

**Bryan College  
Campus Resident Policies  
2024 - 2025**

## Bryan College Campus Resident Policies

Residence hall life plays a significant role in the educational process. The residence halls provide a living environment in which students may develop a strong sense of community, receive encouragement, support, and guidance, and be allowed to serve others and grow in Christ. Each student will be challenged to increase social skills, make new and lasting relationships, learn new skills, and adjust to new and different situations and people.

Because everyone has their idea of what makes an ideal learning environment, Bryan College has developed a set of guidelines that reflect the values of the College, allow for personal freedom and choice, and protect the rights of all residents.

Residence Life reserves the right to make adjustments to these policies for the sake of clarification throughout the course of the semester. Other major changes to the Campus Resident Policies will be made during semester breaks.

### Residence Life Staff

The residential dorms on campus are supervised by our Area Coordinators. Each residence hall is supervised by a Resident Director and several Resident Assistants. Together the staff seeks to identify and meet residents' needs through individual care, discipleship, and community programming.

### Residency Requirements

Because Bryan College desires to build community among its students, full-time students are required to live on campus. A student who meets at least one of the following qualifications is exempt from this policy:

- Is married
- Is at least 22-years-old during the semester in which they plan to live off-campus
- Is living at home or with immediate relatives within 60 miles of campus (relatives must be at least 22-years-old)
- Has completed at least eight (8) semesters of college since high school graduation
- Is student teaching
- Is granted an ADA exemption

Under special circumstances, the Director of Residence Life & Student Accountability and the Housing Coordinator may grant exceptions to the residency requirements.

Married students may not live in the townhouses or residence halls.

**Students receiving performance-based scholarships MUST LIVE ON CAMPUS or their scholarship may be revoked ENTIRELY.** The only exceptions to this policy are students who are married or 25 years of age or older. No exceptions exist for any other situations, including but not limited to living at home with a parent. Students wishing to request exemptions from this policy must appeal to Financial Aid.

### **Meal Plans**

All residence hall students are required to be on the full meal plan.

Exceptions to the meal plan requirement will be given only to students who have ADA accommodations for dietary reasons.

Townhouse residents are not required to be on the meal plan, but have the option of purchasing a partial (5 meals or 10 meals/week) or full meal plan.

### **Part-Time Students**

- Part-time students taking 7-12 credits are not required to stay on campus
- Part-time students taking fewer than 7 credits are not permitted to stay on campus
- Students with fewer than seven (7) hours in their final semester before graduation may stay on campus as residents. Full room and board charges apply.
- BCO, Dual Enrollment, and AGS students are not permitted to stay on campus

## **Housing Assignments**

### **Returning Students**

During the Spring semester, returning students may sign up for dorm/room placements with their desired roommate for the upcoming academic year at the annual Housing Event. The annual Housing Reservation Fee must be paid in the Spring semester for the following academic year prior to the Housing Event. Requests are honored per availability and priority is given to students with higher credit hours completed.

### **New Incoming Freshmen**

New students receive their dorm and roommate assignments by completing the Housing Questionnaire. Students gain access to the Housing Questionnaire once they have paid their enrollment deposit and Housing Reservation Fee through their MyBryan account. Requests are honored per availability and cannot be guaranteed.

### **Roommate and Dorm Requests**

Every attempt will be made to honor room and roommate requests, but they cannot be guaranteed. In partnership with the Housing Coordinator, the Residence Life staff reserves the right to make roommate adjustments during the year if serious conflicts occur.

## **Double and Single Occupancy Housing**

Most campus housing accommodates two (2) students per room. Housing charges are based on Double Occupancy in each room.

### **Single rooms**

Students may request a single room for an additional single room fee located on the fee list. Single room requests will be granted upon availability and cannot be guaranteed. Only students who pay for a single room are permitted to reside in a single room.

Students who have ADA accommodations requiring a single room will be guaranteed a single room. An approved ADA accommodation requiring a single room waives the single room fee.

Students with single rooms must keep campus furniture in their rooms all year. Removing or damaging furniture will result in a fine.

