policy specific issues, using the appropriate legal, political, and ethical tools. Broadly, the course will consider the role of government versus the role of the private sector, constitutional and legal decision-making, and the problems of both special interests and public bureaucracies.

PSGS 342 AMERICAN POLITICAL THOUGHT

Either semester 3 hours

This course leads students into a deeper consideration of the underlying philosophical and ethical frameworks that drive political ideologies and behaviors, from the Puritan era to the present day. Students will develop the ability to read, write, research, and speak intelligently about the American political tradition. The authority of the Bible will be assumed in this class and utilized as both an interpretive norm and conceptual foil in analyzing diverse political ideologies. Cross-listed with HIS 342. Offered on demand.

PSGS 349 INTERNATIONAL RELATIONS

First semester 3 hours

Relations between nation states, as they are played out on the international stage, frame this upper level study. The United States and our relations with countries throughout the world are the foci for this course. Current international political and military events and issues will be the launching pads for discussions. Verbal communication is stressed. Offered alternate years.

PSGS 374 FEDERAL SEMINAR

Second semester 3 hours

An intense one-week introduction to the political, economic, defense, judicial and social roles and problems facing governmental authorities in Washington, D.C., to provide an insight to the opportunities for Christians in Federal service, together with a basic introduction to the U.S. government. Offered on demand.

PSGS 376 LEGISLATIVE INTERNSHIP

Second semester 12 hours

Eligible juniors and seniors spend the spring semester in Nashville as an intern for a state legislator. Candidates must apply by mid-October and be accepted to the program by the State's Internship Committee. Accepted students receive a stipend for living expenses.

PSGS 394 STRATEGY & TACTICS IN AMERICAN POLITICS-CONGRESSIONAL

Either semester 3 hours

Designed to examine the conduct of political campaigns as they are unfolding in the initial months of a final election year on the national level. Offered on demand.

PSGS 399 THE AMERICAN NATIONAL ELECTION-CONGRESSIONAL

Either semester 3 hours

The natural corollary to PSGS 394 is designed to follow sequentially "Strategy and Tactics in American Politics." The final campaign push of the major parties is examined in anticipation of Election Day. Offered on demand.

PSGS 421 AMERICAN CONSTITUTIONAL LAW

Either semester 3 hours

This course offers an in-depth analysis of American law, emphasizing the nature of constitutionalism, methodologies of constitutional and/or legal interpretation; the mechanics of the federal judiciary (especially the Supreme Court); analysis of landmark U.S. Supreme Court decisions involving governmental structure and relationships; as well as civil liberties and civil rights and the political and social background to these judicial decisions.

PSGS 475 INTERNSHIP

Either semester 3 hours

The Politics and Government Internship is an elective opportunity, chosen by the student as a complement to the required core of subjects. This internship opportunity should be viewed as an enhancing and enriching experience, especially one that will assist the student in determining a career path following college. The internship is selected by the student in consultation with the Politics and Government Department; the day-to-day supervision for this applied learning experience is on-site, with departmental supervisory assistance rendered as needed; and, oversight rendered on a continuum. Permission of the Department required.

PSGS 492 THE PRESIDENTIAL CABINET

First semester 3 hours

The history and evolution of the U.S. President's Cabinet sets the stage for sitting at the most powerful table in the world. Students will shadow the President and his cabinet by choosing to role play the President, the Vice President, or a current cabinet member. Preparation for taking a place at the President's table will include study of the selected person's background, rise to prominence, and the contribution such a person is making to U.S. policy. Students will report on a regular basis. Offered on demand.

PSGS 494 STRATEGY & TACTICS IN AMERICAN POLITICS-PRESIDENTIAL

Either semester 3 hours

Designed to examine the conduct of political campaigns, as they are unfolding in the initial months of a final election year on the national level. The military origins of strategy and tactics may be studied and then applied to the current election year's political campaigning. Offered on demand.

PSGS 495 SENIOR SEMINAR IN POLITICS & GOVERNMENT

Either semester 3 hours

A senior capstone course for politics and government majors. Students will write a scholarly research paper as the culmination of their work within the program. Prerequisite: Acceptance as a politics and government major.

PSYCHOLOGY

PSY 111 GENERAL PSYCHOLOGY

Each semester 3 hours

Introduction to the general field of psychology. Emphasizes concepts helpful for understanding contemporary psychology and those basic to further study.

PSY 228 DATING, MARRIAGE, & FAMILY LIFE

Each semester 3 hours

A study of marriage and the family, including dating, partner-choice, premarital and biblical roles, communication, and conflict management. A variety of integrative texts are used to communicate relevant research findings and the biblical perspective.

PSY 235 CRIMINAL PSYCHOLOGY

Either semester 3 hours

This course examines the interrelationship between criminal justice and psychology. From criminal delinquency to victim advocacy, this course will study the motivations of criminal behavior. The course will analyze how human behavior interacts with and impacts the criminal justice system and related services. It will also explore the psychology of law enforcement and the impact of the careers in this field on professional and personal mental health. Cross-listed as CJUS 235.

PSY 322 RESEARCH DESIGN AND METHODOLOGY

First semester 3 hours

Introduction to research design and methodology. Focus is primarily on quantitative methods. Includes the writing of a review of literature project. Offered alternate years.

PSY 325 PERSONALITY THEORY

Second semester 3 hours

A study of the psychology of personal adjustment with emphasis upon the various theories of personality and how they organize the human psyche.

PSY 327 METHODS AND MODELS OF INTEGRATION

Second semester 3 hours

A study of several approaches Christian psychologists have used for integrating Christianity and psychology. Emphasis on approaches which deal effectively with both theology and psychology. Includes implications for academic psychology and counseling.

PSY 328 SOUL CARE COUNSELING

Second semester 3 hours

This course gives an introduction to the specific ministry of soul care counseling. Theory and interventions for various types of crises such as grief/loss, substance abuse, violence in schools and workplace, physical and sexual abuse, suicide, and homicide situations are taught and practiced within the framework of soul care counseling. Theological and faith issues such as theodicy during crisis events are examined

PSY 330 LIFE-SPAN DEVELOPMENT

Each semester 3 hours

This course is designed to provide a general overview of the developmental process in humans from conception through death. Included is attention to examination of the major theoretical perspectives related to the physical, mental, emotional, spiritual/moral, social, and vocational development in people over the lifespan.

PSY 331 PHYSIOLOGICAL PSYCHOLOGY

First semester 3 hours

An explanation of the interaction and influence of the mind and body upon one another. Topics include the sense organs, nervous system, endocrine system, immune functioning, sleep disorders, and biological causes for mental illness. Offered alternate years. Prerequisite: BIO 210, BIO 221 or BIO 323.

PSY 333 CHILDHOOD GROWTH & DEVELOPMENT THROUGH ADOLESCENCE

Either semester 3 hours

A study of processes of biosocial, cognitive, and psychosocial development from the embryo through adolescence with emphasis on significant maturation stages; an introduction to research in the field, to observational procedures and terminology. Offered on demand.

PSY 334 SOCIAL PSYCHOLOGY

Each semester 3 hours

A survey of theories and findings concerning social influences on human behavior. Includes such topics as attitude change, prejudice, effects of the presence of others, conformity, and forming impressions of others.

PSY 337 PROFESSIONAL APPLICATIONS IN PSYCHOLOGY

First semester 1 hour

This course introduces students to the various options of careers and graduate training in the major of psychology. It also aids them in planning for application or admittance to various programs. It aids students in preparing for their senior year as a psychology major and for taking the ETS competency test in the major.

PSY 343 SPORT PSYCHOLOGY

Second semester 3 hours

This course provides the student with a practical approach to the application of the principles of psychology in sport and exercise settings. Emphasis is on personality, attention, anxiety, motivation, aggression, team cohesion, cognitive-behavioral interventions, and strategies for performance enhancement. Cross-listed as EHS 343. Prerequisite: PSY 111, 228, 330 or 334.

PSY 424 ABNORMAL PSYCHOLOGY

First semester 3 hours

A study of disorganized personalities. Emphasis on a descriptive classification of the various behavior disorders using the current classification procedures. Investigation of therapy techniques for the various disorders.

PSY 426 GENDER & SEXUALITY

Second semester 3 hours

The purpose of this course is to explore, from a biblical and psychological perspective, the topic of human sexuality. Included in that study are differences between the sexes (relational, cognitive,

and emotional), image-bearing and sexuality, gender identity, sexual expressions before and after marriage, and issues of same-sex attraction and sexual orientation. The instructor will take a redemptive approach to the topic of sexuality. Offered alternate years.

PSY 428 GROUP DYNAMICS

Second semester 3 hours

A study of the function, types, and dynamics of groups in counseling. Covers leadership issues and ethical principles of working with groups. Half of the course is an on-going group experience. Offered on demand. Permission of instructor required.

PSY 429 COUNSELING THEORIES

Second semester 3 hours

A study of the major secular theories of counseling. Highlights various principles and techniques used in the more popular approaches. Study of how counselees get in and out of dysfunction.

PSY 432 HISTORY AND SYSTEMS OF PSYCHOLOGY

First semester 3 hours

A study of the history of psychology with emphasis on the philosophical and scientific ideas which provide the basis of contemporary psychology. Offered alternate years.

PSY 435 ADDICTIONS & RECOVERY

Either semester 3 hours

This course explores the nature of chemical dependency and addiction including alcohol and other legal and illegal substances. It also processes addictions such as video gaming and gambling addictions. Recovery from addictions is also examined.

PSY 449 COUNSELING TECHNIQUES

Second semester 3 hours

Basic helping skills such as reflective listening, rapport building and developing empathy will be covered. Students will be confronted with case studies and role plays to apply various techniques in the counseling process. Emphasis is on active student learning.

PSY 472 PSYCHOLOGY PRACTICUM

First semester 2-6 hours

The establishment and performance of a working experience in a non-clinical setting related to psychology. Includes on-site supervision and assignments directed by the instructor. May be repeated for a total of six credits. Open to Psychology majors only. Permission of the instructor required.

PSY 475 TEACHING ASSISTANTSHIP

Each semester 1-3 hours

This course is designed to give students an opportunity to gain teaching skills in an applied setting by working with a professor inside and outside the classroom. The course may be taken for 1-3 hours credit. However, three hours of on-project time per week are required for each credit hour received. For 2 hours credit a student would need to log 90 hours in the 15 weeks. For 3 hours credit it would be 135 hours. Course may be repeated for a total of 6 credits. By application and permission of instructor required.

PSY 490 SENIOR CAPSTONE EXPERIENCE

Second semester 3 hours

A capstone course for the psychology major designed to synthesize knowledge and applications gained through major courses completed, address integrative issues, and cover classical psychological knowledge. Includes preparatory information for graduate school. Must be accepted as psychology major.

SCIENCE

SCI 116 SCIENCE FOUNDATIONS

Either semester 2 hours

Provides a biblical perspective on the methods and foundations of science, as well as the effects of sin on science. Interactions of the scientific method with the Christian worldview, naturalistic worldview, scientism, and other worldviews are emphasized.

SOCIAL SCIENCE

SS 211 SOCIETY, ECONOMICS, AND GOVERNMENT

First semester 3 hours

A survey course of the institutions of society, economics, and government dealing with the principles and relationships of those institutions.

SPANISH

SPAN 111 ELEMENTARY SPANISH I

First semester 3 hours

Introductory Spanish course for students with little to no experience in the language. Fundamentals of pronunciation, grammar, conversation, reading and composition. Classes conducted in English and Spanish. Laboratory work required. Not open to native speakers. Offered on demand.

SPAN 112 ELEMENTARY SPANISH II

Second semester 3 hours

A continuation of SPAN 111. Classes conducted in English and Spanish. Laboratory work required. Prerequisite: SPAN 111 or demonstrated proficiency equivalent, or permission of the Department. Not open to native speakers. Offered on demand.

SPECIAL EDUCATION

SPED 322 CASE MANAGEMENT IN SPECIAL EDUCATION

Either semester 2 hours

This course equips pre-service special educators with the essential skills to serve competently as case managers in special education. Topics cover *assessment and diagnosis of exceptional learners,* writing Individualized Education Plans (IEPs) and conducting consensus-based IEP meetings. Emphasis is placed on collaboration, addressing due process, fostering inclusive environments, accessing support services, and understanding

relevant legislation. Through interactive learning, students gain the knowledge and ethical grounding needed to effectively support students with disabilities while navigating legal frameworks in special education. Prerequisite: EDUC119 & EDUC 324.

SPED 325 BEHAVIOR INTERVENTION & MANAGEMENT

Either semester 3 hours

This course provides an in-depth exploration of behavior interventions within a three-tiered system of prevention, encompassing primary, secondary, and tertiary plans. Students learn to implement school-wide procedures for primary prevention, as well as targeted group support plans for secondary and tertiary levels. Emphasis is placed on supporting students requiring intensive individualized support, including conducting functional behavioral assessments and implementing behavior modification projects. Students gain familiarity with various assessment instruments and learn approaches to classroom management, including applied behavioral analysis techniques. 15 hours of field experience required. Prerequisites: EDUC 119 & EDUC 324.

SPED 332 GIFTED AND TALENTED LEARNERS

Either semester 3 hours

This course equips program candidates with the knowledge needed to recognize and understand the characteristics of gifted and talented students, providing instructional recommendations to general education teachers, and designing programming and curriculum aligned with state standards. Emphasis is placed on grasping current legislation pertinent to the development of gifted learners. Topics covered include the characteristics and special needs of gifted individuals, identification procedures, educational provisions, and career development, with a focus on fostering supportive learning environments within both school and community settings. 15 hours of field experience required. Prerequisite: EDUC 119 & EDUC 324.

SPED 333 METHODS FOR TEACHING STUDENTS WITH HIGH INCIDENCE DISABILITIES

Either semester 3 hours

This course offers a comprehensive exploration of teaching methodologies and strategies for accommodating students with high incidence learning differences, focusing on classroom organization, management techniques, and the implementation of Individualized Education Programs (IEPs). Students will have opportunities to plan and deliver specialized instruction with an emphasis on mastering the regular education curriculum. 15 hours of field experience required. Prerequisite: EDUC 119 & EDUC 324.

SPED 334 METHODS FOR TEACHING STUDENTS WITH LOW INCIDENCE DISABILITIES

Either semester 3 hours

This course offers an in-depth understanding of the learning and behavioral characteristics of students with severe and multiple disabilities, including those with autism and related developmental disorders. It provides a comprehensive exploration of teaching methodologies and strategies tailored to meet the unique needs of individuals with low incidence disabilities. Emphasis is placed on addressing the personal, educational, and social needs of these students, alongside fostering skills development and facilitating transition planning for their eventual entry into the workforce. 15 hours of field experience required. Prerequisite: EDUC 119 & EDUC 324.

THEATRE

THT 111 INTRODUCTION TO THEATRE

Each semester 3 hours

An introduction to theatre as an art form directed toward appreciation of the dramatic experience as a whole. Analysis of significant representative plays from outstanding periods of theatre history. Discussion of the play script, performance practitioners, and artistic collaborators. Offered as needed.

THT 161 THEATRE PRACTICUM

Each semester 1 hour

This course provides hands on experience in all phases of theatrical production: acting, assistant directing, stage management, makeup, costumes, set design and construction, business practices, lighting, sound, and properties. It is open to all students who are interested in working on the production staff of a college play. This course may be taken four times for credit. Instructor permission required. Graded on a pass/fail basis.

THT 235 ACTING: TECHNIQUES

Either semester 3 hours

A study of the principle theories and methods of acting, balanced with practice of stage movement and voice. This course considers principles of physical and emotional response on stage. Particular attention paid to the Meisner and Chekhov techniques.

THT 325 THEATRE HISTORY I

First semester 3 hours

This course is the study of the history of theatre from the Greeks to Ibsen. The course will survey the social, political, religious, and theatrical aspects of the various periods to better acquaint the student with these areas and their place in the development of modern drama.

THT 326 THEATRE HISTORY II

Second semester 3 hours

This course is the study of the history of theatre from Ibsen to modern-day. The course will survey the social, political, religious, and theatrical aspects of the various periods to better acquaint the student with these areas and their place in the development of modern drama. Prerequisite: THT 325

THT 335 ACTING: SCENE STUDY

Either semester 3 hours

The study and practice of characterization in theatre production. Emphasis is on the development of character through script analysis and performance.

THT 336 DIRECTING FOR THE STAGE

Either semester 3 hours

A practical study of methods used in the direction of dramatic presentations. Includes directing a public performance. Offered on demand. Permission of the instructor required.

THT 431 DRAMATIC LITERATURE AND CRITICISM

Either semester 3 hours

A critical study of the literary genre of drama. Offered on demand.

THT 435 MUSICAL THEATRE SHOWCASE

First semester 1 hour

A practical seminar in the development, construction, and performance of a musical theatre showcase. Emphasis will be placed on the development of a theme, selection of materials and creative process of production techniques. Course will culminate in a public performance of the final showcase. Open only to seniors in the major.

THT 491 SENIOR PRODUCTION PROJECT I

First semester 1 hour

A senior level practicum course designed to synthesize knowledge and applications gained through major courses completed. Culminates in the performance of a production led by the senior student taking the course. Open only to seniors in the major.

THT 492 SENIOR PRODUCTION PROJECT II

First semester 1 hour

A senior level practicum course designed to synthesize knowledge and applications gained through major courses completed. Culminates in the performance of a production led by the student. Open only to seniors in the major. Prerequisites: THT 491.

THEOLOGY

THEO 312 ISSUES IN PHILOSOPHY & THEOLOGY

Either semester 3 hours

A study of philosophical issues pertinent to religion at-large (existence of God; moral theory; theodicy; miracles) as well as those affirmations that are specifically pertinent to Christian theological affirmations (incarnation, Trinity, afterlife). Cross-listed as PHIL 312.

THEO 337 CHRISTIAN THEOLOGY I

First semester 3 hours

A study of theology as a distinct discipline of Christian thought. Includes analysis and discussion of the major doctrines that have constituted the history of Christian thought, specifically: theological prolegomena, God, the Trinity, and bibliology. Prerequisite: BIB 222 and 224.

THEO 338 CHRISTIAN THEOLOGY II

Second semester 3 hours

A study of theology as a distinct discipline of Christian thought. Includes analysis and discussion of the major doctrines that have constituted the history of Christian thought, specifically: cosmology, anthropology, hamartiology, Christology, pneumatology, and soteriology. Prerequisites: THEO 337.

THEO 438 ANGELOLOGY & DEMONOLOGY

Either semester 3 hours

A theological study of doctrine relating to angelology and demonology. Included are consideration of the nature and work of angels, Satan, and demons with an examination of the implications for Christian life, belief, and ethics. Comparisons and contrasts are made with classic depictions of the spirit world as well as with current cultural representations. Students will evaluate theological statements on these subjects for critical purposes as well as seek to articulate their own. Prerequisite: BIB 222 and BIB 224.

THEO 439 ESCHATOLOGY: HEAVEN, HELL, & THE END TIMES

Either semester 3 hours

A theological study of doctrine relating to personal and cosmic eschatology. Personal eschatology focuses on beliefs related to individual afterlife and their various iterations throughout scripture and Christian history; topics include biblical categories (sheol, gehenna, “eternal life,” etc.), as well as heaven, hell, and purgatorial notions. Cosmic eschatology focuses on beliefs related to the second coming of Christ, the resurrection of the dead, the final judgment, and the new creation. Prerequisites: THEO 338.

WORSHIP ARTS

WA 221 WORSHIP TECHNOLOGY

Second semester 2 hours

This course serves an introduction to the history, equipment and techniques used to facilitate and enhance worship through technological tools. Special attention will be given to live sound, lighting and image display. Offered on demand. Cross-listed with CM 221.

WA 240 WORSHIP LEADERSHIP TEAM

Every semester 1 hour

This course will focus on organizing and leading worship in chapels at Bryan. Particular emphasis will be given to the hands-on details needed to support a worship environment of excellence and personal reflection and growth from leadership experiences. May be repeated for a total of eight credits. Cross-listed with CM 240.

WA 241 HISTORY & PHILOSOPHY OF WORSHIP ARTS

First semester 3 hours

This course will cover worship expressions from various periods of Christian history and will consider a variety of modern art forms that contribute to worship practices today. Special attention will be given to observing the progression of Christian worship and how it influences our preferences and practices in the present day. Offered on demand. Cross-listed with CM 241.

WA 242 SONGWRITING FOR WORSHIP

Second semester 2 hours

This course will be a study of the craft of writing and arranging songs with attention given to lyrical content and poetic style, the music employed to support the lyric, and the difference between songs written for congregational worship and those written for performance. Offered on demand. Cross-listed with CM 242.

WA 342 MINISTRY, MUSIC, & CULTURE

Second semester 3 hours

This course will examine the relationship between music and culture, including exposure to the field of ethnomusicology. A variety of musical genres will be explored with an understanding of the role music plays in cultures, both globally and in American

subcultures. Special attention will be given to developing a mindset of contextualization for ministry. Offered alternate years. Cross-listed with CM 342.

WA 423 THEOLOGY OF WORSHIP

First semester 3 hours

This course provides a survey of biblical teachings and principles related to worship including an exploration of OT and NT paradigms, metaphors and commands related to worship. Attention will be given to implications of biblical theology of worship on worship practice. Current issues in worship practice will also be explored. Pre or co-requisite: BIB 222 or 224. Offered alternate years. Cross-listed with CM 423.

WA 444 LEADING A WORSHIP MINISTRY

Second semester 3 hours

This course focuses on organizing and leading a church worship ministry. Course topics will include an overview of the models of worship ministry and strategies for partnering with church leaders and leading volunteers to maximize the quality and depth of worship. In addition, this course will provide tools for finding and developing resources for musicians or other artists in the church. Offered on demand. Cross-listed with CM 444.

BRYAN COLLEGE ONLINE

BRYAN COLLEGE ONLINE

UNDERGRADUATE PROGRAMS

Welcome from Bryan College Online

We are thrilled to welcome you to Bryan College Online. We understand how important education is to you and your future. We want to help you take significant steps toward your future goals. You have the opportunity to further develop both your professional and personal networks by learning concepts that are immediately applicable to your work and in your field of study. This will also contribute to you becoming a life-long learner.

At Bryan College, we make every attempt to maintain a professional and collegial learning environment. Your ideas, experiences, and contributions are what make learning so applicable. We have selected Isaiah 40:31 as the theme verse for Bryan College Online. This verse captures the spirit of the non-traditional learning process at Bryan College. Feel free to ask questions at every step of the process. We pray that your life will be enriched by taking this important step towards your future.

Theme Verse

But those who trust in the Lord will find new strength. They will soar high on wings like eagles. They will run and not grow weary. They will walk and not faint.

Isaiah 40:31

Degrees Offered

Bryan College Online

Undergraduate

Associate Degrees

Business (A.S.)
Criminal Justice (A.S.)
Interdisciplinary Studies (A.S.)

Bachelor Degrees

Applied Criminal Psychology (B.S.)
Applied Psychology (B.S.)
Business Administration (B.B.A.)
Business Administration - Accounting Option (B.B.A.)
Business Administration – AI Driven Analytics Option (B.B.A.)
Business Administration - Economics Option (B.B.A.)
Business Administration - Healthcare Management Option (B.B.A.)
Business Administration - Human Resource Management Option (B.B.A.)
Business Administration - Leadership Option (B.B.A.)
Criminal Justice (B.S.)
Interdisciplinary Studies (B.S.)
Organizational Leadership (B.A.)

Graduate

Master of Arts - Christian Thought & Biblical Studies (M.A.)
Master of Arts - Christian Leadership (M.A.)
Master of Arts - Human Services - Lifespan Development Specialization (M.A.)
Master of Arts - Management & Leadership (M.A.)

Master of Arts in Teaching (M.A.T.)

Master of Business Administration (M.B.A.)
Master of Business Administration - Healthcare Administration Specialization (M.B.A.)
Master of Business Administration - Human Resource Specialization (M.B.A.)
Master of Business Administration - Marketing Specialization (M.B.A.)
Master of Business Administration - Ministry Specialization (M.B.A.)
Master of Business Administration - Sports Management Specialization (M.B.A.)

Master of Science – Criminal Justice – Leadership Specialization (M.S.)

Doctor of Business Administration (D.B.A.)

Admission Requirements

Undergraduate Programs

Students desiring to pursue a degree from Bryan College must first apply for admission to Bryan College. Submitting an application for admission and all official transcripts will begin the process of evaluation and review for admission as a degree seeking student.

The requirements for admission at the associate's or bachelor's levels include:

1. High school diploma or equivalency.
2. Completion of the application form.
3. Official transcripts from all schools, including high school, colleges and universities previously attended. (Note: High School transcript is not required if student has at least 12 hours of acceptable transfer credit.) Exceptions may be made for closed institutions or other extenuating circumstances. Requests for exceptions must be submitted in writing.
4. Transfer students are expected to have at least a cumulative GPA of 2.0 or higher in college work.
5. Students planning to use veterans' benefits are required to submit official transcripts from all previously attended institutions.
6. Access to a stable internet connection and an appropriately equipped computer are required for completion of coursework. Please see technology information for further details.

Applicants for whom English is a second language are required to achieve, for clear admission, a minimum TOEFL (Test of English as a Foreign Language) score of 75 on the internet based test (iBT) with no subscore below 17. The paper based version (PBT) of the TOEFL is not accepted. Minimum scores on the ACT and/or SAT, or alternative tests, as determined by the college, may be accepted as proof of English language proficiency in lieu of TOEFL scores.

Conditional Admission

Applicants not meeting these requirements may be given consideration for *conditional admission*. Conditional admission is reserved for prospective students that may not meet all requirements for full admission but demonstrate potential for success in the program. Students admitted on condition must earn a minimum of a 2.0 cumulative gpa in the first term (6 credit hours) before he/she can be registered for the second term. If conditions of admission are not met, the student will be dismissed. Further stipulations may be outlined in the acceptance letter.

Entering Catalog

The Academic Catalog which is current during the first term the student is enrolled and attending as a degree-seeking student contains the academic program requirements that the student is to follow. That catalog will remain open to the student as long as the student maintains continuous enrollment (up to five years) until the student either graduates or does not re-enroll for one or more terms. After a break in

enrollment the student would need to apply for re-admission and return under the current academic catalog. Academic policy defines continuous enrollment as enrolling in both the fall and spring terms with either a full or part time load.

In the event that a program is discontinued. Students already pursuing that program will be able to complete that program under their entering catalog as long as they maintain continuous enrollment. However, students will not be able to change to a program that has been discontinued.

Transfer of Credit

Each student's transcript is evaluated as part of the admission process. Credits will normally be accepted in transfer from regionally accredited colleges for college level coursework (remedial/ developmental courses are not transferred) in which a minimum grade of *C*- (or equivalent) has been earned. No more than 12 hours of repeatable coursework in a discipline or field of study will be accepted in transfer. Only credit hours are transferred and such hours are not included in the calculation of a student's GPA.

Credits from schools which are not regionally accredited or which hold specialty/national accreditation are normally not transferrable. In some cases, credit will be allowed, at the option of the College, after a thorough review. Industrial, technological, and/or vocational courses normally are not transferable. Credit beyond what is needed for the degree is not transferred.

Students who have post-secondary transcripts from schools outside of the United States that may apply toward a degree at Bryan must submit them for evaluation and translation to an agency that is approved by the National Association of Credential Evaluation Services (NACES). For a list of approved agencies, see www.naces.org . The cost for this service is the responsibility of the student. Bryan College will need *official* transcripts in addition to the evaluation/translation.

All students should be aware that transfer of credit is always the responsibility of the *receiving* institution. If any student is interested in transferring credit hours from Bryan College to another institution, it is up to the student to check with that institution about their transfer credit policies and to determine what may possibly be transferred.

Transfer of Tennessee College of Applied Technology (TCAT) Credits

Bryan College recognizes that the technical expertise and professional training provided by the Tennessee Colleges of Applied Technology (TCAT) includes college level learning. Students who have *completed* a TCAT diploma program are eligible for pre-approved transfer credit toward Bryan College baccalaureate degree programs in alignment with the Tennessee Board of Regents (TBR) policy. TCAT credits will be transferred into Bryan College upon admission as a block transfer credit based on the equivalency standards established by the TBR (as outlined at tbr.edu/academics/tcattocc). Credit transferred from TCAT programs are categorized as credit for prior learning toward the maximum overall limit of 31 semester hours allowed for a combination of: Credit for Prior Learning, Credit by Examination, and military training credit. All transferred credit hours will be posted as "CR" (credit) and will not be included in the calculation of the student's Bryan College grade point average (GPA).

American Council on Education

Bryan College may accept ACE-recommended credit exclusively as elective credit under the following conditions:

4. Official documentation required - Students must request and submit an official ACE transcript documenting all ACE-evaluated learning.