### **Room Consolidation Policy**

Three phrases associated with Room Consolidation are important to understand: **Single Room Fees**, **Room Consolidation Period**, and **Room Change Requests**.

#### **Single Room Fees**

If a student's roommate does not return or leaves within the first four weeks of a semester, the student may not stay in a single room without paying a single room fee. The student must abide by the Room Consolidation Policy.

#### **Room Consolidation Period**

The first four weeks of a semester is the Room Consolidation Period. If the student learns that his/her roommate will not be returning or decides to leave within the first four weeks of a semester, *action must occur*.

First, the student must notify the RD and Housing Coordinator as soon as possible. The student left in the room then has 3 options:

1. Find another student in the same situation who needs a roommate. The Housing Coordinator will provide a list of all students needing roommates to take requests. All roommate changes must be approved.
2. If the student does not choose a roommate from the list of candidates, the Housing Coordinator will assign a roommate. The student with fewer credit hours will be required to change rooms by the end of the consolidation period. Students staying beyond the end of the consolidation period will be subject to fines (see fine list for unapproved stays).
3. The student may choose to pay the additional cost of a single room and stay in their current room if space is available.

Options 1 & 2: Residence Life and the Housing Coordinator will do everything possible to make the process comfortable, but we cannot split up established roommates to accommodate the new single. Since someone will have to relocate, the students may work it out between themselves or the student with the lowest earned credit hours will be the one required to move.

Option 3: We strongly suggest you discuss this option with your funding sources if you prefer not to have a new roommate.

Students who ignore the process will either be assigned a roommate or will be charged the single room fee if space is available. Refusal to relocate is not an option. Failure to comply may result in corrective action.

### **Roommate Conflict**

If you are experiencing conflict with your roommate, please bring this to the attention of your Resident Assistant so that they can help guide you through the process or point you to necessary resources on campus.

### **Room Change Requests**

Students who wish to relocate and/or change roommates for the Spring semester must submit a Room Change Request at the end of the Fall semester. They may submit it through their Notice of Intent or by contacting the Housing Coordinator. Room changes are offered based upon available space in the dorms and townhouses. *The student who initiates a roommate change will be the one to relocate unless the current roommate chooses to move.*

The Housing Coordinator will communicate approval/denial of the request before the new semester begins. If approved, information about the timing and process for changing rooms will be communicated through Residence Life and the Housing Coordinator.

Students changing rooms for the spring semester are required to remove all personal belongings from their fall room assignment and follow all room inspection guidelines prior to leaving for Christmas break.

## **Room Responsibilities**

### **Room Furnishings**

All room furnishings belonging to the College must remain in good condition. Students will be financially responsible for misplaced or missing furnishings, as well as furnishings damaged due to negligence. Students should submit a work order to maintenance if there is an issue with school property. The disassembling of furniture is not permitted.

Residents may use personal items, such as desk chairs and mattresses, in place of college-provided items in the residence hall rooms. However, even if they are not in use, all College items that have been provided are still the responsibility of the room's occupant(s) and must be left as they were found upon departure from the College. All personally owned appliances and furnishings must be removed from the room when the resident moves out.

No college-owned furniture is to be removed from the residence hall rooms without permission from the Office of the Physical Plant Director or a Resident Director.

### **Lofting/Bunking**

Students must submit bed lofting/bunking requests within two days after classes start. Kits are available on a first-come, first-served basis. Late requests may not be fulfilled due to limited availability. Maintenance will fulfill requests as soon as possible based on staff availability. Incomplete/incorrect requests will not be processed. Changes after initial lofting/bunking, except returning the bed to its original position, incur a \$50 fee.

Exception: Students who are required to change rooms mid-semester per our Room Consolidation Policy (pgs. 3 & 4) are exempt from the \$50 charge.

### **Remodeling**

Any remodeling of the residence halls may be done only with permission from the Office of the Physical Plant Director.

### **Ceilings**

No items are to be attached or fastened to the ceiling of the residence hall rooms. A fine will be assessed for items that are hung from the ceiling and there will be a charge for damage done to the ceiling.

### **Decorations**

Nails, screws, and other hardware are not to be put into any furnishings or walls. Do not use high-temperature glue as it chips the paint when removed. Peel-and-Stick wallpaper is prohibited.

Removable mounting putty such as Sticky-Tack, Loctite, etc, and low-temperature hot craft glue are the only fasteners that may be used to attach postings to non-bulletin board surfaces. 3M Command Strips & Command Hooks are acceptable if they are used on cinder block walls.

All decorations, mounting putty, glue residue, and adhesives must be COMPLETELY removed when the resident moves out, even if a student will reside in the same room the following academic year. Failure to do so will result in a fine.

Room and bulletin board postings, decorations, or any other items found that are contradictory to the Bryan College Community Life Standards (i.e., erotic pictures or posters; crass or offensive jokes, cartoons, or postings; alcoholic beverage bottles, cans, posters, etc.) are not permitted.

### **Television & Monitors**

Televisions and monitors may not be mounted to any walls on campus. Mounting a television or monitor will result in a fine. See the fines list (p. 14).

### **Damage**

Students are financially responsible for any damage to their room or its furnishings due to negligence. Residence Life & Operations personnel will determine if damage is due to negligence or “normal usage” and the amount of the fine assessed. Students are also financially responsible for any damage they cause to other areas of the residence hall. Any object, games, etc., which could easily cause damage (i.e., darts/dartboard, water guns/balloons, baseballs, golf balls/clubs, etc.) are not permitted to be used in the residence halls.

### **Repairs**

It is the responsibility of the student to report any repairs needing to be made in his or her room. Students may report repair needs by submitting a work order request through MyBryan. Report emergency repair requests through the Urgent Response number.

## **Residence Hall Safety Recommendations & Requirements**

The following guidelines have been provided to promote the safety of all residents. Adherence to these safety measures will help promote a healthy residential community. Under the supervision of Student Life and Operations, a safety team will inspect residence hall rooms regularly.

### **Keys**

Students are strongly encouraged to keep their rooms locked. The College is not responsible for students' personal property. Individual room keys are provided to allow greater privacy and a sense of security and safekeeping.

The following standards govern the use of college keys:

- If a key is lost during the school year, it must be reported to Student Services or Student Life immediately. The key will be replaced and a replacement fee of \$35.00 will be charged to the student account.
- Students are not to duplicate college keys or allow duplicates to be made under any circumstances. Substantial fines and/or other appropriate corrective actions will be assessed for any student who violates this guideline.
- If a key is broken or bent, it is to be returned to Student Services. A new key will be issued at no charge if the old key is returned.

*Room keys must be returned to Student Services at the end of the year or mid-year if they are changing rooms. Students who do not return their room key will be fined \$25. Leaving your key in your room or with your roommate does not qualify as an official key return.*

### **Hallways**

In accordance with fire codes, all residence hallways are to be completely free of personal items at all times. The only exception to this policy is a doormat. Housekeeping staff or Residence Life staff will remove all items left in the hallways.

### **Doors, Windows, and Stairwells**

Stairways must not be blocked. Room numbers or identification plates on residence hall doors must not be covered or removed. Public doors must not be propped open. When windows are open, heaters and air conditioners are to be turned off. Caution should be used to prevent blinds from being ruined by carelessness or the weather, as residents are financially responsible for the furnishings. Removal of window screens is not permitted.

### **Electrical Cords**

Electrical cords must not be covered by carpet, rugs, or any other articles and should not be touching the bed and/or linens in any way.

### **Appliances**

The College allows for the use of most small appliances in residence hall rooms. However, the following specific items are prohibited:

- Coffee makers and irons without an automatic shut-off feature
- Camping or electric stoves/burners
- Toasters/toaster ovens
- Any appliance with exposed coils or heating surface

Please use caution! Students are financially responsible for any damage to their rooms.