5. Elective-only application - ACE recommended credit may be awarded only toward elective credit within a student's degree program. ACE credit cannot satisfy core curriculum requirements. ACE credit cannot satisfy major or minor requirements.

6. Evaluation Process - The Registrar will review ACE transcripts to ensure they meet academic level and content appropriateness for elective credit. All determinations are made on a case-by-case basis.

Credit limits & posting - ACE credit falls under the College's existing limits on non-traditional and examination-based credit (maximum of 30 semester hours). Awarded credit will be posted as CR (credit) and will not affect the Bryan College GPA.

No guaranteed acceptance - Submission of ACE-recommended learning does not guarantee credit will be awarded. As with all transfer evaluations, Bryan College retains full discretion over credit acceptance and applicability.

Associate's Programs

The College will accept credit by transfer for an Associate's program which satisfies general education required courses or specific courses required for the major, up to 30 hours. Please note that students must complete a minimum of 30 hours at Bryan College (a minimum of 15 hours must be in the major) in order to earn an associate's degree from Bryan College. A student should contact their Academic Adviser if already completed coursework seems the same as a course (or courses) within the program. The exemption of any program requirements will need to be determined during the admissions process prior to enrollment.

Bachelor's Programs

The College will accept credit by transfer which is applicable toward general education requirements and elective credit, up to 90 semester hours (but no more than 76 hours will be accepted from two year colleges). Elective credit beyond that required to meet the 120 semester hour minimum will not be transferred. No more than 15 semester hours of transfer credit will be applied toward major requirements. Please note that students must complete a minimum of 30 hours at Bryan College in order to earn a bachelor's degree from Bryan College. The exemption of any major requirements will need to be determined during the admissions process prior to enrollment.

Non-degree seeking Students/Undergraduate Certificates

Students who want to enroll in one or more courses but not pursue a degree from Bryan College must submit an application as a non-degree seeking student. Students are limited to 18 hours as non-degree seeking. Some courses may require additional documentation of satisfactory GPA and/or completed prerequisites. Bryan College does offer some undergraduate certificates. Enrollment for the purpose of an undergraduate certificate is limited to the coursework required for the certificate. Non-degree seeking students are not eligible for most forms of financial aid.

Visiting Students

Students who want to enroll in one or more courses but not pursue a degree from Bryan College must submit an application as a non-degree seeking student. Some courses may require additional

documentation of satisfactory GPA and/or completed prerequisites. Enrollment under this condition is limited to one semester or 18 credit hours.

Transient Students

Students who are enrolled in another college or university and do not plan to transfer to Bryan College in order to earn a degree must submit an application and may enroll as transient students. Enrollment under this condition is limited to one semester or 18 credit hours. It is the student's responsibility to communicate with the home institution regarding the transfer of credit from Bryan College.

Articulation Agreement with Tennessee's Public Community Colleges

Bryan College Online accepts the Board of Regents approved associate degree from public community colleges in the state of Tennessee. Students earning these degrees are granted 60 semester credits and junior standing upon admission to Bryan College Online. Students planning to transfer to Bryan should carefully choose their core curriculum/general education courses in consultation with both their community college adviser and Bryan College in order to ensure the best selections are made in light of their intended four-year major. Students desiring to earn credit through non-traditional means should consult Bryan policies as well. Students should contact a Bryan Admissions Counselor for additional information regarding needed coursework specific to the planned four-year major. All courses in the student's major must have a grade of C- or higher.

Additionally, Bryan College Online participates in the Tennessee Transfer Pathway for Business Administration, Criminal Justice and Applied Psychology. Please refer to www.tntransferpathway.org for more information.

Graduation Requirements

Undergraduate Programs

Application for Graduation

All candidates for undergraduate degrees are required to complete an Application for Graduation form and submit it to their Academic Adviser well in advance of the anticipated graduation date. Normally, by February 1 for May conferral, June 1 for August conferral, September 1 for December conferral. No student will be placed on the prospective graduation list until this application is on file in the Registrar's Office. The graduation fee (see "Graduation Fee" under Financial Information) should be submitted at least two weeks prior to the anticipated graduation date. The graduation fee must be paid, whether the graduate participates in commencement activities or not.

There are three possible conferral dates each year (early May, late August and late December). There is one commencement ceremony each calendar year which is at the end of the spring semester. In the spring semester all grades must be posted and all official transcripts on file by the Monday prior to the commencement ceremony.

Commencement Participation

All students eligible for graduation are encouraged to participate in commencement exercises held in May, *following* the completion of the program of instruction and the completion of all graduation requirements.

Since there is no ceremony in August students with one or two courses (a maximum of seven credits) outstanding may participate as *candidates* for graduation in the May ceremony provided they are registered at Bryan College for the outstanding courses (the seven-hour limit would include courses which are in progress) and have an approved plan to complete their program by August 31 of the same year. Students engaged in the Credit for Prior Learning Process do not qualify for this exception. In no case, may a student participate in two commencement exercises for the same degree.

Associate of Science degrees require the following:

1. Complete a total of 60 semester hours accepted by Bryan College.
2. Complete a minimum of 30 hours of coursework through instruction at Bryan College.
3. A minimum of 15 hours in the major must be taken through instruction at Bryan College. All coursework in the major must be completed with a C- or better.
4. Have a cumulative grade point average of at least 2.0 (on a 4.0 scale).
5. Complete the program of study.
6. Complete the General Education requirements.

Baccalaureate degrees require the following:

1. Complete a total of 120 semester hours accepted by Bryan College.
2. Complete a minimum of 30 hours of coursework through instruction at Bryan College.
3. All coursework in the major must be completed with a C- or better.
4. Have a cumulative grade point average of at least 2.0 (on a 4.0 scale).
5. Complete the selected program of study.
6. Complete the 33 hours of General Education requirements.

Graduation with Honors (Bachelor's Programs)

Upon the recommendation of the faculty, a student who is a candidate for the Bachelor's degree who has completed at least 48 semester hours of graded coursework at Bryan College will graduate with honors as follows:

- *cum laude* for a cumulative grade point average of 3.60 – 3.74
- *magna cum laude* for a cumulative grade point average of 3.75 – 3.89
- *summa cum laude* for a cumulative grade point average of 3.90 – 4.00

Programs of Study

Undergraduate Programs

Associate of Science

Bryan College grants the two-year Associate of Science degree.

Courses Required for the Associate of Science:

General Education requirements (36 credits):

Bible/ Theology/ Christian Thought courses*	6 credit hours
Natural Science course	3 credit hours
Oral Communication course	3 credit hours
ENG 109 College Writing I**	3 credit hours
ENG 110 College Writing II	3 credit hours
GS 100 Personal Effectiveness	3 credit hours
History course	3 credit hours
College-level Math course	3 credit hours
Music or Fine Arts course	3 credit hours
Philosophy course	3 credit hours
Psychology or Social Science course	3 credit hours

**Transfer Bible courses used to satisfy the general education requirement must be taken at ABHE or CCCU governing member or associate member institutions.*

** *A grade of C- or better must be earned in ENG 109 College Writing I in order to enroll in subsequent terms in the Associate's degree program. Students who do not earn at least a C- or better in ENG 109 will be allowed to complete courses for which they are already registered for in the same term. Students who earn less than a C- in ENG 109 will have one opportunity to repeat the course and must do so before enrolling in any other courses.*

Programmatic Goals - Business

1. Evidence the professional skills and academic breadth necessary to function effectively in entry-level positions or in new business
2. Integrate Christian principles and ethics into business practice.

Major Requirements for Business (A.S.) (24 credits):

ACCT 231 Principles of Accounting I	3 credit hours
BUS 111 Introduction to Software w/ Business Applications	3 credit hours
BUS 121 Introduction to Business	3 credit hours
BUS 220 Global Issues in Business	3 credit hours
ECFN 110 Introduction to Personal Finance	3 credit hours
ECFN 221 *or* 222 Principles of Microeconomics or Macroeconomics	3 credit hours
MGT 237 Principles of Management	3 credit hours
MKT 243 Principles of Marketing	3 credit hours

Programmatic Goals – Criminal Justice (A.S.)

1. Students will demonstrate knowledge of current laws, procedures, policies and practices of the criminal justice profession.
2. The students will navigate the criminal justice process and experiences from a biblical perspective.
3. Students will develop confidence in their ability to share their faith with each individual they come in contact with, no matter if it is a colleague, criminal, victim or witness.

Major Requirements for Criminal Justice (A.S.) (24 credits):

CJUS 120 Introduction to Criminal Justice	3 credit hours
CJUS 121 Introduction to Digital Forensics & Cybercrime	3 credit hours
CJUS 223 Corrections	3 credit hours
CJUS 226 Police Procedures	3 credit hours
CJUS 252 Introduction to Forensic Science	3 credit hours
CJUS elective	3 credit hours
PSGS 225 State & Local Government	3 credit hours
PSGS 226 American Government	3 credit hours

Programmatic Goals – Interdisciplinary Studies

1. Students will develop an adequate preparation for graduate school or vocation.
2. Students will evidence a personal, integrative perspective regarding faith and their discipline; and an ability to apply that perspective to the community in which they live.
3. Students will develop an adequate knowledge of content and knowledge of how their discipline(s) influence present day culture.

Major Requirements for Interdisciplinary Studies (A.S.) (24 credits):

BUS 111 Introduction to Software w/ Business Applications *OR* ECFN 110 Introduction to Personal Finance	3 credit hours
ENG 211 Introduction to Literature	3 credit hours
FA 211 Introduction to Fine Arts	3 credit hours
MUS 210 Music Appreciation	3 credit hours
PSY 228 Dating, Marriage, & Family Life	3 credit hours
Major elective *(with adviser approval)*	3 credit hours
Major elective *(with adviser approval)*	3 credit hours
Major elective *(with adviser approval)*	3 credit hours

General Education requirements for bachelor's degree programs (33 credits):

1. Written Communication/Composition (6 credit hours)
2. Natural Science (such as biology, chemistry, physical sciences) (3 credit hours)
3. College level Mathematics (3 credit hours)
4. Oral Communication (3 credit hours)
5. Social Science (3 credit hours) – *Applied Criminal Psychology* and *Applied Psychology students must complete an introductory Psychology course or equivalent.* Social Science would include disciplines such as Sociology, Criminal Justice, Education, Business, Economics, Accounting, Education, Psychology, Politics, and Government.
6. Biblical Studies (6 credit hours) - *Bible courses, in transfer, used to satisfy the general education requirement must be taken at ABHE or CCCU governing member or associate member institutions*.
7. Humanities (9 credit hours) – Humanities courses must come from at least two different disciplines and may be selected from the following: History, English, Literature, Art, Music, Theater, Foreign Language, Philosophy, Communications, or Humanities.

Programmatic Goals – Applied Criminal Psychology (B.S.)

1. Students will demonstrate knowledge of current laws, procedures, psychological theories and practices of the criminal justice and psychology profession
2. Students will demonstrate a personal, integrative perspective regarding psychology and criminal justice and the importance of application of their Biblical Worldview.
3. Students will develop knowledge of the psychological needs of those they will come in contact with across the criminal justice discipline.
4. Students will evaluate ways to foster healthy relationships with colleagues to support well-being and develop relationships to further their ability to serve and share their faith with others.

Applied Criminal Psychology major (42 semester hours)

CJUS 120 Introduction to Criminal Justice (3)
CJUS 223 Corrections (3)
CJUS 226 Police Procedures (3)
CJUS 331 Criminal Law & Procedure (3)
CJUS 422 Constitutional Law & Criminal Process (3)
CJUS 441 Ethics & Diversity in Criminal Justice (3)
PSY 235 Criminal Psychology (3)
PSY 325 Personality Theory (3)
PSY 330 Life-span Development (3)
PSY 334 Social Psychology (3)
PSY 424 Abnormal Psychology (3)
PSY 435 Addictions & Recovery (3)
PSY 449 Counseling Techniques (3)
Choose ONE:
CJUS 349 Public Administration-Criminal Justice (3)
PSY 322 Research Design and Methodology (3)

Programmatic Goals – Applied Psychology (B.S.)

1. Students will exhibit understanding of the basic tenets of psychology including the multifaceted goals of the discipline, the major perspectives and theories within the field, and evidence-based research practices.

2. Students will demonstrate a personal, integrative perspective regarding faith and psychology; and comprehend the importance of application of their Biblical Worldview.

3. Students will develop an adequate knowledge of psychology as a discipline, critical thinking skills, and knowledge of how psychology impacts the present day culture.

Applied Psychology major (36 semester hours)

PSY 228	Dating, Marriage, & Family Life (3)	PSY 334	Social Psychology (3)
PSY 322	Research Design and Methodology (3)	PSY 424	Abnormal Psychology (3)
PSY 325	Personality Theory (3)	PSY 429	Counseling Theories (3)
PSY 327	Methods and Models of Integration (3)	PSY 449	Counseling Techniques (3)
PSY 330	Life-span Development (3)	PSY	Psychology Electives (9)

Programmatic Goals – Business Administration (B.B.A.)

1. Students will understand the basic foundations of business including the multifaceted nature and quick pace of the discipline and the organizational theories within the field.
2. Students will integrate Biblical, faith-based principles into their personal philosophy of business.
3. Students will determine appropriate problem solving skills associated with the discipline through review of evidence-based research.

Business Administration major (39 semester hours)

ACCT 231	Principles of Accounting I (3)	ECFN 325	Principles of Finance I (3)
ACCT 232	Principles of Accounting II (3)	MATH 211	Elementary Statistics (3)
BUS 326	Legal Environment for Business (3)	MGT 321	Management and Supervision (3)
BUS 448	International Business (3)	MGT 327	Human Resource Management (3)
COMM 434	Organizational Communication (3)	MGT 492	Policy & Strategy (3)
ECFN 221	Principles of Microeconomics (3)	MKT 414	Managerial Marketing (3)
	OR ECFN 222 Principles of Macroeconomics (3)	PHIL 421	Christian Foundations for Business (3)

Business Administration: ***Accounting option*** (54 semester hours)

ACCT 231	Principles of Accounting I (3)	ECFN 221	Principles of Microeconomics (3) *OR*
ACCT 232	Principles of Accounting II (3)		ECFN 222 Principles of Macroeconomics (3)
ACCT 331	*Intermediate Accounting I (3)*	ECFN 325	Principles of Finance I (3)
ACCT 332	*Intermediate Accounting II (3)*	MATH 211	Elementary Statistics (3)
ACCT 336	*Tax Accounting (3)*	MGT 321	Management and Supervision (3)
ACCT 338	*Cost Accounting (3)*	MGT 327	Human Resource Management (3)
ACCT 421	*Auditing (3)*	MGT 492	Policy & Strategy (3)
BUS 326	Legal Environment for Business (3)	MKT 414	Managerial Marketing (3)
BUS 448	International Business (3)	PHIL 421	Christian Foundations for Business (3)
COMM 434	Organizational Communication (3)		

Business Administration: ***AI Driven Analytics option*** (51 semester hours)

ACCT 231	Principles of Accounting I (3)	COMM 434	Organizational Communication (3)
ACCT 232	Principles of Accounting II (3)	ECFN 221	Principles of Microeconomics (3) *OR*
BUS 326	Legal Environment for Business (3)		ECFN 222 Principles of Macroeconomics (3)
BUS 448	International Business (3)	ECFN 325	Principles of Finance I (3)

MATH 211 Elementary Statistics (3)
MGT 321 Management and Supervision (3)
MGT 327 Human Resource Management (3)
MGT 331 AI for Business (3)
MGT 332 Quality & Process Improvement (3)
MGT 426 Data Analytics Visualization (3)
MGT 427 SQL & Data Management (3)
MGT 492 Policy & Strategy (3)
MKT 414 Managerial Marketing (3)
PHIL 421 Christian Foundations for Business (3)

Business Administration: *Economics option* (51 semester hours)

ACCT 231 Principles of Accounting I (3)
ACCT 232 Principles of Accounting II (3)
BUS 326 Legal Environment for Business (3)
BUS 448 International Business (3)
COMM 434 Organizational Communication (3)
ECFN 221 Principles of Microeconomics (3)
ECFN 222 Principles of Macroeconomics (3)
ECFN 325 Principles of Finance I (3)
ECFN 337 Money & Banking (3)
ECFN 439 Managerial Economics (3)
ECFN elective (3)
MATH 211 Elementary Statistics (3)
MGT 321 Management and Supervision (3)
MGT 327 Human Resource Management (3)
MGT 492 Policy & Strategy (3)
MKT 414 Managerial Marketing (3)
PHIL 421 Christian Foundations for Business (3)

Business Administration: *Healthcare Management option* (51 semester hours)

ACCT 231 Principles of Accounting I (3)
ACCT 232 Principles of Accounting II (3)
BUS 326 Legal Environment for Business (3)
BUS 448 International Business (3)
COMM 434 Organizational Communication (3)
ECFN 221 Principles of Microeconomics (3) *OR*
ECFN 222 Principles of Macroeconomics (3)
ECFN 325 Principles of Finance I (3)
MATH 211 Elementary Statistics (3)
MGT 321 Management and Supervision (3)
MGT 327 Human Resource Management (3)
MGT 430 Healthcare Administration (3)
MGT 432 Contemporary Issues in Healthcare Management (3)
MGT 492 Policy & Strategy (3)
MKT 414 Managerial Marketing (3)
PHIL 320 Healthcare Ethics (3)
PHIL 421 Christian Foundations for Business (3)
PSY 330 Life-span Development (3)

Business Administration: *Human Resource Management option* (51 semester hours)

ACCT 231 Principles of Accounting I (3)
ACCT 232 Principles of Accounting II (3)
BUS 326 Legal Environment for Business (3)
BUS 448 International Business (3)
COMM 434 Organizational Communication (3)
ECFN 221 Principles of Microeconomics (3) *OR*
ECFN 222 Principles of Macroeconomics (3)
ECFN 325 Principles of Finance I (3)
MATH 211 Elementary Statistics (3)
MGT 321 Management and Supervision (3)
MGT 327 Human Resource Management (3)
MGT 341 Employee Selection (3)
MGT 342 Employee Benefits (3)
MGT 344 Labor Relations & Collective Bargaining (3)
MGT 347 Performance Management (3)
MGT 492 Policy & Strategy (3)
MKT 414 Managerial Marketing (3)
PHIL 421 Christian Foundations for Business (3)

Business Administration: *Leadership option* (51 semester hours)

ACCT 231 Principles of Accounting I (3)
ACCT 232 Principles of Accounting II (3)
BUS 310 Team Management (3)
BUS 326 Legal Environment for Business (3)
BUS 448 International Business (3)
COMM 434 Organizational Communication (3)
ECFN 221 Principles of Microeconomics (3) *OR*
ECFN 222 Principles of Macroeconomics (3)
ECFN 325 Principles of Finance I (3)
MATH 211 Elementary Statistics (3)

MGT 321 Management and Supervision (3)
MGT 327 Human Resource Management (3)
MGT 345 Principles of Leadership (3)
MGT 440 Strategic Organizational Leadership (3)
MGT 441 Leadership & Managing Change (3)
MGT 492 Policy & Strategy (3)
MKT 414 Managerial Marketing (3)
PHIL 421 Christian Foundations for Business (3)

Programmatic Goals – Criminal Justice (B.S.)

1. Students will demonstrate knowledge of current laws, procedures, policies and practices of the criminal justice profession.
2. The students will navigate the criminal justice process and experiences from a biblical perspective.
3. Students will develop confidence in their ability to share their faith with each individual they come in contact with, no matter if it is a colleague, criminal, victim or witness.

Criminal Justice major (42 semester hours)

CJUS 120 Introduction to Criminal Justice (3)
CJUS 121 Introduction to Digital Forensics & Cybercrime (3)
CJUS 222 Criminal Investigations (3)
CJUS 223 Corrections (3)
CJUS 226 Police Procedures (3)
CJUS 252 Introduction to Forensic Science (3)
CJUS 331 Criminal Law & Procedure (3)
CJUS 349 Public Administration of Criminal Justice (3)
CJUS 422 Constitutional Law & Criminal Process (3)
CJUS 441 Ethics & Diversity in Criminal Justice (3)
Major electives (12) chosen from:
CJUS electives (300/400 level)
PSGS 339 Law & Public Policy (3)
PSGS 225 State and Local Government (3) *OR*
PSGS 226 American Government (3)
PSY 435 Addictions & Recovery (3)

Programmatic Goals – Interdisciplinary Studies (B.S.)

1. Students will develop an adequate preparation for graduate school or vocation.
2. Students will evidence a personal, integrative perspective regarding faith and their discipline; and an ability to apply that perspective to the community in which they live.
3. Students will develop an adequate knowledge of content and knowledge of how their discipline(s) influence present day culture.

Interdisciplinary Studies major (48 semester hours)

First Area of Study* (6)
First Area of Study – 300/400 level (9)
Second Area of Study* (6)
Second Area of Study – 300/400 level (9)
Third Area of Study* (15)
(Can also be additional coursework from First and/or Second Areas of Study)
GS 420 Interdisciplinary Portfolio (3)

* Areas of Study must be approved in consultation with an academic adviser.

Programmatic Goals – Organizational Leadership (B.A.)

1. **Demonstrate foundational knowledge of leadership theory and practice.**
   Students will understand the major theories, historical developments, and contemporary perspectives in the field of leadership. Emphasis is placed on identifying effective leadership behaviors, understanding group dynamics, and recognizing how context shapes leadership effectiveness in organizational, community, and ministry settings.
2. **Integrate Biblical and faith-based principles into a personal philosophy of leadership.**
   Students will articulate a Christ-centered approach to leadership, grounded in Scripture and reflective of Bryan College's mission to educate students to become servants of Christ. They will evaluate how Biblical principles inform ethical decision-making, character formation, and servant leadership in both professional and personal contexts.
3. **Apply evidence-based problem-solving and decision-making skills.**
   Students will analyze leadership challenges using research, data, and case studies to determine effective strategies for organizational improvement. Through engagement with scholarly literature and applied projects, they will demonstrate the ability to evaluate evidence, synthesize information, and implement practical, ethical solutions to complex problems.

Organizational Leadership major (30 semester hours)

BUS 310 Team Management (3)
MGT 345 Principles of Leadership (3)
MGT 346 Organizational Behavior (3)*
MGT 440 Strategic Organizational Leadership (3)
MGT 441 Leadership & Managing Change (3)
PHIL 421 Christian Foundations for Business (3)
Choose 12 hours from:
COMM 434 Organizational Communication (3)
PSY 325 Personality Theory (3)
PSY 334 Social Psychology (3)
PSY 343 Sports Psychology (3)
PSY 424 Abnormal Psychology (3)
MGT 321 Management & Supervision (3)
MGT 327 Human Resource Management (3)
MGT 347 Performance Management (3)

* Prerequisite is MGT 237 Principles of Management

Undergraduate Certificates

The purpose of undergraduate certificates at Bryan College is to offer students the opportunity to gain a greater depth of knowledge in certain fields of study. Students in undergraduate certificate programs are non-degree seeking. Enrollment in undergraduate certificate programs does not qualify students for financial aid funds.

1. Undergraduate certificates require a minimum number of semester hours. Each certificate program differs; therefore, the student must follow the certificate requirements for the selected certificate carefully.
2. Each undergraduate certificate program requires a minimum GPA of 2.0.
3. To satisfy the requirements for the fields of study, only final grades of C or above, in all certificate courses, will apply towards successful certificate completion.
4. Students who return to Bryan College to complete a second certificate at the undergraduate level must have at least six credit hours remaining to qualify for a second certificate.
5. A minimum of one-third of the semester hours of the certificate coursework must be completed at Bryan College.

Manufacturing Management Certificate - 18 credits

MATH 115 College Algebra (3) (or MATH 117 or 122)
MATH 211 Elementary Statistics (3)
MGT 237 Principles of Management (3)
MGT 321 Management & Supervision (3)
MGT 327 Human Resource Management (3)
MGT 415 Production & Operations Mgmt* (3)

*MATH 115 and MGT 237 must be completed prior to enrolling in MGT 415

Bible & Ministry Certificate – 30 credits

BIB 222 Old Testament Literature & Interpretation (3)
BIB 224 New Testament Literature & Interpretation (3)
CT 113 Critical Survey of Worldviews (3)
CT 114 Intro to Christian Thought & Apologetics (3)
CM 123 Spiritual Formation & Discipleship (3)
CM 273 Ministry Internship (6)
Choose ONE option (9)
Three courses from:
PSY 111 General Psychology (3)
PSY 228 Dating, Marriage & Family Life (3)
PSY 325 Personality Theory (3)
PSY 330 Lifespan Development (3)
PSY 333 Childhood Growth & Development Through Adolescence (3)
OR
Three courses from:
MGT 237 Principles of Management (3)
MGT 321 Management & Supervision (3)
MGT 345 Principles of Leadership (3)
MGT 441 Leadership & Managing Change (3)

Biblical Studies & Christian Worldview Certificate – 12 credits

BIB 222 Old Testament Literature & Interpretation
BIB 224 New Testament Literature & Interpretation
CT 113 Critical Survey of Worldviews
CT 114 Intro to Christian Thought & Apologetics

Completion of Certificate

The Undergraduate Certificate will be issued after completion of all course work and all financial obligations are fulfilled. All appropriate undergraduate policies and practices at Bryan College will apply to certificate seeking students. Applications for the certificates may be completed and submitted to the Registrar's Office upon completion of the final course and submission of final grades along with the $50 fee. Certificate students are not eligible to participate in graduation ceremonies.

Credit for Prior Learning

Students in bachelor's programs may be eligible to earn additional semester hours through submission and evaluation of a Credit for Prior Learning (CPL) Portfolio. This credit may be derived from a number of different sources, including workshops, seminars, self-study, non-credit classes, military, workplace or other training programs, and work experience. Please note that it is the learning from these sources that is evaluated (not experience alone) and may result in credit hours being awarded.

GS 110 *Portfolio Development Workshop* will be offered each term to instruct the student how to prepare a Credit for Prior Learning Portfolio. This course is required for any student who desires to submit a portfolio for assessment. Details on this process may be found on the website at https://www.bryan.edu/wp-content/uploads/cpl-handbook.pdf. The portfolio must be submitted within one year of completing the GS 110 *Portfolio Development Workshop* or the student will forfeit the opportunity to earn credit via portfolio.

Any student who has previously completed GS 110 *Portfolio Development Workshop* and is still working on a Credit for Prior Learning portfolio but is not registered for any other courses, will be required to register, as an auditor, for GS 110. The student will incur a per credit hour audit fee. The student may audit the GS 110 course two times.

Please note that a maximum of 24 semester hours may be earned through a Credit for Prior Learning Portfolio with a total overall maximum of 31 semester hours that can be earned by a combination of Credit for Prior Learning through portfolio, Credit by Examination (see information on Credit by Examination below) and/or military training credit.

Academic Policies and Procedures

Policy on Catalog Change and Course Schedule

Although this catalog is intended to give a realistic statement of admissions requirements and procedures, academic policy and practice, the program of instruction, expenses, financial aid programs, etc., Bryan College reserves the right to make alterations as circumstances may require.

Credit by Examination

Bryan College will grant credit for nationally recognized examinations (CLEP, AP, DSST) in addition to the program courses and Credit for Prior Learning (CPL) credits. Students anticipating completing a nationally recognized examination must complete a Petition for Off-Campus Credit form which can be obtained by contacting their Academic Adviser.

CLEP Examinations

Students whose score meets or exceeds the American Council on Education (ACE) recommendations on a CLEP Examination which approximates a course offered at Bryan will receive credit for the number of semester hours listed in the catalog for that course (unless the ACE recommendation is less). Examinations which Bryan accepts include:

CLEP Exam	Bryan Course(s)	Number of credits (note that all are considered lower division)
Accounting, Financial	ACCT 231	3
American Government	PSGS 226	3
Biology	BIO electives	6 (3/3)
Business Law, Introductory	BUS 326	3
Calculus	MATH 122	4
Chemistry	Lecture Elective	6
College Algebra	MATH 115	3
College Composition	ENG 109	3
College Mathematics	MATH 116	3
Educational Psychology, Introduction to	PSY Elective	3
French Language	Level 1 Elementary	6 for Level 1

CLEP Exam	Bryan Course(s)	Number of credits (note that all are considered lower division)
	Level 2 Elem/Interm	9 for Level 2
German Language	Elective	6 for Level 1 9 for Level 2
Human Growth and Development	PSY 330	3
Information Systems	BUS 111	3
Macroeconomics, Principles of	ECFN 222	3
Management, Principles of	MGT 237	3
Marketing, Principles of	MKT 243	3
Microeconomics, Principles of	ECFN 221	3
Pre-calculus	MATH 117	3
Psychology, Introductory	PSY 111	3
Spanish Language	Level 1 SPAN 111-112 Level 2 Elem/Interm	6 for Level 1 9 for Level 2
Sociology, Introductory	Elective	3

CLEP tests are given at centers located throughout the United States. Detailed information may be obtained from the Office of the Registrar, or from the College-Level Examination Program, (www.collegeboard.org/clep), P.O. Box 6600, Princeton, New Jersey 08541. The Bryan College code is 1908.