### **Candles, Incense, and Open Flames**

Open flames, candles, lit incense, candle warmers, and wax warmers are prohibited in all residence halls. Exception: lit candles on a cake for a birthday party are acceptable in the residence hall kitchen and

lounge areas only, with the permission of the Resident Director. If found in the residence halls, these items will be confiscated & appropriate fines (listed in the fines list) will be assessed.

### **Firearms, Fireworks, and Weapons:**

Weapons including firearms, pellet guns, paintball guns, airsoft guns, bows and arrows, machetes, knives with more than 4" blades, and fireworks are not permitted on campus. Students who violate these guidelines may be fined up to \$350 and have the weapons confiscated.

### **Pets**

In the interest of others on campus, the care and upkeep of College property, and Health Department regulations, fish are the only pets permitted on campus (indoor & outdoor). Students who violate this guideline will be fined \$50/day. Any other unleashed animals on campus will be considered stray and will be removed from campus immediately. Please see the ADA Office for information on service & support animals.

*Service or Support Animals are permitted on campus only with an approved ADA Accommodation. Students with approved service or support animals will be placed in Long or Huston.*

## **Residence Hall Life**

### **Check-In System**

All buildings on campus require an ID card for entrance. Residence Life Staff receive daily reports of students who have not scanned into facilities on campus (note: scanners in the cafeteria and Prideland Grill will not record a student's presence on campus). Students who have not scanned within a 48-hour period will be contacted by their RD or RA to determine location and safety. [If your RD doesn't hear from you within the next 72-hour period, a missing person report will be filed with local law enforcement \(Dayton Police Department\).](#)

### **Additional Information**

- Residence Hall lounges are closed to members of the opposite gender from midnight to 9:00 a.m.
- All campus buildings (Rudd, Mercer, Practice Gym, etc.) are open from 6:00 a.m. to midnight.
- Latimer and Summers Gymnasium are open from 6:00 a.m. to 2:00 a.m. on Friday and Saturday.
- No camping on campus (hammocks, tents, etc.) between midnight and 6:00 a.m.
- Quiet hours are from midnight to 9:00 a.m.

## **Visitation & Overnight Guests**

### **Definitions**

1. **Daytime** - 9:00 a.m. until midnight (11:59 p.m.)
2. **Overnight** - 12:00 a.m. until 9:00 a.m.
3. **Guest/Visitor** - Any person (parents/family, friends, faculty, staff, alumni, etc.) who is not a resident of the residence hall and/or room being entered.
4. **Host** – Any Bryan College resident student who is currently living in the dorm.



### **Visitation**

All visitors are under the same residence hall regulations and campus expectations as current students. Student hosts are responsible for the actions of their guests. Any visitor who fails to comply with regulations and the Community Life Standards will be asked to leave campus.

A guest/visitor may be denied permission to enter or remain in the Residence Hall at the discretion of the Resident Director or Director of Residence Life & Student Accountability. Guests/family who are of the opposite gender must have permission from the RD to be on the hall.

### **Overnight Guest**

Overnight guests to residence halls must be registered by their host student in advance and stay in a student's room (not in an empty room, community area, etc.). Students may register their guests by emailing the Resident Director a minimum of 12 hours before the guest arrives. Appropriate corrective action will be given to any student violating these guidelines.

Overnight guests cannot stay more than three nights within 30 days, except in special situations approved in advance by the Residence Life staff. No overnight guests under the age of 16 are permitted - except for siblings, those accompanied by a parent, or visitors for official college-sponsored events.

### **Visiting a Residence Hall of the Opposite Sex**

Except as noted below regarding scheduled visitation times, **students may not enter any area of a residence hall of the opposite sex.** Exceptions to this guideline may be granted by a Resident Director. Appropriate corrective action will be given to any student violating these guidelines.

The following lounges are open from 9AM - Midnight:

- Robinson 2nd Lounge
- Huston 2nd Lounge
- Arnold 1st Lounge
- Woodlee 2nd Lounge
- Long 2nd Lounge

Family members of the opposite sex may visit their family member's room only if approved by the RD and accompanied by their student host.