Dantes Standardized Subject Tests (DSST)

EXAM	EQUATES TO	SCORE	CR	Division
Art of the Western World	FA 211	ACE	3	lower
Astronomy*	PHYS elective	ACE	3	lower
Business Ethics & Society	BUS elective	ACE	3	lower
Business Math	BUS elective or MATH elective	ACE	3	lower
Criminal Justice	CJUS 120	ACE	3	lower
Environmental Science*	BIO 115	ACE	3	lower
Ethics in America	PHIL 315	ACE	3	lower
Foundations of Education	EDUC elective	ACE	3	lower
Fundamentals of College Algebra	MATH 115	ACE	3	lower
Fundamentals of Counseling	PSY 429	ACE	3	lower
General Anthropology	SS elective	ACE	3	lower
Introduction to Business	BUS 121	ACE	3	lower
Introduction to Geography	SS elective	ACE	3	lower
Introduction to Law Enforcement	CJUS elective	ACE	3	lower
Introduction to World Religions	Elective	ACE	3	lower
Lifespan Developmental Psychology	PSY 330	ACE	3	lower
Personal Finance	ECFN 110	ACE	3	lower
Principles of Statistics	MATH 211	ACE	3	lower
Substance Abuse	EHS elective	ACE	3	lower

* Non-lab science electives.

Registration

Students will normally be registered for courses at least three weeks prior to the start of a course or the term. The term will be made official five days following the first day of the first course that a student is registered for in the term. Attendance and participation (online participation is defined as one of the following: a quiz attempt, a discussion post, or submission of an assignment) in the first five days of the first course in a term is required for the term to be made official. Under normal circumstances, no course will be offered unless there is an enrollment of at least seven persons.

Academic Load

A full-time load at the undergraduate level is 12 semester hours during the regular fall and spring semesters. Students can enroll in up to six credits per 8-week session. There are currently three 8-week sessions each semester, however, the sessions do overlap hence consideration needs to be made with regard to actual course load overall. With the Dean or Director's approval a student, who is strong academically, may be able to enroll in 15 or 18 hours per semester. For terms or sessions that are shorter, the same principles apply.

Official Means of Communication

All enrolled students are issued a Bryan College email account. Students are responsible for monitoring this email account on a regular basis and are responsible for information from Bryan College that is communicated in this way. Emails sent to a student's @bryan.edu account from Bryan College Administration, faculty, and staff are considered official College communication.

Attendance Policies

Regular weekly attendance is expected throughout the length of each course. Attendance will be reported weekly by the instructor for the purposes of grading submitted work and establishing a final grade for each student.

Census date – the college finalizes enrollment/number of credits/charges

Unofficial – a course or term is not finalized and charges are not locked in

Official – once a student has participated in the first session of the term, all charges for the entire term are locked in and making changes may have financial implications for the student.

Online participation – any one of the following: a quiz attempt, a discussion post, submission of an assignment, or completion of a formal *check-in* assignment.

1. The census date is five calendar days after the beginning of each session. On the census date if the student has not participated in the course(s) or contacted the Academic Adviser the student will be considered a "no-show".
    a. Unofficial – all unofficial courses will be dropped
    b. Official – if a student has not participated the course may be dropped. Financial Aid will likely be impacted and the student will have to declare his/her intent for the remaining courses in the term. Student remains financially responsible for the course(s).
2. *Out of Attendance:* A student can miss two weeks of an eight week course and remain in the course. If a student is marked absent three or more times during the course, he/she may be withdrawn

from the course up through the end of the fifth week. Following the fifth week a final grade will be earned.

3. *Voluntarily Withdraw*: A student can voluntarily withdraw from a course and receive a "W" up through the end of the fifth week of an eight-week course. Contact the Academic Adviser for more information.

4. Following the fifth week of an eight week course a student will receive a final earned letter grade for the course whether he/she chooses to finish the course or not.

5. If a student is withdrawn for being out of attendance in a course that is in official there will be no refund of tuition. Students determined to be out of attendance, or who voluntarily withdraw, will still be responsible for tuition.

6. Students must notify their Academic Adviser in writing by email should they need to withdraw from a course. A withdrawal form will need to be completed in order to complete the withdrawal process. If a student is withdrawing from the last course in the term a notation regarding this withdrawal will be noted on the official transcript.

7. Students who have not completed financial aid forms and paid tuition for the term by the end of the first course may be administratively withdrawn from term.

8. Full Tuition Refund: There is only one way for students to voluntarily drop and receive a 100% tuition refund for all courses that they are registered for in a term. To receive a 100% refund, students must notify their Academic Adviser in writing via email prior to the official start date of the term. A term is made official when the student has attended and/or participated in the first week of the first course(s) in a term.

For classes which are shorter or longer than the usual eight-week format the withdrawal policies are prorated accordingly.

There will be no refund of tuition for courses that are dropped, or in which the student withdraws or is withdrawn, when the course or courses are in a term that is official and in progress. Prior to withdrawing from a course or courses, students should contact Financial Services to determine the financial impact withdrawing from a course or courses(s) may have on financial aid and/or billing.

Dean's List

At the end of each fall and spring semester, the Office of the Registrar compiles the Dean's List, which includes the full-time undergraduate students (12 or more graded credits) who have earned a minimum *current term* grade point average of 3.8 to 3.999. Students carrying 11 hours or less are not eligible for the Dean's List.

President's List

At the end of each fall and spring semester, the Office of the Registrar compiles the President's List, which includes the full-time undergraduate students (12 or more graded credits) who have earned a *current term* grade point average of 4.0. Students carrying 11 hours or less are not eligible for the President's List.

Satisfactory Academic Progress

Students must demonstrate satisfactory academic progress toward completion of their program of study in order to maintain eligibility for enrolling in classes. The qualitative standard for academic progress requires that students must maintain a cumulative grade point average of 2.0 or higher. Also, see the section on *Student Financial Assistance* regarding maintaining eligibility for financial aid.

Academic Probation

Should the cumulative grade point average of a student fall below 2.0, the student will be placed on academic probation. Students must earn a minimum of a 2.0 cumulative gpa in the probationary term (6 credit hours) before he/she can be registered for the subsequent term. If conditions of probation are not met, the student will be dismissed. Further stipulations may be outlined in the notification letter.

Academic Dismissal

A student on probation who fails to remove probationary status as prescribed by the Dean/Director may be dismissed from the program. Consideration will be given to the student's continuance only if the student has shown sufficient improvement in academic performance during the probationary term to indicate a good probability of success toward graduation. Should a student's grade point average fall to a point where there is no reasonable possibility of bringing it to the level required for graduation, the student will be dismissed. A student dismissed for academic reasons may apply for re-admission after six months from the date of dismissal but will be re-admitted only on the approval of the Vice President for Academics.

Additionally, applicants who knowingly submit inaccurate, misleading, and/or falsified documents, which would include the omission of information and/or documents, during the admissions process would be referred to a Dean, Director, or Vice President for Academics. Such actions would be grounds for dismissal.

Repeating a Course

Courses taken by a student at Bryan may be repeated in order to improve the grade, subject to availability. A repeated course with the corresponding grade will appear on the student's academic transcript each time the course is attempted, but only the highest grade earned will be used in calculating the student's cumulative grade point average. If the course is repeated at another institution, credit is transferred to Bryan to fulfill graduation requirements, but the grade is not transferred; therefore, no change of GPA occurs. Tuition costs for the repeated class are the responsibility of the student.

Students receiving educational benefits from the Veterans Administration may not repeat a course previously passed solely for the purpose of improving the grade. To qualify for payment from the VA, the repeat must be required for graduation. A third attempt will not be eligible for any financial aid.

Withdrawal from the Program

To withdraw from the program, students must notify their Academic Adviser by completing a withdrawal form. Prior to withdrawing from the program, students should contact the Financial Services to determine the financial impact withdrawing from the program may have on financial aid and/or billing.

Application for Re-Admission Following Withdrawal from the Program

Should a student desire to re-apply to an undergraduate program following a withdrawal from the program, it is required that he/she submit an application for re-admission and official transcripts from any school attended since he/she was last enrolled at Bryan College. Re-admission will be based upon a review of all re-admission materials. Should the time between withdrawal and re-admission be such that the program requirements have changed, the student would be admitted under the new requirements and any deficiencies would have to be satisfied. If the student is being considered for conditional re-admission, he/she may be required to complete additional documentation before the application will be reviewed.

Administrative Withdrawal from the Program (non-attendance/participation)

Should a student miss a minimum of three consecutive class meetings or three consecutive weeks of attendance (in one course or in two courses back-to-back) with no notification to his/her Academic Adviser and without completing the withdrawal form, that student may be administratively withdrawn from the program. There will be no refund of tuition for courses that are dropped, or in which the student is withdrawn, when the course or courses are in a term that is official and in progress.

Administrative Withdrawal

Bryan College Online encourages students to reach the highest level of self-discipline and academic excellence. To maintain a professional learning environment, the College reserves the right to withdraw a student from classes at any time during the term. Student withdrawals may be initiated as a result of non-attendance, disruptive or disciplinary issues, or the non-payment of tuition.

The Honor Code

The Christian Life Standards apply directly to the academic area through the Bryan College Honor Code. The Honor Code is simply stated: "Every student shall be honor bound to refrain from cheating (including plagiarism). Every student shall be honor bound to refrain from stealing. Every student shall be honor bound to refrain from lying. Any violation of this Honor Code can result in dismissal from the College." The Bryan College Honor Code is designed to enhance academic uprightness on the campus. However, in the event that a student engages in activity relating to dishonesty in their academics, they will be subject to outcomes explained below.

Academic Dishonesty

Students are expected to submit their own work and engage in their own research. The Community Life Standards and Bryan College Honor Code apply, but are not limited to, three specific areas in academics; plagiarism, cheating and falsification. The honor code defines cheating as using any resource that was not authorized by your professor. With that, the use of an Artificial Intelligence (AI) tool, such as but not limited to ChatGPT, without the consent of your professor is considered to be cheating and a violation of the honor code.

Plagiarism

In regard to plagiarism, the Chicago Manual of Style (2003) states "with all reuse of others' materials, it is important to identify the original as the source." (p. 136). Even when one uses other people's thoughts or concepts without crediting them as the source they have stolen intellectual work. It is plagiarism to turn in any previously

submitted work without the current professor's prior written permission; without the prior permission, this will be considered self-plagiarism.

It is not plagiarism to quote material from a book, article, or web site as long as the author or source of the material is properly cited. Similarly, it is not plagiarism to copy a chart or a diagram from such a source, as long as the source is clearly credited. It is plagiarism to copy verbatim or closely paraphrase a chart or illustration, or material from any book, article, or web site without clearly identifying the source from which it was obtained.

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose a sanction as deemed appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person's work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one's own work

Cheating

Cheating is a form of dishonesty in which a student gives the appearance of a level of knowledge or skill that the student has not obtained, provides unauthorized aid, or wrongly takes advantage of another's work. Examples include, but are not limited to:

- Copying from another person's work on an examination or an assignment
- Allowing another student to copy any portion of one's work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student.
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or exam

Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

Academic Implications of the Bryan College Honor Code

The Bryan College Honor Code is the expectation that each student is operating with full integrity - both inside and outside the classroom. As a reminder of this commitment, students must pledge to abide by the Honor Code in every class, use of the Learning Management System (LMS) to submit coursework is an inherent pledge the student is abiding by the Honor Code. The pledge means that, except where noted or when work is expected to be done jointly, the academic work submitted is that person's alone.

Violations & Appeals Procedure

To ensure a uniform, standardized process, all incidents of academic dishonesty will be reported by faculty using the Honor Code Violation Form. The Honor Code Violation Form will be submitted to the Dean/Director, where decisions on student standing in regard to each reported event will be determined. The Honor Code Violation Form will become part of the official student record. Students who are found to be in violation of the Honor Code will face the following discipline as a minimum.

Upon the identification or perception of academic dishonesty, the faculty member will communicate with the student in writing – via email or the LMS. This communication will initiate either academic coaching or the referral process, and will require a meeting between the faculty and the student to review the academic dishonesty occurrence. Traditional undergraduate student meetings will occur no more than five business days after the initial communication. Bryan College online student meetings will occur no more than ten business days after the initial communication. Should a student fail to meet with the faculty member within a week of the faculty member's communication, this will result in an official referral for academic dishonesty/misconduct via the Honor Code Violation Form.

After an academic dishonesty violation has been reported, all stakeholders will receive notice from their Dean/Director. The student has the right to appeal the accusation and the resulting sanction using the form provided in the notice. The appeal form must be completed within five business days of receiving notification regarding an honor code violation. The faculty member and Dean/Director will review the appeal, and a decision will be forwarded to the student within five business days of receipt of student appeal. Appeals made after the 5-day window will not be considered valid.

Honor Code Offense Tiers

Faculty are to indicate the corresponding Tier in the Honor Code Violation Form. See below for the definition of the four Tiers, including limited examples.

Tier- 0: Coaching - For plagiarism only

Faculty are to coach the student about the improper writing incident and include coaching information in the Honor Code Violation form. Plagiarism within this document is defined as a small, isolated violation, e.g., in one or two brief parts of the paper, the student fails to acknowledge a source, leaves out quotation marks, or fails to change the wording and sentence structure of a paraphrase sufficiently—an offense that seems to be a result of momentary carelessness, a misunderstanding about documentation, or not having sufficiently developed the skill of paraphrasing.

Tier-1: Opportunistic honor code violation

Failing to cite several sentences worth of material in a paper or incorrectly citing sources.

Tier-2: Premeditated honor code violation

Such as a student submitting another's assignment as their own or cheating on a test. Tier-2 violations automatically escalate to Offense Level 2.

Tier-3: Severe honor code violation

Such as paying another to complete school work or gaining access to a grade book and making changes. Tier-3 violations automatically escalate to Offense Level 3 or 4.

Honor Code Offense Levels

Offense Level 0

The student will be penalized 10% of the total grade earned on the assignment. The faculty member will meet with the student and provide coaching on how to correct the deficiency within the timeframe mentioned above. ***The professor may also require the student to make an appointment at the Writing Support Center in the ARC to work on these skills.***

After two instances of Tier 0 coaching the student will be required to go to the ARC for support and future instances will automatically move to a Tier 1/Level 1 violation.

Offense Level 1

Proportional reduction of points on the assignment or course. Academic stakeholders are notified

Offense Level 1 **referrals** ***may*** require the student to (a) complete an online training module and, in instances of plagiarism, (b) meet with a designated ARC representative to ensure adequate understanding of the offense (academic writing tutoring will be encouraged).

Offense Level 2 - Automatic failure of assignment. Academic stakeholders are notified.

Offense Level 2 or higher offenses may also require students to (a) complete an online training module; (b) meet with a designated ARC representative to ensure student understanding; (c) academic writing tutoring and follow-up meetings with a designated ARC representative will be required, and (d) meet with their respective dean/director.

Offense Level 3 – Course Failure. Academic stakeholders are notified.

Offense Level 4 – Suspension from the College. Academic stakeholders are notified.

Offense Level 5 – Expulsion from the College. Academic stakeholders are notified.

Transcript of Record

The registrar keeps on file a permanent record of all credit earned by each student. Transcripts of record are issued only upon receipt of a written request signed by the student in accordance with the Family Educational Rights and Privacy Act. Before an official transcript will be issued, the student's financial obligations at the college must have been met, and there must be no record that the student is in default status on any student loan. A $10 fee is currently charged for each official transcript providing it can be reproduced in the normal course of business. Transcripts required in 48 hours or less will incur an additional fee plus the cost of USPS Overnight service. Transcript requests may also be submitted electronically through the National Student Clearinghouse.

End of Course

Students may view the start and end date of a course that they are registered for in a term through their student portal. Following the end date of a course, assignments will not be accepted unless prior arrangements have been made with the instructor. Final grades will typically be posted within one week after the end of the course and may be viewed through the student portal.

Disability Services

For students with disabilities (as defined by Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990), Bryan College takes an individual, holistic approach in providing, as required by law, reasonable accommodations.

Eligible students must formally notify the College of their disability, either at the time of admission and before accommodations are requested at the beginning of each semester. The notification must be in writing, must include appropriate documentation, and must be submitted to the ADA

Coordinator. Documentation required (to be obtained by the student at his/her expense) includes a formal evaluation by a physician or a professional who is able to diagnose the student's condition. The student will then meet with the ADA Coordinator to discuss what accommodations may be offered regarding specific needs and services.

Examples of alternative aids that may be appropriate include taped texts, note-takers, interpreters, readers (for test-taking only), additional time for tests, and alternative methods of assessment. The College is not required to supply students with attendants, individually prescribed devices such as hearing aids and wheelchairs, readers for personal use or study, other devices or services of a personal nature, or incompletes / extended semesters. The courts have also ruled that colleges are not required to lower the standards of any program, make fundamental alterations in the essential nature of a program, or assume undue financial or administrative burdens.

The campus ADA Coordinator considers a student's request and documentation and subsequently determines what specific services will be offered by the College. The Coordinator then provides the minimum expectations for accommodations. These accommodations are then provided to the student on a Syllabus Addendum form that student must take to the faculty of each course. A Syllabus Addendum must be completed and on file for each course within the first ten business days of the semester or within ten business days of a diagnosis/approval by the ADA coordinator. Once the basic provisions are deemed acceptable by both the faculty member and the student, the original signed copy must be turned in to the ADA Coordinator. If there are issues or concerns with the accommodations the student or his/her professor(s) may appeal the decision and will be provided a way for the grievance to be heard. For more information, please contact the ADA Coordinator, in the Office of Equity and Accessibility.

Exceptions to Academic Policies and Procedures

A petition for exception to academic regulations may be made by obtaining a Petition for Academic Exception from the Academic Adviser. The completed form, signed by the student, is then reviewed. Once a decision has been made regarding the exception, the student will be notified by the Academic Adviser. If the student finds the outcome unsatisfactory, the student may appeal the decision. A written response to the second appeal will be communicated to the student within 90 days of the second appeal.

Grading Practices and Standards

Definition of Grades Used

- The grade of ***A*** is given for on-time work which fulfills course requirements at a superior level of performance and which manifests outstanding interest, effort, responsibility, and creativity. (A = 4.0 Quality Points; A- = 3.7)
- The grade of ***B*** is given for work which fulfills course requirements at an above average level of performance, and which manifests above average interest, effort, responsibility, and originality. (B+ = 3.3 Quality Points; B = 3.0; B- =2.7)
- The grade of ***C*** is given for work which fulfills course requirements at an average level of performance, and which manifests an adequate interest, effort, responsibility, and improvement. (C+ = 2.3 Quality Points; C = 2.0; C- = 1.7)

- The grade of ***D*** is given for work which falls short of fulfilling course requirements at an average level of performance, and which manifests a lack of interest, effort, responsibility, or which shows a need for improvement. (D+ = 1.3 Quality Points; D = 1.0; D- = 0.7)
- The grade of ***F*** indicates failure, carries no credit, and is given for work which fails to meet minimum course requirements. (F = 0.0 Quality Points)
- ***W*** - Withdrawn from course
- The grade of *I*, for incomplete, is given only when extended illness or other emergency circumstances beyond the student's control prevent the student from completing the course requirements. An Incomplete is not given to allow a student time to do make-up or other work to influence a grade for which the work, in reality, has already been completed. Students who are approved for an Incomplete in an undergraduate or graduate course are required to complete coursework within eight weeks from the last day of the course. After this period, if the student fails to complete the course requirements, the I will be changed to an F and is recorded on the student's transcript. Requests for an incomplete grade in a course must be submitted in writing to the Dean/Director, for the respective course, prior to the end date of the course. Incompletes cannot be requested prior to the last four weeks of the course (three weeks of instruction plus finals).

Grading Scale for Bryan College Online – Undergraduate

The grading scale used for all undergraduate-level courses is listed below:

A	93% - 100%	C	73% - 75.99%
A-	90% - 92.99%	C-	70% - 72.99%
B+	86% - 89.99%	D+	66% - 69.99%
B	83% - 85.99%	D	63% - 65.99%
B-	80% - 82.99%	D-	60% - 62.99%
C+	76% - 79.99%	F	less than 60%

Late Homework

All assignments must be completed on time. Students should refer to the general course policies in each course for guidelines and specific information regarding late submissions.

Course Credit

For information on the content of the courses and credited awarded, see the Program of Study section of this catalog and the course descriptions located at the end of the undergraduate information. **In all of the courses which are part of the major, a grade of C- or better must be earned in order to count toward the degree (unless otherwise noted in the catalog). Courses in which a D or F are earned must be repeated at the student's expense.**

Computation of Grade Point Averages (GPA)

Grade point averages are computed after a course is completed. A student's GPA is computed only for work taken at Bryan College and is shown in detail on the student's unofficial transcript which is found in the student portal. GPA computation is also found on the student's official transcript.

Academic Appeals Process-Grades

If a student believes that a grade in a class is incorrect or that the professor has not graded the work in a responsible manner, he or she has the right to appeal the grade. The appeal must be submitted in writing to the Office of the Vice President for Academics within 90 days of the final grade being posted to the student's transcript. The appeal will be reviewed by the Dean/Director of his/her respective school and a decision will be forwarded to the student as soon as possible. Appeals made after the 90-day window, inclusive of non-business days and standard college vacation days, will not be considered valid and may not be entertained by the Dean/Director. Should the student desire further consideration, a final appeal can be made to the Vice President for Academics. Details as to the construction of the appeal letter and its contents can be obtained by contacting the Office of Academics.

Student Services

When students are accepted into Bryan College Online, they will be assigned an Academic Adviser who provides guidance as they work to complete their degree. Academic Advisers assist with individual matters of scheduling, academic records, and graduation planning. Primary communication regarding orientation, registration, graduation, etc., will come from the Academic Adviser. Any issues students encounter while they are completing their degree would first be addressed with the Academic Adviser. While advisers will assist students in every possible way, final responsibility for meeting all graduation requirements rests with the student.

Student Complaint Procedure-Academic

Complaints that cannot be mediated by the instructor of the course in question are submitted in writing for review by the Dean/Director. Decisions that do not satisfy a student may then be submitted in writing. Student complaints must be submitted within 90 days of the event, and student complaints will be addressed within 120 days of the event.

Technology Information for online courses:

Students are required to use computers for several essential tasks. First, all students are issued a Bryan College email account and must check their Bryan email regularly. Second, all courses extensively use an online learning environment called BrightSpace. Weekly course materials, syllabi, and online assignments/exams are distributed through BrightSpace.

Each student account is for the exclusive use of the registered student. Students are prohibited from sharing their login credentials (username, password, or any other authentication information) with any other individual, including parents or guardians. Only the student to whom the account is assigned is authorized to access and use that account. Parents and guardians may not log in to or access a student's account on their behalf. Violations of this policy may result in disciplinary action, including suspension or termination of account access.

Students will need a computer with audio speakers/headphones, Adobe Reader, and Microsoft Office (students can download a free version of Microsoft Office by visiting portal.office.com and signing in with their Bryan email and password), and a broadband Internet connection if working from off campus. Students will be expected to exhibit skills in electronic communication, word processing, document development, internet use, media-enhanced presentation, and electronic library research. They will receive access to training, online tutorials, library resource instruction, and the Academic Resource Center.

Minimum hardware/software requirements:

The IT department for Bryan College has compiled a minimum recommended hardware and software list. Students need a laptop computer that meets these **minimum** recommended hardware and software guidelines.

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Windows personal computer (PC):

Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256 GB (SSD recommended).

Operating system: Current version of Microsoft Windows 11 with Microsoft updates applied regularly.

Webcam: needed for some projects (many laptops come with an integrated webcam and will not require an external device).

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for PCs: Microsoft Word and Excel and a PDF viewer (e.g., Adobe Reader) Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Mac (note some software may have issues on a Mac, so a PC is recommended): Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256GB.

Operating system: Current version of Mac OS (no older than the previous two versions) with security updates applied regularly.

Webcam: needed for some projects.

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for Macs: Microsoft Word and Excel, a PDF reader (e.g., built-in Apple Preview or Adobe Reader)

Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Virus Protection Software is strongly recommended (free programs are available from Sophos, Avast, Avira, AVG, and others).

Note: Chromebooks, Phones, and Android/Apple tablets will not work for the software needed in some classes.

For questions about computer requirements or to check if a computer will meet the requirements, please contact the Bryan IT department at 423-775-7333 or by emailing helpdesk@bryan.edu

Financial Information

Undergraduate Programs – Bryan College Online

Provided for planning purposes. Subject to change.

Tuition and Fee Schedule

Tuition (per credit hour) $395.00

Technology fee *per term* $100.00

Course Materials fee (per course, for most courses) $75.00

Credit for Prior Learning Fee (bachelor's programs) per credit hour submitted for assessment $120.00

Payment Plan Fee $50.00

Graduation fee $200.00

(This fee is due whether the candidate participates in commencement activities or not.)

Audit (per credit hour)..... $104.00

Any unpaid charges may be subject to collection agency costs, attorney fees, or credit bureau reporting. Bryan College retains a security interest in all transcripts, diplomas, letters of recommendation, or grade reports which will not be released until all debts are fully paid.

NOTE: For information about loans and grants, see the section on Student Financial Assistance.

Tuition Payment Schedule

Tuition for each term is due before the first day of class. An email will be sent to your Bryan email address at the time of registration and after financial aid has been applied. Students can review incomplete financial aid documents through their student portal. Course registration may be cancelled if payment is not received in full by the due date for the given term. Pending financial aid may be used to cover a balance.

Payment plans are an automatic service provided for students upon request. There is a fee to use the payment plan tool and payments will be set to automatically process. Plans can be set up to have the payments for different lengths of time depending on when the student signs up. If the student's account is not clear by the end of each term, s/he will not be allowed to register for future courses, or if the degree has been completed, the diploma will be held by the College until the balance is paid in full.

Master Payment Agreement

Students will be required to complete the Master Payment Agreement every school year, certifying the means by which they will pay for their tuition and agreeing to take upon themselves the consequences of non-payment.

General Financial Information

Any obligations, including miscellaneous charges, incurred during the term must be paid before the term concludes. No academic credentials (grade reports, transcripts of record, or diploma) will be issued to the student until all financial obligations are satisfied. Failure to receive a bill does not exempt a student from the timely payment of all charges. All billing information can be reviewed through the student portal or by calling the Financial Services Office at Bryan College.

Credit for Prior Learning

The Credit for Prior Learning fee is charged for assessment of the portfolio. Portfolio fees will be based on the number of credits requested at the time that the portfolio is submitted for assessment.

Textbooks

Most students' textbooks are available in a digital format as a rental. The cost will be charged to the student account as a course materials fee or lab fee. Students who choose to opt out of this provided service during the first week of classes are responsible for obtaining the required materials. There are classes where textbooks aren't available in a digital format. In those cases, students are responsible for obtaining the required materials

Withdrawal Policies

Students should contact the Financial Aid Office first if they intend to withdraw from courses to see what the financial consequences will be.

Refund Policy

A student who withdraws from their first course of the first term and has not begun additional courses registered for will receive a 100% refund for the remaining hours of the term. A student who attends the first class of the second course of the first term will be liable for the full term's tuition amount. In any term after the first term, students who attend the first class are liable for the full term's tuition amount. Notice of withdrawal must be given to the college in writing by first contacting the Academic Adviser by the applicable deadline as noted above to be eligible for any refund.

Pro Rata Refund

The refund calculation process will be to determine how much of federal funding a student is allowed to keep when withdrawing. This calculation will include excess funds a student received as a refund. The college will notify the student of any amount the student must return as a repayment.

The financial aid office calculates federal financial aid eligibility and Military Tuition Assistance (TA) for students who withdraw, drop out, or are dismissed prior to completing 60.01% of a semester. The federal funds calculation and TA calculation are done independently of one another and are done prior to and apart from the institutional funds calculation. Refund/repayment calculations are based on the percent of earned aid using the following formula:

$$\text{Percent earned} = \frac{\text{\# of days completed up to withdrawal date}}{\text{total days in the semester}}$$

Federal financial aid is returned to the federal government based on the percentage of unearned aid using the following formula: Federal aid to be returned = 100% -% earned. When federal financial aid is returned, the student may owe a balance to the College. The student should contact Financial Services to arrange for balance repayment.

Once a student's withdrawal date has been established, the refund and repayment (if applicable) amount(s) and allocation(s) will be determined by the Financial Services Office. There are no special procedures required of the student to complete the refund process.

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. It is the responsibility of the student to inform Bryan College of TA eligibility and provide appropriate documentation for each *course* prior to the start of the term. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. **Bryan College** will return any unearned TA funds on a proportional basis through at least the 60% portion of the period for which the funds were provided to that member's appropriate service branch. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending.

If a service member stops attending due to a military service obligation, and the service member notifies the school of his/her obligation, Bryan College will work with the affected service member to identify solutions that will not result in a student debt for the returned portion.

Student Financial Assistance

Preparing for a college education requires a great deal of advance planning. To assist you in making appropriate financial preparations, this section presents a number of important topics for your consideration. This information reflects current Bryan College practices; however, regulations and funding for federal and state programs are subject to change and Bryan College administers programs accordingly.

Need is the basic principle of financial aid eligibility and represents the difference between what it costs to attend Bryan College and what the student is expected to pay toward these costs. Need is demonstrated through the information requested on the Free Application for Federal Student Aid (FAFSA). The FAFSA is used to apply for federal and state grants. In addition, a report generated by the FAFSA is used by the College Financial Aid Office to determine eligibility for student loans.

Forms of Financial Assistance

Listed below are some of the more common forms of financial assistance:

- Federal Pell Grant. The Federal Pell Grant provides a foundation for financial assistance. Eligibility is determined through the FAFSA need-analysis process.
- Tennessee Student Assistance Award (TSAA). The TSAA is provided by the Tennessee Student Assistance Corporation to Tennessee residents who meet eligibility criteria and who demonstrate financial need based on Federal Pell Grant eligibility. The FAFSA serves as the application for the TSAA and contains state-related questions which must be answered to determine eligibility.
- *Hope Scholarship. Students who meet the criteria for eligibility for the Hope scholarship and enroll within 16 months of graduation from high school or who transfer in, being still eligible for the Hope scholarship, can receive the Hope scholarship for the online program. The FAFSA serves as the application for the Hope scholarship.
- *Hope Scholarship for Non-Traditional Students. Students must be TN residents; have adjusted gross income of less than or equal to $36,000; be 25 years of age or older; have a 2.75 cumulative college

GPA after enrolled for 12 hours in the undergraduate program; have not attended college in the past 2 years. The FAFSA serves as the application for the Hope Scholarship.

- *Veterans' Benefits. Eligibility for these benefits is determined by the Department of Veterans' Affairs. Potentially eligible students should contact their local Veterans' Affairs representative. Notice: it takes a minimum of 90 days to complete the enrollment process with the Department of Veteran's Affairs. The Office of the Registrar will facilitate the process by certifying the student's enrollment.
- *Employee Reimbursement Program. Contact your company's Human Resource Office to investigate this source of financial assistance. A copy of your employer's policies will be required for a personalized payment plan created by the school.
- Federal Supplemental Education Opportunity Grant (FSEOG). This federal grant program is administered by the College. Need and eligibility is determined by the FAFSA.

* Students will need to inform Financial Services if they believe they are eligible for these forms of financial assistance.

Federal Educational Loans

The following is a description of the loan programs available to students. It is the policy of Bryan College to notify students of eligibility for all loans.

Federal Stafford Loan – A Subsidized Stafford Loan is awarded based on financial need and the federal government pays the interest on these loans while the borrower is in school at least half-time. An Unsubsidized Stafford Loan is not awarded based on financial need and interest accrues from the date of disbursement until the final payment. Repayment begins six months after student ceases to be enrolled at least half time. Minimum monthly payment is $50, but may be more depending on the total amount borrowed. **A Master Promissory Note (MPN) and Entrance Counseling are required**.

Customary length of time to repay loans is 10 years. Deferment or Forbearance of loan repayment may be granted for certain types of conditions/activities. **All loans may be prepaid at any time with no penalty or extra fees.**

Federal PLUS Loan - For dependent students, parents can borrow PLUS loans if they wish up to the student's total budget.

Alternative Loans - If the student wishes, he may apply for an alternative loan to help cover the costs of his classes. It may go up to the total amount of the student's budget.

Verifying Full Time Enrollment

When the Registrar's Office is asked to verify full time enrollment for a student, that office is required to use the last date in class as the last day of attendance. The student has a grace period of six months after the last day of class attendance before repayment of Stafford loans must begin.

A student receiving financial aid who anticipates withdrawing should contact the Financial Aid Office regarding the implications of such action.

There will be no refund of tuition for courses that are dropped, or in which the student withdraws or is withdrawn, when the course or courses are in a term that is official and in progress. Prior to withdrawing from a course or courses in a term, students should contact Financial Services to determine the financial impact withdrawing from a course or courses(s) may have on financial aid and/or billing.

Upon withdrawal from the program the amount of Title IV and other financial aid, which must be returned to a program source, will be calculated and charges will be adjusted by the amount of aid earned.

The calculation for return of Title IV aid is a federally mandated formula and is based on the percentage of completed course time.

FEDERAL FINANCIAL AID

Bryan College participates in the Title IV Federal Financial Aid programs, including grants, work-study and loans. These programs are administered under all applicable federal regulations and guidelines. To explore all potential Federal Aid opportunities visit www.studentaid.gov .

STATE FINANCIAL AID

Bryan College participates in all applicable scholarship and grant programs administered by the State of Tennessee within the regulations and guidelines set by the State. To explore all potential state aid opportunities visit www.tn.gov/collegepays .

General Policies

Financial aid is awarded on an annual basis. Although a student normally may depend on the continuance of aid from year-to-year, renewal is subject to all standards and regulations governing the program. All students must re-apply annually for all forms of financial assistance. No aid is automatically renewed.

Any outside grants or scholarships received by a student must be reported to the Financial Aid Office and may require an adjustment to the student's financial aid package.

Financial Aid Policies

1. Financial aid is awarded for one academic year, usually for three terms (fall, spring and summer). Aid eligibility is re-evaluated each year, and a new FAFSA must be submitted annually.

2. A financial aid recipient must be accepted for admission, pursuing a qualified degree, have remaining eligibility per program, and enrolled at least half time (6 credit hours). The student expense budget, built under federal regulations, will include the cost of tuition, fees, books, and etc.

3. If a student is selected for verification by Bryan College or by the federal processor, additional information may be requested to verify the information listed on the FAFSA. Refusal to submit required documentation could result in the cancellation of financial aid. All forms must be signed and dated and returned before financial aid is awarded.

4. Disbursement of federal funds is contingent upon Congressional appropriation and upon receipt of the funds by Bryan College.

5. A student who accepts student loans as part of a financial aid package must complete other steps before the loan can be credited to the student account. These include, but are not limited to: completion of loan entrance counseling and promissory note.

6. Students should report in writing to the Financial Aid Office any additional aid which he or she receives from outside sources (loans, outside scholarships, etc.).

7. Students who withdraw from the college must notify the Financial Aid Office prior to the time of withdrawal.

8. The Financial Aid Office reserves the right on behalf of the College to review and change an award at any time because of changes in financial situation or academic status, or change of academic program.

9. The Financial Aid Office first awards loans in the exact amount that the student needs to cover the costs of his classes. If students are eligible for extra loans to provide a refund, they must submit that request to the financial aid office by verbal request, by email, by the Stafford Loan Request form on the Bryan College website, or by phone.

Additional Information

1. It is the student's responsibility to be aware of the Satisfactory Academic Progress Standard.
2. Receiving all F's in a semester may result in some returns of federal financial aid.
3. Renewal of financial aid is also dependent on punctual, accurate reapplication and availability of funding sources.
4. When the FAFSA is processed, students will receive a Student Aid Report. This report should be kept with other financial aid papers for reference.

SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID

Financial Aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress toward completion of their program(s) of study in order to maintain eligibility for enrolling in classes and receiving any form of federal, state, or College financial assistance. Academic progress for financial aid is measured at the end of each term utilizing the following qualitative and quantitative standards.

Qualitative Standards for Financial Aid Eligibility

This standard measures a student's quality of performance in terms of courses successfully completed (credit hours earned) and Bryan College cumulative grade point average (GPA), as shown below.

Credit Hours Earned	Cumulative GPA
1-26	1.5
27-55	1.75
56 & above	2.0

Quantitative Standards for Financial Aid Eligibility

This standard has two components: maximum time-frame and course completion rate. The student must complete at least 66.67% of all courses attempted.

The maximum time-frame in which a student must complete a program of study cannot exceed 150 percent of the published program length measured in credit hours completed. Example: a student, pursuing a 120-hour program would be allowed to attempt a maximum of 180 hours [120 x 150% (1.5)].

The number of hours attempted includes any transfer hours accepted from other institutions that are applied to the student's program of study. In conjunction with the maximum program length, students must successfully complete (measured as credit hours earned) at least 66.67% of all coursework attempted as they progress through the program of study. This is a cumulative process, which includes transfer hours accepted.

Financial Aid Warning

A student who does not meet satisfactory academic progress standards at the end of a particular term is placed on Financial Aid Warning for the following term, during which the student is eligible to receive financial aid. If the student meets the standards at the end of the warning term, the student is removed from Financial Aid Warning status and maintains financial aid eligibility. If the student does not meet the standards at the end of the warning term, the student is placed on Financial Aid Suspension.

Financial Aid Suspension

A student on Financial Aid Suspension is not eligible for any form of federal, state, or College financial assistance and remains ineligible until satisfactory academic progress standards in Bryan College courses are met.

Financial Appeals Committee

Students placed on financial aid suspension can appeal to the Financial Aid Committee for financial aid reinstatement. The appeal must be submitted in writing to the Financial Aid Office and be accompanied by appropriate supporting documents if necessary. Reasons that may be acceptable for the appeal are: 1) serious illness or accident on the part of the student; 2) death, accident or serious illness in the immediate family; 3) financial difficulties forcing incomplete and premature withdrawal; 4) other extenuating circumstances directly affecting academic performance. Approval of an appeal places the student on Financial Aid Probation for one term. The student must meet satisfactory academic progress standards by the end of the probationary period (unless an academic plan has been put in place) or be placed on Financial Aid Suspension.

Students who fail to meet established financial obligations may be subject to Financial Administrative Withdrawal as outlined in the Bryan College Payment Policy. Financial Administrative Withdrawal results in "AW" for all in progress courses, which will equal a failing grade. This may impact Satisfactory Academic Progress (SAP) standing. Students withdrawn for financial reasons may appeal through the established process and seek reinstatement upon resolution of financial obligations. Financial Administrative Withdrawal may affect financial aid eligibility and SAP calculations. Students should consult with Financial Aid before pursuing reinstatement.

Course Descriptions

ACCT 231 Principles of Accounting I **3 semester hours**

An introduction to the concepts and principles involved in the preparation of financial reports for proprietorships and partnerships, including accrual accounting, customer receivables, inventories, plant assets, debt, and equity. This course is designed to provide the student with a working knowledge of basic financial accounting concepts and an understanding of the economic events represented by the accounting process and financial statements.

ACCT 232 Principles of Accounting II **3 semester hours**

A continuation of ACCT 231 to include accounting for corporations. Coverage includes stockholder's equity, long-term liabilities, time value of money concepts, statement of cash flows, and financial analysis. It will also include an introduction to cost/managerial accounting, which is the study of internal reporting of accounting data for the purpose of planning and controlling operations, policy making and long-range planning. Areas of study include cost behavior analysis, product costing, cost-volume-profit relationships, relevant costs, budgeting, standard costs, and capital expenditures. Prerequisite: ACCT 231.

ACCT 331 Intermediate Accounting I **3 semester hours**

The first in a series of two intermediate financial accounting courses which provide a comprehensive study of financial accounting theory and financial accounting reporting. The course will concentrate on the foundations of financial accounting and include an in-depth study of generally accepted accounting principles and concepts. Emphasis will be on a deeper understanding of financial statements, earnings management, and the revenue/ receivables/cash cycle. Prerequisite: ACCT 232.

ACCT 332 Intermediate Accounting II **3 semester hours**

The second in a series of two intermediate financial accounting courses which provide a comprehensive study of financial accounting theory and reporting. The course will concentrate on the foundations of financial accounting and include an in-depth study of generally accepted accounting principles and concepts. Emphasis will be on a deeper understanding of debt and equity financing, dilutive securities and earnings per share, investments, revenue recognition, income taxes, pensions, leases, statement of cash flow, and full disclosure in financial reporting. Prerequisite: ACCT 331.

ACCT 336 Tax Accounting **3 semester hours**

A study of the principles of federal income taxation of individuals and corporations. There will be some coverage of partnerships, estates, and trusts. The emphasis will be on the conceptual foundations of the tax system. There will be some coverage of the tax forms and compliance with tax laws. Prerequisite: ACCT 232.

ACCT 338 Cost Accounting **3 semester hours**

An in-depth study of the concepts introduced in ACCT 232. The development of cost accounting systems to assign costs to finished units of product or services. A study of how the accounting data from the cost system can be interpreted and used by management in planning, controlling, and evaluating business activities. Areas of study include job-order and process costing, standard costing and variance analysis, variable versus full-absorption costing, profit planning, non-routine decisions, and decisions about capital expenditures. Prerequisite: ACCT 232.

ACCT 421 Auditing **3 semester hours**

Provides an introduction to auditing. It introduces principles and practices used by public accountants and internal auditors in examining financial statements and supporting data. This course is a study of techniques available for gathering, summarizing, analyzing and interpreting the data presented in financial statements and procedures used in

verifying the accuracy of the information. Ethical and legal aspects and considerations. Offered on demand. Prerequisite: ACCT 232.

BIB 222 Old Testament Literature & Interpretation **3 semester hours**

This course provides an analysis of the Old Testament as the foundation of the whole Bible. It focuses on the theological, literary, and historical dimensions of the Old Testament text and story; draws theological connections to Jesus and the New Testament; and makes application to modern Christianity, both corporate (church) and personal (spiritual growth).

BIB 224 New Testament Literature & Interpretation **3 semester hours**

This course provides an analysis of the New Testament as the culmination of the whole Bible. It focuses on the theological, literary, and historical dimensions of the New Testament text; draws theological connections to major figures of the Old Testament and its biblical theological emphases; and it makes application to modern Christianity, both corporate (church) and personal (spiritual growth).

BIO 115 Environmental Science **3 semester hours**

Environmental Science is an introduction to biological and social issues affecting the environment. Topics include energy resources; land conservation; ecosystem diversity and sustainability; soil, water and air quality management; climate change; and environmental policy. Of special emphasis will be a Christian perspective on responsible stewardship of the earth and its resources.

BUS 111 Introduction to Software with Business Applications **3 semester hours**

This course develops the fundamentals of using industry-standard software for word processing, spreadsheet, and presentation applications. The use of computers from a Christian worldview is specifically addressed. Focus will be on the academic and professional application of these programs. It also deals with issues associated with the use of digital information in the current information age, including professionalism, copyrighted/ trademarked content, and ethical standards.

BUS 121 Introduction to Business **3 semester hours**

This course examines the core functions of business, introducing learners to management, accounting, economics, finance and marketing. Through both formal academic and experiential training, learners are encouraged to determine if business is a calling on their life. In addition, this course explores the biblical basis for business, the free market, distinguishes between profit and greed, and establishes a biblical standard for ethical business decision-making.

BUS 220 Global Issues in Business **3 semester hours**

This course is a study of the principles, theories, and current issues of business in a global environment. The student will learn a systematic, logical way of thinking about the context of conducting business in a global environment and a framework for analyzing business issues. The course involves reading and writing from leading texts, journals, and popular literature in the field of international business as well as considering the companies, institutions, organizations, and individuals impacting the field today.

BUS 310 Team Management **3 semester hours**

Selected readings will offer students the opportunity to examine current topics and thought related to managing teams in the work environment.

BUS 326 Legal Environment for Business **3 semester hours**

A study of the American court systems. A detailed examination of the legal rules applying to business transactions,

especially those concerning contracts, agency, corporations, and partnerships. Cases used as study media.

BUS 448 International Business **3 semester hours**

An examination of international organizational structures and managerial processes – cultural, political, economic, and legal environments of global marketing. World market patterns and international trade theory.

CJUS 120 Introduction to Criminal Justice **3 semester hours**

An introduction to and overview of the discipline and practice of Criminal Justice including its historical and philosophical background. This course will give students an overview of the three main functions of the Criminal Justice system to include: Police, Courts and Corrections.

CJUS 222 Criminal Investigations **3 semester hours**

This course will cover essential techniques and procedures for conducting criminal investigations, including how to approach, structure, and manage a criminal investigation. Students will learn how to organize the various parts of an investigation into a written affidavit establishing probable cause. The course will also contain an analysis of pertinent court decisions and problems, and methods of dealing with current situations that face law enforcement daily.

CJUS 223 Corrections **3 semester hours**

This course explores advanced techniques and processes in criminal investigations. Topics include the investigator's use of technology, undercover operations, interviews, interrogations, and report writing. Students will get "hands-on" experience as well as a foundation in the legal implications connected with these special operations and techniques.

CJUS 226 Police Procedures **3 semester hours**

An overview of the role, scope, organization, and management of police agencies including the philosophy and history of policing. Emphasis is placed on police operations, critical issues, community policing and the personal side of policing.

CJUS 231 Homeland Security **3 semester hours**

An overview of the form and functions of the U.S. Department of Homeland Security and its vital mission: to secure the nation from the many threats we face. DHS missions involve anti-terrorism, border security, immigration and customs, cyber security, and disaster prevention and management. This course will explore each of these missions in some detail.

CJUS 235 Criminal Psychology **3 semester hours**

This course examines the interrelationship between criminal justice and psychology. From criminal delinquency to victim advocacy, this course will study the motivations of criminal behavior. The course will analyze how human behavior interacts with and impacts the criminal justice system and related services. It will also explore the psychology of law enforcement and the impact of the careers in this field on professional and personal mental health. Cross-listed as PSY 235.

CJUS 252 Introduction to Forensic Science **3 semester hours**

An introduction and overview of forensic science, or the use of scientific data to provide valuable information in criminal cases (such as time of death, cause of death/injury, etc.)

CJUS 321 Counterterrorism **3 semester hours**

This course is designed to study violence-prone extremist groups and their historical evolution, ideological

motivations, organizational structure, demographic profile, and operational methods, including their interest in carrying out mass casualty attacks involving weapons of mass destruction. Course materials draw widely from political science, law, political philosophy, declassified documents, and film.

CJUS 323 Human Trafficking **3 semester hours**

An in-depth analysis of human trafficking and modern-day slavery, including the perspective of victims, and how these things relate to the criminal justice system. Emphasis is placed on understanding the ethical and legal dimensions of related issues, as well as identifying and constructing solutions from a faith-based perspective. Offered on demand.

CJUS 329 Digital Forensic Evidence: Law of Search & Seizure **3 semester hours**

This course instructs students how to understand and apply legal principles in the acquisition of digital evidence to ensure it will be admissible in court. Digital evidence derived from a wide array of digital devices that is used daily to investigate and convict criminals of crimes ranging from child exploitation, fraud, to murder will be investigated.

CJUS 331 Criminal Law and Procedure **3 semester hours**

An overview of those areas of law which apply most directly to Criminal Justice, including Criminal Law, Criminal Procedure, the Law of Evidence, Juvenile Justice Law, and the Law of Corrections.

CJUS 349 Public Administration of Criminal Justice **3 semester hours**

An examination of principles of administration, organization, and functional interrelation of criminal justice agencies. An evaluation of personnel policies, divisions, operations, management procedures and policies.

CJUS 427 Serial & Mass Murder Investigation **3 semester hours**

This course gives the student a better understanding of those that kill and what psychological and environmental factors can be operative in such circumstances. Contemporary and classic case studies along with commonalities and variations amongst multiple murders will be studied. This course explores these subjects from a Christian worldview, with an emphasis on applied ethics and biblical injunctions against murder.

CJUS 431 Digital Forensics Tools & Technology **3 semester hours**

To provide practical, hands-on experience, by utilizing virtual machine technology in analyzing digital storage media to obtain evidence. Students will learn and utilize a variety of digital forensic programs. Students will cover the basics of digital acquisition and data handling necessary to properly identify, preserve, and collect data from a range of digital media devices. The legal integrity of the evidence process will be demonstrated.

CJUS 441 Ethics & Diversity in Criminal Justice **3 semester hours**

Students will engage in discussions and research ethical issues related to the criminal justice system and community relations. Students will examine diversity within the criminal justice field. Students will explore multicultural communities and evaluate and propose possible solutions to current criminal justice-community relation issues.

CM 123 Christian Spiritual Formation & Discipleship **3 semester hours**

Introduces the student to the principle themes of Christian spiritual formation and discipleship and facilitates the developing of a personal and corporate philosophy of spiritual formation and discipleship.

COMM 111 Introduction to Communication **3 semester hours**

A course designed to develop an understanding of the basic principles of speech communication, including public speaking, and proficiency in their use.

COMM 434 Organizational Communication **3 semester hours**

An examination of the flow of messages through networks of independent relationships in a changing organizational environment. Maintains a balance between the study of formal and informal networks of communication.

CSCI 251 Operating Systems **3 semester hours**

Survey of operating systems theory. Concepts of operation of an operating system including multi-tasking and multi-processor systems. Other topics of discussion include gridlock and fault-tolerant systems. Students will do projects and labs associated with operating systems. Concepts of major operating systems such as Microsoft Windows, Microsoft Windows servers, Linux, UNIX, and mainframe systems. Topics include file and I/O management, scheduling, memory management and process management. Lab experiences will reinforce theory of these operating systems. Offered alternate years. Prerequisite: CSCI 116.

CT 113 Critical Survey of Worldviews **3 semester hours**

This course compares and contrasts basic worldviews and their implications for life, and will also present the main components of a Christian worldview, as well as respond to challenges to that belief system.

CT 114 Introduction to Christian Thought and Apologetics **3 semester hours**

This is an introductory course in philosophy and Christian apologetics which will introduce and examine issues of faith and reason and their impact on beliefs about man and God. How do we know anything at all? What is Truth? What is the relationship between science and faith? Different ways to defend beliefs from a Christian perspective will be examined and some cultural analysis and its impact on beliefs will be included.

ECFN 110 Introduction to Personal Finance **3 semester hours**

A study of a personal wealth management from a Christian worldview. Topics covered include personal budgeting, financial planning, tithing, taxes, insurance, investments, giving, managing credit, and retirement planning.

ECFN 221 Principles of Microeconomics **3 semester hours**

This course is an introductory course in microeconomic theory. It is a study of the theoretical economic framework that explains the operations of and the interrelationships between individual markets. The course emphasizes the market mechanism including supply and demand, consumer choice, costs and output determination, the role of competition, and the factor markets.

ECFN 222 Principles of Macroeconomics **3 semester hours**

An introductory course in macroeconomic theory. A study of national income accounting, the determination of national output and employment levels, the banking system, fiscal and monetary policy, and stabilization policy. Inflation, unemployment, lagging productivity, economic growth, and the public debt are considered. Emphasis placed on economic aggregates.

ECFN 325 Principles of Finance I **3 semester hours**

This is the first of a two-semester survey/problem-solving course that presents the basic concepts and tools of contemporary managerial finance, as it relates to business; including the role of managerial finance, the financial market environment, financial statements and ratio analysis, cash flow and financial planning, the time value of money, interest rates, bond and stock valuation, and risk and return. Emphasis is placed on practical financial problem solving using financial formulas, a calculator, and Excel. Prerequisite: ACCT 231.

ECFN 337 Money & Banking **3 semester hours**

This course considers the history of money and banking and the principles of commercial and central banking, with special emphasis on the pros and cons of centralized banking and fiat money. The course focuses on those

monetary policy issues that enable students to understand relevant national economic policy debates. Emphasis is placed on the function of banks and the Fed, multiple deposit creation, the tools and conduct of monetary policy, and the impact of the money supply on inflation. Prerequisite: ECFN 222.

ECFN 341 Public Finance & Budgeting **3 semester hours**

A study of the economics of the public sector, including application of financial tools to the government's supply of goods and services and use of resources. Topics include taxation, government spending, public choice, and deficit finance. Prerequisite: ECFN 222.

ECFN 439 Managerial Economics **3 semester hours**

This course is an examination of the economic environment within which the manager of the business firm operates. It describes a systematic, logical way of analyzing business decisions that focus on the economic forces that shape both day-to-day decisions and long-run planning decisions. It applies microeconomic theory—the study of the behavior of individual economic agents—to business problems that will enable management to achieve the firm's goal—maximization of profit. The course will emphasize price determination, the theory of optimization, demand functions and forecasting, production and cost, and other economic issues for firms today. Prerequisites: MATH 211 and ECFN 221.

ENG 109 College Writing I **3 semester hours**

This course focuses on the development of proficiency in writing through peer editing, revision, and instruction by the professor. Students will write a number of essays, one of which involves a short literary work, learning the skills required for a variety of writing modes. Students enrolled in the ENG 109-110 sequence may not enroll in ENG 111. **A grade of C- or better must be earned in order to continue in the Associate's degree program.**

ENG 110 College Writing II **3 semester hours**

Students will learn basic elements of critical thinking and the application of those elements to living in the contemporary world. Assignments include a major research paper on a controversial topic and a critical analysis of a topic originating in a major work of literature. Prerequisite: ENG 109. Students enrolled in the ENG 109-110 sequence may not enroll in ENG 111.

ENG 211 Introduction to Literature **3 semester hours**

An introduction to the basic terms and genres of literature with emphasis on English and American works as models, and a continuation of the writing instruction of ENG 110/111, with emphasis on critical thinking and further instruction in research writing. The course serves as a prerequisite to most other literature courses. Minimum words written: 3000, with minimum of 2000 in formal, finished writing. Prerequisites: ENG 110 or 111.

ENG 319 Technical & Professional Writing **3 semester hours**

This course teaches students the theory and practice of technical writing for a wide range of workplace environments. Prerequisite: ENG 110 or 111. Offered on demand.

FA 211 Introduction to Fine Arts **3 semester hours**

An introduction to a biblical perspective on the arts. Emphasis on basic elements, historic concepts, major figures, and implications of major works in human culture.

GS 100 Personal Effectiveness **3 semester hours**

Assists students in identifying their own style and developing their ability for personal effectiveness as a student. Students develop mission statements, principles, and goals, in preparation for coursework. Emphasis will be placed on assisting students in developing time-management techniques. Open only to students in the Bryan College

Online degree programs.

GS 110 Portfolio Development Workshop **2 semester hours**

This course explores techniques for the development of a credit for prior learning portfolio and preparation for completing a degree. Topics covered include graduation requirements, educational goals, testing for credit, Learning Theory, and methods of documenting experiential learning. Graded pass/fail. (Credit earned for GS 110 will not be used in determining Latin honors at graduation). Open only to students in the Bryan College Online bachelor's degree programs.

GS 420 Interdisciplinary Portfolio **3 semester hours**

This course assesses student competency of Interdisciplinary Study areas by creating a portfolio of accomplishments, learning experiences, and integration of content areas. Additionally, the student will complete an essay synthesizing the information from the chosen disciplines into one cohesive document to be included in the portfolio for assessment. Open only to students in the Interdisciplinary Studies major at the bachelor's level.

HIS 111 History of Western Civilization I **3 semester hours**

A survey course studying ancient and medieval Western civilization to 1660 with an emphasis on political, religious, and cultural history.

HIS 112 History of Western Civilization II **3 semester hours**

A survey course studying early modern and modern Western civilization from 1660 to the present, with an emphasis on political, religious, and cultural history.

HIS 221 History of the United States I **3 semester hours**

A survey course that focuses on the political, military, social, economic, and religious history of the United States from the eve of colonization through Reconstruction.

HIS 222 History of the United States II **3 semester hours**

A survey course that focuses on the political, military, social, economic, and religious history of the United States from Reconstruction to the present.

MATH 115 College Algebra **3 semester hours**

A college level course covering operations of real numbers, first and second degree equations, inequalities, linear functions, systems of equations, operations on polynomials, rational expressions and exponents, ratio and proportion, radicals and quadratic equations, and exponential and logarithmic functions. There is an emphasis placed on real-world applications to business and the sciences. Credit may not be earned for both MATH 115 and MATH 117.

MATH 116 Contemporary Mathematics **3 semester hours**

Intended for students majoring in liberal arts disciplines not requiring additional study in mathematics. Designed to stimulate mathematical thinking by looking at areas of mathematics not usually encountered in the high school curriculum with an emphasis on their applications in real life. Topics include geometry, applications of exponents and logarithms, probability, and statistics. Satisfactory test scores (ACT Math of 22 or higher; SAT Math of 530 or higher) are highly recommended prior to enrolling.

MATH 211 Elementary Statistics **3 semester hours**

An introduction to the subjects of probability and statistics. A partial listing of topics includes collection and presentation of data, computation and use of averages, measurements of dispersion, introduction to statistical

inference, hypothesis testing, regression, correlation, and chi-square tests. Satisfactory test scores (ACT Math of 22 or higher; SAT Math of 530 or higher) are highly recommended prior to enrolling.