### **Open Dorm**

Open Dorm nights are scheduled on most Friday and Saturday nights during each semester to allow students the opportunity to visit other residence halls. Huston, Arnold, and Robinson's halls are open on Friday nights, and Long and Woodlee-Ewing's halls are open on Saturday nights. Open Dorm time is normally 8:00 p.m. – midnight. Occasionally, the time will be changed or canceled because of special circumstances.

During Open Dorm, the following guidelines must be observed:

- If a couple or a mixed group is in a residence hall room, the door must be propped entirely open.
- All Community Life Standards guidelines (including PDA guidelines) must be upheld.
- Members of the opposite sex must promptly be out of the residence hall rooms when Open Dorm is officially over.

Failure to comply with these regulations will result in corrective action.

### **Quiet Hours**

In order to preserve a peaceful atmosphere conducive to study and relaxation, quiet hours are in effect between 12:00 a.m. (midnight) and 9:00 a.m. every day. Any action that interferes with another resident's ability to study or sleep during this time is a violation. Students who disregard these guidelines will face corrective action. Students are encouraged to gently confront anyone making excessive noise during quiet hours.

### **Room Inspection**

Students are responsible for cleaning their rooms. Residence Life staff will announce a weekly room inspection to help maintain college facilities and furniture and encourage courteous behavior. The Residence Life department believes highly in the importance of shared responsibility for students that are living together.

Resident Assistants will document and communicate weekly room check violations that could lead to fines for failing to keep living spaces clean.

Three times a semester (typically once a month), the Resident Director will complete room checks for the entire dorm, townhouses, and the Rhea House. Students are expected to clean their entire room and shared living spaces. Failing to completely clean during these checks will result in a \$25 fine. If a shared living space (kitchen, living room or bathroom) is not cleaned, every student responsible for that space will be fined \$25.

The Resident Director reserves the right to schedule additional room inspections for students who have failed to maintain the college's facilities responsibly. An additional fine will occur. Students failing to respond appropriately to the college's Room Inspection guidelines may be subject to corrective action.

### **Guidelines for Room Inspection**

There are seven universal guidelines for cleaning rooms on campus. These guidelines apply for traditional room inspection checks throughout the course of the semester as well as the end-of-year checks. Residents should ensure that these six criteria are addressed before every room inspection.

#### **1. Dusting**

All windowsills, chairs, desktops, shelves, dressers, tables, etc. must be reasonably dust-free

#### **2. Floors**

The floors must be swept, dry mopped, wet mopped (if needed), or vacuumed.

#### **3. Tidiness**

Bed & personal articles must not be in a state of disarray (i.e. clothes on the floor, piles of clothing, scattered papers or books, misplaced chairs, unmade bed, etc.)

#### **4. Trashcan**

The trash can must look presentable. Remember, trash must be taken away to the dumpster. Personal trash only belongs in the designated outdoor dumpsters. Trash left anywhere else in the dorm will result in a fine.

#### **5. Mirror**

All mirrors must be clean.

#### **6. Shared Space**

All shared space must be cleaned. Students are expected to work together to keep their living spaces clean. This includes sinks, bathrooms, living rooms, and kitchens. Residence Life will fine all inhabitants of shared space, regardless of who failed to clean that space.

#### **End of Semester/Year**

Both the townhouses and residence hall rooms and bathrooms are to be cleaned prior to the occupant's departure. If occupants of rooms choose not to clean their living spaces, then a \$50 cleaning fee will be charged per student. Students who share living spaces are expected to work together to leave their room the way they found it.

In addition to Residence Life inspection at the end of the semester/year, the Office of Physical Plant will also check rooms for any damage to college property, and an additional fine could be given.

*CAUTION: DO NOT MIX BLEACH WITH ANY AMMONIA PRODUCT. POISONOUS GAS RESULTS FROM THIS COMBINATION.*

#### **Residence Hall Opening and Closing Dates**

Each residence hall will open the business day before students are required to be on campus. Students who wish to take occupancy\* in their room before their required arrival date must make arrangements with their Resident Director or the Coordinator of Student Services. Students will be charged for these extra days, as College room rates are based strictly on their semester occupancy.