MGT 237 Principles of Management **3 semester hours**

A survey of management theory and practice with emphasis on the functional and task requirements of management. Specific topics include decision making, time management, planning, organizing, directing, motivating, and controlling.

MGT 321 Management and Supervision **3 semester hours**

An examination of management concepts, resulting in an understanding of the role of professional management, the function of managing, and the skills, knowledge, and attitudes of people in supervisory and managerial positions. Students will utilize case studies and essays to provide insights into the issues, problems, and opportunities affecting management.

MGT 327 Human Resource Management **3 semester hours**

This course is an introductory study of the management of employees within an organization. The focus is on the selection, training, placement, promotion, appraisal, pay incentives, and laws affecting personnel management. It also addresses the organization and administration of a personnel department.

MGT 331 AI for Business **3 semester hours**

An introduction to artificial intelligence and machine learning applications in business. Students explore predictive analytics, automation, and ethical considerations while integrating a Christian worldview on human and technological agency.

MGT 332 Quality & Process Improvement **3 semester hours**

This course introduces process improvement frameworks and tools, including Lean and Six Sigma. Students will apply quantitative and qualitative methods to evaluate business performance and design ethical, sustainable improvements.

MGT 341 Employee Selection **3 semester hours**

Development and implementation of effective employee selection programs is a critical component in an organization's success. As part of the process of selection, this course will examine the differences between staffing and selection, recruitment, predictors of job performance, and measurements.

MGT 342 Employee Benefits **3 semester hours**

An understanding of employee benefits programs and how they relate to human resource management and total rewards is important for managers who deal with human resource issues on a daily basis. This course will seek to strike a balance between academic thought and practical benefit administration examples providing students with a solid foundation for dealing with employee benefit issues and laws affecting benefits.

MGT 344 Labor Relations & Collective Bargaining **3 semester hours**

The relationship between management and labor unions has historically played a major role, and continues to do so, in today's business environment. This course will provide an in-depth analysis of this relationship. Topics covered will include labor agreements, collective bargaining, arbitration, and the rights and responsibilities of unions and management.

MGT 345 Principles of Leadership **3 semester hours**

The course will prepare students for leadership roles in business, the community and in their professions. Students

will gain knowledge about the components that make leadership successful. Theoretical and practical skills necessary for success in both personal and professional lives will be explored. It is intended for students who are interested in gaining a foundation in leadership studies and extended coursework in applied aspects of leadership.

MGT 346 Organizational Behavior **3 semester hours**

The nature and consequences of human behavior in work organizations; contemporary models of organizational design, work structuring, motivation and performance, group and intergroup behavior; planned change. Prerequisite: MGT 237

MGT 347 Performance Management **3 semester hours**

In today's organization it is essential to establish systems and measures that develop motivated and productive employees. This course will explore how to get top employee performance by working toward a cooperative work environment and through goals-focused planning and appraisals.

MGT 415 Production & Operations Management **3 semester hours**

An introduction to the management of the operations/production system. An understanding of the operational practices and functions used to obtain optimal utilization of production factors and business resources with emphasis on quantitative analysis in planning, controlling, and decision-making. Focuses on types of production systems, forecasting, allocating resources, designing products and services, and assuring quality. The scope of this course includes applications for manufacturing and non-manufacturing organizations. Prerequisites: MGT 237; and MATH 115 or equivalent.

MGT 426 Data Analytics & Visualization **3 semester hours**

This course introduces students to data visualization and analysis using industry standard software. Students will learn to organize, analyze, and present business data for effective decision-making while considering ethical implications of data use.

MGT 427 SQL & Data Management **3 semester hours**

Students learn to design, query, and manage relational databases for business analytics applications. Emphasis is placed on accuracy, integrity, and ethical data stewardship consistent with Christian business values.

MGT 430 Healthcare Administration **3 semester hours**

Techniques of management and leadership are examined. Emphasis is given to an overview of healthcare management and administration in day-to-day public and private sector healthcare systems.

MGT 432 Contemporary Issues in Healthcare Management **3 semester hours**

This is a comprehensive course to allow synthesis and application of concepts to a variety of healthcare topics related to organization and administration in health services.

MGT 440 Strategic Organizational Leadership **3 semester hours**

This course will provide students the opportunity to further develop their leadership skills as they apply to a variety of business settings. Emphasis will be placed on synthesis, analysis, and application of leadership theories in a variety of simulations and cases as encountered by leaders in today's organizations.

MGT 441 Leadership and Managing Change **3 semester hours**

This course explores leadership traits, styles, roles and responsibilities of successful leaders over time. This course seeks to determine the students' individual leadership style and to promote the development of the servant leadership approach modeled by Christ. The course also deals with the practical issues of leading organizations

through change and managing the day-to-day aspects of organizational change.

MGT 492 Policy & Strategy **3 semester hours**

The capstone course of the business program, developing a comprehensive management perspective, emphasizing policy and strategy formulation and implementation in handling multi-functional business problems, and integrating these disciplines with a Christian business ethic. Open only to senior business majors.

MKT 243 Principles of Marketing **3 semester hours**

An introduction to marketing in relation to the business environment; involves a study from the conception of the idea for a good or service to its utilization by the consumer with emphasis on major decision areas (product, place, price, and promotion) and tools.

MKT 414 Managerial Marketing **3 semester hours**

The importance of marketing is explored through its evolution from the production-focused stage to the sales-oriented stage, and the current customer-oriented paradigm. The implications of market orientation, in which marketing is considered an organization-wide philosophy, are considered, particularly as they impact managerial decisions. Emphasis is placed on the study of product positioning, via place, price, and promotion. Recommended preparation: MKT 243 Principles of Marketing or equivalent introductory marketing course

MUS 125 Introduction to Music in Film **3 semester hours**

This course will explore the major genres of film and notable film composers from the early twentieth century to the present. There will be an emphasis on discovering how film composers influence the mood of the film, affect the development of characters and propel the narrative. Does not apply to the music minor.

MUS 210 Music Appreciation **3 semester hours**

An introductory course designed to investigate the nature and role of music. Emphasis on the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

PHIL 211 Introduction to Philosophy **3 semester hours**

A consideration of the basic areas of philosophy, with special attention given to metaphysics (e.g. existence of God), epistemology, and moral philosophies.

PHIL 320 Healthcare Ethics **3 semester hours**

This course will provide students with an exploration of the legal and ethical issues that are involved in the leadership and management in today's health care organizations. Students will examine the overlap of ethics and laws to health care concerns voiced by health care professionals that include administrators, policymakers, and clinicians. Intended for students in the online Bachelor of Business Administration (Healthcare Management).

PHIL 421 Christian Foundations for Business **3 semester hours**

This course examines purposes and implications of business from a Christian perspective including moral, ethical, relational, societal, and vocational dimensions. Topics such as God's design for business as it relates to kingdom and human flourishing as well as the unique value that a Christian perspective offers into the marketplace will be considered. Open only to students in the online Bachelor of Business Administration and Organizational Leadership programs.

PSGS 225 State and Local Government **3 semester hours**

Analysis of the institutions and issues of state and local governments in the U.S., in the context of a federal system.

Emphasis will be placed on the various offices, legal powers, and jurisdictions of state and local governments (such as counties, cities, special purpose districts) and their relationships among each other and with the state and/or federal governments.

PSGS 226 American Government **3 semester hours**

An introduction to and overview of the American system of limited Constitutional government, including historical and philosophical foundations, the workings of government institutions, political processes, and specifics of the U.S. Constitution.

PSGS 339 Law & Public Policy **3 semester hours**

Overview of public policy-making procedures as well as substantive analysis of policy specific issues, using the appropriate legal, political, and ethical tools. Broadly, the course will consider the role of government versus the role of the private sector, constitutional and legal decision-making, and the problems of both special interests and public bureaucracies.

PSY 111 General Psychology **3 semester hours**

Introduction to the general field of psychology. Emphasizes concepts helpful for understanding contemporary psychology and those basic to further study.

PSY 228 Dating, Marriage, & Family Life **3 semester hours**

A study of marriage and the family, including dating, partner-choice, premarital and biblical roles, communication, and conflict management. A variety of integrative texts are used to communicate relevant research findings and the biblical perspective.

PSY 235 Criminal Psychology **3 semester hours**

This course examines the interrelationship between criminal justice and psychology. From criminal delinquency to victim advocacy, this course will study the motivations of criminal behavior. The course will analyze how human behavior interacts with and impacts the criminal justice system and related services. It will also explore the psychology of law enforcement and the impact of careers in this field on professional and personal mental health. Cross-listed as CJUS 235.

PSY 322 Research Design and Methodology **3 semester hours**

Introduction to research design and methodology. Focus is primarily on quantitative methods. Includes the development of a research project utilizing the appropriate research methods and statistical analyses.

PSY 325 Personality Theory **3 semester hours**

A study of the psychology of personal adjustment with emphasis upon the various theories of personality and how they organize the human psyche.

PSY 327 Methods and Models of Integration **3 semester hours**

A study of several approaches Christian psychologists have used for integrating Christianity and psychology. Emphasis on approaches which deal effectively with both theology and psychology. Includes implications for academic psychology and counseling.

PSY 330 Life-span Development **3 semester hours**

This course is designed to provide a general overview of the developmental process in humans from conception through death. Included is attention to examination of the major theoretical perspectives related to the physical, mental, emotional, spiritual/moral, social, and vocational development in people over the lifespan.

PSY 333 Childhood Growth & Development Through Adolescence **3 semester hours**

A study of processes of biosocial, cognitive, and psychosocial development from the embryo through adolescence with emphasis on significant maturation stages; an introduction to research in the field, to observational procedures and terminology. Offered on demand.

PSY 334 Social Psychology **3 semester hours**

A survey of theories and findings concerning social influences on human behavior. Includes such topics as attitude change, prejudice, effects of the presence of others, conformity, and forming impressions of others.

PSY 343 Sport Psychology **3 semester hours**

This course provides the student with a practical approach to the application of the principles of psychology in sport and exercise settings. Emphasis is on personality, attention, anxiety, motivation, aggression, team cohesion, cognitive-behavioral interventions, and strategies for performance enhancement. Prerequisite: PSY 111, 228, 330 or 334.

PSY 424 Abnormal Psychology **3 semester hours**

A study of disorganized personalities. Emphasis on a descriptive classification of the various behavior disorders using the current classification procedures. Investigation of therapy techniques for the various disorders.

PSY 426 Gender and Sexuality **3 semester hours**

The purpose of this course is to explore, from a biblical and psychological perspective, the topic of human sexuality. Included in that study are differences between the sexes (relational, cognitive, and emotional), image-bearing and sexuality, gender identity, sexual expressions before and after marriage, and issues of same-sex attraction and sexual orientation. The instructor will take a redemptive approach to the topic of sexuality.

PSY 429 Counseling Theories **3 semester hours**

A study of the major secular theories of counseling. Highlights various principles and techniques used in the more popular approaches. Study of how counselees get in and out of dysfunction.

PSY 432 History and Systems of Psychology **3 semester hours**

A study of the history of psychology with emphasis on the philosophical and scientific ideas which provide the basis of contemporary psychology.

PSY 435 Addictions & Recovery **3 semester hours**

This course explores the nature of chemical dependency and addiction including alcohol and other legal and illegal substances. It also processes addictions such as video gaming and gambling addictions. Recovery from addictions is also examined.

PSY 449 Counseling Techniques **3 semester hours**

Basic helping skills such as reflective listening, rapport building and developing empathy will be covered. Students will be confronted with case studies and role plays to apply various techniques in the counseling process. Emphasis is on active student learning, and this course is taught in a seminar type format.

Bryan College Online

Graduate Programs

General Admissions Information

Masters Admissions Requirements

1. A conferred Bachelor's degree from an accredited institution with a minimum cumulative GPA of 2.75.
2. A completed online application.
3. Official undergraduate transcript which shows a conferred bachelor's degree and official transcripts for any coursework completed since the undergraduate degree was earned. Exceptions may be made for closed institutions or other extenuating circumstances. Request for exception must be submitted in writing.
4. Students who have earned degrees outside of the United States must submit them for evaluation and translation to an agency that is approved by the National Association of Credential Evaluation Services (NACES). For a list of approved agencies, see www.naces.org . The cost for this service is the responsibility of the student. Bryan College will need *official* transcripts in addition to the evaluation/translation.
5. Students planning to use veterans' benefits are required to submit official transcripts from all previously attended institutions.
6. Access to a stable internet connection and an appropriately equipped computer are necessary for completion of coursework. Please see technology information for further details.
7. Applicants for whom English is a second language are required to achieve, for clear admission, a minimum TOEFL (Test of English as a Foreign Language) score of 75 on the internet based test (iBT) with no subscore below 17. The paper based version (PBT) of the TOEFL is not accepted. Minimum scores on the ACT and/or SAT, or alternative tests, as determined by the college, may be accepted as proof of English language proficiency in lieu of TOEFL scores.

Provisional Requirements as applicable:

1. A current resume or curriculum vita (to include information about teacher licensure and teaching experience, CPA, ordination, etc., as applicable to the degree) is recommended.
2. Some applicants may be required to submit a Statement of Intent - In one to two double-spaced pages, the applicant should outline personal or career goals and how the master's degree will contribute to attaining those goals. The applicant should discuss motivating factors toward his or her current field, desire for an advanced degree, and discuss how completion of the chosen degree will augment future goals in career, life, ministry, community, etc.

Master of Arts in Teaching

In addition to the above, applicants pursuing the Master of Arts in Teaching through the Job-Embedded Pathway or the Student Teaching pathway must provide:

- Copy of their State-Issued Photo ID
- Resume

- Intent to Hire Letter (Job-Embedded only)

Applicants pursuing a specialization in a field different from their undergraduate degree program may also be required to provide Praxis Scores. All applications for pathways pursuing teaching licensure will be reviewed by the Education Committee for acceptance into the Master of Arts in Teaching program.

Conditional Admission

Conditional admission may be given to applicants of graduate programs who do not meet the requirements for clear admission. Conditional status is intended to signal a need for special effort by the student and is not meant to be punitive or demeaning. Students admitted on condition must earn a minimum of a 3.0 cumulative gpa in the first term (6 credit hours) before he/she can be registered for the second term. If conditions of admission are not met, the student will be dismissed. Further stipulations may be outlined in the acceptance letter.

Visiting Students

Students who desire to enroll but not pursue a degree from Bryan College must submit an application and an official transcript showing that they have completed an undergraduate degree from an accredited institution or have completed at least 88 hours of undergraduate coursework from an accredited institution. Visiting students may take a total of two courses. Students who desire to take more than two courses must apply as degree seeking students. Some courses may require additional documentation of satisfactory GPA and/or completed prerequisites.

Transient Students

Students who are enrolled in another college or university and do not plan to transfer to Bryan College in order to earn a degree must submit an application and an official transcript showing the conferral of an undergraduate degree. Enrollment under this condition is limited to two courses. It is the student's responsibility to communicate with the home institution regarding the transfer of credit from Bryan College.

Policy on Transfer of Credit

A maximum of 6 credit hours of transfer credit may be accepted for graduate course work completed prior to the first class meeting provided the content of that credit is deemed to be consistent with the course content in Bryan's graduate program. Such transfer credit must be from a regionally accredited institution of graduate study and must be a grade of "B" or better. Each decision regarding acceptance of transfer credit will be handled on a case-by-case basis during the admissions process.

All students should be aware that transfer of credit is always the responsibility of the *receiving* institution. If any student is interested in transferring credit hours from Bryan College to another institution, it is up to the student to check with that institution about their transfer credit policies and to determine what may possibly be transferred.

Credit for Prior Learning

Students in eligible master's programs have the opportunity to demonstrate achievement of graduate-level learning obtained through structured professional training and through significant experiential

learning (not experience alone) gained in professional practice. Accordingly, the College recognizes and permits the earning of graduate-level Credit for Prior Learning (CPL) under controlled academic conditions, subject to faculty and administrative oversight in their program of study. Note: The *Master of Arts in Teaching* is not an eligible program for Credit for Prior Learning.

CPL may be earned as an acknowledgement of experiential learning only for required discipline-specific coursework and only as demonstrated through well-supported applications after the student has enrolled in and completed one required course satisfactorily in their chosen program. The maximum credit awarded from prior learning alone is 9 semester hours. Additionally, the maximum combined credit for prior learning and transfer credit applied toward a master's degree is 15 semester hours.

Evidence of Learning: Applications must be supported by sufficient evidence to justify graduate-level credit evaluation. The burden of proof rests with the student to demonstrate that professional experiences have resulted in learning equivalent to the outcomes of specific graduate courses. In the evaluation process, preference is given to industry-established certifications that demonstrate mastery of professional standards relevant to the student's field of study.

The Credit for Prior Learning fee is charged for assessment of the portfolio. Portfolio fees will be based on the number of credits requested at the time that the portfolio is submitted for assessment.

Admissions Requirements-DBA

All applications are reviewed by the DBA Graduate Committee. When conducting admission reviews, they may request additional documentation to evaluate a candidate's record before a final admissions decision can be made.

DBA admission requirements include:

- Completed application
- Earned Master's degree from a regionally accredited college or university
- 3.0 minimum GPA at the graduate level
- Minimum of 30 graduate hours completed in business or related field
- Students planning to use veterans' benefits are required to submit official transcripts from all previously attended institutions.

Applicants to all graduate programs are required to have access to the Internet, e-mail service, and proficiency with word processing software.

Admission Review & Notification

Once all application materials are received for admission, the candidate's application package will be reviewed and an acceptance decision made. Once the application review process is complete, applicants will be notified via email of an admission decision.

Transfer Credits

Only courses from institutions accredited by agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS).

With approval, up to fifteen (15) semester hours of credits can be transferred into the DBA program. Transfer of coursework may be granted for the DBA program if the following requirements are met: (a) courses must be comparable to the level of coursework to the corresponding DBA (b) courses must carry a grade of at least a B; and (c) coursework must have been completed within the fifteen years prior to the student's date of admission.

It is the responsibility of each applicant to supply official transcripts along with a request to have the credit applied to the degree program. Students may be asked to submit the syllabus for any coursework being considered for transfer along with a rationale of why the student believes that the course meets the program's requirements.

Upon admission to the DBA program, students are required to read the *Doctor of Business Administration Program Handbook*. Students are required to read the handbook each year for updates and revisions. It is the student's responsibility to be familiar with and abide by the handbook policies and guidelines.

The Master of Arts in Christian Leadership

The Master of Arts in Christian Leadership is a 30-credit hour program delivered over approximately 18 months. The curriculum leads students through a continuum of key competencies and outcomes expected of graduates. Strong emphasis on twenty-first century apologetics and worldview issues are present throughout the curriculum, and courses on both topics provide a distinctly Christian framework for the course of study.

Programmatic Goals – Christian Leadership

1. Knowledge Focused Outcome - Students will identify foundational principles and practices associated with biblical, contemporary Christian leadership.
2. Values Focused Outcome - Students will demonstrate practical expression of what a servant of Christ involves in leadership practice.
3. Skills Focused Outcome - Students will model how to successfully implement biblical, contemporary Christian leadership principles and practices in their current leadership.

Master of Arts - Christian Leadership (30 semester hours)

BIB 514 Old Testament Issues & Hermeneutics (3) or
BIB 515 New Testament Issues & Hermeneutics (3)
BUSM 511 Management & Leadership (3) or
BUSM 555 Managing Organizational Change (3)
CSM 531 Church Leadership (3)
CSM 535 Leadership for Ministry (3)
CSM 537 Vocation of Ministry (3)
CSM 538 Christian Spirituality in a Ministry Context (3)
CSM 541 Bible Teaching-Principles & Practice (3)
HS 518 Group Dynamics (3)
or LEAD 521 Models of Leadership (3)
THEO 519 Systematic Theology (3) or
CT 522 Christian Worldview-Claims & Challenges (3)
CT 526 History of Christianity-Key Figures & Issues (3)

The Master of Arts in Christian Thought & Biblical Studies

The Master of Arts in Christian Thought & Biblical Studies is a 30-credit hour program delivered over approximately 18 months. The curriculum leads students through a continuum of key competencies and outcomes expected of graduates. This program is a holistic offering across the various disciplines of Christian Thought, including coursework from theology, apologetics, church history, and biblical studies. This high-utility program is well-suited for thoughtful Christian leaders looking to deepen their knowledge of scripture, Christian doctrine, and cultural engagement on difficult issues.

Programmatic Goals – Christian Thought & Biblical Studies

1. Students will identify key terminology, arguments, and ideas in Christian thought.
2. Students will model how to successfully express and defend the Christian worldview in varied cultural and ministerial settings.
3. Students will apply principles of hermeneutics and linguistic study to their own engagement with the biblical text, resulting both in commentary and original translation.

Master of Arts – Christian Thought & Biblical Studies (30 semester hours)

BIB 514 Old Testament Issues & Hermeneutics (3)

BIB 515 New Testament Issues & Hermeneutics (3)

CT 522 Christian Worldview-Claims & Challenges (3)

CT 526 History of Christianity-Key Figures & Issues (3)

CT 533 Apologetics I (3)

CT 534 Apologetics II (3)

CT 543 Global Religions in Christian Perspective (3)

THEO 519 Systematic Theology (3)

Choose one sequence:

BIB 511-512 Greek I and II OR BIB 521-522 Hebrew I and II (6)

The Master of Arts in Management and Leadership

The Master of Arts in Management and Leadership is a 30-credit hour program delivered over approximately 18 months. The curriculum leads participants through a continuum of key competencies and outcomes expected of graduates. Strong emphasis on management and leadership from a Christian worldview are present throughout the curriculum, and courses provide a distinctly Christian framework for the course of study.

Programmatic Goals – Management & Leadership

1. Students will evidence an understanding of the intricacies of strategic planning.
2. Graduates will be prepared to make significant contributions to organizational problem-solving.
3. Students will develop ethical and moral decision-making skills within a Biblical worldview to manage an organization and its personnel.

Master of Arts – Management & Leadership (30 semester hours)

BUSM 511 Management and Leadership (3)
BUSM 513 Biblical/ Worldview Principles of Management (3)
BUSM 517 Legal Framework of Decisions (3)
BUSM 527 Ethical Issues of Business (3)
BUSM 539 Integrated Strategic Management (3)
BUSM 555 Managing Organizational Change (3)
LEAD 520 Leadership Communication (3)
LEAD 521 Models of Leadership (3)
Choose one:
- BUSM 533 Managing Human Resources (3)
- BUSM 551 Human Resource Development (3)

Choose one:
- BUSM 546 Leading the Sports Organization (3)
- CSM 531 Church Leadership (3)
- CSM 535 Leadership for Ministry (3)

The Master of Arts in Human Services

The Master of Arts in Human Services is a 30-credit hour program delivered over approximately 18 months. The M.A. in Human Services trains students to appreciate and analyze the psychological, social, and spiritual health of individuals, providing a professional path into the growing field of mental and behavioral health. Students will be equipped to help individuals, families, and organizations seek the help and services they need, to the benefit of their community.

Programmatic Goals – Human Services

1. Define the various roles and duties that human services leaders perform while assisting individuals, families, and organizations in the community.
2. Apply effective human services interventions from a Christian worldview in a culturally and contextually relevant manner.
3. Synthesize legal and ethical standards in the application of human services counseling.
4. Acquire and apply skills, knowledge, and awareness of personal values and attitudes to professional practice, leadership, and advocacy in human services.

Master of Arts in Human Services-*Lifespan Development Specialization* (30 semester hours)

CFS 519 Child Development (3)
CFS 520 Adolescent Development (3)
CFS 522 Family & Community Health (3)
CFS 523 Adult Development & Aging (3)
CFS 524 Practicum in Child & Family Studies (3)
HS 512 Introduction to Human Services (3)
HS 516 Multicultural Awareness in Human Services (3)
HS 518 Group Dynamics (3)
HS 536 Christianity & Counseling – Methods & Praxis (3)
Choose ONE from:
BUSM 511 Management & Leadership (3)
BUSM 527 Ethical Issues of Business (3)
BUSM 533 Managing Human Resources (3)

Master of Arts in Teaching (M.A.T.)

The Master of Arts in Teaching at Bryan College provides a pathway for individuals with bachelor's degrees in diverse disciplines to become licensed educators. The program offers preparation for licensure in Elementary (K–5), Secondary (English, History, Math, Biology), and K–12 Physical Education. Designed for professionals transitioning into education, the MAT equips subject-matter experts to make a meaningful impact in classrooms and on students' lives.

Programmatic Goals – Master of Arts in Teaching

1. Candidates will demonstrate comprehensive content knowledge in their licensure area and develop an advanced pedagogical understanding for necessary effective classroom instruction.
2. Candidates will implement research-based instructional strategies demonstrating an understanding of diverse student needs, development, and content-specific pedagogy within their educational roles.
3. Candidates will demonstrate the ability to analyze and apply historical and philosophical foundations of education to navigate educational issues through both an academic and biblical lens.
4. Candidates will show professional leadership through effective assessment practices, data-driven decision-making, and reflective practitioner skills that impact student learning outcomes.
5. Candidates will develop collaborative relationships with colleagues, parents, and community stakeholders to create supportive learning environments and advocate for student success.

Program Approval

The Department of Education offers teacher education programs approved by the Tennessee State Board of Education. Students successfully completing one of these programs with adequate scores on the Praxis II Examinations and upon recommendation of Bryan College will be eligible for a teaching license from the state of Tennessee. Bryan College reserves the right to revise published licensure programs at any time to reflect decisions and directives from the Tennessee Department of Education.

The teacher education program is also approved by the Association of Christian Schools International (ACSI), and graduates who complete the approved licensure program receive a certificate which is recognized by ACSI-member Christian schools.

Master of Arts in Teaching-*Elementary Education Specialization* (33-42 semester hours)

EDUC 511 Educational Philosophy (3)
EDUC 513 Classroom and Behavior Management (3)
EDUC 515 Advanced Educational Psychology (3)
EDUC 521 Foundational Literacy (3)
EDUC 522 Writing Across the Curriculum (3)
EDUC 526 Assessment & Evaluation for Student Growth (3)
EDUC 528 Design & Implementation of Curriculum (3)
EDUC 530 Foundations of Special Education (3)
EDUC 532 Cooperative Teaching & Team Processes in Education (3)
EDUC 535 Content Area Methods K-5 (3)
EDUC 542 School Law (3)
Choose one pathway:

EDUC 573 - 574 Internship I and II (3/6) *OR*

EDUC 571 Mentoring in Practice (0) – taken twice *OR*

Non-licensure does not take Internship or Mentoring

Master of Arts in Teaching-*English 6-12 Specialization* (33-42 semester hours)

EDUC 511 Educational Philosophy (3)

EDUC 513 Classroom and Behavior Management (3)

EDUC 515 Advanced Educational Psychology (3)

EDUC 521 Foundational Literacy (3)

EDUC 522 Writing Across the Curriculum (3)

EDUC 526 Assessment & Evaluation for Student Growth (3)

EDUC 528 Design & Implementation of Curriculum (3)

EDUC 530 Foundations of Special Education (3)

EDUC 532 Cooperative Teaching & Team Processes in Education (3)

EDUC 536 Content Area Methods 6-12 (3)

EDUC 542 School Law (3)

Choose one pathway:

EDUC 573 - 574 Internship I and II (3/6) *OR*

EDUC 571 Mentoring in Practice (0) – taken twice *OR*

Non-licensure does not take Internship or Mentoring

Master of Arts in Teaching-*Physical Education K-12 Specialization* (33-42 semester hours)

EDUC 511 Educational Philosophy (3)

EDUC 513 Classroom and Behavior Management (3)

EDUC 515 Advanced Educational Psychology (3)

EDUC 522 Writing Across the Curriculum (3)

EDUC 526 Assessment & Evaluation for Student Growth (3)

EDUC 528 Design & Implementation of Curriculum (3)

EDUC 530 Foundations of Special Education (3)

EDUC 532 Cooperative Teaching & Team Processes in Education (3)

EDUC 536 Content Area Methods K-5 (3)

EDUC 536 Content Area Methods 6-12 (3)

EDUC 542 School Law (3)

Choose one pathway:

EDUC 573 - 574 Internship I and II (3/6) *OR*

EDUC 571 Mentoring in Practice (0) – taken twice *OR*

Non-licensure does not take Internship or Mentoring

Master of Arts in Teaching-*Math, Biology or History, 6-12 Specialization* (30-39 semester hours)

EDUC 511 Educational Philosophy (3)

EDUC 513 Classroom and Behavior Management (3)

EDUC 515 Advanced Educational Psychology (3)

EDUC 522 Writing Across the Curriculum (3)

EDUC 526 Assessment & Evaluation for Student Growth (3)

EDUC 528 Design & Implementation of Curriculum (3)

EDUC 530 Foundations of Special Education (3)

EDUC 532 Cooperative Teaching & Team Processes in Education (3)

EDUC 536 Content Area Methods 6-12 (3)

EDUC 542 School Law (3)

Choose one pathway:

EDUC 573 - 574 Internship I and II (3/6) *OR*

EDUC 571 Mentoring in Practice (0) – taken twice *OR*

Non-licensure does not take Internship or Mentoring

All teacher licensure programs are subject to change as needed to comply with regulations from the State of Tennessee.

Master of Business Administration (MBA)

The Master of Business Administration is a 36-credit hour program delivered over approximately 18 months. The curriculum leads participants through a continuum of key competencies and outcomes expected of MBA graduates. Business ethics and biblical worldview issues are present throughout the curriculum, and courses on both topics provide a distinctly Christian framework for the course of study.

Programmatic Goals – Master of Business Administration

1. Students will differentiate among alternative solutions for organizational problems, employ organizational tools, and understand financial and accounting data.
2. Students will demonstrate ethical and moral decision-making skills within a Biblical worldview to manage an organization and its personnel.
3. Students will be able to demonstrate professional business communication and integrate business concepts in the development of a strategic plan.

Master of Business Administration (36 semester hours)

BUSM 511 Management and Leadership (3)
BUSM 513 Biblical/ Worldview Principles of Management (3)
BUSM 515 Quantitative Methods for Business (3)
BUSM 517 Legal Framework of Decisions (3)
BUSM 521 Accounting Information for Management Decisions (3)
BUSM 525 Managerial Economics (3)
BUSM 527 Ethical Issues of Business (3)
BUSM 531 Strategic Marketing (3)
BUSM 533 Managing Human Resources (3)
BUSM 536 Financial Management (3)
BUSM 537 Business in a Global Environment (3)
BUSM 539 Integrated Strategic Management (3)

Master of Business Administration: *Healthcare Administration Specialization* (36 semester hours)

BUSM 511 Management and Leadership (3)
BUSM 513 Biblical/ Worldview Principles of Management (3)
BUSM 525 Managerial Economics (3)
BUSM 533 Managing Human Resources (3)
BUSM 537 Business in a Global Environment (3)
BUSM 539 Integrated Strategic Management (3)
BUSM 540 Managerial Epidemiology (3)
BUSM 541 Healthcare Systems (3)
BUSM 542 Healthcare Informatics (3)
BUSM 543 Healthcare Operations Management (3)
BUSM 544 Healthcare Ethics (3)
BUSM 545 Healthcare Finance (3)

Master of Business Administration: *Human Resource Specialization* (36 semester hours)

BUSM 511 Management and Leadership (3)

BUSM 513 Biblical/ Worldview Principles of Management (3)

BUSM 521 Accounting Information for Management Decisions (3)

BUSM 525 Managerial Economics (3)

BUSM 533 Managing Human Resources (3)

BUSM 537 Business in a Global Environment (3)

BUSM 539 Integrated Strategic Management (3)

BUSM 551 Human Resource Development (3)

BUSM 553 Strategic Compensation Management (3)

BUSM 555 Managing Organizational Change (3)

BUSM 557 Employment Law (3)

BUSM 559 Seminar in Human Resources (3)

Master of Business Administration: *Marketing Specialization* (36 semester hours)

BUSM 511 Management and Leadership (3)

BUSM 513 Biblical/ Worldview Principles of Management (3)

BUSM 521 Accounting Information for Management Decisions (3)

BUSM 525 Managerial Economics (3)

BUSM 531 Strategic Marketing (3)

BUSM 537 Business in a Global Environment (3)

BUSM 539 Integrated Strategic Management (3)

BUSM 550 Marketing Research (3)

BUSM 552 Consumer Behavior (3)

BUSM 554 Integrated Marketing Communication (3)

BUSM 556 Global Marketing (3)

BUSM 558 Seminar in Marketing (3)

Master of Business Administration: *Ministry Specialization* (36 semester hours)

BIB 514 Old Testament Issues & Hermeneutics (3)

BIB 515 New Testament Issues & Hermeneutics (3)

BUSM 511 Management and Leadership (3)

BUSM 513 Biblical/ Worldview Principles of Management (3)

BUSM 521 Accounting Information for Management Decisions (3)

BUSM 525 Managerial Economics (3)

BUSM 539 Integrated Strategic Management (3)

BUSM elective (3)

CSM 537 Vocation of Ministry (3)

CSM elective (3)

CT 522 Christian Worldview-Claims & Challenges (3)

THEO 519 Systematic Theology (3)

Master of Business Administration: *Sports Management Specialization* (36 semester hours)

BUSM 511 Management and Leadership (3)

BUSM 513 Biblical/ Worldview Principles of Management (3)

BUSM 521 Accounting Information for Management Decisions (3)

BUSM 525 Managerial Economics (3)

BUSM 531 Strategic Marketing (3)

BUSM 533 Managing Human Resources (3)

BUSM 537 Business in a Global Environment (3)

BUSM 539 Integrated Strategic Management (3)

BUSM 546 Leading the Sports Organization (3)

BUSM 547 Sports Finance (3)

BUSM 548 Sports Marketing (3)

BUSM 549 Sports Facility & Event Management (3)

Graduate Certificates in Business

The purpose of graduate certificates at Bryan College is to offer students the opportunity to gain a greater depth of knowledge in certain fields of study resulting in a graduate level certificate. Graduate certificates typically include five or six courses. Graduate certificate courses are offered online only. Certificates are available in Healthcare Administration, Human Resource Management and Marketing.

Admission requirements for the Graduate Certificates:

- bachelor's degree with a minimum of 2.75 GPA on a 4.0 scale
- *Human Resource Management Certificate* requires successful completion of an upper-level undergraduate overview course in Human Resource
- *Marketing Certificate* requires successful completion of an upper-level undergraduate overview course in Marketing
- completed application

Completion of Certificate

The Graduate Certificates will be issued after completion of all coursework, and all financial obligations are fulfilled. All appropriate graduate policies and practices at Bryan College will apply to certificate seeking students. Applications for the certificates may be completed and submitted to the Registrar's Office upon completion of the final course and submission of final grades. Certificate students are not eligible to participate in graduation ceremonies.

Required Courses for the Certificate in Healthcare Administration (18 semester hours)	Required Courses for the Certificate in Human Resource Management (15 semester hours)	Required Courses for the Certificate in Marketing (15 semester hours)
BUSM 540 Managerial Epidemiology BUSM 541 Healthcare Systems BUSM 542 Healthcare Informatics BUSM 543 Healthcare Operations Management BUSM 544 Healthcare Ethics BUSM 545 Healthcare Finance	BUSM 551 Human Resource Development BUSM 553 Strategic Compensation Management BUSM 555 Managing Organizational Change BUSM 557 Employment Law BUSM 559 Seminar in Human Resources	BUSM 550 Marketing Research BUSM 552 Consumer Behavior BUSM 554 Integrated Marketing Communication BUSM 556 Global Marketing BUSM 558 Seminar in Marketing

Tuition and Fee Schedule for graduate certificates

Provided for planning purposes. Subject to change.

Tuition per semester hour $595.00
Application for certificate fee $50.00

Enrollment in graduate certificate programs does not qualify students for financial aid funds.

Master of Science in Criminal Justice (M.S.)

The Master of Science in Criminal Justice is a 30-credit-hour program delivered over approximately twelve months. The curriculum is designed for professionals who are dedicated to serving their communities with integrity and ethical expertise. Graduates will gain the necessary skills to lead effectively in the complex field of criminal justice from within a Christian framework.

Programmatic Goals – Criminal Justice

1. Students will evaluate various contemporary criminal justice issues and trends, such as cultural matters, technological advances, legal updates, multiple theories, and applied research in the context of criminal justice administration.
2. Students will integrate Christian faith into criminal justice administration by applying servant and transformational leadership practices with biblical principles for effective leadership and management of criminal justice organizations.
3. Students will modify ethical decision-making models to incorporate a Christian worldview perspective in various criminal justice leadership contexts.
4. Students will design strategies and plans for leading change, managing program assessment, and the competent administration of criminal justice organizations' human and financial resources.

Master of Science in Criminal Justice: *Leadership Specialization* (30 semester hours)

CJUS 521 Criminal Justice Administration (3)
CJUS 523 Ethical Decision-Making in Criminal Justice (3)
CJUS 525 Legal Issues in Criminal Justice (3)
CJUS 527 Resource Management in Criminal Justice (3)
CJUS 529 Public Policy in Criminal Justice (3)
CJUS 631 Leadership in Criminal Justice (3)
CJUS 633 Crime Analysis and Intelligence-led Policing (3)
CJUS 635 Communication for Law Enforcement Leaders (3)
CJUS 637 Applied Research in Criminal Justice Leadership (3)
CT 522 Christian Worldview-Claims and Challenges (3)

DOCTOR OF BUSINESS ADMINISTRATION

Program Purpose

Students pursuing the Doctor of Business Administration (DBA) will gain knowledge and skills in the discipline of business administration in specific cognate areas that can be applied in current and future leadership roles.

Program Mission

To provide an opportunity for qualified students to attain academic, professional, and practical competence within the Biblical Worldview to prepare them for opportunities, and corresponding additional responsibilities, beyond the master's degree level. The DBA program emphasizes practical and real-world applications in both the course work and the research project requirements.

Program Vision

The DBA program intends to produce graduates with intellectual and professional characteristics deemed valuable by organizational leadership. These characteristics include the ability to:

1. defend arguments based on theories, concepts and empirical evidence in matters relating to research methodology and research design as well as those relating to the business disciplinary domain in which the research is located [relates to PLO 1,2, &3];
2. demonstrate the capacity for reflective and analytical business thinking [relates to PLO 1,3];
3. draw together relevant concepts and theories from different business disciplines in order to gain a better understanding of the organizational context in which particular problems or opportunities arise [relates to PLO 1,3];
4. analyze problems and issues arising in business and management contexts, utilizing relevant theories, concepts, and empirical findings [relates to PLO 1,2,3];
5. identify and analyze questions and issues in business [relates to PLO 2]; and
6. design, implement, and successfully conclude empirical research projects [relates to PLO 1, 2, & 3].
7. Each of the above will be considered in light of biblical principles, and be integrated within the Biblical Worldview [relates to PLO4]

PROGRAM LEARNING OUTCOMES

1. Evaluate current theoretical and applied research in business administration.
2. Recommend qualitative and quantitative analysis methods to perform effective business research.
3. Recommend solutions for the improvement of business and organizational practice based upon research, knowledge of the literature, and best practices.
4. Integrate a Christian Worldview into business functions.

Program Focus and Differentiation

Doctor of Business Administration (DBA) programs focus on research and the practical application of theory and knowledge to specific business problems. While they also prepare graduates for academic

careers, a DBA program, with its focus on the application of theory and knowledge in business settings, is more geared towards business professionals.

DBA programs are considered professional doctorates. Professional doctoral degrees are designed for working professionals although individuals may pursue the education profession. Many professional doctoral candidates have significant real-world experience and/or are currently working in their professional fields. For this reason, the research in DBA programs tends to be very business problem focused. The research approach for professional doctoral programs is the "engaged scholarship" model that focuses on topics at the intersection of theory and contemporary business issues.

Doctor of Business Administration (60 semester hours)

Graduate hours in business or related field (15)
BUS 720 History of Collegiate Business Education (3)
BUS 722 History of Management Thought (3)
BUS 724 History of Marketing Thought (3)
BUS 726 Contemporary Topics in Business (3)
BUS 730 Ethics and Moral Decision Making (3)
BUS 732 Advanced Topics in Business (3)
BUS 734 Effective Teaching in Higher Education (3)
BUS 736 Research Statistics (3)
BUS 740 Global Business Practices (3)
BUS 750 Applied Research Methodology (3)
BUS 751 Applied Research Writing (3)
BUS 771 Comprehensive Exams (3)
BUS 790 Dissertation Research I (3)
BUS 791 Dissertation Research II (3)
BUS 795 Defense (3)

Dissertation

The Dissertation is a comprehensive research project which adds to the body of business literature. The dissertation is expected to exhibit scholarship, reflect mastery of technique, and make a distinctive contribution to the field of business in which the candidate has specialized. A research chair is responsible for the general supervision and progression of the dissertation along with two other business faculty, one of which can be outside of Bryan College as an independent committee member, subject to approval by the Program Director. All committee members are to be approved by the Director of the DBA at Bryan College. All dissertation committee chairs should be faculty of Bryan College and approved by the Director of the DBA Program at Bryan College.

Dissertation Chair: The dissertation chair is an essential adviser who has the expertise to guide the student through the dissertation process. The chair will take on varying roles during the process, depending on the student, the topic, the research approach, or other factors. The chair will lead the candidate through each part of the dissertation and will work with the candidate in the selection of the methods, direction of the analysis and the ultimate outcome of the research. Regardless of the specific role, the chair is expected to regularly review candidate progress and serve as a mentor, working with the student to move the dissertation process forward. The chair will carefully review the dissertation proposal

and chapters and provide detailed written comments to the candidate, be available to discuss these comments, and review any revisions prior to determining that the candidate is ready to move forward in the coursework or to present their research.

Grading

Doctoral students must earn a minimum grade of "B-" in all doctoral-level courses.

Grade of B minus: Students receiving a grade of 'B minus' in a course will be permitted to remain in the program, unless their cumulative GPA drops below 3.0. Grades of 'C+' or lower will not count towards graduation and will have to be repeated.

Cumulative GPA below 3.0: If a student's cumulative GPA falls below 3.0 they will be placed on academic probation during the first semester the GPA is below 3.0. Students will have one semester to obtain a cumulative GPA of 3.0 or above. If their GPA remains lower than 3.0 a second semester, regardless of course grades, the student will be dismissed from the program for not maintaining an overall 3.0 GPA.

Additional information regarding coursework and a degree completion plan can be found on the Bryan website: www.bryan.edu/dba

Graduation Requirements

Graduation Requirements – Master's Program

1. Complete the required coursework with no less than a 'C' in each class. No more than two "C's" are allowed. Credits used for one graduate degree/graduate program may not also be applied to a second graduate degree/graduate program.
2. Have a cumulative grade point average of at least 3.0 (on a 4.0 scale).
3. Fill out and submit the application for graduation along with the graduation fee.

Graduation Requirements – Doctoral Program

In addition to other regulations governing graduation, as stated in the Bryan College catalog, DBA students must meet the following requirements:

1. A minimum of 45 semester hours of DBA coursework must be taken through Bryan College.
2. Maintain an overall GPA of 3.0 to remain in the program.
3. Complete and pass the comprehensive exam.
4. Successfully complete and present an approved Dissertation.
5. Fill out and submit the application for graduation along with the graduation fee.

Time Limits for Completing a Degree-Masters

Students must complete all degree requirements within four years of the date of enrollment in the first class after the student is admitted to the program. A student may petition for an extension due to extenuating circumstances.

Time Limits for Completing a Degree - DBA

The time limit for completing the degree from the date of enrollment in the DBA program is seven years. Only in unusual circumstances may the student be granted an extension.

Granting of an extension of time will usually result in additional requirements. Any student who does not complete coursework within the permissible time limit, for any reason including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum.

Enrollment and Breaks in Enrollment

All DBA students are required to maintain enrollment in the DBA program. (1) Until students begin the dissertation phase, they are required to be enrolled in at least one course in each academic year (fall to summer); (2) Once doctoral candidates enter the research project phase, they are required to be enrolled in each semester (fall, spring, and summer) until graduation.

A student facing certain unforeseen circumstances may contact his or her professor to determine if assignment extensions are possible (as noted in the course syllabi or, if warranted, an incomplete in order to allow time to complete coursework). An incomplete cannot be granted for any of the doctoral research project courses.

In the event a student is facing such things as an extended illness or hospitalization, relocation due to employment, military obligations, or the death of an immediate family member, a break in enrollment will be considered and if warranted, granted by the DBA Program Director. The Director and the student will determine the length of the absence and develop a plan to return to the program (if applicable). The length of the break in enrollment will not count toward the student's seven-year completion requirement.

Application for Graduation

All candidates for graduate program degrees are required to complete an Application for Graduation and submit it to their Academic Adviser well in advance of the anticipated graduation date. Normally, by February 1 for May conferral, June 1 for August conferral, September 1 for December conferral. No student will be placed on the prospective graduation list until this application is on file in the Registrar's Office. The graduation fee (see "Graduation Fee" under Financial Information) should be submitted at least two weeks prior to the anticipated graduation date. The graduation fee must be paid whether the graduate participates in commencement activities or not.

There are three possible conferral dates each year (early May, late August and late December). There is one commencement ceremony each calendar year at the end of the spring semester. All grades must be posted and all official transcripts on file prior to the desired graduation date.

Commencement Participation

Commencement exercises are held in early May. All graduates are encouraged to participate in the commencement activities following the completion of the program of instruction and all graduation requirements. At the graduate level there are no Latin designations for honors.

Masters level students only: Since there is no ceremony in August students with one or two courses (a maximum of seven credits) outstanding may participate as *candidates* for graduation in the May ceremony provided they are registered at Bryan College for the outstanding courses (the seven-hour limit would include courses which are in progress) and have an approved plan to complete their program by August 31 of the same year. In no case, may a student participate in two commencement exercises for the same degree.

Academic Policy and Procedures

Graduate Programs

Policy on Catalog Changes and Course Schedules

Although this catalog is intended to give a realistic statement of admissions requirements and procedures, academic policy and practice, the program of instruction, expenses, financial aid programs, etc., the College reserves the right to make alterations as circumstances may require. For topics not addressed in the Graduate Studies section, please refer to the general section of the catalog.

Entering Catalog

The Academic Catalog which is current during the first term the student is enrolled and attending as a degree-seeking student contains the academic program requirements that the student is to follow. That

catalog will remain open to the student as long as the student maintains continuous enrollment (up to four years) until the student either graduates or does not re-enroll for one or more terms. After a break in enrollment the student would need to apply for re-admission and return under the current academic catalog. Academic policy defines continuous enrollment as enrolling in both the fall and spring terms with either a full or part time load.

In the event that a program is discontinued. Students already pursuing that program will be able to complete that program under their entering catalog as long as they maintain continuous enrollment. However, students will not be able to change to a program that has been discontinued.

Registration

Students will normally be registered for courses at least three weeks prior to the start of a course or the term. The term will be made official five days following the first day of the first course that a student is registered for in the term. Attendance and participation (online participation is defined as one of the following: a quiz attempt, a discussion post, submission of an assignment or completion of a formal *check-in* assignment) in the first five days of the first course in a term is required for the term to be made official. Under normal circumstances, no course will be offered unless there is an enrollment of at least seven persons.

Academic Load

A full-time load at the graduate level is 6 semester hours during the regular fall and spring semester which equates to 3 hours per 8-week term. Students cannot exceed 6 hours in a given 8-week term or 12 hours in a semester.

Late Work Policy

All assignments must be completed on time. Students should refer to the general course policies in each course for guidelines and specific information regarding late submissions.

Official Means of Communication

All enrolled students are issued a Bryan College email account. Students are responsible for monitoring this email account on a regular basis and are responsible for information from Bryan College that is communicated in this way. Emails sent to a student's @bryan.edu account from Bryan College Administration, faculty, and staff are considered official College communication.

Attendance Policies

Regular weekly attendance is expected throughout the length of each course. Attendance will be reported weekly by the instructor for the purposes of grading submitted work and establishing a final grade for each student.

Census date – the college finalizes enrollment/number of credits/charges

Unofficial – a course or term is not finalized and charges are not locked in

Official – once a student has participated in the first session of the term, all charges for the entire term are locked in and making changes may have financial implications for the student.

Online participation – any one of the following: a quiz attempt, a discussion post, submission of an assignment, or completion of a formal *check-in* assignment.

1. The census date is five calendar days after the beginning of each session. On the census date if the student has not participated in the course(s) or contacted the Academic Adviser the student will be considered a "no-show".
   a. Unofficial – all unofficial courses will be dropped
   b. Official – if a student has not participated the course may be dropped. Financial Aid will likely be impacted and the student will have to declare his/her intent for the remaining courses in the term. Student remains financially responsible for the course(s).
2. *Out of Attendance:* A student can miss two weeks of an eight week course and remain in the course. If a student is marked absent three or more times during the course, he/she may be withdrawn from the course up through the end of the fifth week. Following the fifth week a final grade will be earned.
3. *Voluntarily Withdraw*: A student can voluntarily withdraw from a course and receive a "W" up through the end of the fifth week of an eight-week course. Contact the Academic Adviser for more information.
4. Following the fifth week of an eight-week course a student will receive a final earned letter grade for the course whether he/she chooses to finish the course or not.
5. If a student is withdrawn for being out of attendance in a course that is in official there will be no refund of tuition. Students determined to be out of attendance, or who voluntarily withdraw, will still be responsible for tuition.
6. Students must notify their Academic Adviser in writing by email should they need to withdraw from a course. A withdrawal form will need to be completed in order to complete the withdrawal process. If a student is withdrawing from the last course in the term a notation regarding this withdrawal will be noted on the official transcript.
7. Students who have not completed financial aid forms and paid tuition for the term by the end of the first course may be administratively withdrawn from term.
8. Full Tuition Refund: There is only one way for students to voluntarily drop and receive a 100% tuition refund for all courses that they are registered for in a term. To receive a 100% refund, students must notify their Academic Adviser in writing via email prior to the official start date of the term. A term is made official when the student has attended and/or participated in the first week of the first course(s) in a term.

For classes which are shorter or longer than the usual eight-week format the withdrawal policies are prorated accordingly.

There will be no refund of tuition for courses that are dropped, or in which the student withdraws or is withdrawn, when the course or courses are in a term that is official and in progress. Prior to withdrawing from a course or courses, students should contact Financial Services to determine the financial impact withdrawing from a course or courses(s) may have on financial aid and/or billing.

Satisfactory Academic Progress

Students must demonstrate satisfactory academic progress toward completion of their program of study in order to maintain eligibility for enrolling in classes. The qualitative standard for academic progress requires that students must maintain a cumulative grade point average of 3.0 or higher. Also, see the section on *Student Financial Assistance* regarding maintaining eligibility for financial aid.

Academic Probation

Should the cumulative grade point average of a student fall below 3.0, the student will be placed on academic probation. Students must earn a minimum of a 3.0 cumulative gpa in the probationary term (6 credit hours) before he/she can be registered for the subsequent term. If conditions of probation are not met, the student will be dismissed. Further stipulations may be outlined in the notification letter.

Academic Dismissal

A student on probation who fails to remove probationary status as prescribed by the Dean/Director may be dismissed from the program. Consideration will be given to the student's continuance only if the student has shown sufficient improvement in academic performance during the probationary term to indicate a good probability of success toward graduation. Should a student's grade point average fall to a point where there is no reasonable possibility of bringing it to the level required for graduation, the student will be dismissed. A student dismissed for academic reasons may apply for re-admission after six months from the date of dismissal, but will be re-admitted only on the approval of the Vice President for Academics.

Additionally, applicants who knowingly submit inaccurate, misleading, and/or falsified documents, which would include the omission of information and/or documents, during the admissions process would be referred to a Dean, Director, or Vice President for Academics. Such actions would be grounds for dismissal.

Withdrawal from the Program

To withdraw from the program, students must notify their Academic Adviser by completing a withdrawal form. Prior to withdrawing from the program, students should contact the Financial Services to determine the financial impact withdrawing from the program may have on financial aid and/or billing.

Application for Re-admission Following Withdrawal from the Program

Should a student desire to re-apply to a graduate program following a student-initiated withdrawal from the program, it is required that he/she submit an application for re-admission to that graduate program. In addition to the application for re-admission, official transcripts from any school attended since he/she was last enrolled in that graduate program are required. Re-admission will be based upon a review of all re-admission materials. Should the time between withdrawal and re-admission be such that the program requirements have changed, the student would be admitted under the new requirements and any deficiencies would have to be satisfied. If the student is being considered for conditional re-admission, he/she may be required to complete additional documentation before the application will be reviewed.

Administrative Withdrawal from the Program

Should a student miss a minimum of three consecutive class meetings or three consecutive weeks of attendance (in one course or in two courses back to back) with no notification to the Academic Adviser and without completing the withdrawal form, that student may be administratively withdrawn from the program. Should a student, who has been Administratively Withdrawn from the program, decide at some time to continue the program, it would be necessary to appeal to re-apply to the program. The Admissions Office would assist with that process. Appeals must be approved by the Dean/Director before the student would be allowed to continue. There will be no refund of tuition for courses that are dropped, or in which the student is withdrawn, when the course or courses are in a term that is official and in progress.

Repeating a Course – Graduate Level

Repeating a course for the purpose of improving a grade is possible. At this level, courses may only be attempted a total of two times. A repeated course with the corresponding grade will appear on the student's academic transcript after the course is completed, but only the highest grade earned will be used in calculating the student's cumulative grade point average. In accordance with the graduation requirements, no more than two "C's" are allowed in master's level programs. The DBA program requires all grades to be a "B-" or higher. Tuition costs for the repeated class are the responsibility of the student.

Students receiving educational benefits from the Veterans Administration may not repeat a course previously passed solely for the purpose of improving the grade. To qualify for payment from the VA, the repeat must be required for graduation. A third attempt will not be eligible for any financial aid.

The Honor Code

The Christian Life Standards apply directly to the academic area through the Bryan College Honor Code. The Honor Code is simply stated: "Every student shall be honor bound to refrain from cheating (including plagiarism). Every student shall be honor bound to refrain from stealing. Every student shall be honor bound to refrain from lying. Any violation of this Honor Code can result in dismissal from the College." The Bryan College Honor Code is designed to enhance academic uprightness on the campus. However, in the event that a student engages in activity relating to dishonesty in their academics, they will be subject to outcomes explained below.

Academic Dishonesty

Students are expected to submit their own work and engage in their own research. The Community Life Standards and Bryan College Honor Code apply, but are not limited to, three specific areas in academics; plagiarism, cheating and falsification. The honor code defines cheating as using any resource that was not authorized by your professor. With that, the use of an Artificial Intelligence (AI) tool, such as but not limited to ChatGPT, without the consent of your professor is considered to be cheating and a violation of the honor code.

Plagiarism

In regard to plagiarism, the Chicago Manual of Style (2003) states "with all reuse of others' materials, it is important to identify the original as the source." (p. 136). Even when one uses other people's thoughts or concepts without crediting them as the source they have stolen intellectual work. It is plagiarism to turn in any previously

submitted work without the current professor's prior written permission; without the prior permission, this will be considered self-plagiarism.

It is not plagiarism to quote material from a book, article, or web site as long as the author or source of the material is properly cited. Similarly, it is not plagiarism to copy a chart or a diagram from such a source, as long as the source is clearly credited. It is plagiarism to copy verbatim or closely paraphrase a chart or illustration, or material from any book, article, or web site without clearly identifying the source from which it was obtained.

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose a sanction as deemed appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person's work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one's own work

Cheating

Cheating is a form of dishonesty in which a student gives the appearance of a level of knowledge or skill that the student has not obtained, provides unauthorized aid, or wrongly takes advantage of another's work. Examples include, but are not limited to:

- Copying from another person's work on an examination or an assignment
- Allowing another student to copy any portion of one's work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student.
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or exam

Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

Academic Implications of the Bryan College Honor Code

The Bryan College Honor Code is the expectation that each student is operating with full integrity - both inside and outside the classroom. As a reminder of this commitment, students must pledge to abide by the Honor Code in every class, use of the Learning Management System (LMS) to submit coursework is an inherent pledge the student is abiding by the Honor Code. The pledge means that, except where noted or when work is expected to be done jointly, the academic work submitted is that person's alone.

Violations & Appeals Procedure

To ensure a uniform, standardized process, all incidents of academic dishonesty will be reported by faculty using the Honor Code Violation Form. The Honor Code Violation Form will be submitted to the Dean/Director, where decisions on student standing in regard to each reported event will be determined. The Honor Code Violation Form will become part of the official student record. Students who are found to be in violation of the Honor Code will face the following discipline as a minimum.

Upon the identification or perception of academic dishonesty, the faculty member will communicate with the student in writing – via email or the LMS. This communication will initiate either academic coaching or the referral process, and will require a meeting between the faculty and the student to review the academic dishonesty occurrence. Traditional undergraduate student meetings will occur no more than five business days after the initial communication. Bryan College online student meetings will occur no more than ten business days after the initial communication. Should a student fail to meet with the faculty member within a week of the faculty member's communication, this will result in an official referral for academic dishonesty/misconduct via the Honor Code Violation Form.