Each residence hall will close at 10:00 a.m. on the day following the last exam day and at 4:00 p.m. on the day of May graduation. Students who need to stay late must make arrangements with their Resident Director.. The charged amount is listed on the fee list.

Students who choose to remain on campus after their exams are completed are still subject to all campus policies.

*\*Occupancy is defined as moving a person and/or personal belongings into on-campus housing.*

#### **Residence Hall Check-In and Check-Out Information**

Upon checking into a College residence hall, each resident will be required to complete a "Room Status Report" on MyBryan. This report records the condition of the room to furnish our maintenance staff with a listing of necessary repairs. It is also used at checkout to determine the damage done to the room. This form should be filled out thoroughly and completely. If a resident fails to record a problem with the room at check-in and that problem is discovered at checkout, the resident will be charged for the repair cost.

#### **Use of Residence Halls during Breaks**

Residence Halls are not open during breaks that are longer than 2 days. The hours for closing and re-opening of the residence hall will be announced, and students are expected to regulate arrival and departure times to fall within these hours. College room rates are determined on the assumption that

students will not occupy their rooms during breaks. In exceptional cases in which a student **must** remain on campus after his or her residence hall is closed, a student may request to stay on campus by completing a “Request to Stay on Campus over Break” form. *Except for students staying for official College-sponsored events*, students will be charged to stay in the residence halls during break times unless their home address is greater than 500 miles away from campus. Meals will only be provided to students who apply to stay on campus by submitting a “Request to Stay on Campus Over Break” form before the deadline given by Student Life. The following conditions apply for those staying on campus during breaks:

- The student may be required to move to another housing area
- The student is subject to following the guidelines in the Community Life Standards
- Unless the student is (1) required to stay during the break by the college, or (2) lives further than 500 miles from campus, the student will be charged a weekly fee for this time
- Students are not allowed to stay in the residence halls during Christmas break unless they are required to stay due to involvement in a college-sponsored event

Charges for housing and dining services over week-long breaks are listed on the additional charges list (p. 13, 14).

## **General Residence Hall Information**

### **Storage**

Any article placed in Bryan College storage rooms must be labeled with the owner’s name. Unmarked articles will be removed from storage and disposed of at the discretion of the College. The College is not responsible for articles lost, stolen, or damaged in storage. No flammable items are allowed in the storage closets. The College will dispose of items that were left elsewhere, including those in rooms, hallways, and stairwells. *Note: There is no on-campus summer storage. Students should make other arrangements*

### **Laundry**

Washing machines and dryers are provided in the laundry room of each residence hall and are for the exclusive use of its occupants. Each student is required to pay per load. More details can be found in the laundry room.

### **Common Area Furnishings**

All furnishings in common areas (i.e., lounges, lobbies, kitchens, etc.) must remain in good condition and in the rooms where they have been placed. A fine will be assessed for students who violate these guidelines.

### **Residence Hall Televisions**

If a television is provided in a dorm lounge, students are asked to be considerate of one another and remember Bryan College standards as they choose what they watch. Any devices connected to a residence hall TV must be approved by the Resident Director.

### **Haircutting**

For health reasons, students are permitted to give haircuts only in the following locations.

- In their residence hall rooms (same-sex)
- Outside the residence hall

Hair clippings must be cleaned up and discarded.

Hair coloring and hair bleaching is only allowed in showers. Students are expected to completely clean up after themselves. Students who do not clean up after themselves will be fined \$25.00 plus the cost of repairing damage to the facilities.

### **Rhea House**

The Rhea House is on-campus housing for male students.

#### **Qualifications for the Rhea House**

There are certain qualifications for those students wishing to live in them:

- Must be a returning Bryan student
- Must be a student in good standing with Student Life. Students not in good standing may have the privilege of living in the Rhea House revoked.