After an academic dishonesty violation has been reported, all stakeholders will receive notice from their Dean/Director. The student has the right to appeal the accusation and the resulting sanction using the form provided in the notice. The appeal form must be completed within five business days of receiving notification regarding an honor code violation. The faculty member and Dean/Director will review the appeal, and a decision will be forwarded to the student within five business days of receipt of student appeal. Appeals made after the 5-day window will not be considered valid.

Honor Code Offense Tiers

Faculty are to indicate the corresponding Tier in the Honor Code Violation Form. See below for the definition of the four Tiers, including limited examples.

Tier- 0: Coaching - For plagiarism only

Faculty are to coach the student about the improper writing incident and include coaching information in the Honor Code Violation form. Plagiarism within this document is defined as a small, isolated violation, e.g., in one or two brief parts of the paper, the student fails to acknowledge a source, leaves out quotation marks, or fails to change the wording and sentence structure of a paraphrase sufficiently—an offense that seems to be a result of momentary carelessness, a misunderstanding about documentation, or not having sufficiently developed the skill of paraphrasing.

Tier-1: Opportunistic honor code violation

Failing to cite several sentences worth of material in a paper or incorrectly citing sources.

Tier-2: Premeditated honor code violation

Such as a student submitting another's assignment as their own or cheating on a test. Tier-2 violations automatically escalate to Offense Level 2.

Tier-3: Severe honor code violation

Such as paying another to complete school work or gaining access to a grade book and making changes. Tier-3 violations automatically escalate to Offense Level 3 or 4.

Honor Code Offense Levels

Offense Level 0

The student will be penalized 10% of the total grade earned on the assignment. The faculty member will meet with the student and provide coaching on how to correct the deficiency within the timeframe mentioned above. ***The professor may also require the student to make an appointment at the Writing Support Center in the ARC to work on these skills.***

After two instances of Tier 0 coaching the student will be required to go to the ARC for support and future instances will automatically move to a Tier 1/Level 1 violation.

Offense Level 1

Proportional reduction of points on the assignment or course. Academic stakeholders are notified

Offense Level 1 **referrals** ***may*** require the student to (a) complete an online training module and, in instances of plagiarism, (b) meet with a designated ARC representative to ensure adequate understanding of the offense (academic writing tutoring will be encouraged).

Offense Level 2 - Automatic failure of assignment. Academic stakeholders are notified.

Offense Level 2 or higher offenses may also require students to (a) complete an online training module; (b) meet with a designated ARC representative to ensure student understanding; (c) academic writing tutoring and follow-up meetings with a designated ARC representative will be required, and (d) meet with their respective dean/director.

Offense Level 3 – Course Failure. Academic stakeholders are notified.

Offense Level 4 – Suspension from the College. Academic stakeholders are notified.

Offense Level 5 – Expulsion from the College. Academic stakeholders are notified.

Transcript of Record

The registrar keeps on file a permanent record of all credit earned by each student. Transcripts of record are issued only upon receipt of a written request signed by the student in accordance with the Family Educational Rights and Privacy Act. Before an official transcript will be issued, the student's financial obligations at the college must have been met, and there must be no record that the student is in default status on any student loan. A $10 fee is currently being charged for each official transcript providing it can be reproduced in the normal course of business. Transcripts required in 48 hours or less will incur an additional charge plus the cost of USPS Overnight service. Transcript requests may also be submitted electronically through the National Student Clearinghouse.

End of Course

Students may view the start and end date of a course that they are registered for in a term through their student portal. Following the end date of a course, assignments will not be accepted unless prior arrangements have been made with the instructor. Final grades will typically be posted within one week after the end of the course and may be viewed through the student portal.

Disability Services

For students with disabilities (as defined by Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990), Bryan College takes an individual, holistic approach in providing, as required by law, reasonable accommodations.

Eligible students must formally notify the College of their disability, either at the time of admission and before accommodations are requested at the beginning of each semester. The notification must be in writing, must include appropriate documentation, and must be submitted to the ADA Coordinator. Documentation required (to be obtained by the student at his/her expense) includes a formal

evaluation by a physician or a professional who is able to diagnose the student's condition. The student will then meet with the ADA Coordinator to discuss what accommodations may be offered regarding specific needs and services.

Examples of alternative aids that may be appropriate include taped texts, note-takers, interpreters, readers (for test-taking only), additional time for tests, and alternative methods of assessment. The College is not required to supply students with attendants, individually prescribed devices such as hearing aids and wheelchairs, readers for personal use or study, other devices or services of a personal nature, or incompletes / extended semesters. The courts have also ruled that colleges are not required to lower the standards of any program, make fundamental alterations in the essential nature of a program, or assume undue financial or administrative burdens.

The campus ADA Coordinator considers a student's request and documentation and subsequently determines what specific services will be offered by the College. The Coordinator then provides the minimum expectations for accommodations. These accommodations are then provided to the student on a Syllabus Addendum form that student must take to the faculty of each course. A Syllabus Addendum must be completed and on file for each course within the first ten business days of the semester or within ten business days of a diagnosis/approval by the ADA coordinator. Once the basic provisions are deemed acceptable by both the faculty member and the student, the original signed copy must be turned in to the ADA Coordinator. If there are issues or concerns with the accommodations the student or his/her professor(s) may appeal the decision and will be provided a way for the grievance to be heard. For more information, please contact the ADA Coordinator, in the Office of Equity and Accessibility.

Exceptions to Academic Policies and Procedures

A petition for exception to academic regulations may be made by obtaining a Petition for Academic Exception form from your Academic Adviser. The completed form, signed by the student, is then considered for approval or denial. Once a decision has been made regarding the exception, the student will be notified by the Academic Adviser. If the student finds the outcome unsatisfactory, the student may appeal the decision to the Dean/Director. A written response to the second appeal will be communicated to the student within 90 days of the second appeal.

GRADING PRACTICES AND STANDARDS

Graduate Programs

Definition of Grades Used

The grade of ***A*** is given for on-time work which fulfills course requirements at a superior level of performance and which manifests outstanding interest, effort, responsibility, and creativity.

(A = 4.0 Quality Points; A- = 3.7)

The grade of ***B*** is given for work which fulfills course requirements at an above average level of performance, and which manifests above average interest, effort, responsibility, and originality.

(B+ = 3.3 Quality Points; B = 3.0; B- =2.7)

The grade of ***C*** is given for work which fulfills course requirements at an average level of performance, and which manifests an adequate interest, effort, responsibility, and improvement.

(C+ = 2.3 Quality Points; C = 2.0; C- = 1.7)

The grade of ***D*** is given for work which falls short of fulfilling course requirements at an average level of performance, and which manifests a lack of interest, effort, responsibility, or which shows a need for improvement.

(D+ = 1.3 Quality Points; D = 1.0; D- = 0.7)

The grade of ***F*** indicates failure, carries no credit, and is given for work that fails to meet minimum course requirements.

(F = 0.0 Quality Points)

W - Withdrawn from course

Graduate Studies Grading Scale

The grading scale used for all graduate-level courses is listed below:

A	93% - 100%	C	73% - 75.99%
A-	90% - 92.99%	C-	70% - 72.99%
B+	86% - 89.99%	D+	66% - 69.99%
B	83% - 85.99%	D	63% - 65.99%
B-	80% - 82.99%	D-	60% - 62.99%
C+	76% - 79.99%	F	less than 60%

Incomplete Grades

The grade of *I*, for incomplete, is given only when extended illness or other emergency circumstances beyond the student's control prevent the student from completing the course requirements. An Incomplete is not given to allow a student time to do make-up or other work to influence a grade for which the work, in reality, has already been completed. Students who are approved for an Incomplete in an undergraduate or graduate course are required to complete coursework within eight weeks from the last day of the course. After this period, if the student fails to complete the course requirements, the I will be changed to an F and is recorded on the student's transcript. Requests for an incomplete grade in a course must be submitted in writing to the Dean/Director, for the respective course, prior to the end date of the course. Incompletes cannot be requested prior to the last four weeks of the course (three weeks of instruction plus finals).

Student Services

Graduate Programs

Student Complaint Procedure - Academic

Complaints that cannot be mediated by the instructor of the course in question are submitted in writing for review by the Dean/Director. Decisions that do not satisfy a student may then be submitted in writing. Student complaints must be submitted within 90 days of the event, and student complaints will be addressed within 120 days of the event.

Technology Information for online courses:

Students are required to use computers for several essential tasks. First, all students are issued a Bryan College email account and must check their Bryan email regularly. Second, all courses extensively use an online learning

environment called BrightSpace. Weekly course materials, syllabi, and online assignments/exams are distributed through BrightSpace.

Each student account is for the exclusive use of the registered student. Students are prohibited from sharing their login credentials (username, password, or any other authentication information) with any other individual, including parents or guardians. Only the student to whom the account is assigned is authorized to access and use that account. Parents and guardians may not log in to or access a student's account on their behalf. Violations of this policy may result in disciplinary action, including suspension or termination of account access.

Students will need a computer with audio speakers/headphones, Adobe Reader, and Microsoft Office (students can download a free version of Microsoft Office by visiting portal.office.com and signing in with their Bryan email and password), and a broadband Internet connection if working from off campus. Students will be expected to exhibit skills in electronic communication, word processing, document development, internet use, media-enhanced presentation, and electronic library research. They will receive access to training, online tutorials, library resource instruction, and the Academic Resource Center.

Minimum hardware/software requirements:

The IT department for Bryan College has compiled a minimum recommended hardware and software list. Students need a laptop computer that meets these **minimum** recommended hardware and software guidelines.

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Windows personal computer (PC):

Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256 GB (SSD recommended).

Operating system: Current version of Microsoft Windows 11 with Microsoft updates applied regularly.

Webcam: needed for some projects (many laptops come with an integrated webcam and will not require an external device).

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for PCs: Microsoft Word and Excel and a PDF viewer (e.g., Adobe Reader) Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Mac (note some software may have issues on a Mac, so a PC is recommended): Manufactured within the last six years;

RAM: 8 GB (16 GB preferred).

HardDrive: 256GB.

Operating system: Current version of Mac OS (no older than the previous two versions) with security updates applied regularly.

Webcam: needed for some projects.

Web browser: Current version of Mozilla Firefox or Google Chrome.

Software for Macs: Microsoft Word and Excel, a PDF reader (e.g., built-in Apple Preview or Adobe Reader)

Other software or browser plugins may be required to support course activities or completion at the instructor's discretion.

Virus Protection Software is strongly recommended (free programs are available from Sophos, Avast, Avira, AVG, and others).

Note: Chromebooks, Phones, and Android/Apple tablets will not work for the software needed in some classes.

For questions about computer requirements or to check if a computer will meet the requirements, please contact the Bryan IT department at 423-775-7333 or by emailing helpdesk@bryan.edu

Financial Information

Graduate Programs

Tuition and Fee Schedule

Provided for planning purposes. Subject to change.

Masters Programs

Tuition - MBA degree programs ..... $595 per credit hour
Tuition - MAT degree programs ..... $525 per credit hour
Tuition - Other master's programs ..... $475 per credit hour
Technology fee per term $100.00
Course Materials fee (per course, for most master's level courses) $75.00
Credit for Prior Learning Fee (per credit hour submitted for assessment) $150.00
Masters level Graduation fee $300.00
(This fee is due whether the candidate for graduation participates in commencement activities or not.)
Payment Plan fee $50.00
Audit (per credit hour) $104.00

Doctoral Program

Tuition - DBA ..... $600 per credit hour
Technology fee per term $100.00
Graduation fee $300.00
(This fee is due whether the candidate for graduation participates in commencement activities or not.)
Payment Plan fee $50.00
Audit (per credit hour) $104.00

Tuition Payment Schedule

Tuition for each term is due before the first day of class. An email will be sent to your Bryan email address at the time of registration and after financial aid has been applied. Students can review incomplete financial aid documents through their student portal. Course registration may be cancelled if payment is not received in full by the due date for the given term. Pending financial aid may be used to cover a balance.

Payment plans are an automatic service provided for students upon request. There is a fee to use the payment plan tool and payments will be set to automatically process. Plans can be set up to have the payments for different lengths of time depending on when the student signs up. If the student's account is not clear by the end of each term, s/he will not be allowed to register for future courses, or if the degree has been completed, the diploma will be held by the College until the balance is paid in full.

Master Payment Agreement

Students will be required to complete the Master Payment Agreement every school year, certifying the means by which they will pay for their tuition and agreeing to take upon themselves the consequences of non-payment.

General Financial Information

Any obligations, including miscellaneous charges, incurred during the term must be paid before the term concludes. No academic credentials (grade reports, transcripts of record, or diploma) will be issued to the student until all financial obligations are satisfied. Failure to receive a bill does not exempt a student from the timely payment of all charges. All billing information can be reviewed through the student portal or by calling the Financial Services Office at Bryan College.

Textbooks

Most masters level textbooks are available in a digital format as a rental. The cost will be charged to the student account as a course materials fee or lab fee. Students who choose to opt out of this provided service during the first week of classes are responsible for obtaining the required materials. There are classes where textbooks aren't available in a digital format. In those cases, students are responsible for obtaining the required materials

Financial Aid

Graduate Programs

Student Financial Assistance for Graduate Programs

The purpose of financial aid at Bryan College is to provide financial assistance to students who, without such aid, would be unable to attend college. The college is able to fulfill this purpose by participating in federal student aid programs.

Sources of Financial Aid for Graduate Students

- Employee benefits
- Federal Stafford Loan
- Graduate Assistant Internships
- Private loans
- Scholarships funded by foundations or private entities
- Veterans' benefits

Graduate Assistant Internship

Students may be eligible for up to 36 hours of graduate tuition in exchange for working for the school. They will be required to complete an application provided by the financial aid office. The position and the student must be approved by the GAI committee and the finance office. Those wishing to utilize the GAI must identify themselves to the financial aid office to begin the application process. Students will be responsible for any fees and textbook/course materials costs. Hours attempted beyond those required for the designated degree program will be the responsibility of the student. Students must maintain a graduate cumulative GPA of 3.0 or higher in order to continue to receive the scholarship.

Application Process

A completed application for financial aid at Bryan College includes the following:

1. Formal acceptance for admission to Bryan College as a regular degree-seeking student.

2. Completion and submission of the FAFSA (Free Application for Federal Student Aid). Indicate Bryan College as one of the colleges you would like to attend. The school code of the College, 003536, should be used on the form.

Financial Aid Policies

1. Financial aid is awarded for one academic year, usually for three terms (fall, spring and summer). Aid eligibility is re-evaluated each year, and a new FAFSA must be submitted annually.

2. A financial aid recipient must be accepted for admissions, pursuing a qualified degree, have remaining eligibility per program, and enrolled at least half time. The student expense budget, built under federal regulations, will include the cost of tuition, fees, books, and etc.

3. If a student is selected for verification by Bryan College or by the federal processor, additional information may be requested to verify the information listed on the FAFSA. Refusal to submit required documentation could result in the cancellation of financial aid. All forms must be signed and dated and returned before financial aid is awarded.

4. Disbursement of federal funds is contingent upon Congressional appropriation and upon receipt of the funds by Bryan College.

5. A student who accepts student loans as part of a financial aid package must complete other steps before the loan can be a credit on account. These include, but are not limited to: completion of loan entrance counseling and promissory note.

6. Students should report in writing to the Financial Aid Office any additional aid which he or she receives from outside sources (loans, outside scholarships, etc.).

7. Students who withdraw from the college must notify the Financial Aid Office prior to the time of withdrawal.

8. The Financial Aid Office reserves the right on behalf of the College to review and change an award at any time because of changes in financial situation or academic status, or change of academic program.

9. The Financial Aid Office first awards loans in the exact amount that the student needs to cover the costs of his classes. If students are eligible for extra loans to provide a refund, they must submit that request to the financial aid office, by email, by the Stafford Loan Request form on the Bryan College website, or by phone.

Additional Information

1. It is the student's responsibility to be aware of the Satisfactory Academic Progress Standard.

2. Renewal of financial aid is also dependent on punctual, accurate reapplication and availability of funding sources.

3. When the FAFSA is processed, students will receive a Student Aid Report. This report should be kept with other financial aid papers for reference.

Satisfactory Academic Progress for Financial Aid

Financial Aid recipients must demonstrate through their scholastic records that they are making satisfactory academic progress toward completion of their program(s) of study in order to maintain eligibility for enrolling in classes and receiving any form of federal financial assistance. Academic progress for financial aid is measured at the end of every term utilizing the following qualitative and quantitative standards.

Qualitative Standards

This standard measures a student's quality of performance in terms of courses successfully completed and must maintain a cumulative grade point average (GPA) of 3.0.

Quantitative Standards

This standard has two components: maximum time frame and course completion rate. The maximum time frame in which a student must complete a program of study cannot exceed 150 percent of the published program length measured in credit hours attempted. Example: A student, pursuing a degree that contains 36 hours, would be allowed to attempt a maximum of 54 hours [36 x 150 percent (1.5) = 54]. The number of hours attempted includes any transfer hours accepted from other institutions that are applied to the student's program of study. In conjunction with the maximum program length, students must successfully complete (measured as credit hours earned) at least 66.67 percent of all coursework attempted as they progress through their program of study. This is a cumulative process, illustrated as

follows: A student has maintained satisfactory academic progress for the first two terms of enrollment. However, at the end of the third term the student's academic transcript indicates 36 hours attempted and 21 hours earned. The course completion rate is 58.3 percent (21 divided by 36). The student does not meet the required 66.67 percent standard and thus will be placed on Financial Aid Warning for the following term.

Financial Aid Warning

A student who does not meet satisfactory academic progress standards at the end of a particular term is placed on Financial Aid Warning for the following term, during which the student is eligible to receive financial aid. If the student meets the standards at the end of the warning term, the student is removed from Financial Aid Warning status and maintains financial aid eligibility. If the student does not meet the standards at the end of the warning term, the student is placed on Financial Aid Suspension.

Financial Aid Suspension

A student on Financial Aid Suspension is not eligible for any form of institutional or federal financial assistance and remains ineligible until satisfactory academic progress standards are met.

Financial Appeals Committee

Students placed on financial aid suspension can appeal to the Financial Aid Committee for financial aid reinstatement. The appeal must be submitted in writing to the Financial Aid Office and be accompanied by appropriate supporting documents if necessary. Reasons that may be acceptable for the appeal are: 1) serious illness or accident on the part of the student; 2) death, accident or serious illness in the immediate family; 3) financial difficulties forcing incomplete and premature withdrawal; 4) other extenuating circumstances directly affecting academic performance. Approval of an appeal places the student on Financial Aid Probation for one term. The student must meet satisfactory academic progress standards by the end of the probationary period (unless an academic plan has been put in place) or be placed on Financial Aid Suspension.

Students who fail to meet established financial obligations may be subject to Financial Administrative Withdrawal as outlined in the Bryan College Payment Policy. Financial Administrative Withdrawal results in "AW" for all in progress courses, which will equal a failing grade. This may impact Satisfactory Academic Progress (SAP) standing. Students withdrawn for financial reasons may appeal through the established process and seek reinstatement upon resolution of financial obligations. Financial Administrative Withdrawal may affect financial aid eligibility and SAP calculations. Students should consult with Financial Aid before pursuing reinstatement.

Withdrawal Policies

Students are encouraged to contact the Financial Aid Office if they are intending to withdraw from courses to see what the financial consequences will be.

Withdrawal from the College

To withdraw from the college, students must notify their Academic Adviser by completing the Withdrawal Form. Withdrawal from the program will jeopardize any financial aid for the remainder of that academic year (these regulations have been set by the federal and state governments).

Verifying Full Time Enrollment

When the Registrar's Office is asked to verify full time enrollment for a student, that office is required to use the last date in class as the last day of attendance. The student has a grace period of six months after the last day of class attendance before repayment of Stafford loans must begin.

A student receiving financial aid who anticipates withdrawing should contact the Financial Aid Office regarding the implications of such action.

There will be no refund of tuition for courses that are dropped, or in which the student withdraws or is withdrawn, when the course or courses are in a term that is official and in progress. Prior to withdrawing from a course or courses in a term, students should contact Financial Services to determine the financial impact withdrawing from a course or courses(s) may have on financial aid and/or billing.

Upon withdrawal from the program the amount of Title IV and other financial aid, which must be returned to a program source, will be calculated and charges will be adjusted by the amount of aid earned. The calculation for return of Title IV aid is a federally mandated formula and is based on the percentage of completed course time.

Return of Title IV Aid for Graduate Studies Program Withdrawals

The financial aid office calculates federal financial aid eligibility and Military Tuition Assistance (TA) for students who withdraw, drop out, or are dismissed prior to completing 60.01% of a semester. The federal funds calculation and TA calculation are done independently of one another and are done prior to and apart from the institutional funds calculation. Refund/repayment calculations are based on the percent of earned aid using the following formula:

$$\text{Percent earned} = \frac{\text{\# of days completed up to withdrawal date}}{\text{total days in the semester}}$$

Federal financial aid is returned to the federal government based on the percentage of unearned aid using the following formula: Federal aid to be returned = 100% -% earned. When federal financial aid is returned, the student may owe a balance to the College. A student who believes that mitigating circumstances warrant exceptions from the above stated refund policy may submit, within 15 days of the student's withdrawal date, a written appeal to: Financial Services, Bryan College, 721 Bryan Drive, Dayton, TN 37321.

Military Tuition Assistance

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. It is the responsibility of the student to inform Bryan College of TA eligibility and provide appropriate documentation for each *course* prior to the start of the term. When a student withdraws, the student may no longer be eligible for the full amount of TA funds originally awarded. **Bryan College** will return any unearned TA funds on a proportional basis through at least the 60% portion of the period for which the funds were provided to that member's appropriate service branch. TA funds are earned proportionally during an enrollment period,

with unearned funds returned based upon when a student stops attending.

If a service member stops attending due to a military service obligation, and the service member notifies the school of his/her obligation, Bryan College will work with the affected service member to identify solutions that will not result in a student debt for the returned portion.

Graduate Course Descriptions
Master's Level

BIB 511 Greek I (3 credits)
This course is a graduate introduction to ancient Greek with the goal of bringing the student to place where he or she can volume read the Biblical Greek of the New Testament and the Septuagint.

BIB 512 Greek II (3 credits)
This course is a graduate introduction to ancient Greek with the goal of bringing the student to place where he or she can volume read the Biblical Greek of the New Testament and the Septuagint. Prerequisite: BIB 511.

BIB 514 Old Testament Issues and Hermeneutics (3 credits)
This course provides an analysis of the first half of the Christian Scriptures, focusing on the various dimensions—literary, historical-cultural, and theological—of the Old Testament canon and overarching storyline. Special attention will be given to hermeneutics, metanarrative, genre, ancient Near Eastern background, and application to Christianity and Christian ministry in today's world.

BIB 515 New Testament Issues and Hermeneutics (3 credits)
This course provides an analysis of the second half of the Christian Scriptures, focusing on the various dimensions – literary, historical-cultural, and theological – of the New Testament canon and overarching storyline. Special attention will be given to hermeneutics, metanarrative, genre, Second Temple Judaism and Greco-Roman culture, and application to Christianity and Christian ministry in today's world.

BIB 521 Hebrew I (3 credits)
This course is a graduate introduction to ancient Hebrew with the goal of bringing the student to place where he or she can volume read the Biblical Hebrew of the Old Testament and the Septuagint.

BIB 522 Hebrew II (3 credits)
This course is a graduate introduction to ancient Hebrew with the goal of bringing the student to place where he or she can volume read the Biblical Hebrew of the Old Testament and the Septuagint. Prerequisite: BIB 521.

BUSM 511 Management and Leadership (3 credits)
This course focuses on competencies that research has identified as essential to effective leadership. The course challenges students to identify successful leadership competencies and to examine and develop their own leadership skills.

BUSM 513 Biblical/Worldview Principles for Management (3 credits)
Within the context of Scripture, biblical/worldview principles are identified, discussed, and applied to business problems and situations, including the organization's obligation to the individual and to society, and the individual's responsibility to the organization.

BUSM 515 Quantitative Methods for Business (3 credits)
This course gives an overview of statistical and other quantitative methods used in contemporary business applications. Some of the non-statistical methods discussed are linear and nonlinear models, money value over time, time series analysis, decision trees, queuing theory, and network analysis. Statistical topics include presentation of data, sampling methods, estimation, hypothesis testing, regression analysis, ANOVA, and chi-square test for independence. Students will take a brief look at how to manage quantitative research for projects.

BUSM 517 Legal Framework of Decisions (3 credits)
This course examines the legal framework of business by focusing on the legal foundations of business activity, government regulation and public policy, social issues and business ethics. Contracts and sales, product liability, and employment arrangements are surveyed.

BUSM 521 Accounting Information for Management Decisions (3 credits)
The objective of this course is to provide students with an opportunity to understand the complex accounting and financial data they will receive as operating managers. Students will learn how to use the data as an effective management tool for coordinating managerial and organizational activities.

BUSM 525 Managerial Economics (3 credits)
This course deals with economic models and the decision-making process as they affect business firms. The theories of the firm and market structures are studied: the firm in pure competition, production decisions and resource utilization, entry and exit decisions, the process of general equilibrium, and the firm in other market situations such as monopolistic competition and imperfect factor markets.

BUSM 527 Ethical Issues of Business (3 credits)
This course raises students' moral recognition level, provides them with the apparatus to make moral decisions in a business context, and considers ethical problems in business according to the three dominant theories of ethics: eternal law, utilitarianism, and universalism. Emphasis is placed on the role of the leader in organizations.

BUSM 531 Strategic Marketing (3 credits)
The impact of globalization and technological changes on a dynamic marketplace is considered as this course examines a wide range of marketing principles including customer/client satisfaction and advanced marketing strategies both for profit and non-profit enterprises.

BUSM 533 Managing Human Resources (3 credits)
The topics in this course are designed to enhance organizational effectiveness by managing human resources appropriately. Topics include, but are not limited to, creation of change, performance evaluation, motivation, and intervention systems.

BUSM 536 Financial Management (3 credits)
Students will learn the theory and practice of financial decisions with an emphasis on practical application. The course will examine topics including, but not limited to, capital budgeting, capital structure and financing decisions, and managing for maximization of shareholder value. The purpose of the course is to develop financial management skills in a variety of functional levels in the organization.

BUSM 537 Business in a Global Environment (3 credits)
Students learn about economic, legal and global issues, and how analysis of them can be used in managerial decision-making. The impact of international trade theory, taxation, legal structures, and resource allocations will be considered as they affect the business organization.

BUSM 539 Integrated Strategic Management (3 credits)
This course will provide an opportunity for the student to integrate and apply many of the theoretical constructs and practices studied throughout the MBA program. Students will gain experience in strategic planning and decision-making. Each student will participate in making strategic decisions in the areas of marketing, product development, human resource management, financial analysis, accounting, manufacturing, and quality management.

BUSM 540 Managerial Epidemiology (3 credits)
Managing population health within a healthcare organization requires an understanding of the behavioral and socioeconomic factors impacting the population. This course provides students with a foundation of knowledge and skills to plan, organize, and manage health services effectively. This course will emphasize the importance of healthcare administrators evaluating epidemiologic data in their strategic planning. Students will be exposed to epidemiologic tools and methods essential to monitoring and assessing factors that impact population health status.

BUSM 541 Healthcare Systems (3 credits)
The course provides an extensive overview of the U.S. health services system foundations, resources, processes, and outcomes. Topics include managing with professionals, financial management, service utilization, and other aspects of the U.S. healthcare system. The student will explore key theoretical and practical current issues that review how the U.S. health services system is organized, managed, and financed.

BUSM 542 Healthcare Informatics (3 credits)
This course examines the role that healthcare information technology and informatics play in supporting evidence-based decision-making in providing effective and efficient healthcare within the 21st century healthcare organization. Topics include, but are not limited to, healthcare data, information systems, information security and privacy, telehealth, project management/implementation, and other emerging technological advancements within health data management.

BUSM 543 Healthcare Operations Management (3 credits)
This course examines operations management from a healthcare perspective. Students explore current issues facing healthcare managers, learn techniques for the strategic implementation of programs, and strategies and tools for reducing costs and improving quality. Project management, supply chain management, and financial performance for healthcare organizations are also examined.

BUSM 544 Healthcare Ethics (3 credits)
This course explores ethical concepts and frameworks and examines ethics in decision-making and clinical interactions. Stewardship, professional codes of ethics and principles, and the role of ethics in strategic planning and operations management are also explored.

BUSM 545 Healthcare Finance (3 credits)
This course provides students with operational knowledge of healthcare financial management theories, concepts, tools, and strategies used in the healthcare industry and opportunities to apply this knowledge to real-world business settings, through the use of real-world case studies, models, and discussions. Topics explored include roles healthcare financial management plays in the health services industry; tax laws; financial management concepts, including time value analysis and financial risk and required return; capital acquisition strategies, such as debt, equity, and lease financing; cost of capital and capital structure concepts and strategies; capital allocation, including budgeting and cash flow analysis and project risk analysis; financial condition analysis and forecasting; and, revenue cycle management.