*\*Please note that Residence Life & the Housing Coordinator will make final decisions on placements.*

#### **Female Visitation to the Rhea House**

Females are permitted to visit the Rhea House living room between 9 AM-Midnight. They must be accompanied by a resident of the Rhea House. No member of the opposite sex may be in any of the bedrooms.

### **Townhouses at Bryan Commons**

The Townhouses at Bryan Commons have been established as transitional housing for upperclassmen. As such, certain policies are different from those that have been set up for the residence halls.

#### **Qualifications for the Townhouses**

There are certain qualifications for those students wishing to live in them:

- Must be an academic junior or senior by the end of the semester prior to seeking residency in the townhouses
- Must be at least 20 years old by the end of the semester of requesting to move into the townhouses.
- Must be a student in good standing with Student Life. Students not in good standing may have the privilege of living in the townhouses revoked.

#### **Visiting the Apartments of the Opposite Sex**

Members of the opposite sex may be in the common living spaces in the apartments during the following hours: 9:00 a.m. until midnight every day. No member of the opposite sex may be in any of the bedrooms.

All Community Life Standards policies (including PDA guidelines) must be upheld.

#### **Noise Level**

In order to preserve a peaceful atmosphere conducive to study and relaxation, noise from inside the building should not be audible outside. Inside the apartments, the noise level is determined by that

apartment's residents. Students who disregard these guidelines will face corrective action. Students are encouraged to gently confront anyone making excessive noise.

**Use of Townhouse during Breaks**

Townhouse residents may stay in the townhouses during Fall, Thanksgiving, Spring, and Easter break with no additional charge. During Christmas Break, students are allowed to stay until the Saturday following finals and return in January on Friday before classes start. Students who choose to remain on campus during breaks are subject to the CLS guidelines.

**Summer Workers**

Students may live on campus over the summer if and only if they are employed by the institution. Summer workers will be assigned to housing by Student Services. Summer workers must:

- Be at least 18 years old
- Have completed at least one semester at Bryan College as a full-time residential student

*Exception: Students who live in the area and plan to commute to campus to work may be granted an exception at the discretion of the Auxiliary Services Manager.*

For more information regarding summer work and the Summer Worker application process, please reach out to the Auxiliary Services Manager.

**Additional Charge & Fine Information**

Below are a list of optional additional housing-related add-ons, as well as a list of fines. For more information on room and board rates, please refer to the website.

Additional Charges	
Reason	Amount
Single room fee	\$1,300/sem
Charges for room/board over week-long breaks  *There is no pro-rating of break-related charges *Students who apply to stay on campus over break and live more than 500 miles from campus are exempt from the housing charge, pending approval of their application.	<u>FLAT RATES</u>  Housing: \$100/wk  Food: \$125/wk
Charges for Early Arrival/Late Departure due to flight scheduling  *Students must provide flight confirmation to student life for this daily rate.	<u>\$25/day</u>

<b>Fine Table</b>	
<b>Violation</b>	<b>Amount</b>
Tampering with Fire Alarms, smoke detectors, emergency doors, fire extinguishers, emergency or exit lights, security cameras, security alarms, secured doors, windows, security vehicles, etc.	\$350
Unauthorized entry	\$350
Roof walking or climbing on any campus buildings	\$100
Unauthorized duplication of keys	\$100
Unapproved Stays	\$100/day
Misuse or unauthorized use of college property or equipment	\$50
Burning candles, incense, or other open flames	\$50
Use of prohibited items in the residence halls - coffee makers and irons without automatic shut offs, hotplates, hot pots, toasters, toaster ovens, popcorn poppers, halogen lamps, candle warmers, wax warmers	\$50
Absence from mandatory dorm/hall meeting	\$50
Hair bleaching in an unapproved area or not cleaning up afterward	\$25
Items left in dorm hallway	\$10
Showing or watching an unlicensed movie in a non-approved public area	\$35
Loss of room key/unreturned room key	\$35
Unapproved Pets in the Dorms	\$50/day/pet
Vandalism	Restitution + Fine