BUSM 546 Leading the Sports Organization (3 credits)
This course will emphasize the application of management principles to the sports industry, responsibilities of effective leadership in corporate sports decision-making, and effective ethical communication.

BUSM 547 Sports Finance (3 credits)
This course will examine financial theories and practices as they apply to sports organizations. It will include a comprehensive overview of financial management with coverage of topics such as ownership structure, role of taxes

and subsidies in decision-making, financial analysis, feasibility studies, and economic impact. It will prepare the sports manager for the local and/or global financial environment of a particular sports organization.

BUSM 548 Sports Marketing (3 credits)
This course will enable the student to understand the principles and practices of sport marketing and deliver practical tools which can be used in sport marketing careers such as college athletic organizations or professional teams, such as writing press releases and a marketing plan.

BUSM 549 Sports Facility & Event Management (3 credits)
This course will examine the major concepts of facility and event management and prepare the student to address planning, financing, marketing, implementing and evaluating athletic organizations, recreation facilities, leisure areas, health and fitness businesses. Students will be required to analyze and address operational functions within organizations studied during the course.

BUSM 550 Marketing Research (3 credits)
The general objective of this course is to develop the ability to conduct marketing research and provide information for marketing decision-making. The broad course objectives are to help students understand the central concepts of marketing research, the methods of conducting marketing research and how to use research to solve the problems faced by a marketing manager.

BUSM 551 Human Resource Development (3 credits)
This course examines employee training and development from a strategic and practical perspective. Key aspects of training, including assessment, design and evaluation are studied. The strategic significance of employee development as it relates to career management will also be covered.

BUSM 552 Consumer Behavior (3 credits)
Marketing begins and ends with the customer, from determining customers' needs and wants to providing customer satisfaction and maintaining customer relationships. This course examines the basic concepts and principles in customer behavior with the goal of understanding how these ideas can be used in marketing decision making. Topics covered include customer psychological processes (e.g. motivation, perception, attitudes, decision-making) and their impact on marketing (e.g. segmentation, branding, customer satisfaction). The goal is to provide a set of approaches and concepts to consider when faced with a decision involving understanding customer responses to marketing actions.

BUSM 553 Strategic Compensation Management (3 credits)
This course studies the strategic importance of compensation taking into consideration current theory, research, and business practices. Emphasis will be placed on understanding the elements of a total compensation plan including system design, compensation strategy, individual pay, benefits, and compensation system management issues.

BUSM 554 Integrated Marketing Communication (3 credits)
In this course, students learn how to identify and evaluate the full gamut of competitive strategic alternatives in both business to business and business to consumer marketing using a wide variety of analytic tools to develop and analyze consumer insights. Based on this analysis, the major elements of a communication plan are put in place: media, message, target audiences, testable objectives, and budgets. Students learn to measure consumer and business target audiences by their demographic, psychographic and attitudinal characteristics and to analyze the style and appeal of messages within campaigns. Students also learn how to develop a balanced marketing communication plan utilizing the multitude of vehicles available to reach a target audience using the latest today's technological tools and media.

BUSM 555 Managing Organizational Change (3 credits)
Students will understand the dynamics of change and how they impact the strategic planning of an organization. The course examines the concept of change and its impact on organizations. Special focus will be given to managing and leading change, current change theories, resistance to change, and understanding the dynamics of change.

BUSM 556 Global Marketing (3 credits)
Global marketing is an extremely demanding discipline but, from a career standpoint, one which is both challenging and rewarding. Inherent to the success of any global marketing processional, yet many times overlooked and/or underappreciated, is the critical nature of human understanding and relationships in business planning and execution. This is especially relevant in today's business environment when you consider the dual multinational company imperative of continued revenue and profit growth in mature markets and successfully expanding into new growth and emerging markets. This course assumes an understanding of marketing principles and some exposure to and appreciation of the global environment. This objective of this course is provide an understanding of how the global environment (particularly cultural diversity) affects the application of marketing principles and business practice on a global basis and the competencies necessary to be a successful global manager.

BUSM 557 Employment Law (3 credits)
An examination of employment and personnel law, this course gives an overview of the large body of laws, administrative rulings, and precedents which encompass all areas of the employer/employee relationship. Some of the topics considered will include employment discrimination; wages; unemployment compensation; pensions; workplace safety; and workers' compensation.

BUSM 558 Seminar in Marketing (3 credits)
An examination of current topics in the area of marketing is the focus of this course. Outside readings, case studies, a variety of written assignments, and a final research project are generally required.

BUSM 559 Seminar in Human Resources (3 credits)
This course will examine current topics in the area of human resource management. Outside readings, case studies, a variety of written assignments, and a final research project are generally required.

CFS 519 Child Development (3 credits)
Students will cultivate a deeper understanding of how children develop physically, emotionally, cognitively, socially, and spiritually at various ages. A chronological approach is used to present the various areas of maturation from conception to middle childhood. Specific attention will be given to research that enhances child learning and development in a PK-5 classroom setting, including specific teaching strategies, parenting styles, and classroom environment. Students will also discuss child development within the context of a Biblical worldview.

CFS 520 Adolescent Development (3 credits)
Students will investigate normative characteristics of biological, cognitive, and psychosocial development in adolescence. Additionally, students will also evaluate adolescent development within the broader contexts of family, community, schooling, and peer groups.

CFS 522 Family & Community Health (3 credits)
This course presents conceptual and theoretical bases for identifying and addressing the general health and wellness needs of the family and community by examining the interrelationships between the physical, psychological, social, and environmental subsystems. Principles of family and community education, outreach, consultation and intervention services will be explored.

CFS 523 Adult Development & Aging (3 credits)
Students will investigate current perspectives on adult development and aging with an emphasis on theory, research, and application. Emphasis will be placed on normative social, mental, emotional, spiritual, and physiological development during young, middle, and late adulthood.

CFS 524 Practicum in Child & Family Studies (3 credits)
The procurement and completion of a working experience in a community-based setting related to child and family services. Includes on-site supervision and related projects assigned by the instructor. Requires student to have personal liability insurance. Permission of the instructor.

CJUS 521 Criminal Justice Administration (3 credits)
The course equips criminal justice administrators with the knowledge and skills to manage organizations within the criminal justice system. Students will survey the history of police administration, organizational theory, budgeting, finance, leadership, and management related to the criminal justice system.

CJUS 523 Ethical Decision-Making in Criminal Justice (3 credits)
This course focuses on ethical decision-making and leadership ethics from a Christian worldview as a foundation for establishing public trust. Students will examine ethical frameworks, ethical decision-making models, and ethical leadership as they communicate and apply that information to resolve ethical dilemmas facing criminal justice executives from a Christian perspective.

CJUS 525 Legal Issues in Criminal Justice (3 credits)
This course includes a comprehensive review of the legal principles of criminal justice operations and contemporary challenges for public administrators. Students will analyze relevant legal issues, court rulings, and liability cases.

CJUS 527 Resource Management in Criminal Justice (3 credits)
This course covers human resource operations, including management, employee selection, training, performance evaluation, termination procedures, motivation, job satisfaction, salary administration, and grant writing. The course also critically reviews current practices in criminal justice organizations.

CJUS 529 Public Policy in Criminal Justice (3 credits)
This course teaches students how to create policies and collaborate with stakeholders. The students gain hands-on experience by addressing policy innovations through various practical assignments. These skills will help the students develop knowledge, skills, and ability in public policy-making and implementation.

CJUS 631 Leadership in Criminal Justice (3 credits)
This course provides a graduate-level review of leadership and management theories relative to criminal justice organizations, focusing on credible servant and transformational leadership practices. Attention will be given to personal leadership development for current and future criminal justice leaders.

CJUS 633 Crime Analysis and Intelligence-led Policing (3 credits)
This course examines crime data and investigative intelligence sources to improve operational decision-making to control and prevent criminal behavior. Students survey intelligence-led policing strategies and crime data analysis trends, methodologies, new technology, program evaluation, global crime, and best practices in monitoring and reporting the occurrence of crime to stakeholders.

CJUS 635 Communication for Law Enforcement Leaders (3 credits)
This course covers different forms of interpersonal communication crucial for effective law enforcement leadership. The course includes engaging with current research and completing practical assignments on social media use, releasing information, media engagement, and public speaking. The students will develop essential communication skills for leading a modern law enforcement department.

CJUS 637 Applied Research in Criminal Justice Leadership (3 credits)
This capstone applied research in leadership course focuses on applying exemplary leadership practices and problem-solving skills to complex, relevant issues related to leading change and resolving conflicts. Students will gain knowledge and skills through case studies and solving a pertinent criminal justice problem with an applied research project.

CSM 531 Church Leadership (3 credits)
This course is designed to trace the biblical, theological, and historical foundations of church leadership. Particular attention will be given to the various leadership roles within the church and forms of church government throughout biblical and contemporary history. Issues and matters related to the contemporary church will be examined and discussed, with specific focus being given to the role of church leadership related to such issues and matters.

CSM 535 Leadership for Ministry (3 credits)
This course is a study of the leadership theory and skills necessary for providing effective leadership in a context of ministry. Attention will be given to assisting students to both assess their personal leadership ability and develop their ability to lead in organizations through an examination of issues such as: defining leadership, contrasting contemporary-popular and biblically-based leadership, examining the process of leading and influencing others, describing how to develop the character and capacities of a leader, discovering individual leadership style, and researching issues of leadership development.

CSM 536 Christianity & Counseling-Methods and Praxis (3 credits)
This course introduces the various methods, theories, and practices of integrating Christianity and counseling, which includes helping skills such as reflective listening, rapport-building, and empathy development. Students will examine case studies and apply role play techniques in the process of Christian counseling practice. Cross-listed with HS 536.

CSM 537 Vocation of Ministry (3 credits)
This course is designed to deal with the issues regarding ministry as vocation from a biblical and practical framework as it relates to their individual ministry callings. Particular attention will be given to ministry as calling, cultivation and creation of culture in ministry, family and ministry, and specific tasks and roles of the individual minister. The student will describe a comprehensive ministry philosophy as part of this course.

CSM 538 Christian Spirituality in a Ministry Context (3 credits)
This course introduces the student to the principle themes of Christian spiritual formation. The course will facilitate the development of a personal philosophy of spiritual formation for the individual believer which can then be applied to any professional field. Particular emphasis will be given to the tools that the individual student can use to facilitate Spiritual Formation in the lives of others.

CSM 541 Bible Teaching-Principles and Practices (3 credits)
This course focuses on effective communication of the Bible for various modalities (e.g., teaching, preaching, evangelistic presentations, devotionals, creative enterprises, etc.). It will examine methods used to prepare and

deliver messages or lessons based on biblical texts and themes, as well as consider various factors that influence the teaching and learning process.

CSM 570 Directed Individual Study (3-6 credits)
This course is designed to give a student an opportunity to integrate faith and learning in an applied setting that best approximates career goals. It involves a capstone project, in which the student applies previous ministry-related learning in a focused, concentrated way. The form of the project may emphasize the academic (i.e., research) and/or the practical (i.e., internship). Includes one-on-one guidance and mentorship. (To receive six hours, student may repeat the three-hour course, or do the six hours concurrently.) Prerequisite: Permission of the MACM Program Director.

CT 522 Christian Worldview-Claims and Challenges (3 credits)
This course is a study of the Christian theistic worldview, especially compared and contrasted to the claims and dissonances of other major worldviews. Attention will be given to a systematic and logical way to define and defend a Christian worldview, to communicate the gospel and minister in a pluralistic world in light of contemporary social and cultural issues, and to reflect upon some ethical implications of the Christian worldview.

CT 526 History of Christianity-Key Figures and Issues (3 credits)
Provides students with an overview of the history of the Christian church. This class will cover the major figures, developments, theological formulations and mission efforts of the church since New Testament times.

CT 533 Apologetics I (3 credits)
This course formulates a rational basis for believing in Christian theism and doing Christian apologetics. Students will be introduced to different methodologies and tools of defending the Christian faith in light of objections and critiques of competing worldviews (at a more in-depth level than the Christian Worldview course). Topics include the existence of God, the authority of Scripture, the problem of evil, the supremacy of Christ, and the interplay of modern and postmodern thought.

CT 534 Apologetics II (3 credits)
This course is part two of the series on apologetics. It primarily seeks to apply good apologetic method to issues of cultural concern, such as pluralism, cultural relativism, marriage and sexual ethics, and social justice. Prerequisite: CT 533.

CT 543 Global Religions in Christian Perspective (3 credits)
This course is an in-depth examination of the most significant religious traditions of the world, including but not limited to Christianity, Judaism, Hinduism, Buddhism, and Islam. Students will gain critical tools necessary for the academic study of religion, such as critical comparison, cross-scriptural analysis, and participant-observation. The course aims at a deep study of the religions for the purposes of engaged understanding, informed dialogue, and robust theological evaluation.

EDUC 511 Educational Philosophy (3 credits)
Students will develop an understanding of the historical, philosophical, and sociological foundations underlying the role of education in the United States using research in current events. Students will examine elements of school law including teachers' rights and responsibilities, teacher conduct, and liability.

EDUC 513 Classroom and Behavior Management (3 credits)
Application of classroom and behavior management techniques and individual interventions based on educational theory and best practice research. Students will develop means of improving communication between schools and

families and ways of increasing family involvement in student learning at home and in school. This course will address these approaches within the context of home and community.

EDUC 515 Advanced Educational Psychology (3 credits)
This course is an advanced study of the physical, emotional, social, and cognitive characteristics of children within grades K-12. Students will concentrate on the implications these characteristics have for the classroom setting within the appropriate grade level. Includes planning for learning differences, domains, modalities, and interaction.

EDUC 517 Teaching Strategies for Student Learning (3 credits)
This course centers on effective teaching for a variety of learners using media, technology, and other educational materials. Students will develop and demonstrate teaching strategies based on education theory, best practice research, and differentiation related to student differences.

EDUC 521 Foundational Literacy (3 credits)
This course provides an understanding of research-based strategies for effectively teaching foundational literacy skills in the classroom. Attention will be given to high quality instructional materials, design and implementation of a foundational literacy block, and foundational literacy skills. Fifteen hours practicum/release required.

EDUC 522 Writing Across the Curriculum (3 credits)
This course provides the opportunity to attain and demonstrate an understanding of disciplinary-specific writing and literacy skills and strategies within their specific content area. Fifteen hours of practicum/release required.

EDUC 526 Assessment and Evaluation for Student Growth (3 credits)
This course focuses on the relationships among assessment, instruction, monitoring student progress, and student performance measures in grading practices. Students will construct and interpret valid assessments using a variety of formats in order to measure student attainment of essential skills in a standards-based environment. Students will also analyze assessment data to make decisions about how to improve instruction and student performance.

EDUC 528 Design and Implementation of Curriculum (3 credits)
The course is an advanced application course to guide K-12 teachers through the design, implementation, and assessment of a standards-based curriculum from the analysis of standards, creation of assessments, and design and delivery of instruction. In order to understand the contextual considerations of instructional design and implementation, the course also examines the changing needs of students in the context of best instructional practices and philosophies of education.

EDUC 530 Foundations of Special Education (3 credits)
This course centers on how to educate students with exceptionalities, including historical perspective, characteristics of children and youth with exceptionalities, influence of family and community, ethical issues and standards of professional behavior. Students will also gain an understanding and application of the legal aspects, regulatory requirements, and expectations associated with identification, education, and evaluation of students with exceptionalities.

EDUC 532 Cooperative Teaching and Team Processes in Education (3 credits)
This course will focus on the role for teachers and administrators as they participate in decision-making in school-based change initiatives. Students will develop effective techniques in communication, individual and team planning for school and classroom integration. Using their schools as laboratories, school based teams will test assumptions and develop a professional theory-of-action for their community.

EDUC 535 Content Area Methods K-5 (3 credits)
This course provides research-based strategies for effective teaching in elementary classrooms. Students will engage in activities that are centered around developing curriculum, instructional strategies, and resources tailored to Math, Social Studies, Science, and Physical Education (when applicable) in the elementary school classroom. Fifteen practicum/release hours for this course will be completed in an elementary classroom.

EDUC 536 Content Area Methods 6-12 (3 credits)
This course provides research-based strategies for effective teaching in secondary classrooms. Students will engage in activities centered around developing curriculum, instructional strategies, and resources tailored to their specific content area. Fifteen practicum/release hours for this course will be completed in the student's content area.

EDUC 541 Teachers as Leaders (3 credits)
In this course, students will examine models of teacher leadership in the classroom, school, community, and beyond. The student will gain strategies for goal-setting, planning, implementing, evaluating, and revising plans for improvement. Communication, networking, and motivation skills will be emphasized within a framework of persistence.

EDUC 542 School Law (3 credits)
This course serves as an in-depth examination of federal and state school law for both teachers and school leaders. Course topics will address the major legal issues in PK-12 education that impact the operation of both public and non-public schools.

EDUC 571 Mentoring in Practice (0 credits)
This course is open to students hired by a Tennessee school district on a Job-embedded Practitioner License and are in their first year of employment. Students will be required to complete daily journals, lesson plans, and discussions to engage in best practices and reflective teaching. This course will run in a 15-week format and must be repeated by job-embedded candidates in a subsequent semester. A course fee applies.

EDUC 573 Internship I (3 credits)
Part-time seminar and part-time observational experience. Candidates will receive a general perspective of a school local to the MAT student. Candidates will experience multiple roles of the classroom teacher, as well as the operations of the school. Candidates will be able to teach mini-lessons and small groups as assigned.

EDUC 574 Internship II (6 credits)
Observation and teaching under the joint supervision of a qualified school classroom teacher and the education department faculty member. Open only to students who have completed the required preliminary courses and have been approved by the Teacher Education Committee. Requires 15 weeks of classroom observation and teaching in two settings. Prerequisite EDUC 573. A course fee applies.

HS 512 Introduction to Human Services (3 credits)
Introduction to the field of human services. Emphasizes concepts helpful for understanding contemporary human services and those basic to further study.

HS 516 Multicultural Awareness in Human Services (3 credits)
Provides an introduction to multicultural and diversity awareness. Examines cultural values and encourages students to develop multicultural understanding, attitudes, and performance skills in human services.

HS 518 Group Dynamics (3 credits)
A study of the function, types, and dynamics of groups in human services. Conceptual and practical overview of group leadership, decision-making, and techniques.

HS 536 Christianity & Counseling-Methods and Praxis (3 credits)
This course introduces the various methods, theories, and practices of integrating Christianity and counseling, which includes helping skills such as reflective listening, rapport-building, and empathy development. Students will examine case studies and apply role play techniques in the process of Christian counseling practice. Cross-listed with CSM 536.

LEAD 520 Leadership Communication (3 credits)
This course offers students an opportunity to evaluate and utilize numerous communications options to develop an authentic, powerful, leadership voice using interpersonal, technology-mediated, and intercultural communications competencies and techniques. From these discussions students have an opportunity to develop a personal model for leadership communication and define an action plan for their growth in powerful leadership communications.

LEAD 521 Models of Leadership (3 credits)
This course reviews contemporary leadership theory and models, emphasizing recent evidence-based practices. Students will participate in practical opportunities to design individual leadership models as well as expand, apply, and analyze their own leadership knowledge, skills, and abilities.

THEO 519 Systematic Theology (3 credits)
This course is a survey and systematic study of the major biblical doctrines that have dominated the history of Christian thought. Topics include the nature and methods of doing theology (Prolegomena); revelation and Scripture (Bibliology); the nature of God (Theology Proper, Trinity, Christology, Pneumatology); the work of God (Creation, Providence, Miracles, Angelology); humanity, sin, and salvation (Anthropology, Hamartiology, Soteriology); the church (Ecclesiology); and the future (Eschatology).

Course Descriptions – Doctoral level

BUS 720 History of Collegiate Business Education (3 credits)
This course provides a historical context for the role of Christian higher education and explores the philosophies of education found in the Christian college/university. Of interest will be the fit of business programs and curricula in these institutions with discussions of trends and future thinking. Models for exploring what makes the Christian college/university distinctive as part of the greater higher education community will be considered.

BUS 722 History of Management Thought (3 credits)
This course provides a conceptual framework for the study and teaching of management through a critical review and analysis of historical research. Students will use seminal works to trace influence among theorists through time. Theory development and application of theory within the academic and practical application within business will be considered.

BUS 724 History of Marketing Thought (3 credits)
This course provides a conceptual framework for the study and teaching of marketing through a critical review and analysis of historical research. Students will use seminal works to trace influence among theorists through time. Theory development and application of theory within the academic and practical application within business will be considered.

BUS 726 Contemporary Topics in Business (3 credits)
This course explores contemporary concerns affecting business managers, including social, environmental, legal, policy and ethics considerations.

BUS 730 Ethics and Moral Decision Making (3 credits)
This course explores various approaches to ethics with a special focus on the Christian Worldview, tasks the student with defining and defending their own approach to business ethics, and evaluates the scholarly implications of that belief structure in the teaching/learning process both in the classroom and as a research agenda.

BUS 732 Advanced Topics in Business (3 credits)
Independent study focuses on analysis of an aspect of current research that relates to theory and practice in specific areas of the student's discipline. This may assist in the creation of a literature review for the doctoral dissertation.

BUS 734 Effective Teaching in Higher Education (3 credits)
This course examines the evolving role of the business professor in the teaching/learning process. Research studies will serve as a primary tool to encourage students to discover the most effective pedagogical approaches for their discipline and their classrooms.

BUS 736 Research Statistics (3 credits)
Statistical techniques and methods are used to analyze, interpret, and present data including, but not limited to, descriptive statistics, hypothesis testing, probability distributions, sampling, analysis of variance, correlation, regression, and structural equation modeling.

BUS 740 Global Business Practices (3 credits)
This course critically examines academic research on international business practice. The primary focus is on the organizational structures, strategies, and operations of multinational enterprises (MNEs). This course systematically

develops each of these major subject areas (management, marketing, accounting, finance), by analyzing interconnections among them.

BUS 750 Applied Research Methodology (3 credits)
This course uses a structured environment to assist with preparation of the student's dissertation proposal with a dedicated focus on the selection of research methods for academic research. Students will read, analyze, and critique contemporary research, research methods, and meta-analyses.

BUS 751 Applied Research Writing (3 credits)
An overview of writing and organizational skills necessary for completion of a dissertation and submission of articles for publication. Students will learn and evidence competence in: identifying, evaluating, and synthesizing academic writing, developing a thematic literature review for a research project; and reporting qualitative and quantitative results.

BUS 771 Comprehensive Exams (3 credits)
This course assesses doctoral candidates' mastery of management, marketing, and ethics within the business context, evaluating their ability to synthesize theory, apply research, and address complex business challenges through written exams. Prerequisite: Successful completion of all DBA coursework. Graded pass/fail

BUS 790/792 Dissertation Research I (3 credits)
This course formalizes supervision of dissertation research under the students' dissertation committee chair. Prerequisites: Successful completion of all DBA coursework. Repeatable up to 24 times. Graded pass/fail based on progress. Additional course fee required for first enrollment. Matriculation to BUS 791 requires DBA Director approval.

BUS 791/793 Dissertation Research II (3 credits)
This course formalizes supervision of dissertation research under the students' dissertation committee chair. Prerequisites: BUS 790 and DBA Director Approval. Repeatable up to 24 times. Graded pass/fail based on progress. Matriculation to BUS 795 requires DBA Director approval.

BUS 795 Defense (3 credits)
This course formalizes the students' defense of dissertation under the student's dissertation committee chair. Students will give oral and written presentations of their original research in a clear and logical cohesive way. Graded pass/fail.

Directory – Bryan College Online

Contact Information

- Admissions – 877-256-7008 / BCOnline@bryan.edu
- Academic Advising / bco_academic_advisors@bryan.edu
- Financial Aid/Financial Services – 423-775-7460 or 7461 / financialservices@bryan.edu
- Transcripts and Academic Records - 423-775-7236 / registrar@bryan.edu

DIRECTORY OF CORRESPONDENCE

The Office of the President of the College administers the college programs and will receive inquiries. In addition, the administration, faculty, and staff of Bryan College are available to respond to needs and inquiries which are relevant to their areas of responsibility. Specific inquiries may be addressed to the offices as follows:

Academics: Academic matters, faculty employment, academic grievances, college calendar, curriculum issues, library, Americans with Disabilities Act (ADA); Section 504 of the Rehabilitation Act of 1973

Admissions: Campus visits

Advancement: College publications, estate planning, alumni relations, fundraising, publicity, speaker's bureau

Athletics: Varsity and Junior Varsity sports

Calling and Career

Finance: Student-related financial matters, non-academic personnel issues including employment

Financial Aid: Financial aid for prospective students

Information Technology Services

Marketing: Social media, graphic design, website

Registrar: Course offerings, transcripts, academic advising, transfer credit, academic petitions

Student Life: Orientation, student housing, student activities, intramurals, chapel, spiritual emphasis, counseling needs

Student Services: Physical plant, campus safety, facilities scheduling, summer conferences, campus store, mailroom, food service

How to Reach Bryan College

By Air - The Chattanooga Metropolitan Airport is serviced by several major airlines. Two-way transportation can be arranged by Bryan College for those arriving by air.

By Car

From Chattanooga – Take U.S. Route 27 North to Dayton. Stay on Route 27 until you reach Landes Way. Turn right onto Landes Way which is the main entrance. Driving time is approximately 45 minutes.

From Knoxville – Travel I-40/I-75 west until the two interstates split. Take I-75 south to exit 60 at Sweetwater. Take 68N west to U.S. Route 27. Take 27 south into Dayton. Stay on Route 27 until you reach Landes Way. Turn left onto Landes Way which is the main entrance. Driving time is approximately 1 ½ hours.

From Nashville – Travel I-40 east to the U.S. Route 127 Crossville exit. Take 127 south through town. Two miles south of Crossville turn left onto Route 68 south. Follow this to U.S. Route 27. Take 27 south into Dayton. Stay on Route 27 until you reach Landes Way. Turn left onto Landes Way which is the main entrance. Dayton is in the Eastern Time zone.

Written Correspondence:

When writing to an office at the College, using the U.S. Postal Service, use the following address:

Office Name (i.e. Admissions Office, Financial Aid Office, Office of the Registrar)
Bryan College
721 Bryan Drive
Dayton, TN 37321

When writing to an individual student or faculty member, using the U.S. Postal Service, use the following address:

Name
Bryan College #7xxx (campus mailbox number)
721 Bryan Drive
Dayton, TN 37321-6275

When mailing packages or sending items via an alternate service (FedEx, UPS etc.) use the following address:

Individual or Office Name
Bryan College (campus box number as applicable)
721 Bryan Drive
Dayton, TN 37321-6275

E-Mail Correspondence:

When e-mailing a faculty or staff member at the College, the standard e-mail address is the first name.last name@bryan.edu. For example, James Smith may be e-mailed at james.smith@bryan.edu. Some departments also have assigned e-mail addresses. For example, The Office of Admissions may be e-mailed at admissions@bryan.edu, the Office of Financial Aid at financialaid@bryan.edu, the Business Office at billing@bryan.edu and Office of the Registrar at registrar@bryan.edu.

Fax Correspondence:

When sending a fax to a department or office at the College, include the following information on a fax cover sheet: the individual's name and department or office, your name, phone number, and fax number, and the date and time of your

fax. Fax transmissions are received in the college mailroom and fax service is provided for college business only. The general fax number for business purposes is **(423) 775-7330**. A few departments have dedicated fax lines in their offices:

Admissions	423-775-7199	General	423-775-7330
Advancement	423-775-7220	Registrar	423-775-7215
Financial Aid	423-775-7300	Student Life	423-775-7329

Telephone Correspondence

When calling the College, you may dial directly if you know the individual or department's extension number. Dial 775-7+ the three-digit extension number.

The main switchboard phone number is (423) 775-2041. The switchboard number is answered during regular business hours.

Departmental Numbers

Academic Office	423-775-7200	IT Services	423-775-7333
Accounts Payable	423-775-7214	Library	423-775-7307
Admissions	800-277-9522	Mailroom	423-775-7223
Advancement	423-775-7323	Maintenance	423-775-7470
Alumni	800-55Bryan	Operations	423-775-7284
Athletics	423-775-7193	Registrar/Records	423-775-7236
Campus Store	423-775-7271	Student Life	423-775-7209
Financial Aid	423-775-7339		
Food Service	423-775-7272		
Human Resources	423-775-7269		

Principle Office of Bryan College

President's Office
Bryan College
721 Bryan Dr.
Dayton, TN 37321
423.775.7201
Email: president@bryan.edu
Web: www.bryan.edu